

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 25, 2022 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code 2553 871 9317; (meeting password): 7282.

- 9:00** 1) **J. Mark Wedel, County Board Chair**
A) Call to Order
B) Pledge of Allegiance
C) Approval of Agenda
- 9:05** D) **Health & Human Services (see separate HHS agenda)**
- 9:50** Break
- 10:00** E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File October 11, 2022 to October 24, 2022**
B) **Approve October 11, 2022 County Board Minutes**
C) **Approve Electronic Funds Transfers**
D) **Approve Commissioner's Vouchers**
E) **Approve Auditor's Vouchers – Sales Use and Diesel Tax – September 2022**
F) **Approve Auditor's Vouchers – R&B Contract Payment**
G) **Approve Manual Warrants/Voids/Corrections – FSA Claims 2022 Paid 10.05.2022**
H) **Approve Manual Warrants/Voids/Corrections – ELAN Paid 09.29.2022**
I) **Approve Manual Warrants/Voids/Corrections – MTG Reg & Deed Tax, September 2022**
J) **Approve Manual Warrants/Voids/Corrections – FSA Claims 2022 Paid 10.11.2022**
K) **Approve Manual Warrants/Voids/Corrections – FSA Claims and Camping Refund**
L) **Approve Manual Warrants/Voids/Corrections – FSA Claims 2022 Paid 10.13.2022**
M) **Approve Manual Warrants/Voids/Corrections – Special Fuel License**

- N) Approve Affidavit for Duplicate of Lost Warrant – PRT USA, INC
- O) Accept Grant Award – Blandin Leadership Boost Grant
- P) Adopt Resolution: Bikki Repurchase of Tax-Forfeited Property

- 10:00 3) Kristen Houle, CPA – CliftonLarsonAllen
 - A) 2021 Audit Review
- 10:30 4) Dennis Thompson – Land Commissioner
 - A) Approve Selling Tax-Forfeited Parcels Online through Public Surplus
- 10:40 5) John Welle – County Engineer
 - A) Adopt Resolution – Equipment Purchase - Motor Grader
 - B) 2022 Highway Contract Summary
 - C) Approve 2023 Highway Contract Summary
- 11:05 6) Committee Updates
- 11:35 7) Jessica Seibert – County Administrator
 - A) 3rd Quarter Budget Review
 - B) Approve Snake River Watershed Comprehensive Plan
 - C) Administrator Updates
 - D) Closed Session Under MN Statute 13D.03 Subd.1(b) Labor Negotiations
- 12:25 Adjourn

AITKIN COUNTY BOARD

October 11, 2022

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|--|-----------------------------------|-----------|-----------------------------------|---------------------------------|--|
| <p>The Aitkin County Board of Commissioners met this 11th day of October, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi (arrived at 9:05 a.m.), Ann Marcotte (arrived at 9:20 a.m.), Brian Napstad, Laurie Westerlund, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all voting yes to approve the October 11, 2022 agenda as amended removing 3A – Talon Metals Updated and Adding 3A – Deanna Pomije presenting Snake River Watershed Comprehensive Plan.</p> <p>There was no Citizens' Public Comment</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.</p> <ul style="list-style-type: none">A) Correspondence File September 27, 2022 to October 10, 2022B) Approve September 27, 2022 County Board MinutesC) Approve September 13, 2022 Amended County Board MinutesD) Approve Electronic Funds TransfersE) Approve Commissioner VouchersF) Approve Auditor's Vouchers – Auditor Warrants Paid 09.30.2022G) Approve Manual Warrants – ELAN Paid 09.15.2022H) Approve Manual Warrants – FSA Claims – September 2022I) Approve Manual Warrants – LLCC Credit Card Fees – September 2022J) Adopt Resolution: SR Donation – Mille Lacs Energy Community TrustK) Adopt Resolution: SR Donation – Minnewawa Sportsmen's ClubL) Adopt Resolution: SR Donation – VFW Post 2747 - McGregorM) Adopt Resolution: SR Donation – Roberts-Glad VFW Post 1727N) Adopt Resolution: LG230 Off-Site Gambling – Minnewawa Sportsmen's ClubO) Adopt Resolution: Utility EasementP) Adopt Resolution: Set Time and Date of 2023 Timber AuctionsQ) Adopt Resolution: Nikko Repurchase <p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: SR Donation – Mille Lacs Energy Community Trust</p> <p>WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.</p> <p>WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:</p> <table data-bbox="66 1764 1258 1806"><tr><td>Mille Lacs Energy Community Trust</td><td>\$2000.00</td></tr></table> <p>WHEREAS, the terms or conditions of the donations, if any, are as follows:</p> <table data-bbox="66 1848 1258 1896"><tr><td>Mille Lacs Energy Community Trust</td><td>Aitkin County Search and Rescue</td></tr></table> | Mille Lacs Energy Community Trust | \$2000.00 | Mille Lacs Energy Community Trust | Aitkin County Search and Rescue | <p>Call to Order</p> <p>Approved Agenda</p> <p>Citizens' Public Comment</p> <p>Consent Agenda</p> <p>Resolution #20221011-123 SR Donation Mille Lacs Energy Community Trust</p> |
| Mille Lacs Energy Community Trust | \$2000.00 | | | | |
| Mille Lacs Energy Community Trust | Aitkin County Search and Rescue | | | | |

AITKIN COUNTY BOARD

October 11, 2022

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: SR Donation – Minnewawa Sportsmen’s Club

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Minnewawa Sportsmen’s Club \$5000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Minnewawa Sportsmen’s Club Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: VFW Post 2747 – McGregor

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

VFW Post 2747- McGregor \$1000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

VFW Post 2747- McGregor Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

**Resolution
#20221011-124 SR
Donation
Minnewawa
Sportsmen’s Club**

**Resolution
#20221011-125 SR
Donation VFW
Post 2747
McGregor**

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|---|---|
| <p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: SR Donation Roberts Glad VFW 1727</p> <p>WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.</p> <p>WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:</p> <p>Roberts-Glad VFW Post 1727-Aitkin \$500.00</p> <p>WHEREAS, the terms or conditions of the donations, if any, are as follows:</p> <p>Roberts-Glad VFW Post 1727-Aitkin Aitkin County Search and Rescue</p> <p>WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.</p> <p>NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.</p> | <p>Resolution #20221011-126 SR Donation Roberts- Glad VFW 1727</p> |
| <p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: LG230 Off-Site Gambling – Minnewawa Sportsmen’s Club</p> <p>BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen’s Club at the following location – North of McGregor, MN on Hwy 65 and 5 miles East on Goshawk St. on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 4, 2023)</p> | <p>Resolution #20221011-127 LG230 Off-Site Gambling – Minnewawa Sportsmen’s Club</p> |
| <p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Nikko Repurchase Tax-Forfeited Property</p> <p>WHEREAS, Earl Nikko, Owner at the time of forfeiture. (Applicant)</p> <p>WHEREAS, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:</p> <p>Parcel # 10-0-059402 N 1/4 of the SE NE Sect: 36 Twp: 49 Rge: 22</p> <p>and WHEREAS, said Applicants has set forth in his application that:</p> <p> A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:</p> | <p>Resolution #20221011-128 Nikko Repurchase Tax-Forfeited Property</p> |

We harvest fuelwood off the back land, and after so long we harvest the front while that regrows. It would be a financial hardship because without our back property our heating gas bill would increase to over \$3,000 dollars in a heating year. Because of how much firewood we use in a heating season, we cannot afford firewood from suppliers.

and **WHEREAS**, the Applicants have made payment of all delinquent taxes of properties

and **WHEREAS**, this board is of the opinion that said applications should be granted for such reasons,

NOW, THEREFORE BE IT RESOLVED, That the application of Earl Nikko for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Set Time and Date of 2023 Timber Auctions

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 10:00 a.m. on May 15, 2023 to purchasers regardless of the number of employees.

BE IT ALSO RESOLVED, that that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on a sealed bid auction, without the sale of land at 2:00 p.m. on August 16, 2023 to purchasers regardless of the number of employees.

AND BE IT ALSO RESOLVED, that that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 9:00 a.m. on December 11, 2023 to purchasers regardless of the number of employees.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Utility Easement

Pursuant to the authority given to the undersigned County Auditor of Aitkin County, by the County Board of said County of Aitkin, as set forth in their resolution adopted by the County on October 11, 2022 to Lake Country Power of 26039 Bear Ridge Drive, Cohasset, MN 55721, a perpetual easement to construct and maintain a single-phase overhead powerline utility easement across the following Aitkin County managed lands:

The easement is described as follows:

A 40 foot wide easement for utility purposes over, under and across the following described parcels situated in Aitkin County, Minnesota:

The South Half (S1/2) of Section Eight (8), Township Fifty-two (52) North, Range Twenty-six (26) West, of the Fourth Principal Meridian

AND

The North Half of the Northeast Quarter (N1/2 of NE1/4), Section Seventeen (17), Township Fifty-two (52) North, Range Twenty-six (26) West, of the Fourth Principal Meridian

The centerline of said easement is described as follows:

COMMENCING at the northeast corner of the South Half (S1/2) of Section Eight (8), Township Fifty-two (52) North, Range Twenty-six (26) West, of the Fourth Principal Meridian, and assuming the east line of said South Half to bear south 0 degrees 18 minutes 29 seconds East; thence North 88 degrees 55 minutes 16 seconds West, along the north line of said South Half, a distance of 29.30 feet to the point of beginning of the centerline to be described; thence South 0 degrees 07 minutes 26 seconds West a distance of 3979.22 feet to the south line of the North Half of the Northeast Quarter (N1/2 of NE1/4), Section Seventeen (17), Township Fifty-two (52) North, Range Twenty-six (26) West, of the Fourth Principal Meridian, and said centerline there terminating.

and,

WHEREAS, said applicant will be charged \$7,346 for the easement and timber charges as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement,

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Lake Country Power of 26039 Bear Ridge Drive, Cohasset, MN 55721, a perpetual easement to use said strips of land, if consistent with the law, as in the special conditions set forth herein,

BE IT FURTHER RESOLVED, that said easement be granted, subject to the following terms, and conditions:

1. The communication infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner (timber within ROW has been included in the easement costs).

3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five (5) years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the old railroad right of way for many purposes such as a motorized and non-motorized recreation trail, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc., and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. During construction and/or laying of the fiber optics line, the lessee shall keep the traveled area of the old railroad grade clear of slash, trees, and dirt mounds. The lessee shall post and sign the area where constructing so that other users of this trail on the old railroad right of way are notified and aware of the construction work.
9. After construction, the lessee shall mark the location of the fiber optics line and shall return the land to the same condition as prior to issuing of the easement.

If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner

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| <p>shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County</p> <p>Deanna Pomije presented Snake River Watershed Comprehensive Plan.</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voted to approve – Summer Camp Stipend.</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Job Description: Election Support Specialist (Auditor’s Office).</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Recommendation from Consultant (Assessment Tech – Assessor’s Office)</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt Resolution – Submission of LATCF Grant Applicant.</p> <p>WHEREAS, Section 605 of the Social Security Act (the Act), added by Section 9901 of the American Rescue Plan (ARPA), established the Local Assistance and Tribal Consistency Fund (LATCF), which provides for Treasury to pay \$2 billion to eligible revenue sharing counties and eligible Tribal governments across fiscal years 2022 and 2023 for use on any governmental purpose except for a lobbying activity, and</p> <p>WHEREAS, Aitkin County is defined as an eligible revenue sharing county and is eligible to receive \$50,000 for FY 2022 and \$50,000 for FY 2023.</p> <p>BE IT RESOLVED, Kathleen Ryan, Aitkin County CFO/Chief Deputy Auditor, is authorized to request payment through the Treasury Submission Portal on behalf of Aitkin County.</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – FRF Request – Warrant Processing – ApplicationXtender – Workflow Manager</p> | <p>Snake River Watershed Plan</p> <p>Summer Camp Stipend</p> <p>Job Desc: Election Support Specialist</p> <p>Recommendation from Consultant: Assessment Tech – Assessors Office</p> <p>Resolution #20221011-131 Submission of LATCF Grant Application</p> <p>FRF Request – Warrant Processing – AppXtender</p> |
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AITKIN COUNTY BOARD

October 11, 2022

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to approve – Letter of Support for Huber Engineered Woods, LLC.

**Letter of Support
for Huber
Engineered
Woods, LLC**

The Board discussed: NE Waste Advisory, Budget, Economic Development, NE Area Transportation, NCLUB, McGregor Airport, Lakes and Pines, MN Rural Counties, NRAC, Community Corrections Advisory, Aitkin Airport, HHS Advisory.

Board Discussion

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to close the meeting under MN Statute 13D.03 Subd.1(b) Negotiations at 10:57 a.m.

**Close Meeting
Under MN Statute
13D.03 Subd.1(b)
Labor
Negotiations**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to reopen the meeting at 11:56 a.m.

Reopen Meeting

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 11:57 a.m. until Tuesday, October 25, 2022 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

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|---------------|
| Agenda Item # |
|---------------|

Requested Meeting Date: 10/25/2022

Title of Item: Electronic Funds Transfer

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|--|--------------------------|---|---|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested | |
| <input checked="" type="checkbox"/> CONSENT AGENDA | | <input type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | | <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Hold Public Hearing* |

| | |
|------------------------------------|--|
| Submitted by: Lori Grams | Department: County Treasurer |
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|---|-------------------------------|
| Presenter (Name and Title): N/A | Estimated Time Needed: |
|---|-------------------------------|

Summary of Issue:

Electronic Funds Transfer thru 10/17/2022

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFER

Thru October 17, 2022 Board Meeting October 25, 2022

| Abstract Number | Date | Amount | Reason |
|-----------------|----------|----------------|-----------------------|
| 21469 | 10/3/22 | \$52.37 | Manual Abstract |
| 21470 | 10/5/22 | \$868.34 | Manual Abstract |
| 21471 | 10/6/22 | \$44.32 | Auditor Abstract |
| 21472 | 10/7/22 | \$4,776.12 | Auditor Abstract |
| 21473 | 10/7/22 | \$605,146.64 | Payroll Abstract |
| 21474 | 10/7/22 | \$173,034.69 | Manual Abstract |
| 21475 | 10/11/22 | \$839.33 | Payroll Abstract |
| 21476 | 10/11/22 | \$13,761.64 | Commissioner Abstract |
| 21478 | 10/12/22 | \$1,933.21 | Auditor Abstract |
| 21479 | 10/11/22 | \$23.88 | Manual Abstract |
| 21480 | 10/14/22 | \$293,636.62 | Commissioner Abstract |
| 21481 | 10/12/22 | \$1,812.57 | Manual Abstract |
| 21482 | 10/13/22 | \$3,964.40 | Manual Abstract |
| 21485 | 10/13/22 | \$25.00 | Manual Abstract |
| 21486 | 10/14/22 | \$1,021.08 | Auditor Abstract |
| 21487 | 10/14/22 | \$2,135.61 | Auditor Abstract |
| | | | \$0 |
| | | | Voids/No ACH |
| | | | 21477 |
| | | | 21483 |
| | | | 21484 |
| | | | 21488 |
| | | \$1,103,075.82 | |

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|---|----------------------------|--|------|
| 1 | DEPT | | | Commissioners | | | |
| 86222 | Aitkin Independent Age 01-001-000-0000-6230 | | 100.00 | JULY 26 SYNOPSIS 08/17/2022 08/17/2022 | 1249712 | Printing, Publishing & Adv | Y |
| | 01-001-000-0000-6230 | | 96.00 | AUGUST 23 SYNOPSIS 09/21/2022 09/21/2022 | 1259323 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | 196.00 | 2 Transactions | | | |
| 248 | Association of Mn Counties 01-001-000-0000-6241 | | 750.00 | COMMISSIONERS FALL POLICY 09/26/2022 09/26/2022 | FALL POLICY | Registration Fee | N |
| 248 | Association of Mn Counties | | 750.00 | 1 Transactions | | | |
| 15240 | AT&T Mobility 01-001-000-0000-6220 | | 161.31 | COMMISSIONERS AUGUST PHONE 07/26/2022 08/25/2022 | 287298817699 | Telephone | N |
| 15240 | AT&T Mobility | | 161.31 | 1 Transactions | | | |
| 1 | DEPT Total: | | 1,107.31 | Commissioners | 3 Vendors | 4 Transactions | |
| 12 | DEPT | | | Court Administration | | | |
| 11634 | Gammello & Pearson PLLC 01-012-000-0000-6263 | | 75.00 | 01-PR-21-1165 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 60.00 | 01-PR-22-716 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 225.00 | 01-P4-05-000433 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 67.50 | 01-PR-22-472 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 15.00 | 01-PR-22-472 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 45.00 | 01-PR-21-956 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 22.50 | 01-PR-21-1065 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |
| | 01-012-000-0000-6263 | | 37.50 | 01-PR-17-186 09/01/2022 09/30/2022 | 11634 | Contract Legal Services | Y |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|------------|-----------------------------------|----------------------|-----|------|-----------|-------------------------------|------------------|-----------------------------|------|
| | | | | | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 11634 | Gammello & Pearson PLLC | | | | 547.50 | | 8 Transactions | | |
| 12 | DEPT Total: | | | | 547.50 | Court Administration | 1 Vendors | 8 Transactions | |
| 40 | DEPT | | | | | Auditor | | | |
| 86222 | Aitkin Independent Age | 01-040-000-0000-6230 | | | 66.35 | IND AGE SUBSCRIPTION | TAA-210276 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | | | 66.35 | | 1 Transactions | | |
| 9691 | The Master's Touch, LLC | 01-040-000-0000-6205 | | | 9,500.00 | BUDGET HEARING POSTAGE | E83972 | Postage | N |
| 9691 | The Master's Touch, LLC | | | | 9,500.00 | | 1 Transactions | | |
| 86235 | The Office Shop Inc | 01-040-021-0000-6405 | | | 74.99 | TONER | 1117381-0 | Office Supplies | N |
| | | 01-040-021-0000-6405 | | | 4.32 | OFFICE SUPPLIES | 1117514-0 | Office Supplies | N |
| | | 01-040-021-0000-6405 | | | 2.88 | OFFICE SUPPLIES | 1117514-1 | Office Supplies | N |
| | | 01-040-021-0000-6405 | | | 25.32 | RUBBERBANDS, CARTRIDGE, NOTES | 323452-0 | Office Supplies | N |
| | | 01-040-021-0000-6405 | | | 17.94 | OFFICE SUPPLIES | 323697-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | | | 125.45 | | 5 Transactions | | |
| 40 | DEPT Total: | | | | 9,691.80 | Auditor | 3 Vendors | 7 Transactions | |
| 41 | DEPT | | | | | Internal Audit | | | |
| 12780 | CliftonLarsonAllen LLP | 01-041-000-0000-6360 | | | 18,690.00 | PROGRESS BILLING #7 / 2021 | 3432253 | Services, Labor, Contracts | Y |
| 12780 | CliftonLarsonAllen LLP | | | | 18,690.00 | | 1 Transactions | | |
| 41 | DEPT Total: | | | | 18,690.00 | Internal Audit | 1 Vendors | 1 Transactions | |
| 42 | DEPT | | | | | Treasurer | | | |
| 11603 | Girard's Business Solutions, Inc. | 01-042-000-0000-6360 | | | 2,282.00 | GIRARD CONTRACT | 2211AITCOU | Services, Labor, Contracts | N |
| 11603 | Girard's Business Solutions, Inc. | | | | 2,282.00 | | 1 Transactions | | |
| 86235 | The Office Shop Inc | 01-042-000-0000-6405 | | | 205.95 | FRONT PRINTER INK | 1117289-0 | Office Supplies | N |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|--|----------------------------|--|------|
| 86235 | The Office Shop Inc | | 205.95 | | 1 Transactions | | |
| 14330 | US Bank 01-042-000-0000-6342 | | 100.00 | RICOH 09/01/2022 | 483615712 09/30/2022 | Office Equipment Rental/Contracts | N |
| 14330 | US Bank | | 100.00 | | 1 Transactions | | |
| 42 | DEPT Total: | | 2,587.95 | Treasurer | 3 Vendors | 3 Transactions | |
| 43 | DEPT | | | Assessor | | | |
| 86235 | The Office Shop Inc 01-043-000-0000-6405 | | 15.34 | LEGAL PADS | 1117750-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | 15.34 | | 1 Transactions | | |
| 13934 | The Tire Barn 01-043-000-0000-6302 | | 48.52 | OIL CHG-2016 ESCAPE | 64641 | Vehicle Maintenance | N |
| 13934 | The Tire Barn | | 48.52 | | 1 Transactions | | |
| 43 | DEPT Total: | | 63.86 | Assessor | 2 Vendors | 2 Transactions | |
| 44 | DEPT | | | Central Services | | | |
| 783 | Canon Financial Services, Inc 01-044-000-0000-6360 | | 248.78 | COPIER RENTAL - AUG. 08/01/2022 | 29009494 08/31/2022 | Services, Labor, Contracts | N |
| | 01-044-047-0000-6360 | | 248.78 | CANON PRINTER RENTAL 09/01/2022 | 29163338 09/30/2022 | Services, Labor, Contracts | N |
| 783 | Canon Financial Services, Inc | | 497.56 | | 2 Transactions | | |
| 14112 | OFFICE OF MN.IT SERVICES 01-044-000-0000-6360 | | 1,338.65 | WAN AUGUST 08/01/2022 | DV22080311 08/31/2022 | Services, Labor, Contracts | N |
| 14112 | OFFICE OF MN.IT SERVICES | | 1,338.65 | | 1 Transactions | | |
| 86235 | The Office Shop Inc 01-044-000-0000-6360 | | 420.94 | QUARTERLY PRINTING EXPENSE 05/04/2022 | 323096-0 08/03/2022 | Services, Labor, Contracts | N |
| 86235 | The Office Shop Inc | | 420.94 | | 1 Transactions | | |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--------------------------------------|----------|-----------------|-----------------------------------|-------------------------|---|------|
| 44 | DEPT Total: | | 2,257.15 | Central Services | 3 Vendors | 4 Transactions | |
| 49 | DEPT | | | Information Technologies | | | |
| 9561 | Amazon Business | | | | | | |
| | 01-049-000-0000-6485 | | 36.80 | CABLES | 1JTM-X6KM-TVTN | Computer/Technology Supplies | N |
| | 01-049-000-0000-6485 | | 99.00 | WDI HDD 2TB SATA3.0 | 1XTY-JVRH-1LDP | Computer/Technology Supplies | N |
| 9561 | Amazon Business | | 135.80 | | 2 Transactions | | |
| 783 | Canon Financial Services, Inc | | | | | | |
| | 01-049-000-0000-6342 | | 47.07 | MONTHLY PRINTER RENTAL COST | 29259798 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 47.07 | | 1 Transactions | | |
| 14071 | Marco Technologies LLC | | | | | | |
| | 01-049-000-0000-6283 | | 3,838.90 | ANNUAL ZIX ENCRYPTION RENEWAL | INV10388921 | Programming, Services, Contracts | N |
| 14071 | Marco Technologies LLC | | 3,838.90 | | 1 Transactions | | |
| 86235 | The Office Shop Inc | | | | | | |
| | 01-049-000-0000-6342 | | 21.46 | IT MONTHLY PRINTER LEASE | 323647-0 | Office Equipment Rental/Contracts | N |
| | | | | 06/07/2022 09/01/2022 | | | |
| 86235 | The Office Shop Inc | | 21.46 | | 1 Transactions | | |
| 49 | DEPT Total: | | 4,043.23 | Information Technologies | 4 Vendors | 5 Transactions | |
| 52 | DEPT | | | Administration | | | |
| 248 | Association of Mn Counties | | | | | | |
| | 01-052-000-0000-6241 | | 250.00 | JESSICA FALL POLICY | FALL POLICY | Registration Fee | N |
| | | | | 09/26/2022 09/26/2022 | | | |
| 248 | Association of Mn Counties | | 250.00 | | 1 Transactions | | |
| 15240 | AT&T Mobility | | | | | | |
| | 01-052-000-0000-6220 | | 49.75 | JESSICA AUGUST PHONE | 287298817699 | Telephone | N |
| | | | | 07/26/2022 08/25/2022 | | | |
| 15240 | AT&T Mobility | | 49.75 | | 1 Transactions | | |
| 52 | DEPT Total: | | 299.75 | Administration | 2 Vendors | 2 Transactions | |
| 53 | DEPT | | | Human Resources | | | |
| 86222 | Aitkin Independent Age | | | | | | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|---|----------------------------|--|------|
| | 01-053-000-0000-6230 | | 125.30 | PRINTING, PUBLISHING & ADV 09/18/2022 09/18/2022 | 1257924 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | 125.30 | | 1 Transactions | | |
| 9561 | Amazon Business 01-053-000-0000-6405 | | 26.98 | PHONE SUPPLIES 09/18/2022 09/18/2022 | LCXF-KPP6-PQL6 | Office Supplies | N |
| 9561 | Amazon Business | | 26.98 | | 1 Transactions | | |
| 10629 | Ergometrics & Applied Personnel Research 01-053-000-0000-6360 | | 150.00 | DISPATCH TESTING 08/31/2022 08/31/2022 | 142665 | Services, Labor, Contracts | N |
| | 01-053-000-0000-6360 | | 182.60 | DEPUTY TESTING 08/31/2022 08/31/2022 | 142683 | Services, Labor, Contracts | N |
| 10629 | Ergometrics & Applied Personnel Research | | 332.60 | | 2 Transactions | | |
| 13412 | Pemberton, Sorlie, Rufer & Kershner PLLP 01-053-000-0000-6263 | | 1,849.50 | FK LEGAL JULY/AUG 07/01/2022 08/31/2022 | 1-FK | Contract Legal Services | Y |
| 13412 | Pemberton, Sorlie, Rufer & Kershner PLLP | | 1,849.50 | | 1 Transactions | | |
| 86235 | The Office Shop Inc 01-053-000-0000-6405 | | 34.15 | FOLDERS, WHITE OUT 09/15/2022 09/15/2022 | 1116924-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | 34.15 | | 1 Transactions | | |
| 53 | DEPT Total: | | 2,368.53 | Human Resources | 5 Vendors | 6 Transactions | |
| 90 | DEPT | | | Attorney | | | |
| 10452 | AT&T Mobility 01-090-000-0000-6220 | | 243.82 | ATTY CELLPHONES | 287301408597 | Telephone | N |
| | 01-090-000-0000-6220 | | 242.91 | ATTY CELLPHONES | 287301408597 | Telephone | N |
| | 01-090-000-0000-6220 | | 242.91 | ATTY CELLPHONES | 287301408597 | Telephone | N |
| | 01-090-000-0000-6220 | | 243.72 | ATTY CELL PHONES | 287301408597 | Telephone | N |
| 10452 | AT&T Mobility | | 973.36 | | 4 Transactions | | |
| 10855 | Culligan Water 01-090-000-0000-6265 | | 59.50 | SERVICE AND DELIVERY 09/13/2022 09/27/2022 | 150X01361609 | Drug & Forfeiture MS 387.213 | N |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---|-------------|-----------------|---|----------------------------|--|------|
| 10855 | Culligan Water | | 59.50 | | 1 Transactions | | |
| 10879 | Shred-It 01-090-000-0000-6360 | | 189.48 | MONTHLY SERVICE | 8002441248 | Services, Labor, Contracts | N |
| 10879 | Shred-It | | 189.48 | | 1 Transactions | | |
| 86235 | The Office Shop Inc 01-090-000-0000-6625 | | 1,141.72 | COPIER CONTRACT | 323609-0 | Capital - Office & Other Equipment | N |
| 86235 | The Office Shop Inc | | 1,141.72 | | 1 Transactions | | |
| 5173 | Thomson Reuters-West Publishing 01-090-000-0000-6406 | | 1,537.44 | ONLINE/SOFTWARE SUBSCRIPTION | 847100512 | Law Publ. & Subscriptions | N |
| | 01-090-000-0000-6406 | | 346.73 | LIBRARY PLAN CHARGES | 847194368 | Law Publ. & Subscriptions | N |
| 5173 | Thomson Reuters-West Publishing | | 1,884.17 | | 2 Transactions | | |
| 90 | DEPT Total: | | 4,248.23 | Attorney | 5 Vendors | 9 Transactions | |
| 100 | DEPT | | | Recorder | | | |
| 86222 | Aitkin Independent Age 01-100-000-0000-6230 | | 66.35 | PRINTING, PUBLISHING & ADV | TAA-210223 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | 66.35 | | 1 Transactions | | |
| 13850 | NORTHSTAR 01-100-000-0000-6405 | | 175.70 | VITAL SECURITY PAPER | 50615127 | Office Supplies | N |
| 13850 | NORTHSTAR | | 175.70 | | 1 Transactions | | |
| 6101 | West Central Indexing 01-100-000-0000-6342 | | 168.96 | ICRS SEPT | 1770 | Office Equipment Rental/Contracts | N |
| 6101 | West Central Indexing | | 168.96 | | 1 Transactions | | |
| 100 | DEPT Total: | | 411.01 | Recorder | 3 Vendors | 3 Transactions | |
| 110 | DEPT | | | Courthouse Maintenance | | | |
| 15240 | AT&T Mobility 01-110-000-0000-6220 | | 49.75 | JIM AUGUST PHONE 07/26/2022 08/25/2022 | 287298817699 | Telephone | N |
| 15240 | AT&T Mobility | | 49.75 | | 1 Transactions | | |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|----------------------------|-------------|-----------------|--|----------------------------|--|------|
| 3950 | Public Utilities | | | | | | |
| | 01-110-000-0000-6254 | | 4,786.21 | UTILITIES-GOVT CTR 08/16/2022 09/16/2022 | 1430-00 | Utilities-Gas and Electric | N |
| | 01-110-000-0000-6254 | | 119.79 | UTILITIES-GLARCO 08/16/2022 09/16/2022 | 50186-00 | Utilities-Gas and Electric | N |
| | 01-110-000-0000-6254 | | 255.36 | UTILITIES-LA TOOL 08/16/2022 09/16/2022 | 50188-00 | Utilities-Gas and Electric | N |
| | 01-110-000-0000-6254 | | 40.87 | UTILITIES-OLD CO GARAGE 08/16/2022 09/16/2022 | 50202-00 | Utilities-Gas and Electric | N |
| | 01-110-000-0000-6254 | | 46.40 | UTILITIES-JUDICIAL CTR 08/16/2022 09/16/2022 | 509-00 | Utilities-Gas and Electric | N |
| 3950 | Public Utilities | | 5,248.63 | 5 Transactions | | | |
| 110 | DEPT Total: | | 5,298.38 | Courthouse Maintenance | 2 Vendors | 6 Transactions | |
| 121 | DEPT | | | Housing & Redevelopment | | | |
| 11113 | Anderson/Edward | | | | | | |
| | 01-121-000-0000-6278 | | 70.00 | HRA 8/24, 9/28 | HRA | Advisory Board/Committee Per Diem | Y |
| 11113 | Anderson/Edward | | 70.00 | 1 Transactions | | | |
| 15266 | Emanuel/Laura | | | | | | |
| | 01-121-000-0000-6278 | | 70.00 | HRA 8/24, 9/28 | HRA | Advisory Board/Committee Per Diem | Y |
| 15266 | Emanuel/Laura | | 70.00 | 1 Transactions | | | |
| 10019 | Gilbertson/Jack Lee | | | | | | |
| | 01-121-000-0000-6278 | | 70.00 | HRA 8/24, 9/28 | HRA | Advisory Board/Committee Per Diem | Y |
| 10019 | Gilbertson/Jack Lee | | 70.00 | 1 Transactions | | | |
| 15271 | Kullhem/JoLynn | | | | | | |
| | 01-121-000-0000-6278 | | 70.00 | HRA 8/24, 9/28 | HRA | Advisory Board/Committee Per Diem | Y |
| 15271 | Kullhem/JoLynn | | 70.00 | 1 Transactions | | | |
| 10017 | Tveit/Galen | | | | | | |
| | 01-121-000-0000-6278 | | 70.00 | HRA 8/24, 9/28 | HRA | Advisory Board/Committee Per Diem | Y |
| 10017 | Tveit/Galen | | 70.00 | 1 Transactions | | | |
| 11355 | Williams/Ihleen E | | | | | | |
| | 01-121-000-0000-6278 | | 35.00 | HRA 8/24 | HRA | Advisory Board/Committee Per Diem | Y |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | 1099 |
|------------|--------------------------------|-----------------|-----|------|---------------|------------------------------------|----------------|------------------|---------------|-----------------------------------|------|
| 11355 | Williams/Ihleen E | | | | 35.00 | | | | | | |
| | | | | | | | 1 Transactions | | | | |
| 121 | DEPT Total: | | | | 385.00 | Housing & Redevelopment | | 6 Vendors | | 6 Transactions | |
| 122 | DEPT | | | | | Planning & Zoning | | | | | |
| 86222 | Aitkin Independent Age | | | | | | | | | | |
| | 01-122-000-0000-6230 | | | | 159.50 | OCT BOA MTG | | 1259358 | | Printing, Publishing & Adv | Y |
| | 01-122-000-0000-6230 | | | | 78.12 | OCT PC MTG | | 1260963 | | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | | | 237.62 | | 2 Transactions | | | | |
| 15142 | Christensen/Charles | | | | | | | | | | |
| | 01-122-000-0000-6278 | | | | 120.00 | OCT BOA | | 100522 | | Advisory Board/Committee Per Diem | Y |
| | 01-122-038-0000-6330 | | | | 139.38 | OCT BOA MILEAGE | | 100522 | | BOA/PC Mileage | Y |
| 15142 | Christensen/Charles | | | | 259.38 | | 2 Transactions | | | | |
| 11990 | Lange/David | | | | | | | | | | |
| | 01-122-000-0000-6278 | | | | 90.00 | SEPT PC MILEAGE | | 100322 | | Advisory Board/Committee Per Diem | Y |
| | 01-122-038-0000-6330 | | | | 68.75 | SEPT PC MILEAGE | | 100322 | | BOA/PC Mileage | Y |
| 11990 | Lange/David | | | | 158.75 | | 2 Transactions | | | | |
| 8050 | Liljenquist Sewer & Excavating | | | | | | | | | | |
| | 01-122-000-0000-6820 | | | | 50.00 | APP#2022-009546 | | 56184 | | Refunds & Reimbursements | Y |
| 8050 | Liljenquist Sewer & Excavating | | | | 50.00 | | 1 Transactions | | | | |
| 3334 | MCIT | | | | | | | | | | |
| | 01-122-000-0000-6268 | | | | 715.00 | LAND USE TRAINING 9/14/22 | | SEM1257 | | Staff Training, Development | N |
| 3334 | MCIT | | | | 715.00 | | 1 Transactions | | | | |
| 5516 | Paquette/Jeremy M | | | | | | | | | | |
| | 01-122-000-0000-6278 | | | | 130.00 | OCT BOA | | 100522 | | Advisory Board/Committee Per Diem | Y |
| | 01-122-038-0000-6330 | | | | 120.00 | OCT BOA MILEAGE | | 100522 | | BOA/PC Mileage | Y |
| 5516 | Paquette/Jeremy M | | | | 250.00 | | 2 Transactions | | | | |
| 4010 | Rasley Oil Company | | | | | | | | | | |
| | 01-122-000-0000-6335 | | | | 371.79 | MONTHLY FUEL CHARGES | | AITCOZOS | | Gas/Vehicle Fuel Charges | N |
| | | | | | | 09/01/2022 | 09/30/2022 | | | | |
| 4010 | Rasley Oil Company | | | | 371.79 | | 1 Transactions | | | | |
| 12077 | Stromberg/Kevin | | | | | | | | | | |

Aitkin County



1 General Fund

| Vendor No. | Name | Accr | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|----------------------------------|------|-----|-----------------|------------------------------|------------------|-----------------------------------|------------------------|
| | Account/Formula | | | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| | 01-122-000-0000-6278 | | | 130.00 | OCT BOA | 100522 | Advisory Board/Committee Per Diem | Y |
| | 01-122-038-0000-6330 | | | 163.75 | OCT BOA MILEAGE | 100522 | BOA/PC Mileage | Y |
| 12077 | Stromberg/Kevin | | | 293.75 | | | | |
| | | | | | 2 Transactions | | | |
| 8612 | Veenker/Thomas H | | | | | | | |
| | 01-122-000-0000-6278 | | | 120.00 | OCT BOA | 100522 | Advisory Board/Committee Per Diem | N |
| | 01-122-038-0000-6330 | | | 135.00 | OCT BOA MILEAGE | 100522 | BOA/PC Mileage | N |
| 8612 | Veenker/Thomas H | | | 255.00 | | | | |
| | | | | | 2 Transactions | | | |
| 122 | DEPT Total: | | | 2,591.29 | Planning & Zoning | | | |
| | | | | | | 9 Vendors | | 15 Transactions |
| 200 | DEPT | | | | Enforcement | | | |
| 9955 | LENS Equipment | | | | | | | |
| | 01-200-200-0000-6265 | | | 519.00 | VOICE RECORDER | 6403 | Programs | Y |
| 9955 | LENS Equipment | | | 519.00 | | | | |
| | | | | | 1 Transactions | | | |
| 657 | Aitkin Glass Service Inc. | | | | | | | |
| | 01-200-000-0000-6302 | | | 595.06 | #212 WINDSHIELD | 20509 | Vehicle Maintenance | N |
| 657 | Aitkin Glass Service Inc. | | | 595.06 | | | | |
| | | | | | 1 Transactions | | | |
| 86222 | Aitkin Independent Age | | | | | | | |
| | 01-200-000-0000-6405 | | | 61.15 | ADMIN SUBSCRIPTION | TAA-210583 | Office Supplies | Y |
| 86222 | Aitkin Independent Age | | | 61.15 | | | | |
| | | | | | 1 Transactions | | | |
| 170 | Aitkin Motor Company | | | | | | | |
| | 01-200-000-0000-6302 | | | 686.63 | #226 LIFTGATE | 39724 | Vehicle Maintenance | N |
| 170 | Aitkin Motor Company | | | 686.63 | | | | |
| | | | | | 1 Transactions | | | |
| 14578 | AutoSmith Auto Group | | | | | | | |
| | 01-200-000-0000-6302 | | | 43.15 | #220 OIL CHANGE | 7916 | Vehicle Maintenance | N |
| | 01-200-000-0000-6302 | | | 69.12 | #220 TRANSFER CASE ISSUE | 8031 | Vehicle Maintenance | N |
| 14578 | AutoSmith Auto Group | | | 112.27 | | | | |
| | | | | | 2 Transactions | | | |
| 14568 | Axon Enterprise, Inc | | | | | | | |
| | 01-200-000-0000-6460 | | | 475.38 | TASER BATTERIES | INUS103327 | Deputy Supplies | N |
| 14568 | Axon Enterprise, Inc | | | 475.38 | | | | |
| | | | | | 1 Transactions | | | |
| 9866 | Barden/Rocky | | | | | | | |
| | 01-200-020-0000-6460 | | | 313.25 | S&R T-SHIRTS | INV68806 | Search & Rescue Supplies | N |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|--|------|-----------------|--------------------------------|---------------|-----------------------------------|------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 9866 | Barden/Rocky | | 313.25 | | | | |
| | | | | 1 Transactions | | | |
| 783 | Canon Financial Services, Inc | | | | | | |
| | 01-200-000-0000-6342 | | 170.74 | ADMIN COPIER LEASE | 29163394 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 170.74 | | | | |
| | | | | 1 Transactions | | | |
| 1152 | Cook/Steven | | | | | | |
| | 01-200-000-0000-6260 | | 2,100.00 | BACKGROUNDS X3 | 09012022 | Professional Consulting | Y |
| 1152 | Cook/Steven | | 2,100.00 | | | | |
| | | | | 1 Transactions | | | |
| 11715 | Granite Electronics | | | | | | |
| | 01-200-000-0000-6360 | | 180.00 | (3) RADIO LICENSES | 150012075-1 | Services, Labor, Contracts | N |
| 11715 | Granite Electronics | | 180.00 | | | | |
| | | | | 1 Transactions | | | |
| 2340 | Hyytinen Hardware Hank | | | | | | |
| | 01-200-000-0000-6360 | | 81.96 | PAINT | 2994 | Services, Labor, Contracts | N |
| 2340 | Hyytinen Hardware Hank | | 81.96 | | | | |
| | | | | 1 Transactions | | | |
| 11538 | RCB Collections Range Credit Bureau Inc | | | | | | |
| | 01-200-000-0000-6360 | | 45.00 | PRE EMPLOYMENT BACKGROUNDS | 36292 | Services, Labor, Contracts | N |
| 11538 | RCB Collections Range Credit Bureau Inc | | 45.00 | | | | |
| | | | | 1 Transactions | | | |
| 9930 | SHI International Corp. | | | | | | |
| | 01-200-200-0000-6405 | | 12.56 | THERMAL PAPER | S56095231 | VCET - AIM Office Supplies | Y |
| 9930 | SHI International Corp. | | 12.56 | | | | |
| | | | | 1 Transactions | | | |
| 86235 | The Office Shop Inc | | | | | | |
| | 01-200-000-0000-6405 | | 50.47 | PENS, PAPER CLIPS, NOTEPADS | 1115260 | Office Supplies | N |
| | 01-200-000-0000-6405 | | 11.70 | HIGHLIGHTERS, FINGER MOISTENER | 1115260-1 | Office Supplies | N |
| | 01-200-000-0000-6405 | | 107.94 | NOTEPADS, PKG TAPE, PENCILS | 1115260-2 | Office Supplies | N |
| | 01-200-000-0000-6405 | | 269.00 | OFFICE CHAIR | 1116401-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | 439.11 | | | | |
| | | | | 4 Transactions | | | |
| 9916 | Van Hatten/Scott | | | | | | |
| | 01-200-020-0000-6460 | | 225.55 | S&R CANOPY | 611 | Search & Rescue Supplies | N |
| 9916 | Van Hatten/Scott | | 225.55 | | | | |
| | | | | 1 Transactions | | | |
| 9302 | WEX Bank | | | | | | |
| | 01-200-000-0000-6335 | | 11,137.80 | DEPUTY GAS | 83694255 | Gas/Vehicle Fuel Charges | N |

Aitkin County



1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 9302 | WEX Bank | | 11,137.80 | | 1 Transactions | | |
| 9932 | WEX BANK - Sheriff's Department 01-200-000-0000-6335 | | 38.09 | #221 GAS | 83552080 | Gas/Vehicle Fuel Charges | N |
| 9932 | WEX BANK - Sheriff's Department | | 38.09 | | 1 Transactions | | |
| 200 | DEPT Total: | | 17,193.55 | Enforcement | 17 Vendors | 21 Transactions | |
| 202 | DEPT | | | Boat & Water | | | |
| 1775 | Galls LLC 01-202-000-0000-6180 | | 221.97 | NYLANDER PANTS | 1002211058 | Clothing Allowance | N |
| 1775 | Galls LLC | | 221.97 | | 1 Transactions | | |
| 2340 | Hyytinen Hardware Hank 01-202-000-0000-6462 | | 17.04 | NUT, WASHER, EYE BOLTS | 2319 | Sheriff Field Supplies | N |
| | 01-202-000-0000-6462 | | 9.99 | SEA FOAM | 2672 | Sheriff Field Supplies | N |
| 2340 | Hyytinen Hardware Hank | | 27.03 | | 2 Transactions | | |
| 3950 | Public Utilities 01-202-000-0000-6254 | | 35.41 | UTILITIES-B&W 08/16/2022 | 1345-00 09/16/2022 | Utilities-Gas and Electric | N |
| 3950 | Public Utilities | | 35.41 | | 1 Transactions | | |
| 9302 | WEX Bank 01-202-000-0000-6335 | | 1,229.79 | B/W GAS | 83694255 | Gas/Vehicle Fuel Charges | N |
| 9302 | WEX Bank | | 1,229.79 | | 1 Transactions | | |
| 202 | DEPT Total: | | 1,514.20 | Boat & Water | 4 Vendors | 5 Transactions | |
| 252 | DEPT | | | Corrections | | | |
| 86222 | Aitkin Independent Age 01-252-000-0000-6465 | | 61.15 | JAIL SUBSCRIPTION | TAA-210121 | Inmate Supplies | Y |
| | 01-252-000-0000-6465 | | 60.95 | JAIL SUBSCRIPTION-2 | TAA-210634 | Inmate Supplies | Y |
| 86222 | Aitkin Independent Age | | 122.10 | | 2 Transactions | | |
| 14005 | American Tower Corporation 01-252-000-0000-6342 | | 378.14 | JACOBSON TOWER | 98013 | Tower Lease and Rental/Contracts | N |

Aitkin County



1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 14005 | American Tower Corporation | | 378.14 | | 1 Transactions | | |
| 999999000 | Benjamin/Thomas 01-252-000-0000-5541 | | 288.69 | Refund Pay for Stay | | Pay To Stay Incounty Boarding Mn641.12 | |
| 999999000 | Benjamin/Thomas | | 288.69 | | 1 Transactions | | |
| 456 | Bob Barker Company, Inc. 01-252-000-0000-6421 | | 311.45 | LAUNDRY BAGS; ODOR ELIMINATRO | INV1814705 | Laundry Supplies | N |
| 456 | Bob Barker Company, Inc. | | 311.45 | | 1 Transactions | | |
| 783 | Canon Financial Services, Inc 01-252-000-0000-6342 | | 101.52 | DISPATCH COPIER LEASE | 29163427 | Tower Lease and Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 101.52 | | 1 Transactions | | |
| 88628 | Dalco Enterprises, Inc. 01-252-000-0000-6422 | | 629.26 | DETERGENT, GLOVES | 3990073 | Janitorial Supplies | N |
| 88628 | Dalco Enterprises, Inc. | | 629.26 | | 1 Transactions | | |
| 15362 | GuidePoint Pharmacy #114 Aitkin 01-252-000-0000-6430 | | 1,517.39 | INMATE MEDS | 07312022 | Medical Expense/Supplies - Inmates | N |
| | 01-252-000-0000-6430 | | 1,856.50 | INMATE MEDS | 30 | Medical Expense/Supplies - Inmates | N |
| | 01-252-000-0000-6430 | | 373.81 | INMATE MEDS | 546 | Medical Expense/Supplies - Inmates | N |
| 15362 | GuidePoint Pharmacy #114 Aitkin | | 3,747.70 | | 3 Transactions | | |
| 2340 | Hyytinen Hardware Hank 01-252-000-0000-6590 | | 20.94 | PAINT SUPPLIES FOR JAIL | 2180 | Repair & Maintenance Supplies | N |
| | 01-252-000-0000-6590 | | 10.47 | PAINT SUPPLIES FOR JAIL | 2397 | Repair & Maintenance Supplies | N |
| | 01-252-000-0000-6590 | | 34.47 | TAPE MEASURE, PENCILS, SQUARE | 2600 | Repair & Maintenance Supplies | N |
| | 01-252-000-0000-6590 | | 6.18 | POST 2 - SPADE BIT | 2604 | Repair & Maintenance Supplies | N |
| | 01-252-000-0000-6590 | | 79.46 | SUPER GLUE, BROOMS -POST 2 | 2811 | Repair & Maintenance Supplies | N |
| 2340 | Hyytinen Hardware Hank | | 151.52 | | 5 Transactions | | |
| 5503 | Keefe Supply Company 01-252-000-0000-6418 | | 137.22 | SNACK CAKES | 1631481 | Groceries | N |
| 5503 | Keefe Supply Company | | 137.22 | | 1 Transactions | | |
| 13691 | MEnD Correctional Care, PLLC 01-252-000-0000-6262 | | 7,978.67 | OCTOBER HEALTHCARE SERVICES | 6830 | Contract Service or Medical Service | 6 |
| | 01-252-000-0000-6262 | | 2,340.90 | OCTOBER ADD'T NURSING SERVICES | 6830 | Contract Service or Medical Service | 6 |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Accr | Rpt | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | 1099 |
|--------------|--|----------------------|------|-----|------------------|---------------------------|---------------|----------------|---------------|-----------------------------|------|
| 13691 | MEnD Correctional Care, PLLC | | | | 10,319.57 | | | | | | |
| | | | | | | | | 2 Transactions | | | |
| 3160 | Mille Lacs Energy Coop-Albert Lea | 01-252-000-0000-6254 | | | 364.17 | SHELTER/TOWER | | 34-54-015-01 | | Utilities-Gas and Electric | N |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | | | 364.17 | | | 1 Transactions | | | |
| 3426 | Morrison County Sheriff's Office | 01-252-000-0000-6351 | | | 165.00 | BOARD - D.L.O | | 10216 | | Board Of Prisoners | N |
| 3426 | Morrison County Sheriff's Office | | | | 165.00 | | | 1 Transactions | | | |
| 3810 | Paulbeck's County Market | 01-252-000-0000-6418 | | | 27.37 | GROCERIES | | 927210202 | | Groceries | N |
| 3810 | Paulbeck's County Market | | | | 27.37 | | | 1 Transactions | | | |
| 9808 | Performance Foodservice | 01-252-000-0000-6418 | | | 1,382.15 | GROCERIES | | 295423 | | Groceries | N |
| 9808 | Performance Foodservice | | | | 1,382.15 | | | 1 Transactions | | | |
| 3950 | Public Utilities | 01-252-000-0000-6254 | | | 8,732.96 | UTILITIES-NEW JAIL 2 | | 1431-00 | | Utilities-Gas and Electric | N |
| | | | | | | 08/16/2022 | 09/16/2022 | | | | |
| | | 01-252-000-0000-6254 | | | 122.74 | UTILITIES-STS | | 50109-00 | | Utilities-Gas and Electric | N |
| | | | | | | 08/16/2022 | 09/16/2022 | | | | |
| | | 01-252-000-0000-6254 | | | 58.92 | UTILITIES-EMERG STORAGE | | 507-00 | | Utilities-Gas and Electric | N |
| | | | | | | 08/16/2022 | 09/16/2022 | | | | |
| | | 01-252-000-0000-6254 | | | 955.89 | UTILITIES-NEW JAIL | | 512-00 | | Utilities-Gas and Electric | N |
| | | | | | | 08/16/2022 | 09/16/2022 | | | | |
| 3950 | Public Utilities | | | | 9,870.51 | | | 4 Transactions | | | |
| 11538 | RCB Collections Range Credit Bureau Inc | 01-252-000-0000-6360 | | | 15.00 | PRE EMPLOYMENT BACKGROUND | | 36292 | | Services, Labor, Contracts | N |
| 11538 | RCB Collections Range Credit Bureau Inc | | | | 15.00 | | | 1 Transactions | | | |
| 86235 | The Office Shop Inc | 01-252-000-0000-6405 | | | 6.55 | EXPO MARKERS - KITCHEN | | 1115260-3 | | Office Supplies | N |
| | | 01-252-000-0000-6405 | | | 13.71 | JACQUIE NOTARY STAMP | | 1116349-0 | | Office Supplies | N |
| 86235 | The Office Shop Inc | | | | 20.26 | | | 2 Transactions | | | |
| 9302 | WEX Bank | | | | | | | | | | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|--------------|-------------------------------------|--|-----|------|------------------|--------------------------------|----------------|-------------------|---------------|-----------------------------------|-------------------|------|
| | | 01-252-000-0000-6330 | | | 495.10 | TRANSPORT GAS | | 83694255 | | Prisoner Transportation & Travel | | N |
| 9302 | WEX Bank | | | | 495.10 | | 1 Transactions | | | | | |
| 252 | DEPT Total: | | | | 28,526.73 | Corrections | | 18 Vendors | | 30 Transactions | | |
| 253 | DEPT | | | | | Sentence to Serve | | | | | | |
| | 2340 | Hyytinen Hardware Hank | | | | | | | | | | |
| | | 01-253-000-0000-6415 | | | 2.38 | KEYS | | 2397 | | Operational Supplies | | N |
| 2340 | Hyytinen Hardware Hank | | | | 2.38 | | 1 Transactions | | | | | |
| 253 | DEPT Total: | | | | 2.38 | Sentence to Serve | | 1 Vendors | | 1 Transactions | | |
| 257 | DEPT | | | | | Community Corrections | | | | | | |
| | 14563 | Anoka County Corrections | | | | | | | | | | |
| | | 01-257-255-0000-6269 | | | 8,693.00 | JUV DET SECURE RJC CONTRACT | | SEPTEMBER 2022 | | Juvenile Detention | | N |
| | | | | | | 09/01/2022 | 09/30/2022 | | | | | |
| 14563 | Anoka County Corrections | | | | 8,693.00 | | 1 Transactions | | | | | |
| | 788 | Bureau of Crim. Apprehension | | | | | | | | | | |
| | | 01-257-000-0000-6360 | | | 600.00 | BCA CJDN ACCESS FEE (ANNUAL) | | 717989 | | Services, Labor, Contracts | | N |
| | | | | | | 07/01/2022 | 06/30/2023 | | | | | |
| 788 | Bureau of Crim. Apprehension | | | | 600.00 | | 1 Transactions | | | | | |
| | 14642 | Leonhardt/Jacob | | | | | | | | | | |
| | | 01-257-251-0000-6330 | | | 18.00 | TRAVEL COST - PARKING FEE | | 10052022 | | Mileage | | N |
| | | | | | | 09/27/2022 | 09/28/2022 | | | | | |
| | | 01-257-251-0000-6339 | | | 27.62 | MEALS FOR OVERNIGHT TRAINING | | 10052022 | | Meals (Overnight) | | N |
| | | | | | | 09/26/2022 | 09/27/2022 | | | | | |
| 14642 | Leonhardt/Jacob | | | | 45.62 | | 2 Transactions | | | | | |
| | 11997 | Minnesota Monitoring, Inc | | | | | | | | | | |
| | | 01-257-267-0000-6342 | | | 3,132.25 | EHM COSTS | | 13844 | | Office Equipment Rental/Contracts | | N |
| | | | | | | 09/01/2022 | 09/30/2022 | | | | | |
| 11997 | Minnesota Monitoring, Inc | | | | 3,132.25 | | 1 Transactions | | | | | |
| | 10373 | Northwestern MN Juvenile Ctr-Consequenc | | | | | | | | | | |
| | | 01-257-255-0000-6269 | | | 11,922.00 | JUV DET SEC(ADB,NMB)LE HOLDTJS | | 280-179-1 | | Juvenile Detention | | N |
| | | | | | | 09/01/2022 | 09/30/2022 | | | | | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Accr | Rpt | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|--------------|--|----------------------|------|-----|------------------|------------------------------|-----------------------|----------------|------------------|-----------------------------------|------------------------|------|
| 10373 | Northwestern MN Juvenile Ctr-Consequenc | | | | 11,922.00 | | | | | | | |
| | | | | | | | | 1 Transactions | | | | |
| 86235 | The Office Shop Inc | 01-257-000-0000-6342 | | | 129.45 | OFFICE SHOP COPIER CONTRACT | 06/08/2022 09/01/2022 | 323670-0 | | Office Equipment Rental/Contracts | | N |
| 86235 | The Office Shop Inc | | | | 129.45 | | | | | | | |
| | | | | | | | | 1 Transactions | | | | |
| 6097 | Verizon Wireless | 01-257-257-0000-6215 | | | 163.78 | AGENT WORK CELL PHONES | 08/24/2022 09/23/2022 | 9916597859 | | Wireless Telephone Services | | N |
| 6097 | Verizon Wireless | | | | 163.78 | | | | | | | |
| | | | | | | | | 1 Transactions | | | | |
| 9931 | WEX BANK - Community Corrections | 01-257-251-0000-6330 | | | 54.22 | MILEAGE TRAINING | 09/07/2022 10/06/2022 | 84220185 | | Mileage | | N |
| | | 01-257-255-0000-6330 | | | 42.98 | MILEAGE JUVENILE AGENT | 09/07/2022 10/06/2022 | 84220185 | | Mileage | | N |
| | | 01-257-257-0000-6330 | | | 88.85 | MILEAGE ADULT AGENTS | 09/07/2022 10/06/2022 | 84220185 | | Mileage | | N |
| | | 01-257-258-0000-6330 | | | 81.65 | MILEAGE SOBRIETY COURT | 09/07/2022 10/06/2022 | 84220185 | | Transportation/Travel/Parking | | N |
| 9931 | WEX BANK - Community Corrections | | | | 267.70 | | | | | | | |
| | | | | | | | | 4 Transactions | | | | |
| 257 | DEPT Total: | | | | 24,953.80 | Community Corrections | | | 8 Vendors | | 12 Transactions | |
| 391 | DEPT | | | | | Solid Waste | | | | | | |
| 248 | Association of Mn Counties | 01-391-000-0000-6268 | | | 225.00 | SWAA CONFERENCE 9/21-9/23/22 | 09/21/2022 09/23/2022 | 62421 | | Staff Training, Development | | N |
| 248 | Association of Mn Counties | | | | 225.00 | | | | | | | |
| | | | | | | | | 1 Transactions | | | | |
| 4010 | Rasley Oil Company | 01-391-000-0000-6335 | | | 80.47 | MONTHLY FUEL CHARGES | 09/01/2022 09/30/2022 | AITCOZOS | | Gas/Vehicle Fuel Charges | | N |
| 4010 | Rasley Oil Company | | | | 80.47 | | | | | | | |
| | | | | | | | | 1 Transactions | | | | |
| 391 | DEPT Total: | | | | 305.47 | Solid Waste | | | 2 Vendors | | 2 Transactions | |

Aitkin County



1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|-------------------------|--|-------------------|---|----------------------------|--|------|
| 601 | DEPT 11187 | Regents Of The University of Minnesota 01-601-000-0000-6262 | 19,237.25 | Extension JULY-SEPT 2022 MAO / LANGLOIS 07/01/2022 09/30/2022 | 0300030191 | Univ Of Minn Contracts | N |
| | 11187 | Regents Of The University of Minnesota | 19,237.25 | 1 Transactions | | | |
| 601 | DEPT Total: | | 19,237.25 | Extension | 1 Vendors | 1 Transactions | |
| 711 | DEPT 15240 | AT&T Mobility 01-711-000-0000-6220 | 44.72 | Economic Development JEFFERS AUGUST PHONE 07/26/2022 08/25/2022 | 287298817699 | Telephone | N |
| | 15240 | AT&T Mobility | 44.72 | 1 Transactions | | | |
| | 8819 | Mille Lacs Energy Coop-Aitkin 01-711-043-0000-6801 | 161,708.24 | BROADBAND DEED GRANT 06/30/2022 08/01/2022 | 09212022 | CDBG-CV Broadband Grant Expenditures | N |
| | 8819 | Mille Lacs Energy Coop-Aitkin | 161,708.24 | 1 Transactions | | | |
| 711 | DEPT Total: | | 161,752.96 | Economic Development | 2 Vendors | 2 Transactions | |
| 1 | Fund Total: | | 308,077.33 | General Fund | | 155 Transactions | |

Aitkin County



2 Reserves Fund

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------|----------------------|------|-----------------------------|------------------|-----------------------------|------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 60 | DEPT | | Elections | | | |
| | 9561 Amazon Business | | | | | |
| | 02-060-000-0000-6800 | | ROUND TABLES FOR HALLWAY | 1G3V-61XK-FJNP | Election Reserve Expense | N |
| | 9561 Amazon Business | | 1 Transactions | | | |
| 60 | DEPT Total: | | 177.00 Elections | 1 Vendors | 1 Transactions | |
| 2 | Fund Total: | | 177.00 Reserves Fund | | 1 Transactions | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 0 | DEPT | | | Undesignated | | | |
| 943 | Cook Logging 03-000-000-0000-5505 | | 500.00 | DEPOSIT REFUND | | Culverts | N |
| 943 | Cook Logging | | 500.00 | 1 Transactions | | | |
| 10046 | NEW LIFE CHURCH 03-000-000-0000-5505 | | 500.00 | DRIVEWAY DEPOSIT REFUND | | Culverts | N |
| 10046 | NEW LIFE CHURCH | | 500.00 | 1 Transactions | | | |
| 0 | DEPT Total: | | 1,000.00 | Undesignated | 2 Vendors | 2 Transactions | |
| 301 | DEPT | | | R&B Administration | | | |
| 86222 | Aitkin Independent Age 03-301-000-0000-6241 | | 104.61 | USED GRADER AD | 1261011 | Meeting/Conference Registration Fee | N |
| 86222 | Aitkin Independent Age | | 104.61 | 1 Transactions | | | |
| 10855 | Culligan Water 03-301-000-0000-6342 | | 55.00 | WATER COOLER RENTAL | 150-10020584-1 | Office Equipment Rental/Contracts | N |
| 10855 | Culligan Water | | 55.00 | 1 Transactions | | | |
| 10048 | MINNESOTA NORTH COLLEGE 03-301-000-0000-6268 | | 43.10 | SAFETY/HEALTH TRAINING | 1052388 | Staff Training, Development | N |
| 10048 | MINNESOTA NORTH COLLEGE | | 43.10 | 1 Transactions | | | |
| 11605 | Shred Right 03-301-000-0000-6405 | | 40.00 | DOCUMENT DESTRUCTION | 584467 | Office Supplies | N |
| 11605 | Shred Right | | 40.00 | 1 Transactions | | | |
| 301 | DEPT Total: | | 242.71 | R&B Administration | 4 Vendors | 4 Transactions | |
| 302 | DEPT | | | R&B Engineering/Construction | | | |
| 7053 | Bill's Sportsman's Service 03-302-000-0000-6550 | | 179.99 | CHEST WADERS | 0-01370 | R & B Engineer Supplies | Y |
| 7053 | Bill's Sportsman's Service | | 179.99 | 1 Transactions | | | |
| 10048 | MINNESOTA NORTH COLLEGE 03-302-000-0000-6268 | | 258.62 | SAFETY/HEALTH TRAINING | 1052388 | Staff Training, Development | N |

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|-----------------|---|----------------------------|--|------|
| 10048 | MINNESOTA NORTH COLLEGE | | 258.62 | | 1 Transactions | | |
| 302 | DEPT Total: | | 438.61 | R&B Engineering/Construction | 2 Vendors | 2 Transactions | |
| 303 | DEPT | | | R&B Highway Maintenance | | | |
| 50 | Aitkin Body Shop, Inc 03-303-000-0000-6417 | | 103.25 | AITKIN SHOP SUPPLIES | 2363 | Shop/Building Maintenance | N |
| 50 | Aitkin Body Shop, Inc | | 103.25 | | 1 Transactions | | |
| 86467 | Auto Value Aitkin 03-303-000-0000-6590 | | 1,408.00 | REPAIR PARTS | 40206821 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6590 | | 430.20 | REPAIR PARTS-FILTERS | 40207401 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6590 | | 173.74 | REPAIR PARTS | 40207444 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6590 | | 11.56 | REPAIR PARTS-FILTERS | 40208134 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6590 | | 538.75 | REPAIR PARTS | 40208449 | Repair & Maintenance Supplies | N |
| 86467 | Auto Value Aitkin | | 2,562.25 | | 5 Transactions | | |
| 8674 | Boyer Trucks 03-303-000-0000-6590 | | 433.86 | REPAIR PARTS | 003p27648 | Repair & Maintenance Supplies | N |
| 8674 | Boyer Trucks | | 433.86 | | 1 Transactions | | |
| 8048 | Cemstone Products Co 03-303-000-0000-6524 | | 1,432.78 | SALT SAND | A6172320 | Winter Sand | N |
| 8048 | Cemstone Products Co | | 1,432.78 | | 1 Transactions | | |
| 163 | Charter Communications Holdings LLC 03-303-000-0000-6220 | | 141.51 | PHONE: HWY OFFICE | 0-022823091922 | Telephone | N |
| 163 | Charter Communications Holdings LLC | | 141.51 | | 1 Transactions | | |
| 14887 | Cintas Corporation 03-303-000-0000-6360 | | 15.82 | SHOP LAUNDRY | 4132514878 | Services, Labor, Contracts | N |
| | 03-303-000-0000-6360 | | 23.97 | SHOP LAUNDRY | 4133206881 | Services, Labor, Contracts | N |
| 14887 | Cintas Corporation | | 39.79 | | 2 Transactions | | |
| 2763 | Countryside Sanitation, LLC 03-303-000-0000-6254 | | 117.00 | SEPT MCGREGOR | 2644 | Utilities-Gas and Electric | Y |
| | 03-303-000-0000-6254 | | 81.90 | SEPT PALISADE | 2645 | Utilities-Gas and Electric | Y |
| 2763 | Countryside Sanitation, LLC | | 198.90 | | 2 Transactions | | |

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 9326 | Dehn Oil | | | | | | |
| | 03-303-000-0000-6570 | | 13,490.94 | MCGRATH DIESEL | 25198566 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 13,490.94 | MCGREGOR DIESEL | 25198568 | Motor Fuel & Lubricants | N |
| 9326 | Dehn Oil | | 26,981.88 | 2 Transactions | | | |
| 7935 | East Central Energy | | | | | | |
| | 03-303-000-0000-6254 | | 69.02 | AUG/SEPT POWER-MCGRATH | 35018290 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 41.85 | AUG/SEPT POWER-STREET LIGHT | 35018408 | Utilities-Gas and Electric | N |
| 7935 | East Central Energy | | 110.87 | 2 Transactions | | | |
| 8622 | Frontier Communications Holdings LLC | | | | | | |
| | 03-303-000-0000-6254 | | 78.40 | JACOBSON | 218-752-6591 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 78.40 | MCGREGOR | 218-768-4481 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 78.40 | PALISADE | 218-845-2607 | Utilities-Gas and Electric | N |
| 8622 | Frontier Communications Holdings LLC | | 235.20 | 3 Transactions | | | |
| 1754 | Garrison Disposal Company, Inc | | | | | | |
| | 03-303-000-0000-6254 | | 140.28 | AITKIN SHOP | 314642 | Utilities-Gas and Electric | N |
| 1754 | Garrison Disposal Company, Inc | | 140.28 | 1 Transactions | | | |
| 10047 | HUFFMAN SPRINGS & U-BOLTS CORPORA | | | | | | |
| | 03-303-000-0000-6590 | | 1,980.40 | REPAIR PARTS | 0-51415 | Repair & Maintenance Supplies | N |
| 10047 | HUFFMAN SPRINGS & U-BOLTS CORPORA | | 1,980.40 | 1 Transactions | | | |
| 2340 | Hyytinen Hardware Hank | | | | | | |
| | 03-303-000-0000-6417 | | 7.80 | AITKIN SHOP SUPPLIES | 3071/1 | Shop/Building Maintenance | N |
| | 03-303-000-0000-6590 | | 27.63 | REPAIR PARTS | 3280/1 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6417 | | 8.99 | AITKIN SHOP SUPPLIES | 3339/1 | Shop/Building Maintenance | N |
| | 03-303-000-0000-6417 | | 23.16 | AITKIN SHOP SUPPLIES | 3345/1 | Shop/Building Maintenance | N |
| 2340 | Hyytinen Hardware Hank | | 67.58 | 4 Transactions | | | |
| 91187 | Lake Country Power | | | | | | |
| | 03-303-000-0000-6254 | | 54.93 | AUG/SEPT CSAH 14 | 141979801 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 54.17 | AUG/SEPT CSAH 6 | 141979901 | Utilities-Gas and Electric | N |
| 91187 | Lake Country Power | | 109.10 | 2 Transactions | | | |
| 15300 | MCGREGOR ACE HARDWARE | | | | | | |
| | 03-303-000-0000-6417 | | 43.15 | PALISADE SHOP SUPPLIES | C29716 | Shop/Building Maintenance | N |

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| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | 1099 |
|------------|--|----------------------|-----|------|--------|-------------------------|---------------|---------------|---------------|-------------------------------|------|
| 15300 | MCGREGOR ACE HARDWARE | | | | 43.15 | | | | | | |
| 5917 | Mike's Bobcat Service, Inc. | 03-303-000-0000-6360 | | | 260.00 | GRADING | | OCT 22 | | Services, Labor, Contracts | N |
| 5917 | Mike's Bobcat Service, Inc. | | | | 260.00 | | | | | | |
| 9692 | Minnesota Energy Resources Corporation | 03-303-000-0000-6423 | | | 71.27 | NAT GAS: AITKIN SHOP | | 4307357197 | | Fuel for Buildings | N |
| 9692 | Minnesota Energy Resources Corporation | | | | 71.27 | | | | | | |
| 10048 | MINNESOTA NORTH COLLEGE | 03-303-000-0000-6268 | | | 948.28 | SAFETY/HEALTH TRAINING | | 1052388 | | Staff Training, Development | N |
| 10048 | MINNESOTA NORTH COLLEGE | | | | 948.28 | | | | | | |
| 3555 | Newman Signs Inc | 03-303-000-0000-6516 | | | 948.49 | RESIDENTIAL E-911 SIGNS | | TRFINV042797 | | Signs & Posts | N |
| 3555 | Newman Signs Inc | | | | 948.49 | | | | | | |
| 9179 | NORTH CENTRAL INTERNATIONAL, LLC | 03-303-000-0000-6590 | | | 86.65 | REPAIR PARTS | | X220051597:01 | | Repair & Maintenance Supplies | N |
| 9179 | NORTH CENTRAL INTERNATIONAL, LLC | | | | 86.65 | | | | | | |
| 8691 | Northland Hydraulic Service | 03-303-000-0000-6590 | | | 66.55 | REPAIR PARTS | | 0-04817 | | Repair & Maintenance Supplies | N |
| 8691 | Northland Hydraulic Service | | | | 66.55 | | | | | | |
| 10720 | Nuss Truck Group Inc | 03-303-000-0000-6590 | | | 32.50 | REPAIR PARTS | | 650650 | | Repair & Maintenance Supplies | Y |
| | | 03-303-000-0000-6590 | | | 97.96 | REPAIR LABOR | | 650650 | | Repair & Maintenance Supplies | Y |
| 10720 | Nuss Truck Group Inc | | | | 130.46 | | | | | | |
| 3950 | Public Utilities | 03-303-000-0000-6254 | | | 49.26 | HWY 47 & CR 12 | | 1686-00 | | Utilities-Gas and Electric | N |
| | | 03-303-000-0000-6254 | | | 44.79 | HWY 210 & CR 28 | | 59455-00 | | Utilities-Gas and Electric | N |
| | | 03-303-000-0000-6254 | | | 82.79 | AITKIN SHOP WATER | | 63335-00 | | Utilities-Gas and Electric | N |
| | | 03-303-000-0000-6254 | | | 45.70 | HWY 21/169 E & CR 12 | | 63388-00 | | Utilities-Gas and Electric | N |
| 3950 | Public Utilities | | | | 222.54 | | | | | | |
| 3984 | Pylvanen/Darryl | | | | | | | | | | |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|------------|--|----------------------|-----|------|-----------------|------------------------|---------------|--------------|-----------------|-------------------------------|-------------------|------|
| 3984 | Pylvanen/Darryl | 03-303-000-0000-6521 | | | 225.00 | ARGO RENTAL | | | | Maintenance Supplies | | N |
| | | | | | 225.00 | | | | 1 Transactions | | | |
| 13116 | Rally Snares | 03-303-000-0000-6360 | | | 560.00 | DAM REMOVAL LABOR | | 8/17-9/18/22 | | Services, Labor, Contracts | | Y |
| | | 03-303-000-0000-6360 | | | 52.50 | DAM REMOVAL | | 8/17-9/18/22 | | Services, Labor, Contracts | | Y |
| | | 03-303-000-0000-6360 | | | 920.50 | MILEAGE | | 8/17-9/18/22 | | Services, Labor, Contracts | | Y |
| | | 03-303-000-0000-6360 | | | 1,300.00 | BEAVER REMOVAL | | 8/17-9/18/22 | | Services, Labor, Contracts | | Y |
| 13116 | Rally Snares | | | | 2,833.00 | | | | 4 Transactions | | | |
| 4070 | Riley Auto Supply | 03-303-000-0000-6590 | | | 33.57 | REPAIR PARTS | | 634182 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 273.99 | REPAIR PARTS | | 634248 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 5.98 | REPAIR PARTS | | 634297 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6417 | | | 84.99 | AITKIN SHOP | | 634507 | | Shop/Building Maintenance | | N |
| | | 03-303-000-0000-6590 | | | 287.69 | REPAIR PARTS | | 634517 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 215.48 | REPAIR PARTS | | 634530 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 53.78 | REPAIR PARTS | | 634615 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6417 | | | 30.19 | PALISADE SHOP SUPPLIES | | 634660 | | Shop/Building Maintenance | | N |
| | | 03-303-000-0000-6590 | | | 141.98 | REPAIR PARTS | | 634661 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 7.00 | REPAIR PARTS | | 634663 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 69.99 | REPAIR PARTS | | 634707 | | Repair & Maintenance Supplies | | N |
| 4070 | Riley Auto Supply | | | | 1,204.64 | | | | 11 Transactions | | | |
| 8208 | Royal Tire, Inc | 03-303-000-0000-6590 | | | 3,383.76 | TIRES | | 317-53053 | | Repair & Maintenance Supplies | | N |
| 8208 | Royal Tire, Inc | | | | 3,383.76 | | | | 1 Transactions | | | |
| 7888 | Ruffridge Johnson Equip.Co,Inc. | 03-303-000-0000-6590 | | | 1,589.92 | REPAIR PARTS | | IA23723 | | Repair & Maintenance Supplies | | N |
| | | 03-303-000-0000-6590 | | | 420.83 | REPAIR PARTS | | IA23724 | | Repair & Maintenance Supplies | | N |
| 7888 | Ruffridge Johnson Equip.Co,Inc. | | | | 2,010.75 | | | | 2 Transactions | | | |
| 9176 | SPARKY'S TOOLS, LLC | 03-303-000-0000-6417 | | | 152.97 | AITKIN SHOP | | D 105308 | | Shop/Building Maintenance | | N |
| 9176 | SPARKY'S TOOLS, LLC | | | | 152.97 | | | | 1 Transactions | | | |
| 8364 | Towmaster, Inc | 03-303-000-0000-6590 | | | 669.70 | REPAIR PARTS | | 452956 | | Repair & Maintenance Supplies | | N |

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3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|------------------|---------------------------------------|----------------------------|--|------|
| 8364 | Towmaster, Inc | | 669.70 | | 1 Transactions | | |
| 4988 | Viking Industrial Center 03-303-000-0000-6417 | | 201.70 | AITKIN SHOP SUPPLIES | 3250824 | Shop/Building Maintenance | N |
| 4988 | Viking Industrial Center | | 201.70 | | 1 Transactions | | |
| 8605 | Wayne's Sanitation LLC 03-303-000-0000-6254 | | 65.80 | GARBAGE: MCGRATH | 337045 | Utilities-Gas and Electric | N |
| 8605 | Wayne's Sanitation LLC | | 65.80 | | 1 Transactions | | |
| 5295 | Ziegler Inc 03-303-000-0000-6590 | | 3,850.00 | REPAIR LABOR | SI000230516 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6590 | | 5,667.45 | REPAIR PARTS | SI000230516 | Repair & Maintenance Supplies | N |
| 5295 | Ziegler Inc | | 9,517.45 | | 2 Transactions | | |
| 303 | DEPT Total: | | 57,579.81 | R&B Highway Maintenance | 33 Vendors | 66 Transactions | |
| 307 | DEPT | | | R&B Capital Infrastructure | | | |
| 86222 | Aitkin Independent Age 03-307-000-0000-6230 | | 162.75 | AD FOR BID | 1260622 | Printing, Publishing & Adv | N |
| 86222 | Aitkin Independent Age | | 162.75 | | 1 Transactions | | |
| 8694 | Department of Transportation 03-307-000-0000-6269 | | 5,479.71 | JOB COST TRANSFERS | P00015658 | Professional Services | N |
| 8694 | Department of Transportation | | 5,479.71 | | 1 Transactions | | |
| 5128 | Widseth Smith & Nolting Inc 03-307-000-0000-6269 | | 10,445.00 | PROFESSIONAL SERVICES | 219537 | Professional Services | N |
| 5128 | Widseth Smith & Nolting Inc | | 10,445.00 | | 1 Transactions | | |
| 14998 | WSB & Associates, Inc. 03-307-000-0000-6269 | | 4,209.39 | BIT PLANT INSP/MP/MILEAGE | R-020470-000-1 | Professional Services | Y |
| 14998 | WSB & Associates, Inc. | | 4,209.39 | | 1 Transactions | | |
| 307 | DEPT Total: | | 20,296.85 | R&B Capital Infrastructure | 4 Vendors | 4 Transactions | |
| 3 | Fund Total: | | 79,557.98 | Road & Bridge | | 78 Transactions | |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|---------------|---|----------------------------|--|------|
| 400 | DEPT | | | Public Health Department | | | |
| 86222 | Aitkin Independent Age 05-400-440-0410-6360 | | 9.29 | AGENCY SUBSCRIPTION (1 YR) 11/01/2022 10/29/2023 | TAA-210343 | Services, Labor, Contracts | Y |
| 86222 | Aitkin Independent Age | | 9.29 | 1 Transactions | | | |
| 9561 | Amazon Business 05-400-440-0410-6480 | | 28.00- | OSS-VIEWSONIC MONITOR RTN 10/04/2022 10/04/2022 | 173D-PRDN-NDWR | Small Furniture/Equipment | N |
| 9561 | Amazon Business | | 28.00- | 1 Transactions | | | |
| 9608 | AMAZON CAPITAL SERVICES 05-400-440-0410-6405 | | 2.16 | AGENCY-3X3 POST ITS 09/29/2022 09/29/2022 | 17NJ-7XQ9-DGFL | Office Supplies | N |
| | 05-400-440-0410-6405 | | 23.26 | ACCTG-TONER CARTRIDGE 09/25/2022 09/25/2022 | 1D97-PKV4-YVT3 | Office Supplies | N |
| | 05-400-440-0410-6485 | | 16.16 | OSS-KEYBRD/MOUSE/PRIV SCR N-JF 09/25/2022 09/25/2022 | 1HQL-T16V-T1DP | Computer/Technology Supplies | N |
| | 05-400-440-0410-6405 | | 9.49 | OSS-PRIVACY SCREENS (JF) 09/29/2022 09/29/2022 | 1JH1-4QXD-G1KW | Office Supplies | N |
| | 05-400-440-0410-6405 | | 2.45 | AGENCY-SHEET PROTECTORS 09/29/2022 09/29/2022 | 1JH1-4QXD-G1KW | Office Supplies | N |
| | 05-400-440-0410-6405 | | 26.48 | AGENCY-PENS/POST IT/LABELS 09/24/2022 09/24/2022 | 1KH7-TPWD-TWT1 | Office Supplies | N |
| | 05-400-440-0410-6405 | | 1.94 | ADMIN-ERGO PALM REST (PA) 09/24/2022 09/24/2022 | 1KH7-TPWD-TWT1 | Office Supplies | N |
| | 05-400-450-0451-6405 | | 15.98 | HE-WHITE CARDSTOCK 09/24/2022 09/24/2022 | 1PWT-L3XY-TVYF | Office Supplies | N |
| | 05-400-450-0451-6435 | | 45.98 | SHIP-HC PROJECTOR STAND (HC) 09/25/2022 09/25/2022 | IF47-F1DG-X6KP | Public Health Program Related Supplies | N |
| 9608 | AMAZON CAPITAL SERVICES | | 143.90 | 9 Transactions | | | |
| 9553 | Aramark Uniform Services 05-400-440-0410-6422 | | 7.10 | CLEANING SUPPLIES 10/04/2022 10/04/2022 | 2530058985 | Janitorial Supplies | N |
| 9553 | Aramark Uniform Services | | 7.10 | 1 Transactions | | | |
| 10049 | ASL Interpreting Services, Inc 05-400-450-0451-6360 | | 290.00 | PH ED-INTERPRETING SERVICES | 22.12879 | Services, Labor, Contracts | Y |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|---------------|--|----------------------------|--|------|
| 10049 | ASL Interpreting Services, Inc | | 290.00 | 09/26/2022 09/26/2022 1 Transactions | | | |
| 10855 | Culligan Water 05-400-440-0410-6342 | | 19.46 | COOLER RENTAL SERVICE 10/01/2022 10/31/2022 1 Transactions | 150-10016285-1 | Office Equipment Rental/Contracts | N |
| 10855 | Culligan Water | | 19.46 | | | | |
| 89765 | Minnesota Elevator, Inc 05-400-440-0410-6300 | | 28.21 | ELEVATOR SERVICE- OCT '22 10/01/2022 10/31/2022 1 Transactions | 985812 | Maintenance/Service Contracts | N |
| 89765 | Minnesota Elevator, Inc | | 28.21 | | | | |
| 9692 | Minnesota Energy Resources Corporation 05-400-440-0410-6254 | | 6.70 | GAS BILL 08/20/2022 09/20/2022 1 Transactions | 506533565-0001 | Utilities-Gas and Electric | N |
| 9692 | Minnesota Energy Resources Corporation | | 6.70 | | | | |
| 9014 | PAPER STORM 05-400-440-0410-6360 | | 13.61 | PAPER SHREDDING 09/27/2022 09/27/2022 1 Transactions | 20330 | Services, Labor, Contracts | N |
| 9014 | PAPER STORM | | 13.61 | | | | |
| 3950 | Public Utilities 05-400-440-0410-6254 | | 387.90 | ELECTRIC BILL 08/16/2022 09/16/2022 1 Transactions | 1433-00 | Utilities-Gas and Electric | N |
| 3950 | Public Utilities | | 387.90 | | | | |
| 10657 | Quadient Finance USA, Inc 05-400-440-0410-6405 | | 3.92 | POSTAGE SEALING KIT 09/29/2022 09/29/2022 1 Transactions | 40196492 | Office Supplies | N |
| 10657 | Quadient Finance USA, Inc | | 3.92 | | | | |
| 88859 | Spee*Dee-St Cloud 05-400-430-0408-6205 | | 148.42 | FAP SERVICE - 111 09/08/2022 10/01/2022 1 Transactions | 671105 | Postage | N |
| 88859 | Spee*Dee-St Cloud | | 148.42 | | | | |
| 86235 | The Office Shop Inc | | | | | | |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|---|----------------------------|--|------|
| | 05-400-440-0410-6300 | | 1,524.23 | PH-COPIER CONTRACT IRC5550III 09/27/2022 09/27/2022 | 323612-0 | Maintenance/Service Contracts | N |
| | 05-400-440-0410-6300 | | 28.83 | OSS-COPIER CONTRACT IRDXC5850I 09/27/2022 09/27/2022 | 323612-0 | Maintenance/Service Contracts | N |
| 86235 | The Office Shop Inc | | 1,553.06 | 2 Transactions | | | |
| 400 | DEPT Total: | | 2,583.57 | Public Health Department | 13 Vendors | 22 Transactions | |
| 420 | DEPT | | | Income Maintenance | | | |
| 88284 | Aitkin Co Recorder 05-420-650-4800-6800 | | 26.00 | MA ESTATE DEATH CERTIFICATE 09/27/2022 09/27/2022 | 93803 | Program Expenses Direct Charge Ffp | N |
| 88284 | Aitkin Co Recorder | | 26.00 | 1 Transactions | | | |
| 86222 | Aitkin Independent Age 05-420-600-4800-6360 | | 21.90 | AGENCY SUBSCRIPTION (1 YR) 11/01/2022 10/29/2023 | TAA-210343 | Services, Labor, Contracts | Y |
| 86222 | Aitkin Independent Age | | 21.90 | 1 Transactions | | | |
| 9561 | Amazon Business 05-420-600-4800-6480 | | 66.00- | OSS-VIEWSONIC MONITOR RTN 10/04/2022 10/04/2022 | 173D-PRDN-NDWR | Small Furniture/Equipment | N |
| 9561 | Amazon Business | | 66.00- | 1 Transactions | | | |
| 9608 | AMAZON CAPITAL SERVICES 05-420-600-4800-6405 | | 5.10 | AGENCY-3X3 POST ITS 09/29/2022 09/29/2022 | 17NJ-7XQ9-DGFL | Office Supplies | N |
| | 05-420-600-4800-6405 | | 54.82 | ACCTG-TONER CARTRIDGE 09/25/2022 09/25/2022 | 1D97-PKV4-YVT3 | Office Supplies | N |
| | 05-420-600-4800-6405 | | 38.10 | OSS-KEYBRD/MOUSE/PRIV SCRN-JF 09/25/2022 09/25/2022 | 1HQL-T16V-T1DP | Office Supplies | N |
| | 05-420-600-4800-6405 | | 22.36 | OSS-PRIVACY SCREENS (JF) 09/29/2022 09/29/2022 | 1JH1-4QXD-G1KW | Office Supplies | N |
| | 05-420-600-4800-6405 | | 5.77 | AGENCY-SHEET PROTECTORS 09/29/2022 09/29/2022 | 1JH1-4QXD-G1KW | Office Supplies | N |
| | 05-420-600-4800-6405 | | 4.58 | ADMIN-ERGO PALM REST (PA) 09/24/2022 09/24/2022 | 1KH7-TPWD-TWT1 | Office Supplies | N |
| | 05-420-600-4800-6405 | | 62.42 | AGENCY-PENS/POST IT/LABELS 09/24/2022 09/24/2022 | 1KH7-TPWD-TWT1 | Office Supplies | N |

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| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|--|------|------------------|--------------------------------|-----------------------|-----------------------------------|------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 9608 | AMAZON CAPITAL SERVICES | | 193.15 | | 7 Transactions | | |
| 9553 | Aramark Uniform Services | | | | | | |
| | 05-420-600-4800-6422 | | 16.72 | CLEANING SUPPLIES | 2530058985 | Janitorial Supplies | N |
| | | | | 10/04/2022 | 10/04/2022 | | |
| 9553 | Aramark Uniform Services | | 16.72 | | 1 Transactions | | |
| 13930 | CIVIL PROCESS SERVICE OF CENTRAL MN | | | | | | |
| | 05-420-640-4800-6270 | | 61.28 | IV-D SERVICE 001100248304 | 11271 | Aitkin Co Sheriff Fees Iv-D | Y |
| | | | | 10/04/2022 | 10/04/2022 | | |
| 13930 | CIVIL PROCESS SERVICE OF CENTRAL MN | | 61.28 | | 1 Transactions | | |
| 10855 | Culligan Water | | | | | | |
| | 05-420-600-4800-6342 | | 45.87 | COOLER RENTAL SERVICE | 150-10016285-1 | Office Equipment Rental/Contracts | N |
| | | | | 10/01/2022 | 10/31/2022 | | |
| 10855 | Culligan Water | | 45.87 | | 1 Transactions | | |
| 11051 | Department of Human Services | | | | | | |
| | 05-420-620-4400-6025 | | 1,000.00 | MCRE/GAMC/NONRES RECIP-8/22 | A300MM1C011 | State Share-GAMC | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-620-4400-6026 | | 656.17 | MCRE/GAMC/NONRES ESTATE-8/22 | A300MM1C011 | State Share - GAMC Estate | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6025 | | 4,216.27 | MA LTC UN 65 | A300MM1C011 | State/Fed Share - MA Program | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6025 | | 227.69 | G8 LTC LT65 CY20 | A300MM1C011 | State/Fed Share - MA Program | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6025 | | 149.98 | MA MH TCM CV | A300MM1C011 | State/Fed Share - MA Program | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6026 | | 1,336.45 | MA ESTATE COLLECTIONS - FED | A300MM1C011 | State/Fed Share - MA Estate | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6026 | | 1,622.69 | CV MA ESTATE COLLECTIONS - FED | A300MM1C011 | State/Fed Share - MA Estate | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6026 | | 668.22 | MA ESTATE COLLECTIONS - STATE | A300MM1C011 | State/Fed Share - MA Estate | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| | 05-420-650-4400-6026 | | 619.50 | CV MA ESTATE COLLECTIONS-STATE | A300MM1C011 | State/Fed Share - MA Estate | N |
| | | | | 08/01/2022 | 08/31/2022 | | |
| 11051 | Department of Human Services | | 10,496.97 | | 9 Transactions | | |
| 89765 | Minnesota Elevator, Inc | | | | | | |

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|--------------|---|----------------------|-----|------|-----------------|---------------------------|-----------------------|----------------|---------------|--------------------------------|-------------------|------|
| | | 05-420-600-4800-6300 | | | 66.50 | ELEVATOR SERVICE- OCT '22 | 10/01/2022 10/31/2022 | 985812 | | Maintenance/Service Contracts | | N |
| 89765 | Minnesota Elevator, Inc | | | | 66.50 | | 1 Transactions | | | | | |
| 9692 | Minnesota Energy Resources Corporation | 05-420-600-4800-6254 | | | 15.79 | GAS BILL | 08/20/2022 09/20/2022 | 506533565-0001 | | Utilities-Gas and Electric | | N |
| 9692 | Minnesota Energy Resources Corporation | | | | 15.79 | | 1 Transactions | | | | | |
| 9014 | PAPER STORM | 05-420-600-4800-6360 | | | 32.08 | PAPER SHREDDING | 09/27/2022 09/27/2022 | 20330 | | Services, Labor, Contracts | | N |
| 9014 | PAPER STORM | | | | 32.08 | | 1 Transactions | | | | | |
| 3950 | Public Utilities | 05-420-600-4800-6254 | | | 914.32 | ELECTRIC BILL | 08/16/2022 09/16/2022 | 1433-00 | | Utilities-Gas and Electric | | N |
| 3950 | Public Utilities | | | | 914.32 | | 1 Transactions | | | | | |
| 10657 | Quadient Finance USA, Inc | 05-420-600-4800-6405 | | | 9.24 | POSTAGE SEALING KIT | 09/29/2022 09/29/2022 | 40196492 | | Office Supplies | | N |
| 10657 | Quadient Finance USA, Inc | | | | 9.24 | | 1 Transactions | | | | | |
| 88859 | Spee*Dee-St Cloud | 05-420-600-4800-6205 | | | 49.47 | IM SERVICE - 101 | 09/08/2022 10/01/2022 | 671105 | | Postage | | N |
| 88859 | Spee*Dee-St Cloud | | | | 49.47 | | 1 Transactions | | | | | |
| 15347 | St Louis County - PHHS | 05-420-650-4400-6211 | | | 388.87 | MTM ADMIN FEE NON-FFP | 08/30/2022 08/30/2022 | IP-00025987 | | Medical Assistance - MTM Admin | | N |
| | | 05-420-650-4400-6211 | | | 798.76 | MTM ADMIN FEE NON-FFP | 08/16/2022 08/16/2022 | IP-00025991 | | Medical Assistance - MTM Admin | | N |
| | | 05-420-650-4400-6211 | | | 388.87 | MTM ADMIN FEE NON-FFP | 08/02/2022 08/02/2022 | IP-00025994 | | Medical Assistance - MTM Admin | | N |
| 15347 | St Louis County - PHHS | | | | 1,576.50 | | 3 Transactions | | | | | |
| 9475 | Tech Know Systems, Inc | | | | | | | | | | | |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|------------------|---|----------------------------|--|------|
| | 05-420-640-4800-6266 | | 3,696.00 | JETPCL LICENSE 11/25/2022 11/24/2023 | 2004397 | Software Fees/License Fees | N |
| 9475 | Tech Know Systems, Inc | | 3,696.00 | 1 Transactions | | | |
| 86235 | The Office Shop Inc 05-420-600-4800-6300 | | 67.97 | OSS-COPIER CONTRACT IRDXC5850I 09/27/2022 09/27/2022 | 323612-0 | Maintenance/Service Contracts | N |
| 86235 | The Office Shop Inc | | 67.97 | 1 Transactions | | | |
| 420 | DEPT Total: | | 17,223.76 | Income Maintenance | 17 Vendors | 33 Transactions | |
| 430 | DEPT | | | Social Services | | | |
| 86222 | Aitkin Independent Age 05-430-700-4800-6360 | | 35.16 | AGENCY SUBSCRIPTION (1 YR) 11/01/2022 10/29/2023 | TAA-210343 | Services, Labor, Contracts | Y |
| 86222 | Aitkin Independent Age | | 35.16 | 1 Transactions | | | |
| 9561 | Amazon Business 05-430-700-4800-6480 | | 105.99- | OSS-VIEWSONIC MONITOR RTN 10/04/2022 10/04/2022 | 173D-PRDN-NDWR | Small Furniture/Equipment | N |
| 9561 | Amazon Business | | 105.99- | 1 Transactions | | | |
| 9608 | AMAZON CAPITAL SERVICES 05-430-700-4800-6405 | | 8.19 | AGENCY-3X3 POST ITS 09/29/2022 09/29/2022 | 17NJ-7XQ9-DGFL | Office Supplies | N |
| | 05-430-700-4800-6405 | | 18.99 | ERGO-VERTICAL MOUSE (JH) 09/29/2022 09/29/2022 | 1CCF-CDXP-L1FT | Office Supplies | N |
| | 05-430-700-4800-6405 | | 88.04 | ACCTG-TONER CARTRIDGE 09/25/2022 09/25/2022 | 1D97-PKV4-YVT3 | Office Supplies | N |
| | 05-430-700-4800-6405 | | 61.20 | OSS-KEYBRD/MOUSE/PRIV SCRN-JF 09/25/2022 09/25/2022 | 1HQL-T16V-T1DP | Office Supplies | N |
| | 05-430-700-4800-6405 | | 9.27 | AGENCY-SHEET PROTECTORS 09/29/2022 09/29/2022 | 1JH1-4QXD-G1KW | Office Supplies | N |
| | 05-430-700-4800-6405 | | 35.91 | OSS-PRIVACY SCREENS (JF) 09/29/2022 09/29/2022 | 1JH1-4QXD-G1KW | Office Supplies | N |
| | 05-430-700-4800-6405 | | 7.36 | ADMIN-ERGO PALM REST (PA) 09/24/2022 09/24/2022 | 1KH7-TPWD-TWT1 | Office Supplies | N |
| | 05-430-700-4800-6405 | | 100.27 | AGENCY-PENS/POST IT/LABELS 09/24/2022 09/24/2022 | 1KH7-TPWD-TWT1 | Office Supplies | N |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|--|----------------------------|--|------|
| | 05-430-700-4800-6405 | | 85.04 | HCBS-TWO POCKET FOLDERS 09/25/2022 09/25/2022 | 1N7W-7JGR-D634 | Office Supplies | N |
| | 05-430-700-4800-6405 | | 36.99 | HCBS-BOOK BINS (RS) 10/04/2022 10/04/2022 | 1TLY-P74W-HXHY | Office Supplies | N |
| 9608 | AMAZON CAPITAL SERVICES | | 451.26 | | 10 Transactions | | |
| 9553 | Aramark Uniform Services 05-430-700-4800-6422 | | 26.86 | CLEANING SUPPLIES 10/04/2022 10/04/2022 | 2530058985 | Janitorial Supplies | N |
| 9553 | Aramark Uniform Services | | 26.86 | | 1 Transactions | | |
| 10855 | Culligan Water 05-430-700-4800-6342 | | 73.67 | COOLER RENTAL SERVICE 10/01/2022 10/31/2022 | 150-10016285-1 | Office Equipment Rental/Contracts | N |
| 10855 | Culligan Water | | 73.67 | | 1 Transactions | | |
| 89765 | Minnesota Elevator, Inc 05-430-700-4800-6300 | | 106.82 | ELEVATOR SERVICE- OCT '22 10/01/2022 10/31/2022 | 985812 | Maintenance/Service Contracts | N |
| 89765 | Minnesota Elevator, Inc | | 106.82 | | 1 Transactions | | |
| 9692 | Minnesota Energy Resources Corporation 05-430-700-4800-6254 | | 25.35 | GAS BILL 08/20/2022 09/20/2022 | 506533565-0001 | Utilities-Gas and Electric | N |
| 9692 | Minnesota Energy Resources Corporation | | 25.35 | | 1 Transactions | | |
| 9014 | PAPER STORM 05-430-700-4800-6360 | | 51.51 | PAPER SHREDDING 09/27/2022 09/27/2022 | 20330 | Services, Labor, Contracts | N |
| 9014 | PAPER STORM | | 51.51 | | 1 Transactions | | |
| 3950 | Public Utilities 05-430-700-4800-6254 | | 1,468.46 | ELECTRIC BILL 08/16/2022 09/16/2022 | 1433-00 | Utilities-Gas and Electric | N |
| 3950 | Public Utilities | | 1,468.46 | | 1 Transactions | | |
| 10657 | Quadient Finance USA, Inc 05-430-000-0000-1205 | | 2,000.00 | POSTAGE 10/03/2022 10/03/2022 | 11465883 | Postage Account | N |

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5 Health & Human Services

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|----------------------------------|------|-----------------------|------------------------------------|-----------------------------|---------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name | |
| | 05-430-700-4800-6405 | | 14.84 | POSTAGE SEALING KIT | 40196492 | Office Supplies N |
| | | | 09/29/2022 09/29/2022 | | | |
| 10657 | Quadient Finance USA, Inc | | 2,014.84 | | 2 Transactions | |
| 86235 | The Office Shop Inc | | 109.16 | OSS-COPIER CONTRACT IRDXC5850I | 323612-0 | Maintenance/Service Contracts N |
| | 05-430-700-4800-6300 | | | 09/27/2022 09/27/2022 | | |
| 86235 | The Office Shop Inc | | 109.16 | | 1 Transactions | |
| 430 | DEPT Total: | | 4,257.10 | Social Services | 11 Vendors | 21 Transactions |
| 5 | Fund Total: | | 24,064.43 | Health & Human Services | | 76 Transactions |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-------------|---------------------------|-------------|------------------|--------------------------------------|----------------------------|--|------------------------|
| 0 | DEPT | | | Undesignated | | | |
| 4580 | Mn Dept Of Finance | | | | | | |
| | 09-000-000-0000-2022 | | 192.00 | BIRTH SUR | AUG 2022 | Birth/Death Surcharges | N |
| | 09-000-000-0000-2022 | | 372.00 | DEATH SUR | AUG 2022 | Birth/Death Surcharges | N |
| | 09-000-000-0000-2024 | | 144.00 | CHILDREN SUR | AUG 2022 | St Share Of Birth Cert.-Children | N |
| | 09-000-000-0000-2031 | | 10.50 | TORRENS ASSUR | AUG 2022 | Real Estate Assurance (Was 5874 And 6 | N |
| | 09-000-000-0000-2036 | | 480.00 | STATE LEG SUR | AUG 2022 | Recording Surcharges (Was 5871 & 6281) | N |
| | 09-000-000-0000-2036 | | 5,523.00 | STATE GEN FUND | AUG 2022 | Recording Surcharges (Was 5871 & 6281) | N |
| | 09-000-000-0000-2030 | | 930.00 | MONTHLY MARRIAGE | SEP2022 | State Fees, Assessments & Surcharges | N |
| | | | | 09/01/2022 09/30/2022 | | | |
| | 09-000-000-0000-2022 | | 136.00 | BIRTH SUR | SEPT 2022 | Birth/Death Surcharges | N |
| | 09-000-000-0000-2022 | | 440.00 | DEATH SUR | SEPT 2022 | Birth/Death Surcharges | N |
| | 09-000-000-0000-2024 | | 102.00 | CHILD SUR | SEPT 2022 | St Share Of Birth Cert.-Children | N |
| | 09-000-000-0000-2031 | | 27.00 | TORRENS SUR | SEPT 2022 | Real Estate Assurance (Was 5874 And 6 | N |
| | 09-000-000-0000-2036 | | 6,478.50 | STATE GEN FUND | SEPT 2022 | Recording Surcharges (Was 5871 & 6281) | N |
| | 09-000-000-0000-2036 | | 340.00 | STATE LEG SUR | SEPT 2022 | Recording Surcharges (Was 5871 & 6281) | N |
| 4580 | Mn Dept Of Finance | | 15,175.00 | | | | 13 Transactions |
| 3375 | Mn Dept Of Health | | | | | | |
| | 09-000-000-0000-2027 | | 1,105.00 | AUG WELLS CORRECTION | AUG 2022 | State Well Cert Fees (Was 5097 & 6203) | N |
| | 09-000-000-0000-2027 | | 1,700.00 | STATE WELL CERT | SEPT 2022 | State Well Cert Fees (Was 5097 & 6203) | N |
| 3375 | Mn Dept Of Health | | 2,805.00 | | | | 2 Transactions |
| 0 | DEPT Total: | | 17,980.00 | Undesignated | | | 2 Vendors |
| | | | | | | | 15 Transactions |
| 9 | Fund Total: | | 17,980.00 | State | | | 15 Transactions |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 900 | DEPT | | | Timber Permit Bonds | | | |
| 11252 | Benson/John 10-900-000-0000-2300 | | 508.91 | REFUND BOND | 14152 | Timber Permit Bonds | N |
| 11252 | Benson/John | | 508.91 | 1 Transactions | | | |
| 3066 | Maxwell/James Henry 10-900-000-0000-2300 | | 1,980.00 | REFUND BOND | 14122 | Timber Permit Bonds | N |
| 3066 | Maxwell/James Henry | | 1,980.00 | 1 Transactions | | | |
| 5791 | Sappi 10-900-000-0000-2300 | | 663.75 | REFUND BOND | 13980 | Timber Permit Bonds | N |
| 5791 | Sappi | | 663.75 | 1 Transactions | | | |
| 900 | DEPT Total: | | 3,152.66 | Timber Permit Bonds | 3 Vendors | 3 Transactions | |
| 923 | DEPT | | | Forfeited Tax Sales | | | |
| 9561 | Amazon Business 10-923-000-0000-6590 | | 72.01 | FURNACE FILTERS SHOP MERV 8 | 1JHQ-RQ4W-WG79 | Repair & Maintenance Supplies | N |
| 9561 | Amazon Business | | 72.01 | 1 Transactions | | | |
| 10855 | Culligan Water 10-923-000-0000-6342 | | 25.00 | WATER | 150-10046456-2 | Office/Equipment-Rental | N |
| | 10-923-000-0000-6342 | | 15.00 | WATER EQUIP RENTAL | 150-10046456-2 | Office/Equipment-Rental | N |
| | | | | 10/01/2022 10/31/2022 | | | |
| 10855 | Culligan Water | | 40.00 | 2 Transactions | | | |
| 3066 | Maxwell/James Henry 10-923-000-0000-6820 | | 1,029.60 | REFUND OVERAPPRAISED | 14122 | Refunds & Reimbursements | N |
| 3066 | Maxwell/James Henry | | 1,029.60 | 1 Transactions | | | |
| 8436 | Northland Parts 10-923-000-0000-6590 | | 27.48 | ANTIFREEZE | ACCT 7364 | Repair & Maintenance Supplies | N |
| | 10-923-000-0000-6590 | | 69.99 | WATER PUMP | ACCT 7364 | Repair & Maintenance Supplies | N |
| | 10-923-000-0000-6590 | | 55.96 | ANTIFREEZE | ACCT 7364 | Repair & Maintenance Supplies | N |
| 8436 | Northland Parts | | 153.43 | 3 Transactions | | | |
| 923 | DEPT Total: | | 1,295.04 | Forfeited Tax Sales | 4 Vendors | 7 Transactions | |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------|------------------------------------|------|-------------------------|--------------------------------|-----------------------------|--------------------------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 929 | DEPT | | MN Trust Insurance Fund | | | |
| 14328 | Matt Lueck Construction LLC | | | | | |
| | 10-929-000-0000-6625 | | 995.00 | COW BARN - HAIL DAMAGE REPAIR | 10/4/2022 | Capital - Office & Other Equipment Y |
| 14328 | Matt Lueck Construction LLC | | 995.00 | 1 Transactions | | |
| 929 | DEPT Total: | | 995.00 | MN Trust Insurance Fund | 1 Vendors | 1 Transactions |
| 10 | Fund Total: | | 5,442.70 | Trust | | 11 Transactions |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------|--|------|---------------------|----------------------------|-----------------------------|-----------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 925 | DEPT | | Resource Management | | | |
| | 14922 Champion Forestry Service LLC | | | | | |
| | 11-925-000-0000-6273 | | 2022 BUD CAPPING | 21-2137 | Timber Improvement | N |
| | 14922 Champion Forestry Service LLC | | | 1 Transactions | | |
| 925 | DEPT Total: | | 4,503.60 | Resource Management | 1 Vendors | 1 Transactions |
| 11 | Fund Total: | | 4,503.60 | Forest Development | | 1 Transactions |

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13 Taxes & Penalties

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 943 | DEPT | | | Taxes And Penalties | | | |
| 999999000 | Grant/Cynthia 13-943-000-0000-2001 | | 1,655.00 | Property tax overpayment | | Cur - Property Taxes | N |
| 999999000 | Grant/Cynthia | | 1,655.00 | 1 Transactions | | | |
| 999999000 | McNeff/Larry 13-943-000-0000-2001 | | 74.00 | Replaces Warrant #95695 | | Cur - Property Taxes | N |
| 999999000 | McNeff/Larry | | 74.00 | 1 Transactions | | | |
| 943 | DEPT Total: | | 1,729.00 | Taxes And Penalties | 2 Vendors | 2 Transactions | |
| 13 | Fund Total: | | 1,729.00 | Taxes & Penalties | | 2 Transactions | |

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 15 Aitkin County Collaborative

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------|------------------------------------|------------------|------------------------------------|------------------|-----------------------------|------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 450 | DEPT | | Collaborative-Aitkin School | | | |
| | 86308 Aitkin Public Schools | | | | | |
| | 15-450-000-0000-6231 | | 22-23 LCTS ALLOCATION | 4936 | Aitkin School Services | N |
| | | 40,650.00 | 09/28/2022 09/28/2022 | | | |
| | 86308 Aitkin Public Schools | 40,650.00 | 1 Transactions | | | |
| 450 | DEPT Total: | 40,650.00 | Collaborative-Aitkin School | 1 Vendors | 1 Transactions | |
| 15 | Fund Total: | 40,650.00 | Aitkin County Collaborative | | 1 Transactions | |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|-----------------|---|----------------------------|--|------|
| 521 | DEPT | | | LLCC Administration | | | |
| 2763 | Countryside Sanitation, LLC 19-521-000-0000-6255 | | 105.30 | OCTOBER 2022 10/01/2022 10/31/2022 | 2701 | Garbage | Y |
| | 2763 Countryside Sanitation, LLC | | 105.30 | 1 Transactions | | | |
| 9801 | Dancing Armadillos Arts 19-521-000-0000-6454 | | 164.40 | PAINTING FOR NEW POSTER/T-SHIR | 10522 | Commissary Supplies-Non Jail | Y |
| | 9801 Dancing Armadillos Arts | | 164.40 | 1 Transactions | | | |
| 14812 | SCI Broadband/Savage Communications 19-521-000-0000-6220 | | 783.25 | PHONE AND INTERNET 10/01/2022 10/31/2022 | 024-033167 | Telephone | N |
| | 14812 SCI Broadband/Savage Communications | | 783.25 | 1 Transactions | | | |
| 10034 | Sorben Honey 19-521-000-0000-6454 | | 188.00 | LLCC HONEY FOR CANTEEN | 561751 | Commissary Supplies-Non Jail | Y |
| | 10034 Sorben Honey | | 188.00 | 1 Transactions | | | |
| 9287 | The Teehive LLC 19-521-000-0000-6454 | | 120.00 | SWEATSHIRTS FOR CANTEEN | 1108782 | Commissary Supplies-Non Jail | Y |
| | 19-521-000-0000-6454 | | 1,404.00 | PULLOVERS FOR SALE IN CANTEEN | 248912 | Commissary Supplies-Non Jail | Y |
| | 9287 The Teehive LLC | | 1,524.00 | 2 Transactions | | | |
| 521 | DEPT Total: | | 2,764.95 | LLCC Administration | 5 Vendors | 6 Transactions | |
| 522 | DEPT | | | LLCC Education | | | |
| 5171 | Willey's Marine Inc 19-522-000-0000-6431 | | 53.44 | MARINE STUFF / CANOEING CLASS | 16938 | Educational Supplies | N |
| | 5171 Willey's Marine Inc | | 53.44 | 1 Transactions | | | |
| 522 | DEPT Total: | | 53.44 | LLCC Education | 1 Vendors | 1 Transactions | |
| 523 | DEPT | | | LLCC Food | | | |
| 3810 | Paulbeck's County Market 19-523-000-0000-6418 | | 42.83 | GROCERIES FOR SPECIAL DIETS | 7684653-9-27 | Groceries-Students | N |
| | 3810 Paulbeck's County Market | | 42.83 | 1 Transactions | | | |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 9808 | Performance Foodservice 19-523-000-0000-6418 | | 784.24 | GROCERIES FOR SCHOOLS | 500540-6 | Groceries-Students | N |
| | 19-523-000-0000-6418 | | 1,364.74 | GROCERIES SCHOOLS | 65888472 | Groceries-Students | N |
| 9808 | Performance Foodservice | | 2,148.98 | 2 Transactions | | | |
| 4761 | Sysco Minnesota Inc 19-523-000-0000-6418 | | 1,073.87 | GROCERIES | 253246601 | Groceries-Students | N |
| 4761 | Sysco Minnesota Inc | | 1,073.87 | 1 Transactions | | | |
| 4968 | Upper Lakes Foods, Inc 19-523-000-0000-6418 | | 598.64 | GROCERIES | 171781-00 | Groceries-Students | N |
| | 19-523-000-0000-6418 | | 918.53 | GROCERIES | 175868-00 | Groceries-Students | N |
| 4968 | Upper Lakes Foods, Inc | | 1,517.17 | 2 Transactions | | | |
| 523 | DEPT Total: | | 4,782.85 | LLCC Food | 4 Vendors | 6 Transactions | |
| 524 | DEPT | | | LLCC Maintenance | | | |
| 10083 | Cedarbrook Lumber Comp 19-524-000-0000-6590 | | 33.47 | JAM SEAL | 0344_10622 | Repair & Maintenance Supplies | N |
| 10083 | Cedarbrook Lumber Comp | | 33.47 | 1 Transactions | | | |
| 88628 | Dalco Enterprises, Inc. 19-524-000-0000-6590 | | 60.10 | FIX FLOOR SCRUBBER | 2056469 | Repair & Maintenance Supplies | N |
| 88628 | Dalco Enterprises, Inc. | | 60.10 | 1 Transactions | | | |
| 7525 | Hometown Bldg Supply 19-524-000-0000-6590 | | 4.99 | EXPANSION JOINT JIM ORDERED | L4653_10622 | Repair & Maintenance Supplies | N |
| 7525 | Hometown Bldg Supply | | 4.99 | 1 Transactions | | | |
| 2340 | Hyytinen Hardware Hank 19-524-000-0000-6590 | | 21.98 | CONCRETE MIX BOUGHT BY JIM | 3396 | Repair & Maintenance Supplies | N |
| 2340 | Hyytinen Hardware Hank | | 21.98 | 1 Transactions | | | |
| 9694 | Midwest Lock & Door, Inc. 19-524-000-0000-6600 | | 3,800.00 | DINING HALL EXTERIOR DOOR | 8445 | Capital Outlay | N |
| 9694 | Midwest Lock & Door, Inc. | | 3,800.00 | 1 Transactions | | | |

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 19 Long Lake Conservation Cen

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | <u>1099</u> |
|-----|----------------------------|-------------|------------------|--------------------------------------|----------------------|------------------------------------|-------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> | |
| 524 | DEPT Total: | | 3,920.54 | LLCC Maintenance | 5 Vendors | 5 Transactions | |
| 19 | Fund Total: | | 11,521.78 | Long Lake Conservation Center | | 18 Transactions | |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-------------|---|-------------|---------------|--|----------------------------|--|------|
| 520 | DEPT | | | Parks | | | |
| 9561 | Amazon Business 21-520-000-0000-6523 | | 12.19 | BATHROOM DOOR LOCK | 1JHQ-RQ4W-WG79 | Misc Bldg & Shop Supplies | N |
| 9561 | Amazon Business | | 12.19 | 1 Transactions | | | |
| 2763 | Countryside Sanitation, LLC 21-520-000-0000-6360 | B | 410.67 | BERGLUND PARK 10/01/2022 10/31/2022 | 2653 | Services, Labor, Contracts | Y |
| 2763 | Countryside Sanitation, LLC | | 410.67 | 1 Transactions | | | |
| 1754 | Garrison Disposal Company, Inc 21-520-000-0000-6254 | | 110.30 | OCT SHOP GARBAGE 10/01/2022 10/31/2022 | 314591 | Utilities-Gas and Electric | N |
| 1754 | Garrison Disposal Company, Inc | | 110.30 | 1 Transactions | | | |
| 9354 | Kangas Enterprise, Inc 21-520-000-0000-6360 | | 315.00 | SNAKE RIVER CAMPGROUND | 21770 | Services, Labor, Contracts | N |
| 9354 | Kangas Enterprise, Inc | | 315.00 | 1 Transactions | | | |
| 9692 | Minnesota Energy Resources Corporation 21-520-000-0000-6254 | | 50.92 | GAS SHOP 08/29/2022 09/27/2022 | 4306512861 | Utilities-Gas and Electric | N |
| 9692 | Minnesota Energy Resources Corporation | | 50.92 | 1 Transactions | | | |
| 3950 | Public Utilities 21-520-000-0000-6254 | | 96.55 | UTILITIES-MISS ACCESS 08/16/2022 09/16/2022 | 1670-00 | Utilities-Gas and Electric | N |
| | 21-520-000-0000-6254 | | 199.74 | UTILITIES-MISS SHOWER 08/16/2022 09/16/2022 | 1671-00 | Utilities-Gas and Electric | N |
| | 21-520-000-0000-6254 | | 234.70 | UTILITIES-ACLD 08/16/2022 09/16/2022 | 348-00 | Utilities-Gas and Electric | N |
| 3950 | Public Utilities | | 530.99 | 3 Transactions | | | |
| 9617 | Timber Lakes Septic Service, Inc. 21-520-000-0000-6360 | B | 130.00 | BERGLUND PARK DUMP | 31448 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | B | 130.00 | AITKIN DUMP 09/26/2022 09/26/2022 | 31555 | Services, Labor, Contracts | N |
| 9617 | Timber Lakes Septic Service, Inc. | | 260.00 | 2 Transactions | | | |

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| Vendor | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|--|------|-----------------|------------------------------|------------------|-----------------------------|------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 13627 | Wruck Sewer and Portable Rental | | | | | | |
| | 21-520-000-0000-6360 | | 85.00 | PORTABLE TOILET RENTAL | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 175.00 | ROUND LAKE SWIMMING BEACH | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 85.00 | LAWLER TRAILHEAD PARKING LOT | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 85.00 | MCGREGOR TRAILHEAD PARKING | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 85.00 | BLIND LAKE | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 85.00 | CITY OF MCGRATH SOOLINE | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 85.00 | PORTABLE TOILET RENTAL | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 85.00 | AXTELL RIDING AREA | I13434 | Services, Labor, Contracts | N |
| | 21-520-000-0000-6360 | | 350.00 | LONE LAKE SWIMMING BEACH | I13434 | Services, Labor, Contracts | N |
| 13627 | Wruck Sewer and Portable Rental | | 1,120.00 | 9 Transactions | | | |
| 520 | DEPT Total: | | 2,810.07 | Parks | 8 Vendors | 19 Transactions | |
| 21 | Fund Total: | | 2,810.07 | Parks | | 19 Transactions | |

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 10/11/22 11:09AM
 22 Coronavirus Relief Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name | Account/Formula | Accr | Rpt | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|------------|---------------------|--|------|-----|-------------------|-------------------------------------|-----------------------|------------------|-------------------------|-------------------------------------|-------------------|------|
| 716 | DEPT | | | | | American Rescue Plan - COVID | | | | | | |
| | 9990 | Forgotten Heroes Ranges & Retreat | | | 5,000.00 | COMMUNITY GRANT | 09/20/2022 09/20/2022 | 09202022-CG | | Category: Negative Economic Impacts | | N |
| | | 22-716-000-0000-6802 | | | | | | | | | | |
| | 9990 | Forgotten Heroes Ranges & Retreat | | | 5,000.00 | | 1 Transactions | | | | | |
| | 7028 | Town Of Shamrock Treasurer | | | 5,000.00 | COMMUNITY GRANT | 09/15/2022 09/15/2022 | 091522-CG | | Category: Negative Economic Impacts | | N |
| | | 22-716-000-0000-6802 | | | | | | | | | | |
| | 7028 | Town Of Shamrock Treasurer | | | 5,000.00 | | 1 Transactions | | | | | |
| 716 | DEPT Total: | | | | 10,000.00 | American Rescue Plan - COVID | | 2 Vendors | | 2 Transactions | | |
| 22 | Fund Total: | | | | 10,000.00 | Coronavirus Relief Fund | | | | 2 Transactions | | |
| | Final Total: | | | | 506,513.89 | | 231 Vendors | | 379 Transactions | | | |

Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|-------------------------------|
| | 1 | 308,077.33 | General Fund |
| | 2 | 177.00 | Reserves Fund |
| | 3 | 79,557.98 | Road & Bridge |
| | 5 | 24,064.43 | Health & Human Services |
| | 9 | 17,980.00 | State |
| | 10 | 5,442.70 | Trust |
| | 11 | 4,503.60 | Forest Development |
| | 13 | 1,729.00 | Taxes & Penalties |
| | 15 | 40,650.00 | Aitkin County Collaborative |
| | 19 | 11,521.78 | Long Lake Conservation Center |
| | 21 | 2,810.07 | Parks |
| | 22 | 10,000.00 | Coronavirus Relief Fund |
| All Funds | | 506,513.89 | Total |

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Sales Use and Diesel Tax, September 2022

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|-------------------------|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 89991 | Bremer Bank | | | | | | |
| 1 | 01-040-021-0000-5840 | | 0.96 | Receipt Nbr 18917 09/01/2022 | | Misc Receipts | N |
| 2 | 01-040-021-0000-5840 | | 1.29 | Receipt Nbr 19023 09/21/2022 | | Misc Receipts | N |
| 3 | 01-040-021-0000-5840 | | 0.32 | Receipt Nbr 19052 09/27/2022 | | Misc Receipts | N |
| 4 | 01-043-000-0000-5840 | | 0.77 | Receipt Nbr 19012 09/20/2022 | | Misc Receipts | N |
| 5 | 01-049-000-0000-5525 | | 7.16 | Receipt Nbr 19016 09/20/2022 | | Label & Listing Sales | N |
| 6 | 01-090-000-0000-5840 | | 6.11 | Receipt Nbr 18928 09/02/2022 | | Misc Receipts | N |
| 7 | 01-090-000-0000-5840 | | 2.57 | Receipt Nbr 18950 09/07/2022 | | Misc Receipts | N |
| 8 | 01-090-000-0000-5840 | | 5.50 | Receipt Nbr 19018 09/20/2022 | | Misc Receipts | N |
| 9 | 01-090-000-0000-5840 | | 4.82 | Receipt Nbr 19065 09/28/2022 | | Misc Receipts | N |
| 10 | 01-100-000-0000-5840 | | 9.78 | Receipt Nbr 4478 09/01/2022 | | Misc Receipts | N |
| 11 | 01-100-000-0000-5840 | | 6.88 | Receipt Nbr 4577 09/16/2022 | | Misc Receipts | N |
| 12 | 01-100-000-0000-5840 | | 42.05 | Receipt Nbr 4601 09/21/2022 | | Misc Receipts | N |
| 13 | 01-100-000-0000-5840 | | 3.35 | Receipt Nbr 4614 09/23/2022 | | Misc Receipts | N |
| 14 | 01-100-000-0000-5840 | | 0.84 | Receipt Nbr 4625 09/26/2022 | | Misc Receipts | N |
| 15 | 01-100-000-0000-5840 | | 79.44 | Receipt Nbr 4648 09/29/2022 | | Misc Receipts | N |
| 16 | 01-252-252-0000-5872 | | 55.44 | Receipt Nbr 18994 09/16/2022 | | Phone Card Prisoner Welfare(Taxable) | N |
| 17 | 01-252-252-0000-5872 | | 31.01 | Receipt Nbr 19040 09/23/2022 | | Phone Card Prisoner Welfare(Taxable) | N |
| 89991 | Bremer Bank | | 258.29 | 17 Transactions | | | |
| 1 Fund Total: | | | 258.29 | General Fund | 1 Vendors | 17 Transactions | |

Aitkin County



3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|-------------------------|-------------|-----------------|--------------------------------------|----------------------------|--|------------------------|
| 89991 | Bremer Bank | | | | | | |
| 18 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 18921 09/01/2022 | | Charges-Individuals | N |
| 19 | 03-000-000-0000-5517 | | 5.79 | Receipt Nbr 18922 09/01/2022 | | Charges-Individuals | N |
| 20 | 03-000-000-0000-5517 | | 3.44 | Receipt Nbr 18922 09/01/2022 | | Charges-Individuals | N |
| 21 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 18923 09/02/2022 | | Charges-Individuals | N |
| 22 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 18930 09/06/2022 | | Charges-Individuals | N |
| 23 | 03-000-000-0000-5517 | | 7.72 | Receipt Nbr 18958 09/09/2022 | | Charges-Individuals | N |
| 24 | 03-000-000-0000-5517 | | 10.31 | Receipt Nbr 18958 09/09/2022 | | Charges-Individuals | N |
| 25 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 18962 09/09/2022 | | Charges-Individuals | N |
| 26 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 18967 09/12/2022 | | Charges-Individuals | N |
| 27 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 18981 09/14/2022 | | Charges-Individuals | N |
| 28 | 03-000-000-0000-5517 | | 5.79 | Receipt Nbr 18995 09/16/2022 | | Charges-Individuals | N |
| 29 | 03-000-000-0000-5517 | | 10.31 | Receipt Nbr 18995 09/16/2022 | | Charges-Individuals | N |
| 30 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 19021 09/21/2022 | | Charges-Individuals | N |
| 31 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 19031 09/22/2022 | | Charges-Individuals | N |
| 32 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 19035 09/23/2022 | | Charges-Individuals | N |
| 33 | 03-000-000-0000-5517 | | 3.86 | Receipt Nbr 19039 09/23/2022 | | Charges-Individuals | N |
| 34 | 03-000-000-0000-5517 | | 13.75 | Receipt Nbr 19039 09/23/2022 | | Charges-Individuals | N |
| 35 | 03-000-000-0000-5517 | | 0.13 | Receipt Nbr 19052 09/27/2022 | | Charges-Individuals | N |
| 36 | 03-000-000-0000-5517 | | 3.86 | Receipt Nbr 19066 09/28/2022 | | Charges-Individuals | N |
| 37 | 03-000-000-0000-5517 | | 1.93 | Receipt Nbr 19075 09/29/2022 | | Charges-Individuals | N |
| 38 | 03-303-000-0000-6570 | | 1,227.21 | Diesel Tax: September 2022 | | Motor Fuel & Lubricants | N |
| 89991 | Bremer Bank | | 1,311.47 | 21 Transactions | | | |
| 3 Fund Total: | | | 1,311.47 | Road & Bridge | | 1 Vendors | 21 Transactions |

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 10/11/22 10:48AM
 10 Trust

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|--|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 39 | 89991 Bremer Bank 10-923-000-0000-5260 | | 14.80 | Receipt Nbr 3076 09/21/2022 | | FTS-Leases/Easements | N |
| | 89991 Bremer Bank | | 14.80 | 1 Transactions | | | |
| 10 Fund Total: | | | 14.80 | Trust | 1 Vendors | 1 Transactions | |

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|----------------------|----------|--------------|--------------------------------------|-------------------------|---|------|
| 89991 | Bremer Bank | | | | | | |
| 40 | 19-521-000-0000-5885 | | 7.16 | Receipt Nbr 18916 09/01/2022 | | Commissary Sales Taxable | N |
| 41 | 19-521-000-0000-5885 | | 7.08 | Receipt Nbr 19030 09/22/2022 | | Commissary Sales Taxable | N |
| 42 | 19-521-000-0000-5885 | | 0.80 | Receipt Nbr 19036 09/23/2022 | | Commissary Sales Taxable | N |
| 43 | 19-521-000-0000-5885 | | 0.57 | Receipt Nbr 19043 09/26/2022 | | Commissary Sales Taxable | N |
| 44 | 19-521-000-0000-5885 | | 33.46 | Receipt Nbr 19050 09/26/2022 | | Commissary Sales Taxable | N |
| 45 | 19-521-000-0000-5885 | | 1.07 | Receipt Nbr 19062 09/28/2022 | | Commissary Sales Taxable | N |
| 46 | 19-521-000-0000-5885 | | 13.20 | Receipt Nbr 19080 09/30/2022 | | Commissary Sales Taxable | N |
| 89991 | Bremer Bank | | 63.34 | 7 Transactions | | | |
| 19 Fund Total: | | | 63.34 | Long Lake Conservation Center | 1 Vendors | 7 Transactions | |

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|----------------------|----------|--------|-----------------------------------|-------------------------|---|------|
| 89991 | Bremer Bank | | | | | | |
| 47 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3042 09/01/2022 | | Co. Parks Campground Fees | N |
| 48 | 21-520-000-0000-5510 | | 5.15 | Receipt Nbr 3042 09/01/2022 | | Co. Parks Campground Fees | N |
| 49 | 21-520-000-0000-5510 | | 1.29 | Receipt Nbr 3045 09/02/2022 | | Co. Parks Campground Fees | N |
| 50 | 21-520-000-0000-5510 | | 1.29 | Receipt Nbr 3046 09/06/2022 | | Co. Parks Campground Fees | N |
| 51 | 21-520-000-0000-5510 | | 1.93 | Receipt Nbr 3046 09/06/2022 | | Co. Parks Campground Fees | N |
| 52 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3047 09/06/2022 | | Co. Parks Campground Fees | N |
| 53 | 21-520-000-0000-5510 | | 1.93 | Receipt Nbr 3048 09/06/2022 | | Co. Parks Campground Fees | N |
| 54 | 21-520-000-0000-5510 | | 5.15 | Receipt Nbr 3050 09/07/2022 | | Co. Parks Campground Fees | N |
| 55 | 21-520-000-0000-5510 | | 5.15 | Receipt Nbr 3059 09/08/2022 | | Co. Parks Campground Fees | N |
| 56 | 21-520-000-0000-5510 | | 5.79 | Receipt Nbr 3060 09/09/2022 | | Co. Parks Campground Fees | N |
| 57 | 21-520-000-0000-5510 | | 10.29 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 58 | 21-520-000-0000-5510 | | 9.65 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 59 | 21-520-000-0000-5510 | | 26.82 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 60 | 21-520-000-0000-5510 | | 2.89 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 61 | 21-520-000-0000-5510 | | 11.46 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 62 | 21-520-000-0000-5510 | | 1.29 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 63 | 21-520-000-0000-5510 | | 2.12 | Receipt Nbr 3061 09/13/2022 | | Co. Parks Campground Fees | N |
| 64 | 21-520-000-0000-5510 | | 15.44 | Receipt Nbr 3062 09/13/2022 | | Co. Parks Campground Fees | N |
| 65 | 21-520-000-0000-5510 | | 1.93 | Receipt Nbr 3062 09/13/2022 | | Co. Parks Campground Fees | N |
| 66 | 21-520-000-0000-5510 | | 5.79 | Receipt Nbr 3063 09/13/2022 | | Co. Parks Campground Fees | N |
| 67 | 21-520-000-0000-5510 | | 5.79- | Receipt Nbr 3063 09/13/2022 | | Co. Parks Campground Fees | N |
| 68 | 21-520-000-0000-5510 | | 5.79 | Receipt Nbr 3064 09/13/2022 | | Co. Parks Campground Fees | N |
| 69 | 21-520-000-0000-5510 | | 5.79 | Receipt Nbr 3065 09/13/2022 | | Co. Parks Campground Fees | N |
| 70 | 21-520-000-0000-5510 | | 2.57 | Receipt Nbr 3066 09/20/2022 | | Co. Parks Campground Fees | N |
| 71 | 21-520-000-0000-5510 | | 5.79 | Receipt Nbr 3067 09/20/2022 | | Co. Parks Campground Fees | N |
| 72 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3068 09/20/2022 | | Co. Parks Campground Fees | N |
| 73 | 21-520-000-0000-5510 | | 2.89 | Receipt Nbr 3069 09/20/2022 | | Co. Parks Campground Fees | N |
| 74 | 21-520-000-0000-5510 | | 1.93 | Receipt Nbr 3070 09/20/2022 | | Co. Parks Campground Fees | N |
| 75 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3071 09/20/2022 | | Co. Parks Campground Fees | N |
| 76 | 21-520-000-0000-5510 | | 2.57 | Receipt Nbr 3083 09/23/2022 | | Co. Parks Campground Fees | N |
| 77 | 21-520-000-0000-5510 | | 0.96 | Receipt Nbr 3083 09/23/2022 | | Co. Parks Campground Fees | N |
| 78 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3085 09/26/2022 | | Co. Parks Campground Fees | N |
| 79 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3087 09/27/2022 | | Co. Parks Campground Fees | N |
| 80 | 21-520-000-0000-5510 | | 20.58 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |
| 81 | 21-520-000-0000-5510 | | 12.87 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |
| 82 | 21-520-000-0000-5510 | | 7.72 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |
| 83 | 21-520-000-0000-5510 | | 13.51 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |
| 84 | 21-520-000-0000-5510 | | 9.88 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|----------------------|----------|-----------------|-----------------------------------|-------------------------|---|------|
| 85 | 21-520-000-0000-5510 | | 7.38 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |
| 86 | 21-520-000-0000-5510 | | 0.45 | Receipt Nbr 3090 09/27/2022 | | Co. Parks Campground Fees | N |
| 87 | 21-520-000-0000-5510 | | 3.86 | Receipt Nbr 3091 09/28/2022 | | Co. Parks Campground Fees | N |
| 88 | 21-520-000-0000-5510 | | 15.44 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 89 | 21-520-000-0000-5510 | | 7.72 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 90 | 21-520-000-0000-5510 | | 14.80 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 91 | 21-520-000-0000-5510 | | 0.96 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 92 | 21-520-000-0000-5510 | | 2.70 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 93 | 21-520-000-0000-5510 | | 0.96 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 94 | 21-520-000-0000-5510 | | 0.64 | Receipt Nbr 3092 09/28/2022 | | Co. Parks Campground Fees | N |
| 95 | 21-520-000-0000-5510 | | 4.82 | Receipt Nbr 3093 09/29/2022 | | Co. Parks Campground Fees | N |
| 89991 | Bremer Bank | | 285.31 | 49 Transactions | | | |
| 21 Fund Total: | | | 285.31 | Parks | 1 Vendors | 49 Transactions | |
| Final Total: | | | 1,933.21 | 5 Vendors | 95 Transactions | | |

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-----------------|-------------------------------|
| 1 | 258.29 | General Fund |
| 3 | 1,311.47 | Road & Bridge |
| 10 | 14.80 | Trust |
| 19 | 63.34 | Long Lake Conservation Center |
| 21 | 285.31 | Parks |
| All Funds | 1,933.21 | Total |

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

R&B Contract

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---------------------------------|------|-----|-------------------|---------------------------------------|----------------------------|--|------|
| 307 | DEPT | | | | R&B Capital Infrastructure | | | |
| | 9457 Marvin Tretter, Inc | | | | | | | |
| | 03-307-000-0000-6262 | | | 230,619.46 | Partial Payment #1 | 20221 | Contract Payments | N |
| | 9457 Marvin Tretter, Inc | | | 230,619.46 | 1 Transactions | | | |
| 307 | DEPT Total: | | | 230,619.46 | R&B Capital Infrastructure | 1 Vendors | 1 Transactions | |
| 3 | Fund Total: | | | 230,619.46 | Road & Bridge | | 1 Transactions | |
| | Final Total: | | | 230,619.46 | 1 Vendors | 1 Transactions | | |

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|--------------------|
| | 3 | 230,619.46 | Road & Bridge |
| | All Funds | 230,619.46 | Total |

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims Paid 10.05.2022

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10/5/22 12:30PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|--|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 2 | 8410 Bremer Bank 01-044-904-0000-6360 | | 768.34 | Dep Care FSA Claims 2022 | 10.03.2022 | Flex Plan Withdrawals | N |
| 1 | 01-044-904-0000-6360 | | 100.00 | Med FSA Claims 2022 | 40384958 | Flex Plan Withdrawals | N |
| | 8410 Bremer Bank | | 868.34 | 2 Transactions | | | |
| 1 Fund Total: | | | 868.34 | General Fund | 1 Vendors | 2 Transactions | |
| Final Total: | | | 868.34 | 1 Vendors | 2 Transactions | | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|--------------|
| 1 | 868.34 | General Fund |
| All Funds | 868.34 | Total |

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10/6/22

3:53PM

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN Paid 09.29.2022

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------|----------|-----------------|-----------------------------------|-------------------------|---|------|
| 1 | DEPT | | | Commissioners | | | |
| 5462 | Bremer Bank (Elan ACH) | | | | | | |
| 25 | 01-001-000-0000-6332 | | 352.96 | Arrowwood - AMC Fall Conf (LW) | | Hotel / Motel Lodging | N |
| 26 | 01-001-000-0000-6332 | | 529.44 | Arrowwood - AMC Fall Conf (AM) | | Hotel / Motel Lodging | N |
| 47 | 01-001-000-0000-6332 | | 281.88 | Arrowwood - Fall Conf (BN) | | Hotel / Motel Lodging | N |
| 27 | 01-001-000-0000-6339 | | 19.27 | Arrowwood - AMC conf meal (AM) | | Meals (Overnight) | N |
| 5462 | Bremer Bank (Elan ACH) | | 1,183.55 | 4 Transactions | | | |
| 1 | DEPT Total: | | 1,183.55 | Commissioners | 1 Vendors | 4 Transactions | |
| 40 | DEPT | | | Auditor | | | |
| 5462 | Bremer Bank (Elan ACH) | | | | | | |
| 51 | 01-040-021-0000-6405 | | 129.63 | mandriversmanuals.com - Manuals | | Office Supplies | N |
| 5462 | Bremer Bank (Elan ACH) | | 129.63 | 1 Transactions | | | |
| 40 | DEPT Total: | | 129.63 | Auditor | 1 Vendors | 1 Transactions | |
| 43 | DEPT | | | Assessor | | | |
| 5462 | Bremer Bank (Elan ACH) | | | | | | |
| 59 | 01-043-000-0000-6108 | | 15.51 | Sammy's Pizza - meal (LT) | | Meals (Not Overnight) | N |
| 54 | 01-043-000-0000-6332 | | 156.55 | Holiday Inn- PAC (LT) | | Hotel / Motel Lodging | N |
| 43 | 01-043-000-0000-6339 | | 17.21 | Pizza Ranch - meal (KS) | | Meals (Overnight) | N |
| 44 | 01-043-000-0000-6339 | | 33.33 | Red Lobster - meal (KS) | | Meals (Overnight) | N |
| 45 | 01-043-000-0000-6339 | | 30.40 | House of Pizza - meal (KS) | | Meals (Overnight) | N |
| 48 | 01-043-000-0000-6339 | | 17.21 | Pizza Ranch - meal (SP) | | Meals (Overnight) | N |
| 49 | 01-043-000-0000-6339 | | 23.55 | Red Lobster - meal (SP) | | Meals (Overnight) | N |
| 50 | 01-043-000-0000-6339 | | 20.63 | House of Pizza - meal (SP) | | Meals (Overnight) | N |
| 55 | 01-043-000-0000-6339 | | 10.42 | Chick-fil-A - meal (LT) | | Meals (Overnight) | N |
| 56 | 01-043-000-0000-6339 | | 16.83 | Mongo's Grill - meal (LT) | | Meals (Overnight) | N |
| 57 | 01-043-000-0000-6339 | | 5.96 | Chick-fil-A - meal (LT) | | Meals (Overnight) | N |
| 58 | 01-043-000-0000-6339 | | 10.42 | Chick-fil-A - meal (LT) | | Meals (Overnight) | N |
| 60 | 01-043-000-0000-6360 | | 55.00 | Realtor Assoc - Greater Lakes | | Services, Labor, Contracts, GIS Mapping | N |
| 5462 | Bremer Bank (Elan ACH) | | 413.02 | 13 Transactions | | | |
| 43 | DEPT Total: | | 413.02 | Assessor | 1 Vendors | 13 Transactions | |
| 44 | DEPT | | | Central Services | | | |
| 5462 | Bremer Bank (Elan ACH) | | | | | | |

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------------------|----------|------------------|-----------------------------------|-------------------------|---|-----------------------|
| 74 | 01-044-000-0000-6800 | | 8,401.24- | Elan paid 9.29.22 | | ELAN - Statement Payment | N |
| | 5462 Bremer Bank (Elan ACH) | | 8,401.24- | | 1 Transactions | | |
| 44 | DEPT Total: | | 8,401.24- | Central Services | | 1 Vendors | 1 Transactions |
| 49 | DEPT | | | Information Technologies | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 23 | 01-049-000-0000-6268 | | 108.00 | atyourpaceonline - Electric Co | 1663334589 | Staff Training, Development | N |
| 22 | 01-049-000-0000-6240 | | 43.00 | DOLI - B42 Lic Fees | MN1DL000736477 | Membership/Dues/Association Fees | N |
| | 5462 Bremer Bank (Elan ACH) | | 151.00 | | 2 Transactions | | |
| 49 | DEPT Total: | | 151.00 | Information Technologies | | 1 Vendors | 2 Transactions |
| 52 | DEPT | | | Administration | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 63 | 01-052-000-0000-6332 | | 352.96 | Arrowwood - Fall Conf (JS) | | Hotel / Motel Lodging | N |
| | 5462 Bremer Bank (Elan ACH) | | 352.96 | | 1 Transactions | | |
| 52 | DEPT Total: | | 352.96 | Administration | | 1 Vendors | 1 Transactions |
| 53 | DEPT | | | Human Resources | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 64 | 01-053-000-0000-6268 | | 497.00 | Dr Alan Zimmerman - Trust Conn | | Staff Training, Development | N |
| | 5462 Bremer Bank (Elan ACH) | | 497.00 | | 1 Transactions | | |
| 53 | DEPT Total: | | 497.00 | Human Resources | | 1 Vendors | 1 Transactions |
| 90 | DEPT | | | Attorney | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 72 | 01-090-000-0000-6268 | | 245.00 | MN CLE course | | Staff Training, Development | N |
| 73 | 01-090-000-0000-6268 | | 125.00 | UofM Contlearning - Toward Zer | | Staff Training, Development | N |
| 70 | 01-090-000-0000-6406 | | 48.95 | APG Media Subscr | | Law Publ. & Subscriptions | N |
| 71 | 01-090-000-0000-6406 | | 48.95 | APG Media Subscr | | Law Publ. & Subscriptions | N |
| | 5462 Bremer Bank (Elan ACH) | | 467.90 | | 4 Transactions | | |
| 90 | DEPT Total: | | 467.90 | Attorney | | 1 Vendors | 4 Transactions |

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------------------|----------|-----------------|-----------------------------------|-------------------------|---|------|
| 110 | DEPT | | | Courthouse Maintenance | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 68 | 01-110-000-0000-6240 | | 50.00 | Paypal/Assoc MN Counties-fall | | Membership/Dues/Association Fees | N |
| 69 | 01-110-000-0000-6335 | | 111.90 | Holiday - gas | | Gas/Vehicle Fuel Charges | N |
| | 5462 Bremer Bank (Elan ACH) | | 161.90 | 2 Transactions | | | |
| 110 | DEPT Total: | | 161.90 | Courthouse Maintenance | 1 Vendors | 2 Transactions | |
| 120 | DEPT | | | Veterans Service | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 28 | 01-120-000-0000-6332 | | 545.47 | Grandview - training | | Hotel / Motel Lodging | N |
| | 5462 Bremer Bank (Elan ACH) | | 545.47 | 1 Transactions | | | |
| 120 | DEPT Total: | | 545.47 | Veterans Service | 1 Vendors | 1 Transactions | |
| 122 | DEPT | | | Planning & Zoning | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 67 | 01-122-000-0000-6360 | | 14.99 | Zoom - monthly sub | INV167703512 | Services, Labor, Contracts | N |
| | 5462 Bremer Bank (Elan ACH) | | 14.99 | 1 Transactions | | | |
| 122 | DEPT Total: | | 14.99 | Planning & Zoning | 1 Vendors | 1 Transactions | |
| 200 | DEPT | | | Enforcement | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 29 | 01-200-000-0000-6405 | | 5.99- | Amazon tax refund | | Office Supplies | N |
| 30 | 01-200-000-0000-6405 | | 57.48 | Amazon - Disk mailers | | Office Supplies | N |
| 31 | 01-200-000-0000-6405 | | 15.74 | Amazon - glue sticks | | Office Supplies | N |
| 32 | 01-200-000-0000-6405 | | 87.92 | Amazon - trauma shears | | Office Supplies | N |
| 33 | 01-200-000-0000-6405 | | 10.98 | Amazon - memo books | | Office Supplies | N |
| 34 | 01-200-000-0000-6405 | | 181.50 | Amazon - USB flash drives, spe | | Office Supplies | N |
| 52 | 01-200-019-0000-6240 | | 80.00 | NPCA - membership (CS) | | Membership/Dues/Association Fees | N |
| 36 | 01-200-019-0000-6360 | | 37.10 | Nationwide - Reno Ins | | Services, Labor, Contracts | N |
| 35 | 01-200-200-0000-6265 | | 875.00 | Amazon - BinoX binoculars | | Programs | N |
| 53 | 01-200-200-0000-6268 | | 316.22 | Holiday Inn Exp - training (GP | | Training, Development | N |
| | 5462 Bremer Bank (Elan ACH) | | 1,655.95 | 10 Transactions | | | |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------------------|----------|------------------|-----------------------------------|-------------------------|---|------|
| 200 | DEPT Total: | | 1,655.95 | Enforcement | 1 Vendors | 10 Transactions | |
| 252 | DEPT | | | Corrections | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 62 | 01-252-000-0000-6335 | | 56.17 | Casey's - Gas - Transport | | Gas/Vehicle Fuel Charges | N |
| 61 | 01-252-000-0000-6465 | | 57.84 | Family Dollar - Inmate supplie | | Inmate Supplies | N |
| 21 | 01-252-003-0000-6335 | | 18.24 | Holiday -Gas (training) | | Gas/Vehicle Fuel Charges | N |
| | 5462 Bremer Bank (Elan ACH) | | 132.25 | 3 Transactions | | | |
| 252 | DEPT Total: | | 132.25 | Corrections | 1 Vendors | 3 Transactions | |
| 257 | DEPT | | | Community Corrections | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 37 | 01-257-251-0000-6332 | | 491.46 | Breezy Point - MCCAC (KM/CM) | | Hotel / Motel Lodging | N |
| | 5462 Bremer Bank (Elan ACH) | | 491.46 | 1 Transactions | | | |
| 257 | DEPT Total: | | 491.46 | Community Corrections | 1 Vendors | 1 Transactions | |
| 711 | DEPT | | | Economic Development | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 46 | 01-711-000-0000-6332 | | 154.51 | Holiday Inn Exp (MJ) | | Hotel / Motel Lodging | N |
| | 5462 Bremer Bank (Elan ACH) | | 154.51 | 1 Transactions | | | |
| 711 | DEPT Total: | | 154.51 | Economic Development | 1 Vendors | 1 Transactions | |
| 1 | Fund Total: | | 2,049.65- | General Fund | | 46 Transactions | |

Aitkin County



2 Reserves Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|-----------------------------|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 120 | DEPT | | | Veterans Service | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 24 | 02-120-000-0000-6357 | | 175.00 | BIC Repair - car repair | | MNDVA Grant/Donations for Vets Expen | N |
| | 5462 Bremer Bank (Elan ACH) | | 175.00 | 1 Transactions | | | |
| 120 | DEPT Total: | | 175.00 | Veterans Service | 1 Vendors | 1 Transactions | |
| 2 | Fund Total: | | 175.00 | Reserves Fund | | 1 Transactions | |

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10/6/22 3:53PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------------------|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 301 | DEPT | | | R&B Administration | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 65 | 03-301-000-0000-6405 | | 28.75 | American Legion Emb - USA flag | | Office Supplies | N |
| 66 | 03-301-000-0000-6405 | | 24.53 | American Legion Emb - MN flag | | Office Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 53.28 | 2 Transactions | | | |
| 301 | DEPT Total: | | 53.28 | R&B Administration | 1 Vendors | 2 Transactions | |
| 3 | Fund Total: | | 53.28 | Road & Bridge | | 2 Transactions | |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------------------|-------------|---------------|--|----------------------------|--|------|
| 400 | DEPT | | | Public Health Department | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 13 | 05-400-420-4800-6435 | | 20.00 | SAMHSA - Gas Cards 4 @ \$5 09/21/2022 | | Public Health Program Related Supplies | N |
| 14 | 05-400-420-4800-6435 | | 10.00 | SAMHSA - Gas Cards 2 @ \$5 09/14/2022 | | Public Health Program Related Supplies | N |
| 15 | 05-400-420-4800-6435 | | 13.98 | SAMHSA - Snacks for MAC Class 09/14/2022 | | Public Health Program Related Supplies | N |
| 1 | 05-400-450-0451-6360 | | 45.00 | PH-My Ascension Ads 09/10/2022 09/14/2022 | | Services, Labor, Contracts | N |
| 12 | 05-400-450-0451-6435 | | 16.00 | SHIP-HC-Park Project online 09/16/2022 | 13961 | Public Health Program Related Supplies | N |
| 9 | 05-400-400-0402-6266 | | 16.03 | COVID-19 Vaccine - Webex (BH) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 4 | 05-400-440-0410-6266 | | 6.74 | Webex (CB, CG, PA) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 6 | 05-400-440-0410-6266 | | 16.03 | Webex (EM) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 16 | 05-400-410-0413-6268 | | 140.00 | WIC training 09/16/2022 | 657975 | Staff Training, Development | N |
| 17 | 05-400-440-0410-6268 | | 35.00 | PH Admin Training 09/16/2022 | 657975 | Staff Training, Development | N |
| 10 | 05-400-450-0451-6435 | | 97.82 | HE-MAC Supplies 09/21/2022 | Budget | Public Health Program Related Supplies | N |
| 11 | 05-400-450-0451-6435 | | 12.33 | HE-Nut Ed Supplies 09/13/2022 | Budget | Public Health Program Related Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 428.93 | 12 Transactions | | | |
| 400 | DEPT Total: | | 428.93 | Public Health Department | 1 Vendors | 12 Transactions | |
| 420 | DEPT | | | Income Maintenance | | | |
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 4 | 05-420-600-4800-6266 | | 15.87 | Webex (CB, CG, PA) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 7 | 05-420-600-4800-6266 | | 16.03 | Webex (JG) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 8 | 05-420-640-4800-6266 | | 16.03 | Webex (JH) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |

Aitkin County



| Vendor No. | Name | Accr | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|------------|------------------------|------|-----|-----------------|--|------------------|------------------------------------|------|
| No. | Account/Formula | | | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 5462 | Bremer Bank (Elan ACH) | | | 47.93 | | 3 Transactions | | |
| 420 | DEPT Total: | | | 47.93 | Income Maintenance | 1 Vendors | 3 Transactions | |
| 430 | DEPT | | | | Social Services | | | |
| 5462 | Bremer Bank (Elan ACH) | | | | | | | |
| 18 | 05-430-700-4800-6339 | | | 43.39 | Admin - Conf Meals 09/14/2022 09/15/2022 | | Meals (Overnight) | N |
| 4 | 05-430-700-4800-6266 | | | 25.49 | Webex (CB, CG, PA) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 5 | 05-430-700-4800-6266 | | | 32.06 | Webex (KL, JS) 09/09/2022 10/08/2022 | 161-00809581 | Software Fees/License Fees | N |
| 20 | 05-430-710-3090-6027 | | | 26.95 | USPS - Mail swab 09/19/2022 | 88439233 | Concurrent Planning Assessment | N |
| 19 | 05-430-710-3040-6020 | | | 539.97 | Accredited Drug Testing 09/14/2022 | 88832013 | Child Protect Assess/Investigation | N |
| 2 | 05-430-700-4800-6405 | | | 32.99 | Vista Print; SS-Business Cards 09/09/2022 | VP_GRPB1D1Z | Office Supplies | N |
| 3 | 05-430-700-4800-6405 | | | 2.16 | Vista Print; SS-Business Cards 09/09/2022 | VP_GRPB1D1Z | Office Supplies | N |
| 5462 | Bremer Bank (Elan ACH) | | | 698.69 | | 7 Transactions | | |
| 430 | DEPT Total: | | | 698.69 | Social Services | 1 Vendors | 7 Transactions | |
| 5 | Fund Total: | | | 1,175.55 | Health & Human Services | | 22 Transactions | |

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 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|-----------------------------|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 521 | DEPT | | | LLCC Administration | | | |
| 42 | 5462 Bremer Bank (Elan ACH) | | 270.00 | sendinblue.com - annual subs | | Printing, Publishing & Adv | N |
| | 5462 Bremer Bank (Elan ACH) | | 270.00 | 1 Transactions | | | |
| 521 | DEPT Total: | | 270.00 | LLCC Administration | 1 Vendors | 1 Transactions | |
| 522 | DEPT | | | LLCC Education | | | |
| 38 | 5462 Bremer Bank (Elan ACH) | | 182.44 | Fleet Farm - Chicken wire/hard | | Educational Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 182.44 | 1 Transactions | | | |
| 522 | DEPT Total: | | 182.44 | LLCC Education | 1 Vendors | 1 Transactions | |
| 524 | DEPT | | | LLCC Maintenance | | | |
| 39 | 5462 Bremer Bank (Elan ACH) | | 11.72 | Ebay - tax reimb | | Repair & Maintenance Supplies | N |
| 40 | 19-524-000-0000-6590 | | 170.55 | Ebay - coffeemaker part | | Repair & Maintenance Supplies | N |
| 41 | 19-524-000-0000-6590 | | 34.55 | Partstown - coffeemaker part | | Repair & Maintenance Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 193.38 | 3 Transactions | | | |
| 524 | DEPT Total: | | 193.38 | LLCC Maintenance | 1 Vendors | 3 Transactions | |
| 19 | Fund Total: | | 645.82 | Long Lake Conservation Center | | 5 Transactions | |
| | Final Total: | | 0.00 | 23 Vendors | 76 Transactions | | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|-------------------------------|
| 1 | -2,049.65 | General Fund |
| 2 | 175.00 | Reserves Fund |
| 3 | 53.28 | Road & Bridge |
| 5 | 1,175.55 | Health & Human Services |
| 19 | 645.82 | Long Lake Conservation Center |
| All Funds | 0.00 | Total |

Approved by,

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Print List in Order By: 1
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

MTG Reg and Deed Tax, September 2022

KMR1
10/7/22 1:41PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|----------------------|------------------------|------|---------------------|---------------------------|-----------------------------|-----------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 780 Bremer Bank | | | | | |
| 3 | 01-040-000-0000-5081 | | 0.03 | Mtg Reg - September 2022 | Mortgage Registry-3% | N |
| 4 | 01-042-000-0000-5079 | | 0.05 | Deed Tax - September 2022 | 3% State Deed Tax | N |
| | 780 Bremer Bank | | 0.08 | 2 Transactions | | |
| 1 Fund Total: | | | 0.08 | General Fund | 1 Vendors | 2 Transactions |

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Aitkin County



9 State

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|----------------------|------------------------|------|---------------------|---------------------------|-----------------------------|--|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 780 Bremer Bank | | | | | |
| 2 | 09-000-000-0000-2025 | | 119,374.76 | Deed Tax - September 2022 | | State's Share Of Deed Tax (97%) N |
| 1 | 09-000-000-0000-2026 | | 53,659.85 | Mtg Reg - September 2022 | | State Share Of Mortgage Registry (97%) N |
| | 780 Bremer Bank | | 173,034.61 | 2 Transactions | | |
| 9 Fund Total: | | | 173,034.61 | State | 1 Vendors | 2 Transactions |
| Final Total: | | | 173,034.69 | 2 Vendors | 4 Transactions | |

Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|--------------------|
| | 1 | 0.08 | General Fund |
| | 9 | 173,034.61 | State |
| All Funds | | 173,034.69 | Total |

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims Paid 10.11.2022

KMR1
 10/11/22 3:38PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|--|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 1 | 8410 Bremer Bank 01-044-904-0000-6360 | | 23.88 | Med FSA Claims 2022 | 10.11.2022 | Flex Plan Withdrawals | N |
| | 8410 Bremer Bank | | 23.88 | 1 Transactions | | | |
| 1 Fund Total: | | | 23.88 | General Fund | 1 Vendors | 1 Transactions | |
| Final Total: | | | 23.88 | 1 Vendors | 1 Transactions | | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|--------------|
| 1 | 23.88 | General Fund |
| All Funds | 23.88 | Total |

Approved by,

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10/12/22 11:53AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims and Camping Refund

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-------------------------|-------------------------|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 8410 Bremer Bank | | | | | | | |
| 1 | 01-044-904-0000-6360 | | 1,498.40 | Med FSA Claims 2022 | 10.12.2022 | Flex Plan Withdrawals | N |
| 2 | 01-044-904-0000-6360 | | 25.00 | Med FSA Claims 2022 | 10.12.2022 | Flex Plan Withdrawals | N |
| 3 | 01-044-904-0000-6360 | | 208.34 | Dep Care FSA Claims 2022 | 10.12.2022 | Flex Plan Withdrawals | N |
| 8410 Bremer Bank | | | 1,731.74 | 3 Transactions | | | |
| 1 Fund Total: | | | 1,731.74 | General Fund | 1 Vendors | 3 Transactions | |

KMR1
 10/12/22 11:53AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|---|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 4 | 8410 Bremer Bank 21-520-000-0000-5510 | | 80.83 | Camping Refund | Laman, P | Co. Parks Campground Fees | N |
| | 8410 Bremer Bank | | 80.83 | | 1 Transactions | | |
| 21 Fund Total: | | | 80.83 | Parks | 1 Vendors | 1 Transactions | |
| Final Total: | | | 1,812.57 | 2 Vendors | 4 Transactions | | |

Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|--------------------|
| | 1 | 1,731.74 | General Fund |
| | 21 | 80.83 | Parks |
| All Funds | | 1,812.57 | Total |

Approved by,

.....

.....

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims Paid 10.13.2022

KMR1
 10/13/22 10:36AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|--|------|-----|--------------|--------------------------------------|----------------------------|--|------|
| 1 | 8410 Bremer Bank 01-044-904-0000-6360 | | | 25.00 | Med FSA Claims 2022 | 10.13.2022 | Flex Plan Withdrawals | N |
| | 8410 Bremer Bank | | | 25.00 | 1 Transactions | | | |
| 1 Fund Total: | | | | 25.00 | General Fund | 1 Vendors | 1 Transactions | |
| Final Total: | | | | 25.00 | 1 Vendors | 1 Transactions | | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|--------------|
| 1 | 25.00 | General Fund |
| All Funds | 25.00 | Total |

Approved by,

.....

.....

KMR1
10/17/22 2:21PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Special Fuel License

KMR1
 10/17/22 2:21PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 Road & Bridge

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|---|------|-----|--------------|---|----------------------------|--|------|
| 1 | 8410 Bremer Bank 03-303-000-0000-6570 | | | 25.00 | Special Fuel License 12/01/2022 11/30/2023 | L1893003424 | Motor Fuel & Lubricants | N |
| | 8410 Bremer Bank | | | 25.00 | 1 Transactions | | | |
| 3 Fund Total: | | | | 25.00 | Road & Bridge | 1 Vendors | 1 Transactions | |
| Final Total: | | | | 25.00 | 1 Vendors | 1 Transactions | | |

Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|--------------------|
| | 3 | 25.00 | Road & Bridge |
| All Funds | | 25.00 | Total |

Approved by,

.....

.....



Board of County Commissioners Agenda Request

| |
|---------------|
| Agenda Item # |
|---------------|

Requested Meeting Date: October 25, 2022

Title of Item: Affidavit for Duplicate of Lost Warrant

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|---------------------------------------|--|
| Submitted by: Wendie Bright | Department: Auditor's Office |
|---------------------------------------|--|

| | |
|---|--------------------------------------|
| Presenter (Name and Title): N/A | Estimated Time Needed: N/A |
|---|--------------------------------------|

Summary of Issue:

Approve Affidavit for Duplicate of Lost Municipal Order or Warrant:
PRT USA, Inc, Warrant #88125, dated June 10, 2022 in the amount of \$5,353.34.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve Affidavit for Duplicate of Lost Municipal Order or Warrant:
PRT USA, Inc, Warrant #88125, dated June 10, 2022 in the amount of \$5,353.34.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss. **PRT USA, Inc.**
)

being duly sworn on oath says, that (s)he is the owner of a certain commissioner warrant,

dated the **10th** day of **June**, **2022** numbered **88125**,

issued by Aitkin County to **PRT USA, Inc.**,

in the sum of **\$5,353.34**, has been **Lost** in the manner
(lost or destroyed)

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law, and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said commissioner warrant.

X _____

Subscribed and sworn to before me this **29** day of **September**, 2022

Notary Public of **British Columbia**

My Commission Expires **is for life**

ROBERT C. ELLINGTON
NOTARY PUBLIC
103 - 1006 FORT STREET
VICTORIA BC V8V 3K4



Board of County Commissioners Agenda Request

| |
|---------------|
| Agenda Item # |
|---------------|

Requested Meeting Date: October 25, 2022

Title of Item: Accept Grant Award: Blandin Leadership Boost Grant

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|--------------------------------------|--------------------------------------|
| Submitted by: Mark Jeffers | Department: Administration |
|--------------------------------------|--------------------------------------|

| | |
|--|-------------------------------|
| Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator | Estimated Time Needed: |
|--|-------------------------------|

Summary of Issue:

Economic Development has been awarded the Blandin Leadership Boost Grant for 2022-2023. The grant amount awarded is \$40,000. This grant award will be used to directly support the communication and branding project that is currently being created.

The grant agreement is included.

Economic Development requests approval to accept the grant.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approval to accept the Blandin Leadership Boost Grant.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

October 05, 2022

Mark Wedel
Aitkin County
307 2nd St. NW
Aitkin, MN 56431

RE: G-2022-13040

Dear Mark:

I am pleased to inform you that the Blandin Foundation approved a grant of \$40,000 to Aitkin County for a leadership boost grant for community planning in Aitkin County in rural Minnesota.

Please review this Grant Agreement for the specific terms and/or conditions of this grant. If you agree, please follow the instructions provided to electronically sign your Grant Agreement and submit to the Blandin Foundation. A copy will automatically be sent to you after signing. Please retain a copy of the Grant Agreement for your files. If you have questions about any part of this agreement, feel free to contact me or anyone else on our grants team at 218-326-0523.

The release of grant funds, in accordance with the schedule stated in the agreement, is contingent on the timely return of this signed Grant Agreement. This document should be returned to the Blandin Foundation within 30 days of the date specified on the Grant Agreement.

You will notice that the date of November 01, 2023 is inserted in the Grant Agreement for you to submit a report about the outcomes of this grant. Please let me know if this date is reasonable given other commitments you may have at that time. In addition to our interest in your work, reporting is important for the Foundation's annual audit and we appreciate your help with this portion of fulfilling the conditions of the grant.

On behalf of the Board of Trustees of the Blandin Foundation, I would like to congratulate you on receiving this award. We are pleased to be a part of this effort and look forward to hearing from you as progress is made towards achieving your goals.

Sincerely,

DocuSigned by:

509AF50A68554E0...
Linda Gibeau
Program Officer

c: File

**Blandin Foundation
Grant Agreement**

This Agreement, made and executed this 5th day of October 2022, by and between the Blandin Foundation (hereinafter referred to as “Foundation”) and Aitkin County (hereinafter referred to as “Grantee”).

The Foundation agrees to make the following grant, and Grantee agrees to accept such grant, in accordance with the terms and provisions hereinafter set forth.

- I. PURPOSE AND TERMS OF THE GRANT.** The grant shall be used solely for the purposes described in the grant application submitted by Grantee, including administrative expenses necessary thereto. Except as otherwise approved in writing by the Foundation, Grantee shall perform its obligations under this Agreement. **This document must be completed and returned to the Foundation before grant funds are disbursed.**
- II. GRANT AMOUNT AND PERIOD.** The maximum amount the Foundation will disburse under this Agreement is \$40,000. Grantee shall perform this grant for the period October 01, 2022 - September 30, 2023. Disbursements under the grant are subject to compliance with the conditions of this Agreement.
- III. USE OF GRANT FUNDS.** The grant (and all income earned upon investment of the grant, hereinafter together referred to as the “grant funds”) shall be used exclusively for the purposes specified herein and approved by the Foundation, unless otherwise approved by the Foundation in writing. The following conditions apply:
- (A) Grantee has ratified and affirmed that it is an organization that is both exempt from tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) or a unit of government and classified as a *nonprivate* foundation under Sections 509(a)(1), (2) or (3) of the Code.
 - (B) Grantee will utilize the grant funds only for charitable and/or educational activities consistent with its tax-exempt or government status described above.
 - (C) Grantee agrees that it will not intervene in any campaign for elective public office, or support or oppose any political party, by expenditure of any resource (including volunteered labor) or in any other way. Grantee also agrees that it will not undertake propaganda or attempt to influence legislation outside the limits of Section 501(c)(3) of the Code or more specifically, if applicable, Sections 501(h) and 4911 of the Code.
 - (D) The grant has not been earmarked to support or carry on any lobbying. If the grant is restricted to a specific project, grantee has submitted a budget for the entire project’s operation and affirms that the project’s budget accurately reflects Grantee’s intentions to expend at least the amount of this grant on the non-lobbying portion of the project.

- (E) Grantee agrees that the grant shall not be used to, except as otherwise provided in Section 4941(d)(2) of the Code and the regulations thereunder, make any direct or indirect transfer to, or use by or for the benefit of a disqualified person (as defined in Section 4946(a)(1) of the Code), including the payment of compensation, with respect to the Foundation.
- (F) Grantee will inform the Foundation immediately of any change in, or IRS proposal to revoke (whether or not appealed), its tax-exempt status or its *nonprivate* foundation classification.
- (G) This grant is not earmarked for transmittal to any other entity or person, even if Grantee's proposal or other correspondence expresses intentions to remit expenditures to third parties. Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this Agreement's terms and conditions.

IV. GRANT APPLICATION. The Foundation has relied on the information, representations and statements in the grant application submitted by the Grantee via the Foundation's online grant website. As such, Grantee represents and warrants that all information, representations and statements contained in its grant application are true, complete and correct in all material respects.

Furthermore, Grantee represents and warrants that it has received and reviewed certain governing policies of the Foundation, including without limitation the anti-discrimination policy. Grantee also represents and warrants that it does not engage in, nor shall it engage in, any activities that violate, or will violate, such governing policies of the Foundation, including without limitation, the anti-discrimination policy.

V. DISBURSEMENT OF GRANT FUNDS. The Foundation shall disburse grant funds as follows, provided that the Foundation reserves the right to delay or withhold a scheduled disbursement if progress or reporting on the project is not satisfactory or the project requires less funding than originally budgeted, as determined in accordance with the interim report(s) and final report submitted by Grantee in accordance with Section VI. Satisfactory progress will be determined at the sole discretion of the Foundation, and will be assessed as progress toward stated goals within the project timeline and receipt of timely progress and financial reports. Unsatisfactory progress will be communicated to the Grantee and a plan for addressing any deficiencies in progress will be negotiated between the Foundation and the Grantee.

Upon receipt of the signed Agreement, this grant will be scheduled to be paid out on or about:

November 10, 2022 \$40,000

Grant funds will be transferred electronically. Grantee agrees to complete a Request for Wire Transfer of Funds form provided by the Foundation with the transmittal of this Agreement.

Grantee will be requested to return any unexpended grant funds to the Foundation at the close of the grant period, unless other arrangements have been made with the Foundation.

VI. REPORTING REQUIREMENTS - MAINTENANCE OF RECORDS. The Foundation will evaluate the success of the Grantee's activities on the basis of the goals that were outlined in the grant application and on a number of specific indicators the Foundation is tracking on its grants. We understand the general goals of the grant to be:

- Develop a strong, aligned and collaborative Aitkin County powerbase of civic, business and volunteer stakeholders;
- Create a narrative that is easy to remember and easy to repeat;
- Persuade customers to become investors (visitors to residents); and
- Spur economic development.

Grantee shall provide to the Foundation reports relating to this grant pursuant to guidelines and formats in effect at the time the report is due (these reporting requirements and formats may be changed from time to time by the Foundation at its discretion). To assist you in your evaluation work and reports to the Foundation on the progress that is being made on the grant's goals and overall to the end of accomplishing the grant's purposes, please refer to the instructions for completion of the Narrative and Grant Revenue and Expense Worksheet. A copy of these instructions, and the worksheet, can be accessed on our website at <http://grants.blandinfoundation.org/report-forms/> The schedule upon which reports will be due is as follows:

Final Report: November 01, 2023

Documentation. The Grantee agrees to maintain records consistent with generally accepted accounting principles to account for the funds received under this grant and to identify how they have been expended. Grantee agrees to maintain documentation of expenditures and activities at its own expense and at its own offices for a period of no less than six years after the expiration of the grant period. Grantee agrees to make records of such documentation available to the Foundation at reasonable times upon the Foundation's request.

Audit. If the Grantee has an independent opinion provided on its financial statements (i.e., an "audit") for any period in which it has received grant funds or made disbursements therefrom, Grantee agrees to provide a copy of those audited financial statements within two weeks of the acceptance of the audit by the Grantee's Board of Directors.

VII. PUBLICITY. To help the public gain awareness, both of this project and the Foundation's work, we request that you recognize the Foundation's contribution, where appropriate, on signage, brochures, web site or publicity you generate about your project. Please contact the Foundation's communications staff at 218-326-0523 for questions about developing public awareness of your grant or to obtain logos as you may need them.

In addition, the Foundation regularly communicates with its many stakeholders and audiences about its grant activities. As part of this effort, Foundation staff may wish to obtain additional information about and/or photograph/videotape various aspects of your

project for use in Foundation communications tools. These may include the Foundation Web site, public reports including the annual report, news releases, brochures or other printed materials and board tours. Foundation staff would contact and coordinate with the key contact listed on the grant application to make arrangements.

- VIII. WITHHOLDING OF FUNDS - TERMINATION.** This Agreement may be terminated at any time by either party in writing. Any use by the Grantee of the grant proceeds for any purpose other than as specified herein will terminate the Foundation's obligation to make further payments under this Agreement. In addition, the Foundation may, at its sole option, terminate this Agreement at any time if:
- (A) Grantee receives notice of any proposed revocation of Grantee's tax-exempt status or reclassification to other than *nonprivate* foundation status by the Internal Revenue Service or if Grantee loses status as an organization in good standing with any State authority.
 - (B) In the Foundation's judgment, Grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate means of accomplishing the purposes of the grant, or fails to comply with conditions in this Agreement.
 - (C) The Foundation reserves the right as to any moneys not yet paid under this Agreement, to withhold payment if the Grantee fails to submit to it any report or reports required hereunder. Said withheld payment or payments may be later released, but only at the discretion of the Foundation. Upon final termination of this Agreement, the Grantee shall promptly, upon the request of the Foundation, repay to the Foundation all expected grant funds, and the Grantee shall not be entitled to any further funds under this grant.
- IX. NON-WAIVER BY CONDUCT.** The failure of either party to complain of any default by the other party or to enforce any of such party's rights, no matter how long such failure may continue, will not constitute a waiver of the party's rights under this Agreement. The waiver by either party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of the same or any other provision. No part of this Agreement may be waived except by the further written agreement of the parties.
- X. LIABILITY AND INDEMNITY.** The Foundation does not assume any liability or responsibility for the actions of the Grantee in carrying out the purposes of the grant. Grantee shall defend, indemnify and hold harmless the Foundation and the Foundation's directors, officers, employees, affiliates, agents, successors, and assigns from any and all liability, losses, damages, claims, demands, actions, causes of actions, attorney's fees, cost, expenses of whatever nature arising directly or indirectly from, or relating to this Agreement.
- XI. GOVERNING LAW AND VENUE; ENTIRE AGREEMENT.** This Agreement and any executed amendments hereto shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement, or breach thereof, shall be in a court of competent jurisdiction in Itasca County. This Agreement, with any executed

amendments, constitutes the entire agreement between the parties with regard to the matters set forth herein.

XII. COPYRIGHTS, PATENTS AND PROPERTY RIGHTS. If it is anticipated that intellectual property issues will result from this grant, specific understandings should be negotiated as part of this Agreement. Unless otherwise agreed, intellectual property rights resulting from the grant may be copyrighted by grantee subject to the right of first refusal to copyright such materials by the Foundation. In regard to personal and real property acquired with grant proceeds, it is expected that in the event of a grantee ceasing to use such property for the purposes outlined in this Agreement, that such property or the proceeds from sale or lease of said property be directed to a consistent charitable purpose in the same geographic area.

XIII. AUTHORIZATION OF GRANTEE. The Grantee warrants and represents that (i) it is authorized to enter into and legally is able to perform all obligations imposed on and entered in this Agreement and (ii) this Agreement shall bind any of its successors or assigns.

XIV. AMENDMENT. This Agreement may not be modified or amended except by written instrument signed by both parties to this Agreement.

AITKIN COUNTY

BLANDIN FOUNDATION

DocuSigned by:
Mark Wedel

Signature of Officer

DocuSigned by:
Linda Gibeau

Linda Gibeau, Program Officer

Chair

Title



Board of County Commissioners Agenda Request

| |
|---------------|
| Agenda Item # |
|---------------|

Requested Meeting Date: October 25, 2022

Title of Item: Patricia Bikkie application to repurchase tax-forfeited property

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|-------------------------------------|----------------------------|
| Submitted by: DJ Thompson | Department: Land |
|-------------------------------------|----------------------------|

| | |
|--|-------------------------------------|
| Presenter (Name and Title): DJ Thompson, Land Commissioner | Estimated Time Needed: NA |
|--|-------------------------------------|

Summary of Issue:

S 282.241 allows application to repurchase tax-forfeited property by an owner/heir/mortgagee/representative of heirs of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board requesting to be allowed to repurchase this property.

Patricia Bikkie, Owner at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land:

Parcel # 11-1-190000 Derby Town Plat 43 Lot 9 Block 1 Sect: 32 Twp: 45 Rge: 27

Property will revert to the owner at the time of forfeiture.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Adopt resolution allowing repurchase of tax forfeited property

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xxx

20221025-xxx

Bikki Repurchase of Tax-Forfeited Property

WHEREAS, Patricia Bikkie, Owner at the time of forfeiture. (Applicant)

WHEREAS, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel # 11-1-190000 Derby Town Plat 43 Lot 9 Block 1 Sect: 32 Twp: 45 Rge: 27

and **WHEREAS**, said Applicants has set forth in his application that:

- A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Due to unfortunate medical hardship, I am reapplying for the above property. I have sustained an ankle fracture, hip fracture and fracture of my collarbone and thumb. This has resulted in decreased mobility. I entrusted a family member to pay the taxes which I learned they did not. Please consider this application for my property.

- B. That the repurchase of said land by me will promote and best serve the public interest because:

I am a reliable and financially independent person who contributes to the City of Aitkin.

and **WHEREAS**, the Applicants have made payment of all delinquent taxes of properties

and **WHEREAS**, this board is of the opinion that said applications should be granted for such reasons,

NOW, THEREFORE BE IT RESOLVED, That the application of Patricia Bikkie for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of October 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of October 2022

Jessica Seibert

J. Mark Wedel, County Board Chair

Kirk Peysar, County Auditor



AITKIN COUNTY LAND DEPARTMENT

502 Minnesota Ave N.
Aitkin, MN 56431

acd@co.aitkin.mn.us
phone: 218-927-7364

September 27, 2022

Patricia Bikkie
1283 Hewitt Avenue
St. Paul, MN. 55104

RE: PID 11-1-190000

The above property forfeited to Aitkin County on 8/11/2022 for the nonpayment of real estate taxes. The property is now owned by Aitkin County and is the responsibility of this department.

You, as an **owner/heir/mortgagee/representative of heirs** of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board **requesting to be allowed to repurchase** this property.

Prior to the County Board considering a repurchase request, the following must be received in this office:

1. A copy of any document, preferably the deed, that shows you have a legal interest in this property and what type of ownership you hold on the property, whether it be previous owner, mortgagee, heir or representative of heir. If you do not have title to the property, we will not be able to accept an application from you.
2. Original fully completed, notarized and signed repurchase application form (enclosed).
3. Certified check or money order for the full amount of the repurchase made payable to Aitkin County. The repurchase amount due on Parcel #11-1-190000 is **\$1,583.30**. This amount includes the real estate taxes that have not been paid and all repurchase costs. These are due before 10/31/2022 to be eligible to put in a repurchase application for this amount. An application received after this date will need to be refigured for the cost.

FULLY complete the enclosed application. This is the only information the County Board of Commissioners has as to why they should approve the repurchase. The County Board can approve the repurchase only if it is determined that:

- An undue hardship or injustice resulting from the forfeiture will be corrected by the repurchase.
- The repurchase will promote the use of such lands that will best serve the public interest.

After the completed application and full payment of the repurchase amount has been received in this office, the application will be submitted to the Aitkin County Board for consideration. If the County Board approves the repurchase of the property, the property will go back into the same status as before any forfeiture. In other words, if there are any liens on the property they will all be reinstated. The fees that you are paying here cover only the forfeiture and real estate tax costs. The money that you send to us will be cashed if the County Board approves the repurchase. If they do not approve the repurchase, the money will be returned to you.

If you have any questions, please feel free to contact me.

Dennis Thompson
Land Commissioner
Aitkin County Land Department
502 Minnesota Ave North
Aitkin, MN 56431
acld@co.aitkin.mn.us
218-927-7364

To the Honorable Board of County Commissioners of

Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Patricia Bikkie, at the time of forfeiture of the parcel of land situated in the County of Aitkin State of Minnesota, described as follows, to-wit:

Derby Town lot 9 Block 1

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Due to unfortunate medical hardship I am reapplying for the above property. I have sustained a ankle fracture, hip fracture and fracture of my collarbone and thumb. This has resulted in decreased mobility. I entrusted a family member to pay the taxes which I learned they did not. Please consider this application for my property.

(b) That the repurchase of said land by me will promote and best serve the public interest, because

I am a reliable and financially independent person who contributes to the city of Aitkin.

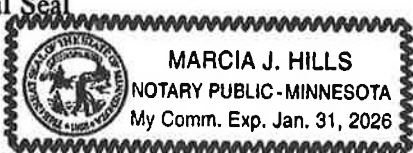
Patricia Bikkie
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of Aitkin

The foregoing instrument was acknowledged before me this 14th day of October, 2022 by

Patricia Bikkie
Notarial Seal

[Signature]
Signature of person taking acknowledgement



NO DELINQUENT TAXES AND TRANSFER ENTERED

This 8 Day Aug 2016

Kirk Payson
County Auditor

Elizabeth Harmon
Deputy



A435117

Office of the County Recorder
Aitkin County, Minnesota

I HEREBY CERTIFY THE WITHIN INSTRUMENT WAS FILED, AND/OR RECORDED ON 8/8/2016 9:00 AM

PACKAGE: 51676

REC FEE: \$46.00

Michael T. Moriarty, Aitkin County Recorder

CERTIFICATE OF REAL ESTATE VALUE (FILED () NOT REQUIRED CERTIFICATE OF REAL ESTATE VALUE NO 43835

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED

Individual(s) to Joint Tenants

Minnesota Uniform Conveyancing Blanks Form 10.3.3 (2013)

eCRV number: 543416

DEED TAX DUE: \$ 40

DATE: 8/4/16
(month/day/year)

FOR VALUABLE CONSIDERATION, Gary Heldman + Stephanie Heldman
(insert name and marital status of each Grantor)

husband + WIFE ("Grantor"),

hereby conveys and quitclaims to Patricia Susan Bikkie
(insert name of each Grantee)

tenants, real property in Aitkin County, Minnesota, legally described as follows:

→ Derbytown Lot 9 Blk 1
Sherwood Forest

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

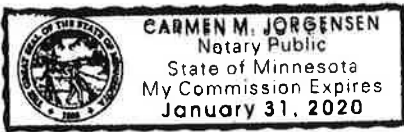
Grantor
Gary Heldman
(signature)

Stephanie Heldman
(signature)

State of Minnesota, County of Aitkin

This instrument was acknowledged before me on 8-4-16 by Gary HELDMAN & Stephanie HELDMAN
(month/day/year) husband & wife
(insert name and marital status of each Grantor)

(Stamp)



Carmen M. Jorgensen

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Gary Heldman
14528 Brant Street
Henn Lake MN 55304

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Patricia Susan Bikke
1283 Hewitt Ave
St. Paul, MN 55104

AITKIN COUNTY DEED TAX
No 9564 Date 8-8-16
26.40 Dollars Paid
Loi Grams
County Treasurer
By B. B. B. Deputy

Bikkie, Patricia S

September 26, 2022

11-1-190000

Interest calc October 31, 2022
(Subject to change)

| Year | Tax | Cost | Interest | Penalty | Total |
|---------------|--------------------|-----------------|------------------|-----------------|--------------------|
| 2018 | \$ 102.00 | \$ 20.00 | \$ 49.44 | \$ 6.97 | \$ 178.41 |
| 2019 | \$ 240.00 | | \$ 73.78 | \$ 20.40 | \$ 334.18 |
| 2020 | \$ 230.00 | | \$ 45.75 | \$ 19.55 | \$ 295.30 |
| 2021 | \$ 220.00 | | \$ 19.89 | \$ 18.70 | \$ 258.59 |
| 2022 | \$ 230.00 | | \$ - | \$ 11.50 | \$ 241.50 |
| Total: | \$ 1,022.00 | \$ 20.00 | \$ 188.86 | \$ 77.12 | \$ 1,307.98 |

0.383333
0.283333
0.183333
0.083333
0

| | |
|------------------------|--------------------|
| Total: | 1307.98 |
| St Deed Tax | 4.32 |
| For Proc Cost | 100.00 |
| Well Cert | |
| Sheriff Cost | 0.00 |
| Deed | 25.00 |
| Land Dept Cost | 100.00 |
| Rec Fee | 46.00 |
| Crt Letter Fee-Auditor | 0.00 |
| Insurance | 0.00 |
| Total: | \$ 1,583.30 |

THIS CHECK IS VOID WITHOUT A MULT-COLORED BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT AN ANGLE TO VIEW



6789 Upper Alton Rd
Woodbury, MN 55125

Payment Cannot Be Stopped
Within 90 days of date issued

22-7638/2960

107211

CASHIERS CHECK

| |
|----------|
| DATE |
| 10/14/22 |

PAY ONE THOUSAND FIVE HUNDRED EIGHTY-THREE AND 30/100 DOLLARS-----

| |
|-----------------|
| AMOUNT |
| \$*****1,583.30 |

TO THE ORDER OF AITKIN COUNTY

VOID IF NOT CASHED WITHIN 120 DAYS

Remitter

Property reapplication

Jhena Malone

AUTHORIZED SIGNATURE

SIGNATURE HAS A COLORED BACKGROUND • BORDER CONTAINS MICROPRINTING

⑈ 107211⑈ ⑆ 296076385⑆ 8100083891⑈



Board of County Commissioners Agenda Request

| |
|---------------|
| Agenda Item # |
|---------------|

Requested Meeting Date: 10-25-2022
Title of Item: 2021 Audit Review

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|---|--|

| | |
|---|--------------------------------------|
| Submitted by: Brittany Searle | Department: Administration |
|---|--------------------------------------|

| | |
|---|-------------------------------|
| Presenter (Name and Title): Kristen Houle, CPA - CliftonLarsonAllen | Estimated Time Needed: |
|---|-------------------------------|

Summary of Issue:
CLA will present the 2021 Audit to the Board

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion Only

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*



Aitkin County, Minnesota

Presentation: Exit Conference-
Year Ending December 31, 2021

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Agenda

- Introduction
- Required Communications
- Internal Control
- Minnesota Legal Compliance
- Federal Single Audit
- Financial Results
- Key Issues/Summary





Required Communications

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Required Communications

- See separate letter for communication required by various Statements on Auditing Standards
- Unmodified opinion on financial statements
- Reports issued by single audit and state deadline





Internal Controls

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Internal Control

- Material Weaknesses – deficiencies in internal control such that there is a reasonable possibility that a material misstatement would not be prevented or detected and corrected on a timely basis
 - Audit Adjustments
 - Financial Reporting Process



Internal Control (Continued)

- Significant Deficiencies - deficiencies in internal control that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance
 - Computer Risk Management
 - Segregation of Duties





Minnesota Legal Compliance

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Minnesota Legal Compliance

- Auditors performed tests of County compliance and completed a 25 page check list related to procedures/guidelines required to be tested by the Minnesota Office of the State Auditor
 - 2021 Items:
 - Publishing of Claims
 - Ditch Special Revenue Fund
 - Payment of Claims within 35 Days





Federal Single Audit

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Federal Single Audit

- Major Programs: Medical Assistance (MA) and Child Support Enforcement
 - Material Weakness:
 - Lack of Casefile Review
 - Significant Deficiency:
 - None noted





Financial Results

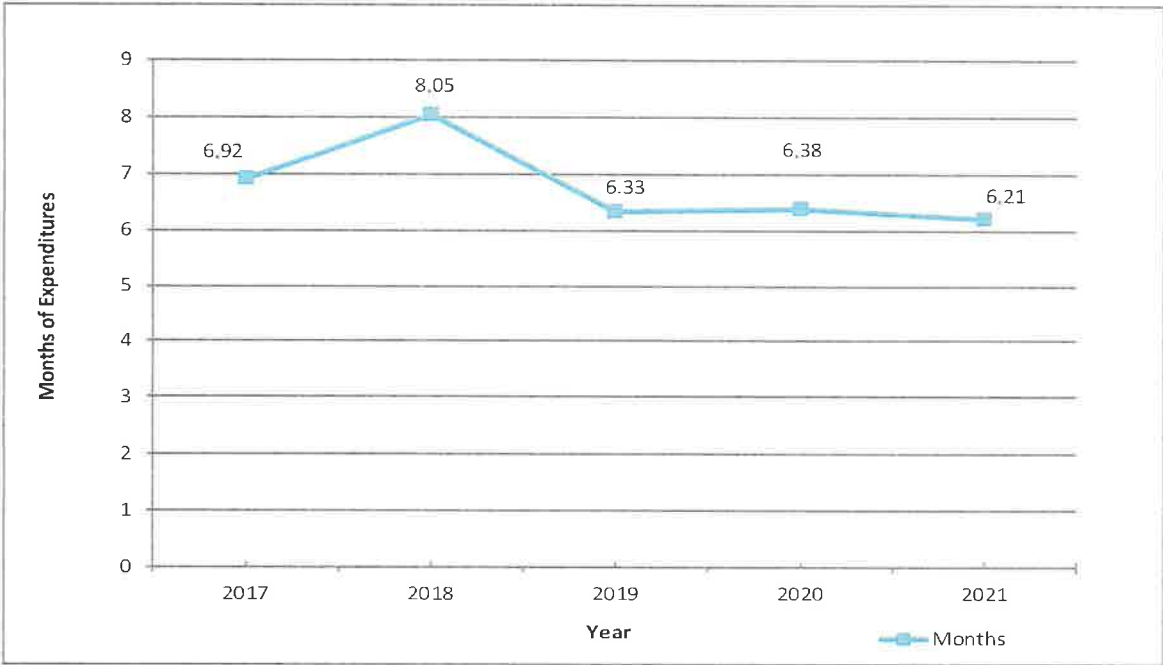
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Financial Results

Months of Expenditures in Fund Balance – All Governmental Funds



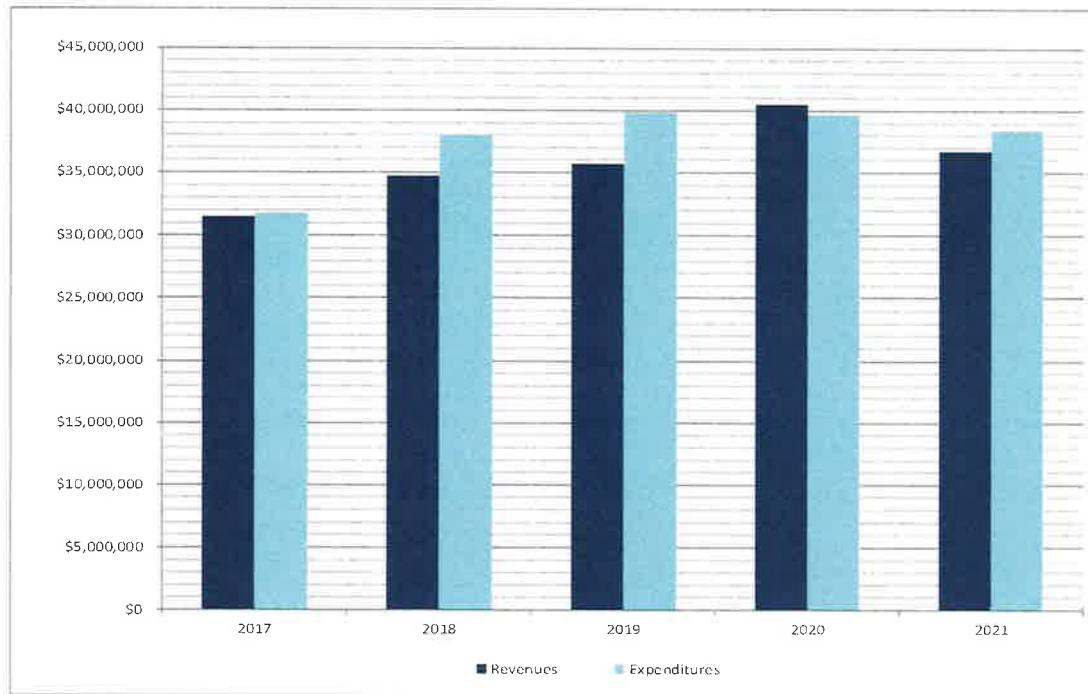
- Recommend no less than 3-5 months
- Consistent with prior year
- This is “Unrestricted” fund balance
- All 5 years presented above recommendation

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|---------------|---------------|---------------|---------------|---------------|
| Expenditures | \$ 31,796,973 | \$ 38,057,497 | \$ 39,962,041 | \$ 39,751,020 | \$ 38,425,573 |
| Fund Balance | 18,337,297 | 25,541,086 | 21,088,703 | 21,150,087 | 19,895,789 |



Financial Results

Governmental Funds - Revenues and Expenditures



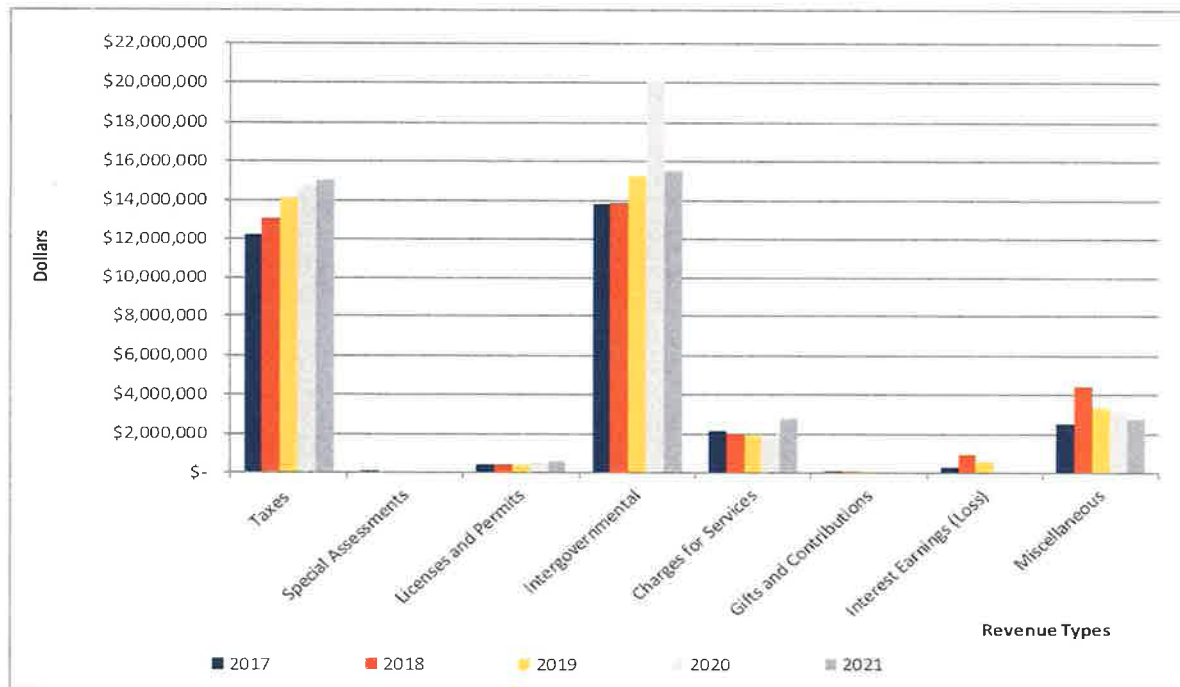
- Expenditures have exceeded revenues 4 out of 5 years
- 2021 expenditures exceeded revenues by approximately \$1,717,000
- Approximately \$3.8M decrease in revenues in 2021

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|---------------|---------------|---------------|---------------|---------------|
| Revenues | \$ 31,459,988 | \$ 34,701,181 | \$ 35,664,270 | \$ 40,504,480 | \$ 36,708,600 |
| Expenditures | 31,796,973 | 38,057,497 | 39,962,041 | 39,751,020 | 38,425,573 |



Financial Results

Revenues – All Governmental Funds

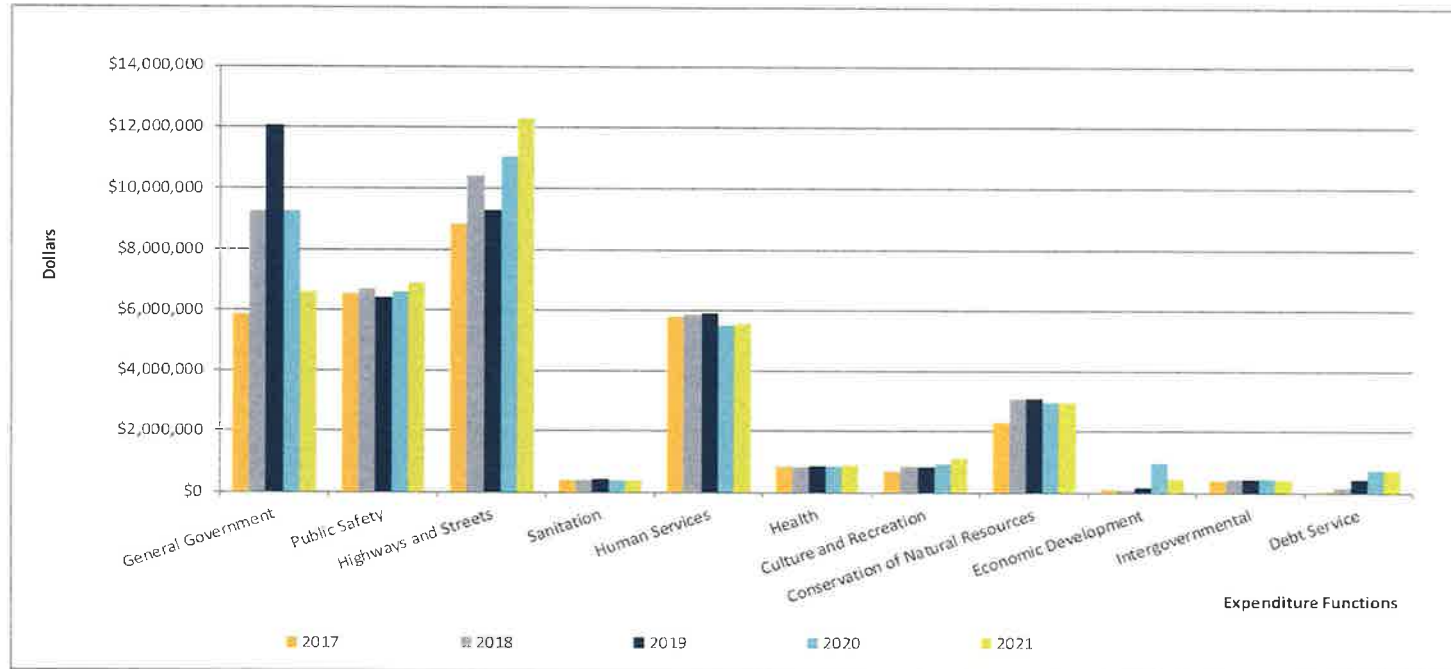


| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Taxes | \$ 12,243,132 | \$ 13,049,901 | \$ 14,124,827 | \$ 14,784,906 | \$ 15,063,799 |
| Special Assessments | 860 | - | - | - | - |
| Licenses and Permits | 430,331 | 397,282 | 413,704 | 521,172 | 630,994 |
| Intergovernmental | 13,843,119 | 13,872,102 | 15,272,700 | 20,131,425 | 15,551,705 |
| Charges for Services | 2,128,005 | 2,007,674 | 1,911,355 | 1,831,233 | 2,794,582 |
| Gifts and Contributions | 9,550 | 8,203 | 11,075 | 1,800 | 15,025 |
| Interest Earnings (Loss) | 303,433 | 950,526 | 600,520 | 106,554 | (85,301) |
| Miscellaneous | 2,501,558 | 4,415,493 | 3,330,089 | 3,127,390 | 2,737,796 |
| | \$ 31,459,988 | \$ 34,701,181 | \$ 35,664,270 | \$ 40,504,480 | \$ 36,708,600 |



Financial Results

Expenditures – All Governmental Funds

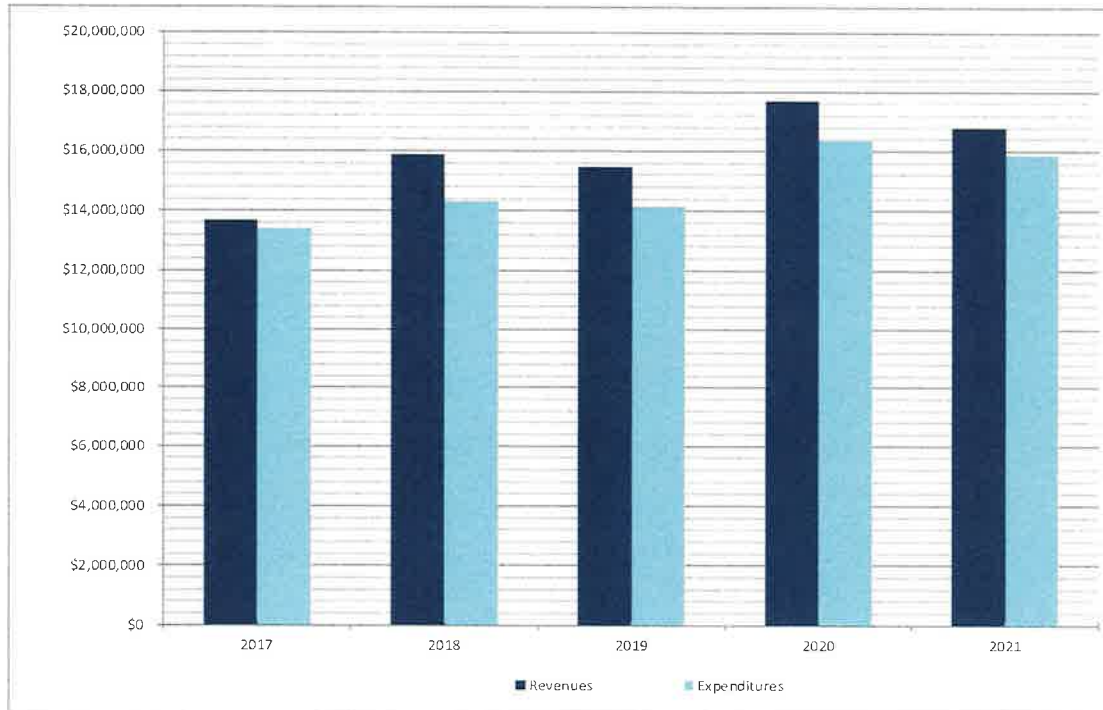


| | 2017 | 2018 | 2019 | 2020 | 2021 |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| General Government | \$ 5,860,018 | \$ 9,247,186 | \$ 12,066,449 | \$ 9,243,692 | \$ 6,619,045 |
| Public Safety | 6,540,489 | 6,676,136 | 6,418,388 | 6,597,503 | 6,897,173 |
| Highways and Streets | 8,822,132 | 10,443,653 | 9,313,705 | 11,031,613 | 12,305,378 |
| Sanitation | 379,938 | 383,192 | 432,749 | 398,877 | 388,321 |
| Human Services | 5,796,978 | 5,886,145 | 5,899,657 | 5,532,839 | 5,579,136 |
| Health | 854,996 | 810,456 | 870,167 | 854,230 | 888,213 |
| Culture and Recreation | 694,307 | 845,137 | 811,246 | 950,157 | 1,133,129 |
| Conservation of Natural Resources | 2,304,824 | 3,070,755 | 3,089,608 | 2,959,077 | 2,973,064 |
| Economic Development | 127,325 | 87,656 | 171,994 | 985,591 | 482,378 |
| Intergovernmental | 378,264 | 442,343 | 437,020 | 455,617 | 419,081 |
| Debt Service | 37,702 | 164,838 | 451,058 | 741,824 | 740,655 |
| Total | \$ 31,796,973 | \$ 38,057,497 | \$ 39,962,041 | \$ 39,751,020 | \$ 38,425,573 |



Financial Results

General Fund Revenues and Expenditures



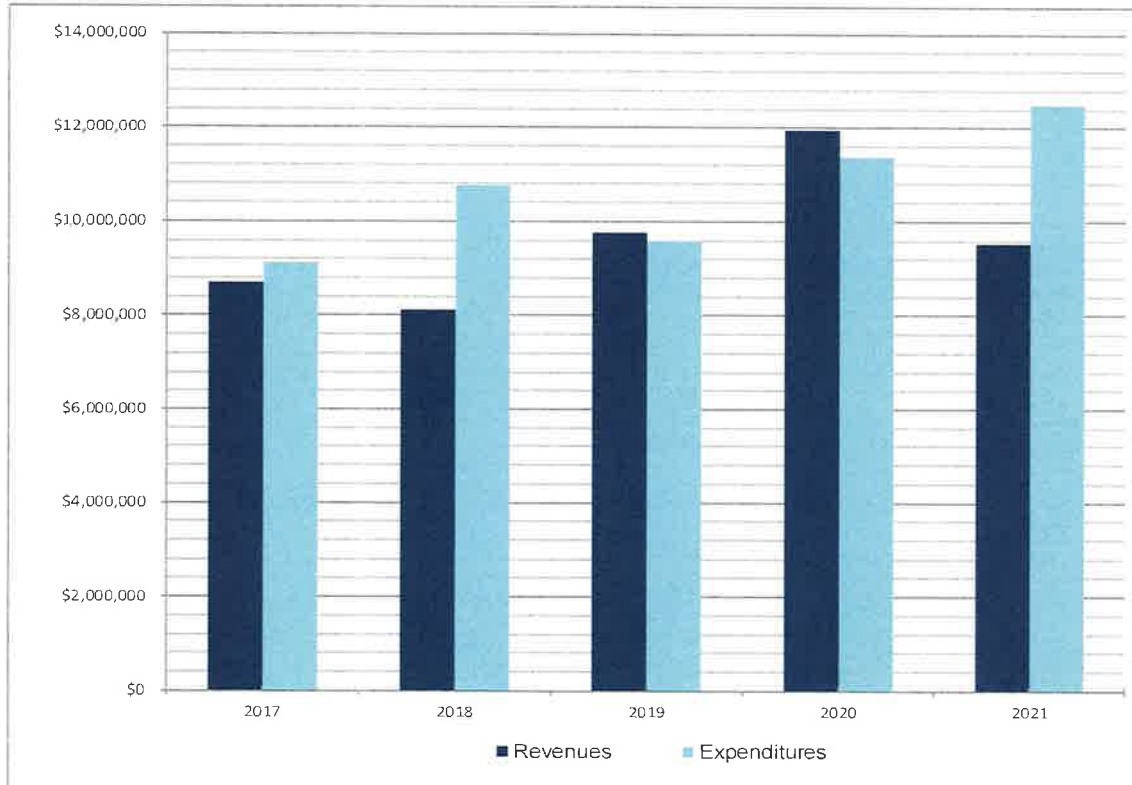
- Revenues in excess of expenditures in all years presented
- Both revenues and expenditures decreased from prior year

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|---------------|---------------|---------------|---------------|---------------|
| Revenues | \$ 13,688,350 | \$ 15,874,538 | \$ 15,450,981 | \$ 17,701,249 | \$ 16,758,977 |
| Expenditures | 13,409,607 | 14,351,465 | 14,171,538 | 16,376,125 | 15,868,708 |



Financial Results

Road and Bridge Fund Revenues and Expenditures



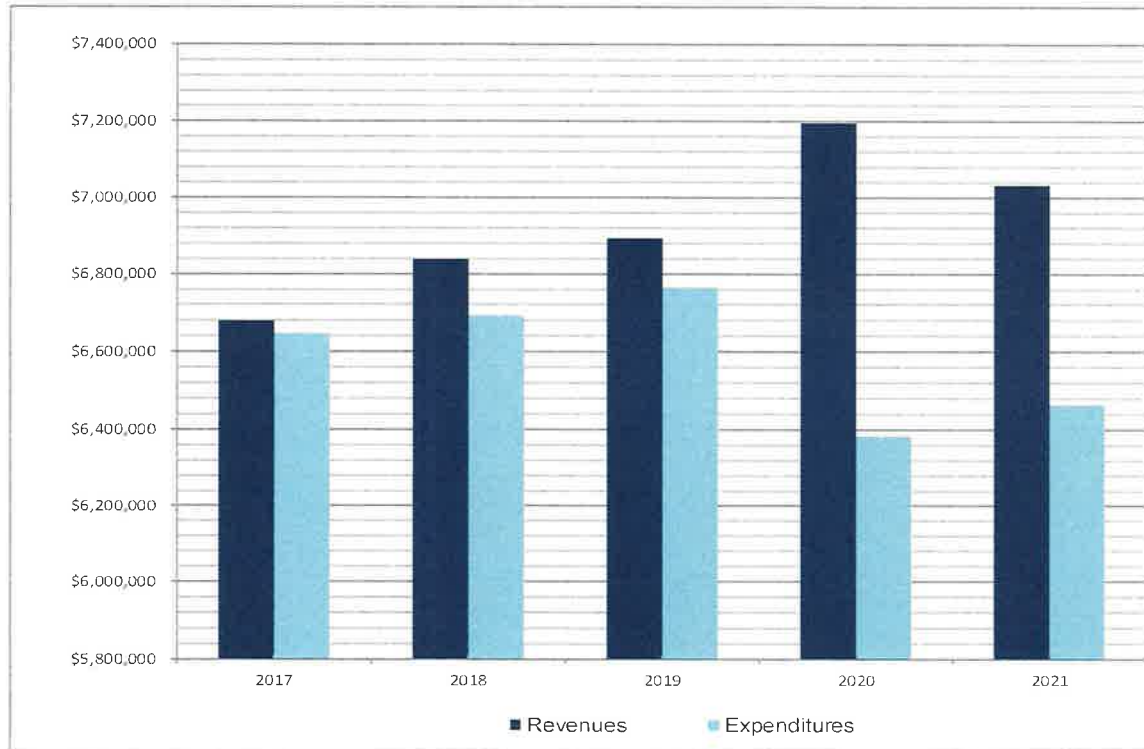
- Timing of when revenues received can make this fund fluctuate more
- Expenditures exceeded revenues in 2021 due to an increase in road construction

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|--------------|--------------|--------------|---------------|--------------|
| Revenues | \$ 8,696,858 | \$ 8,126,931 | \$ 9,777,498 | \$ 11,941,367 | \$ 9,530,689 |
| Expenditures | 9,113,620 | 10,779,192 | 9,611,159 | 11,366,004 | 12,501,632 |



Financial Results

Human Services Fund Revenues and Expenditures



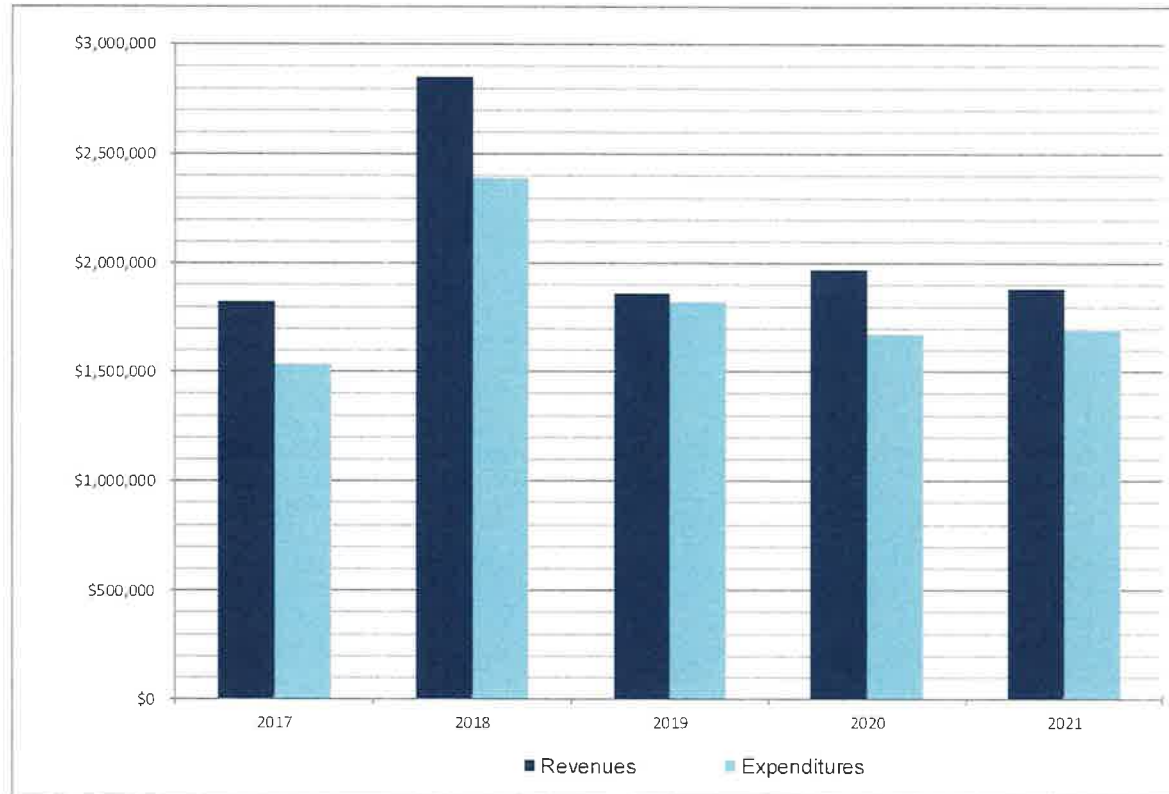
- Revenues in excess of expenditures by \$569,215
- Revenues have exceeded expenditures in all years presented
- \$81K increase in expenditures

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|--------------|--------------|--------------|--------------|--------------|
| Revenues | \$ 6,680,366 | \$ 6,836,865 | \$ 6,891,613 | \$ 7,195,494 | \$ 7,033,397 |
| Expenditures | 6,647,142 | 6,693,964 | 6,766,658 | 6,383,352 | 6,464,182 |



Financial Results

Trust Fund Revenues and Expenditures



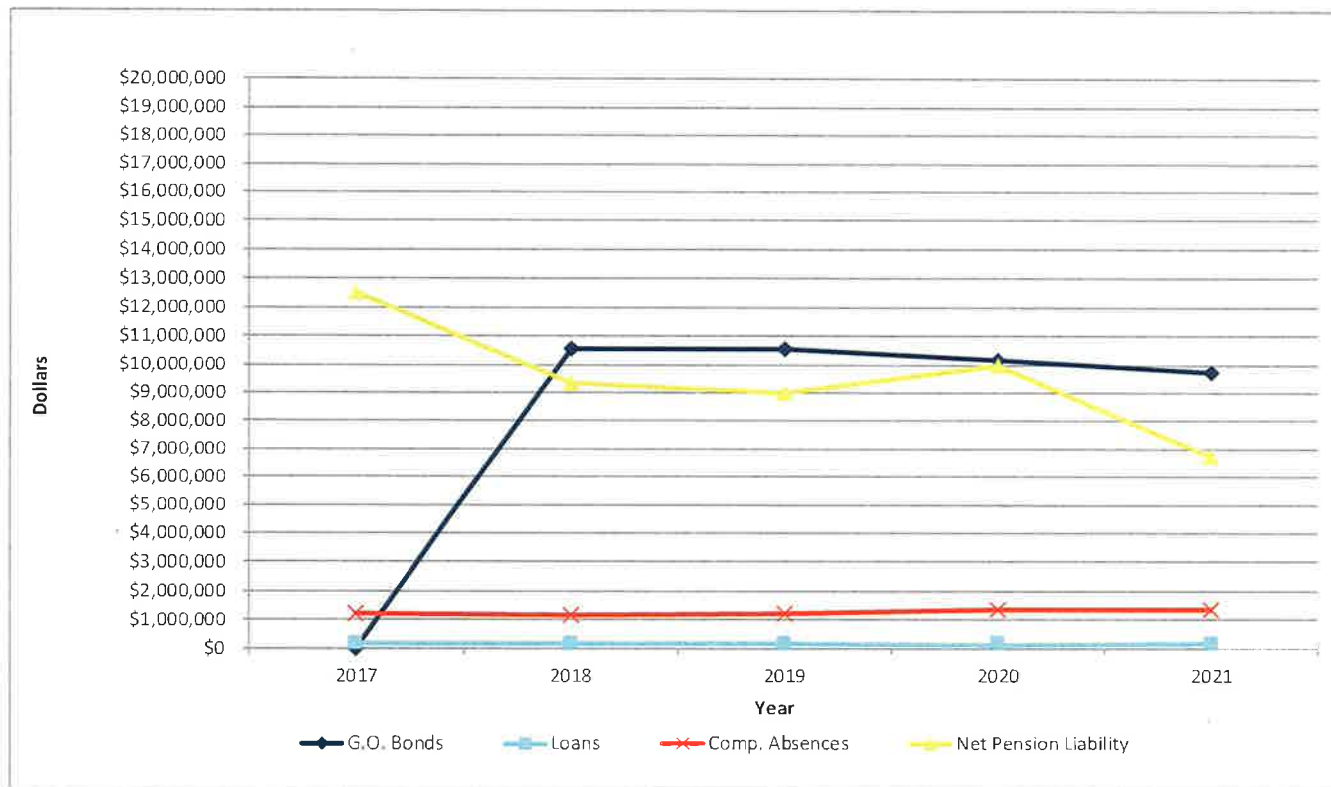
- Revenues in excess of expenditures in all years presented
- Fluctuations due to nature of the fund

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|--------------|--------------|--------------|--------------|--------------|
| Revenues | \$ 1,824,968 | \$ 2,848,919 | \$ 1,863,028 | \$ 1,972,783 | \$ 1,880,669 |
| Expenditures | 1,535,368 | 2,395,550 | 1,823,914 | 1,674,299 | 1,697,337 |



Financial Results

County Indebtedness – Governmental Activities

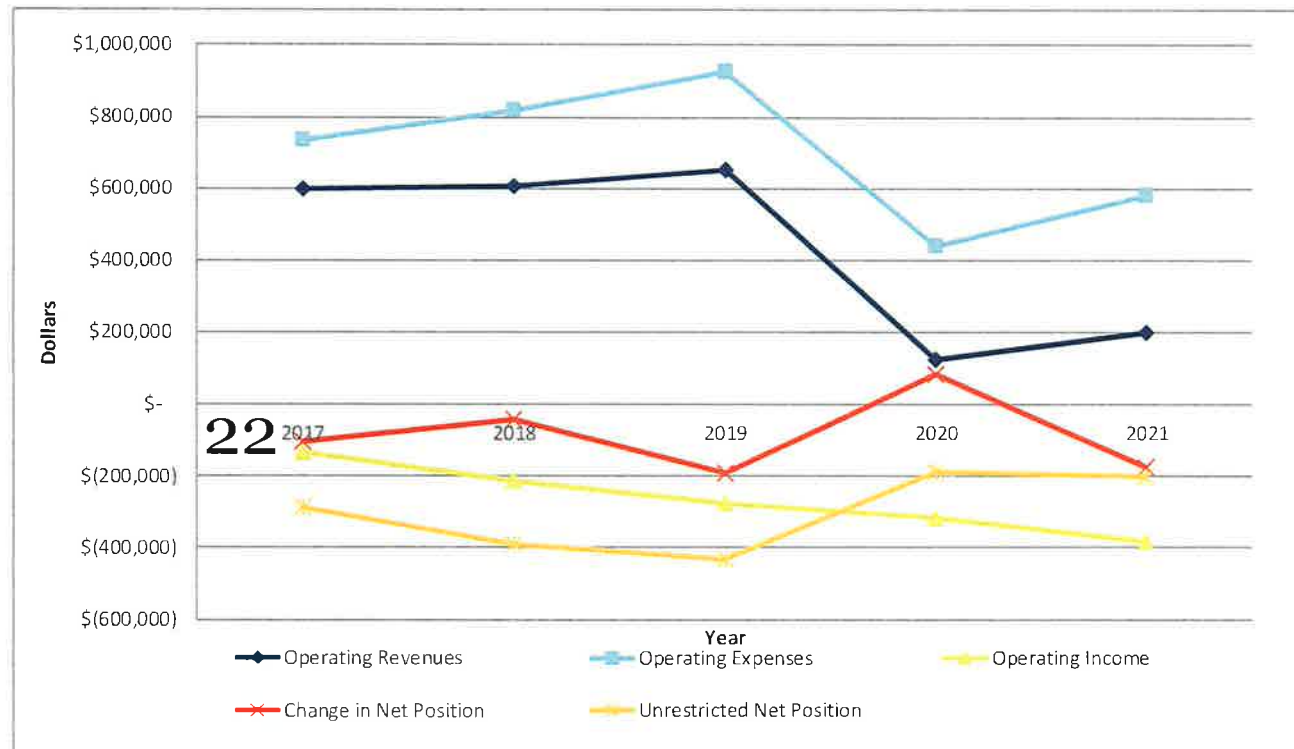


| | 2017 | 2018 | 2019 | 2020 | 2021 |
|-----------------------|------------|---------------|---------------|---------------|--------------|
| G.O. Bonds | \$ - | \$ 10,555,431 | \$ 10,547,228 | \$ 10,164,025 | \$ 9,755,519 |
| Loans | 191,234 | 190,201 | 164,492 | 158,358 | 169,875 |
| Comp. Absences | 1,189,566 | 1,172,806 | 1,222,092 | 1,374,666 | 1,340,420 |
| Net Pension Liability | 12,522,002 | 9,341,661 | 8,978,843 | 9,961,164 | 6,761,892 |



Financial Results

Long Lake Conservation Center



| | 2017 | 2018 | 2019 | 2020 | 2021 |
|---------------------------|------------|------------|------------|------------|------------|
| Operating Revenues | \$ 599,777 | \$ 607,535 | \$ 652,294 | \$ 125,165 | \$ 199,011 |
| Operating Expenses | 734,284 | 819,340 | 927,242 | 440,767 | 582,515 |
| Operating Income | (134,507) | (211,805) | (274,948) | (315,602) | (383,504) |
| Change in Net Position | (102,590) | (40,778) | (189,386) | 84,155 | (173,610) |
| Unrestricted Net Position | (286,314) | (390,830) | (431,550) | (184,894) | (200,483) |





Key Issues/Summary

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Key Issues/Summary

- ARPA Funds recorded as unearned revenue
- Overall pretty consistent with prior years
- New Future Accounting Standards
 - GASB No. 87 – Leases (2022)



Thank you to all for allowing us to serve you!

Kristen Houle, CPA

320-203-5539

kristen.houle@CLAconnect.com



CLAconnect.com



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Board of County Commissioners Agenda Request



Requested Meeting Date: October 25, 2022

Title of Item: Selling tax-forfeited parcels online through Public Surplus

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|-------------------------------------|----------------------------|
| Submitted by: DJ Thompson | Department: Land |
|-------------------------------------|----------------------------|

| | |
|--|---|
| Presenter (Name and Title): DJ Thompson, Land Commissioner | Estimated Time Needed: 10 Minutes |
|--|---|

Summary of Issue:

The Land Department has a very difficult time selling some parcels of tax-forfeited land. After the auction, tracts are available over-the-counter for a period of 90 days. Parcels that have been on the auction numerous times can be purchased any time. We currently have 2 such parcels. Sale prices have been reduced and we still cannot seem to sell these particular tracts. Several other Land Departments, including Itasca and St. Louis, have utilized the services of Public Surplus to sell tax-forfeited land via an on-line auction format. We would like to explore and utilize this option for parcels that have been on the auction at least three times. On-line auctions are allowed under 282.01, Subd. 13.

Alternatives, Options, Effects on Others/Comments:

Continue selling tax-forfeited parcels via in-person auctions.

Recommended Action/Motion:

Pass motion to allow the Land Department to sell tax-forfeited parcels on-line through Public Surplus.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: 10-25-22

Title of Item: 2022 Highway Contract Summary

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion | <input checked="" type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|------------------------------------|-------------------------------|
| Submitted by: John Welle | Department: Highway |
|------------------------------------|-------------------------------|

| | |
|--|---|
| Presenter (Name and Title): John Welle, Aitkin County Engineer | Estimated Time Needed: 10 minutes |
|--|---|

Summary of Issue:
The attached 2022 Highway Contract Summary will be reviewed to give an update on the 2022 Highway Maintenance/Construction contracts.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

2022 Highway Contract Schedule

| Contract Number | Road Number | Project Number | Project Description | Project Location | Project Bid Length Opening (miles) Date | Cost Estimate | Actual Bid | Comments |
|----------------------|-------------|--|--|---|---|--|---|--------------------------|
| Maintenance: | | | | | | | | |
| 1 | 20224 | CP 001-090-039 | Crack Sealing | various locations | 2/28/2022 | \$ 83,406.00 | \$ 71,025.30 | |
| 2 | NA | | Application of pavement markings | various locations | 3/14/2022 | \$ 62,827.86 | \$ 68,973.66 | |
| 3 | 20225 | NA | Application of calcium chloride | various locations | 3/14/2022 | \$ 524,300.00 | \$ 541,450.00 | |
| Total: | | | | | | \$ 670,534 | \$ 681,446 | |
| Construction: | | | | | | | | |
| 5 | 20221 | SAP 001-599-042 | Waukenabo Township Bridge Replacement | Bridge L2357 over Waukenabo Lake outlet | 10/18/2021 | \$ 244,142.00 | \$ 292,965.50 | |
| 6 | 20222 | CH 18 | Bridge Replacement | Bridge 01505 over Willow River | 11/11/2021 | \$ 874,927.50 | \$ 970,990.60 | \$420,588.05 LBRP Grant |
| 7 | 20226 | CH 22, 23, 24 | Chip Seal | | 3/14/2022 | \$ 412,777.80 | \$ 493,564.47 | |
| 8 | 20223 | CH 17 CH 76 CH 77W CH 3,10,29,29Bri Fleming Township | Bituminous Resurfacing Bituminous Resurfacing Bituminous Resurfacing Bituminous Patches Bituminous Resurfacing | | 3/28/2022 3/28/2022 3/28/2022 3/28/2022 3/28/2022 | \$1,399,450.25 \$ 774,994.90 \$ 123,862.00 \$ 167,519.25 \$ 247,170.50 | \$ 1,315,781.65 \$ 747,712.78 \$ 124,191.95 \$ 172,965.16 \$ 255,663.50 | |
| 9 | 20227 | CH 6, 12, 28 | HSP Pavement Markings | CH 6, 12, and 28 | 6/6/2022 | \$ 343,474.25 | \$ 327,841.04 | |
| 10 | 20228 | SP 001-090-003 | Bike Trail | | 8/29/2022 | \$ 388,672.44 | \$ 524,818.25 | For 2023 construction. |
| 11 | 2022 | CH 11 | Reconstruction | | 10/10/2022 | \$ 3,556,725.00 | | Delayed to January 2023. |
| Total: | | | | | | \$ 8,533,716 | \$ 5,226,545 | |



Board of County Commissioners Agenda Request

5C
Agenda Item #

Requested Meeting Date: 10-25-22

Title of Item: 2023 Highway Contract Schedule

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|------------------------------------|-------------------------------|
| Submitted by: John Welle | Department: Highway |
|------------------------------------|-------------------------------|

| | |
|--|---|
| Presenter (Name and Title): John Welle, Aitkin County Engineer | Estimated Time Needed: 10 minutes |
|--|---|

Summary of Issue:
The attached 2023 Highway Contract Schedule will be reviewed to give an outline of contracts anticipated to be executed for construction during the 2023 construction season.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to approve 2023 Highway Contract Schedule

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

2023 Highway Contract Schedule

| Contract Number | Road Number | Project Number | Project Description | Project Location | Project Bid | | Comments |
|----------------------|-------------|---|--|--|----------------|--|--|
| | | | | | Length (miles) | Opening Date | |
| Maintenance: | | | | | | | |
| 1 | 20229 | CP 001-090-041 | Aggregate Processing | Gun Lake, Piny, Swatara, Glen Pits | 10/24/2022 | \$ 403,000.00 | Includes \$13,020 for Fleming Township |
| 2 | NA | | Application of pavement markings | various locations | 3/13/2023 | \$ 58,275.00 | |
| 3 | 2023 | NA | Application of calcium chloride | various locations | 3/13/2023 | \$ 693,500.00 | |
| Total: | | | | | | \$ 1,154,775.00 | \$ - |
| Construction: | | | | | | | |
| 4 | 20228 | SP 001-090-003 | Bike Trail | | 8/29/2022 | \$ 388,672.44 | \$ 524,818.25 |
| 5 | 2023 | CH 11 | Reconstruction | | 1/9/2023 | \$ 3,556,725.00 | |
| 6 | 2023 | 210h Lane Piny Twp Road | Bridge Replacement | over Snake River | 1/23/2023 | \$ 450,000.00 | |
| 7 | 2023 | SAP 001-631-003 SAP 001-640-003 CP 001-062-004 SAP 001-030-008 | Bituminous Resurfacing Bituminous Resurfacing Bituminous Resurfacing Bituminous Patches | | 2/20/2023 | \$ 660,000.00 \$ 930,000.00 \$ 455,000.00 \$ 150,000.00 | |
| 8 | 2023 | various | HSIP Pavement Markings | various highways | 4/17/2023 | \$ 124,410.00 | |
| 9 | 2023 | UT 470 | Reconstruction | UT 470 n UT 51-27 from 630h Lane to 1 mile | 5/15/2023 | \$ 200,000.00 | Cost share with MacVilke Township |
| 10 | 2023 | 420h Avenue Farm Island Twp | Bridge Replacement | over Ripple River | 6/12/2023 | \$ 115,000.00 | For 2024 construction |
| 11 | 2023 | CH 5 | Bridge Replacement | over Willow River | 8/20/2023 | \$ 950,000.00 | For 2024 construction. |
| Total: | | | | | | \$ 7,979,807 | \$ 524,818 |



Aitkin County Board of Commissioners

Agenda Request Form

6

Agenda Item #

Requested Meeting Date:
Title of Item: Committee Reports

| REGULAR AGENDA | Action Requested by: County Business | | |
|--|--------------------------------------|---|--|
| Committee | Freq. | Schedule | Current Board Representatives |
| Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy | | | Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad |
| Aitkin Airport Commission | Monthly | 1 st Wednesday | Wedel |
| Aquatic Invasive Species (AIS) | Monthly | 3 rd Thursday | Wedel and Napstad |
| Aitkin County CARE Board | Monthly | 3 rd Tuesday | Westerlund |
| Aitkin County Community Corrections Advisory | Quarterly | Varies | Wedel and Marcotte |
| Aitkin County Water Planning Task Force | Bi-monthly | 3 rd Wednesday | Wedel |
| Aitkin Economic Development Administration | Quarterly | 3 rd Thursday | Wedel |
| Arrowhead Counties Association | 8 or 9x yearly | 3 rd Wednesday | Niemi and Westerlund |
| Arrowhead Economic Opportunity Agency | Bi-monthly | 3 rd Wednesday | Westerlund, Alt. Niemi |
| Arrowhead Regional Development Council | Quarterly | 3 rd Thursday | Niemi, Alt. Westerlund |
| ATV Committee | Monthly | | Napstad and Westerlund |
| Big Sandy Lake Management Plan | Monthly | 2 nd Wednesday | Napstad, Alt. Marcotte |
| Budget Committee | Most months | 1 st Tuesday | Marcotte and Napstad |
| Development Achievement Center | Monthly | 3 rd or 4 th Thurs. | Westerlund, Alt. Niemi |
| East Central Regional Library Board | Monthly | 2 nd Monday | Niemi, Alt. Napstad |
| Economic Development | Monthly | 1 st Wednesday | Napstad and Niemi |
| Emergency Management | As needed | | Wedel |
| Environmental Assessment Worksheet | As needed | | Marcotte and Napstad |
| Extension | 4x year | Monday | Marcotte, Alt. Westerlund |
| Facilities/Technology | As needed | | Wedel and Westerlund |
| H&HS Advisory (Liaison) | Monthly except July | 1 st Wednesday | Westerlund and Wedel |
| Historical Society (Liaison) | Monthly | 4 th Wednesday | Wedel |
| HRA | Monthly | 4 th Wednesday | Westerlund |
| Investment | As needed | | All Commissioners |
| Joint Powers Natural Resource Board | Odd Months | 4 th Monday | Napstad and Land Cmr Courtemanche |
| Lakes and Pines | Monthly | 3 rd Monday | Niemi, Alt. Marcotte |
| Law Library | Quarterly | Set by Judge | Marcotte, Alt. Niemi |
| McGregor Airport Commission | Monthly | Last Wednesday | Napstad |
| Mille Lacs Fisheries Input Group | 8-10x year | | Westerlund |
| Mille Lacs Watershed | 10x year | 3 rd Monday | Westerlund, Alt. Niemi |
| Mississippi Headwaters Board | Monthly | 4 th Friday | Marcotte, Alt. Napstad |
| MN Rural Caucus | 8x year | Varies | Niemi, Alt. Westerlund |
| Natural Resources Advisory Committee | 8-10x year | 2nd Monday | Marcotte and Napstad |
| NE MN Office Job Training | As called | | Niemi |
| Northeast MN ATP | Quarterly | Varies | Napstad and Engineer Welle, Niemi Alt. |
| Northeast MN ECB | 5-6x year | 4 th Thursday | Napstad, Alt. Sheriff |
| Northeast Waste Advisory Committee | Quarterly | 2 nd Monday | Napstad, Alt. Westerlund |
| Northern Counties Land Use Coordinating Board | Monthly | 1 st Thursday | Marcotte, Alt. Napstad |
| Ordinance | As needed | | Napstad and Marcotte |
| Personnel/Insurance | As needed | 2 nd Tuesday | Westerlund and Wedel |
| Planning Commission | Monthly | 3 rd Monday | Marcotte, Alt. Westerlund |
| Rum 1W1P Policy Committee | Quarterly | | Westerlund, Alt. Niemi |
| Snake River Watershed | Monthly | 4th Monday | Napstad, Alt. Niemi |
| Snake River 1W1P Policy | | | Napstad, Alt. Niemi |
| Sobriety Court | Bi-Monthly | 3 rd Thursday | Wedel |
| Solid Waste Advisory | As needed | | Napstad and Westerlund |
| Toward Zero Deaths | Monthly | 2 nd Wednesday | Wedel |
| Tri-County Community Health Services | Quarterly & as needed | 2 nd Thursday | Westerlund |



Board of County Commissioners Agenda Request

7A

Agenda Item #

Requested Meeting Date:
Title of Item:

| | | |
|---|--|---|
| <p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p> | <p>Action Requested:</p> <p style="padding-left: 20px;">Approve/Deny Motion</p> <p style="padding-left: 20px;">Adopt Resolution (attach draft)</p> <p style="text-align: right; font-size: 10pt;"><i>*provide copy of hearing notice that was published</i></p> | <p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p> |
| Submitted by: | | Department: |
| Presenter (Name and Title): | | Estimated Time Needed: |
| <p>Summary of Issue:</p> | | |
| <p>Alternatives, Options, Effects on Others/Comments:</p> | | |
| <p>Recommended Action/Motion:</p> | | |
| <p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p> | | |



Board of County Commissioners Agenda Request

7B
Agenda Item #

Requested Meeting Date: October 25, 2022

Title of Item: Approve Snake River Comprehensive Watershed Management Plan

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|------------------------------------|
| Presenter (Name and Title): Jessica Seibert - County Administrator | Estimated Time Needed: 5 |
|--|------------------------------------|

Summary of Issue:
 Review and approve Snake River Comprehensive Watershed Management Plan

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Motion to approve Snake River Comprehensive Watershed Management Plan

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

SNAKE RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN



DRAFT PLAN September 30, 2022

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APPENDICES

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- B Complete List of Issue Areas
- C Desired Future Conditions
- D Priority Wetland Restoration Areas Criteria
- E Drinking Water & Groundwater GIS Analysis
- F Snake River Watershed Management Board Existing Project Selection Criteria
- G Lake TMDL Required Phosphorus Reductions

Acronyms
Glossary

ACKNOWLEDGEMENTS

This plan was developed by several local government units (LGUs) that included counties, soil and water conservation districts (SWCDs), and the local watershed management board. Work was funded through the Clean Water Fund Grant from the Minnesota Board of Soil and Water Resources (BWSR).

Steering Committee

Deanna Pomije, Kanabec SWCD
Jerah Mattson, Kanabec SWCD
Teresa Wickeham, Kanabec County and Snake River Watershed Management Board (SRWMB)
Paul A. Swanson, Pine SWCD
Zach Van Orsdel, Pine SWCD
Caleb Anderson, Pine County
Jeremy Williamson, Pine County
Harmony Maslowski, Mille Lacs SWCD
Susan Shaw, Mille Lacs SWCD
Chris Berg, Mille Lacs County
Dilan Christiansen, Mille Lacs County
Kyle Fredrickson, Aitkin SWCD
Darrick Wotacheck, Isanti County

Policy Committee Members

Kevin Belkholm, Kanabec SWCD
Paul Hoppe, Kanabec SWCD
Craig Smith, Kanabec County
Jack Frechette, Pine SWCD
Terry Lovgren, Pine County
Joshua Mohr, Pine County
Kurt Beckstrom, Mille Lacs SWCD
Dave Oslin, Mille Lacs County
Brian Napstad, Aitkin County
Bob Rosenberg, Aitkin SWCD
Bill Pratt, Aitkin County

Technical Advisory Committee

**Note the TAC also includes Steering Committee members*

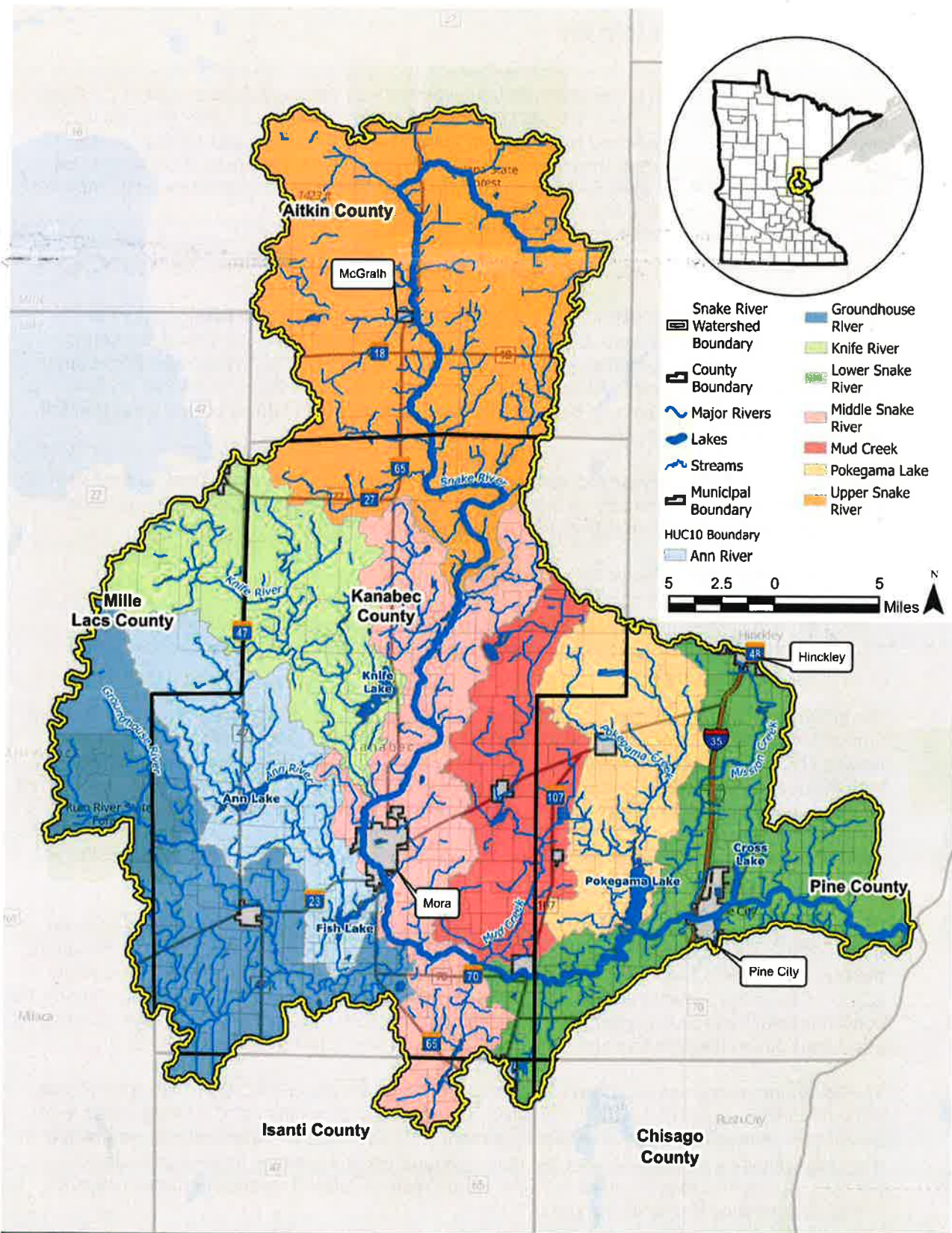
Jason Weinerman, BWSR
Barbara Peichel, BWSR
Darren Mayers, BWSR
Aicam Laacouri, Minnesota Department of Agriculture (MDA)
Chris Parthun, Minnesota Department of Health (MDH)
Craig Wills, Minnesota Department of Natural Resources (DNR)
Chad Weiss, Mille Lacs Band of Ojibwe
Eric Alms, Minnesota Pollution Control Agency (MPCA)
Karen Evens, MPCA

Plan Writers

Katie Kemmitt, Stantec
Dendy Lofton, PhD, Stantec
Jeff Strom, MPCA (formerly Stantec)

Plan Facilitators

Jocelyn Leung, Freshwater
Jen Kader, Freshwater



Overview of the Snake River Watershed.

1.0 Executive Summary

1.0 Executive Summary

The Snake River Watershed Comprehensive Management Plan was developed as part of the State of Minnesota's One Watershed One Plan (1W1P) program. The purpose of the 1W1P program is to develop comprehensive watershed management plans in accordance with [MS 103B.801](#). The following section describes how the local government units (LGUs) of the Snake River Watershed worked together with State agencies and consultants to develop Plan content intended to improve and protect the resources in the watershed.

1.1 PURPOSE, ROLES, AND RESPONSIBILITIES

The Snake River Watershed Partnership Planning was developed through a memorandum of agreement (MOA) and collaborative partnership among several LGUs including Kanabec County, Kanabec Soil and Water Conservation District (SWCD), Pine County, Pine SWCD, Mille Lacs County, Mille Lacs SWCD, Aitkin County, Aitkin SWCD. Isanti and Chisago Counties and SWCDs opted not to participate in the planning process because of the small proportion of those county areas that fall within the watershed boundaries.

At the beginning of the planning process, watershed partners laid the foundation of how the various groups would work collaboratively on the planning efforts. Local and state government partners came together to complete an activity that walked through envisioning:

- What success would look like;
- What principles could be put in place to ensure success;
- What roles and responsibilities should look like to help achieve success; and
- How to begin discovering and addressing limiting beliefs, or concerns around the planning process.

The group described a successful, usable plan as one that satisfied all partners, was grounded in a firm understanding of community members living in the watershed, would build increased trust between LGUs and community members, and would inspire and promote institutional change. Stakeholders agreed to keep roles simple. A Steering Committee made of local partners was formed and transitioned into a Technical Advisory Committee (TAC), which included state agencies, to drive the bulk of the planning work. A Policy Committee made up of elected officials that signed the MOA offered revisions and made approvals of the TAC's work. A description of roles and responsibilities for each group is below (**Table 1-1**).

The planning partnership also identified a few limitations for consultants and the TAC to keep in mind and find ways to effectively address. These limitations included lack of staff time to devote to the planning process, planning partnership staff turnover resulting in timeline set-backs, and the COVID-19 pandemic which resulted in a fully virtual planning process. Based on these limitations, the consultant team and Steering Committee established practices to help the collaborative planning effort start out on the right foot and cohesively move into the planning process together.

The Policy Committee was comprised of elected officials from each of the LGUs. Plan content was primarily developed by the TAC that consisted of the Steering Committee and state agencies, with input from public stakeholders. The Planning Team (a small subset of TAC members) maintained day-to-day planning activities to keep the plan development on schedule. Stantec Consulting Services Inc (Stantec) and Freshwater Society (Freshwater) provided technical expertise on plan writing and meeting facilitation services.

1.0 Executive Summary

| Table 1-1. Roles and responsibilities for partners involved in the planning process. | |
|--|---|
| Local Boards of SWCDs & Counties | Approves the plan. |
| Policy Committee | Comprised of elected officials from each partner organization. Reviewed plan content generated by the TAC and Steering Committees for presentation to local boards. |
| Technical Advisory Committee (TAC) | Comprised of the Steering Committee members plus state agency staff from Department of Natural Resources (DNR), Minnesota Department of Health (MDH), Minnesota Pollution Control Agency (MPCA), Minnesota Board of Soil and Water Resources (BWSR), and Minnesota Department of Agriculture (MDA). Generated plan content. Provided technical assistance and review throughout planning process. |
| Steering Committee | Comprised of representatives from each partner organization. Provided logistical decision making to ensure the planning process moved forward. |
| Planning Team | A subset of TAC members. Handled day-to-day planning to ensure plan progress. |
| Public Stakeholders | Comprised of voluntary watershed stakeholders to represent the community at-large. Provided public input on plan content. |

¹See page V for a complete list of all members of the planning partnership.

1.2 COMMUNITY ENGAGEMENT

Community engagement requirements under MS 103B were followed during the planning. Two kick-off meetings were held in August 2020 to gather public input on issues and priorities in the watershed. Surveys were distributed at the kick-off meetings for obtaining input. Three topic group meetings were held at the beginning of the planning process to include many of the watershed's public stakeholders. Three separate meetings were held to discuss the topic areas of agriculture, forestry, and lakes. Content generated during topic group meetings was used during plan development to inform issues, goals, and actions. Two community engagement meetings were held near the end of the planning process to provide an opportunity for input on the implementation actions. Community engagement meetings were held on dates listed in **Table 1-2**.

| Table 1-2. Community engagement meeting dates. | | |
|--|-------------|---|
| Kick-off Meetings | | August 4 th & 5 th , 2020 |
| Early Plan Topic Group Meetings | Agriculture | October 15 th , 2020 |
| | Forestry | October 27 th , 2020 |
| | Lakes | November 4 th , 2020 |

1.0 Executive Summary

| | |
|--------------------|---|
| Late Plan Meetings | May 4 th & 17 th , 2022 |
|--------------------|---|

1.3 ISSUE AND GOAL IDENTIFICATION

The 1W1P process requires careful consideration and prioritization of the watershed's issues. A comprehensive list of issues was identified during the topic group meetings and by the TAC at the beginning of the planning process using comment letters from State agencies and other stakeholder entities, public input, and existing studies, reports, and geographic information system (GIS) data.

Numerous existing documents and datasets related to the Snake River Watershed were compiled and reviewed during the planning process. The full list of existing documents that were considered during the planning process can be found in **Appendix A** but included key documents like county water plans, the Snake River Watershed Total Maximum Daily Load (TMDL), Snake River Watershed Restoration and Protection Strategies (WRAPS), and Snake River Watershed Groundwater Restoration and Protection Strategies (GRAPS). Comment letters from key state and local partners were reviewed by the TAC throughout the planning process. Letters were received from the DNR, BWSR, MPCA, MDH, the City of Mora, the City of Isle, and Isanti County.

As part of the planning process and issue identification process, an online, interactive GIS mapping tool was developed. The purpose of the mapping tool was to assist partners during the planning process with watershed-specific spatial data. The online map incorporated spatial data from many sources, including local and state agencies, the National Land Cover Database, and The Nature Conservancy (TNC). The mapping tool allowed stakeholders to view various spatial data layers together to understand the watershed and identify priority areas.

Nineteen issue areas were drafted during the beginning of the planning process. Issue areas were consolidated from the full list of 19 down to 7 during the process. Issues were consolidated or eliminated based on their relevance to the watershed. The full list of 19 issues can be found in **Appendix B**. Early in the issue identification process, stakeholders expressed the need for a description of the primary resource type affected by each issue to help provide background and context, herein referred to as the Resource Description.

The seven issue areas were ranked by the TAC to help prioritize planning efforts. Once issue areas were identified and ranked, measurable goals and their priority areas were developed using the same information shown in **Figure 1-1***Error! Reference source not found.*, with the addition of information gathered in previous TAC meeting notes or worksheet. The final list of resource descriptions, issue statements, and goals for the plan are below, in ranked order by highest priority to lowest priority (**Table 1-3**).

1.0 Executive Summary

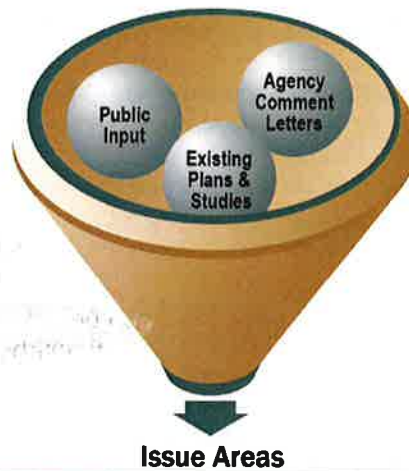


Figure 1-1. Overview of the Issue Identification process.

Table 1-3. Snake 1W1P Issue Areas, Resource Descriptions, Issue Statement, and Goals.

Surface Water Quality

| | |
|----------------------|--|
| Resource description | There are 87 lakes and 128 streams (over 1,050 linear miles) in the Snake River Watershed. Major stream and river tributaries include the Groundhouse River, Ann River, Knife River, Mud Creek, Mission Creek, and Pokegama Creek. Major lakes within the watershed include Ann, Fish, Knife, Quamba, Pokegama, and Cross Lakes. All lakes except Pokegama and Cross are considered shallow lakes by DNR definition (i.e., a basin 50 acres or greater in size and having a maximum depth of 15 feet or less). The watershed supports one designated trout stream, Mission Creek. About 25% of stream miles in the watershed are impaired and 53% of the total lake area in the watershed is impaired. Impairments include bacteria (streams), fish and macroinvertebrates (streams), and nutrients (lakes). In total there are 49 impaired water bodies in the Snake River Watershed. |
| Issue Statement | Runoff contributes to algae and water quality and aquatic habitat degradation. Management of runoff across land uses is needed to reduce impacts to lakes, streams, and rivers. Additionally, internal nutrient loads in lakes can compound efforts to improve water quality and habitat also needs to be addressed. |
| Goal 1 | Reduce phosphorus loading to priority impaired lakes by a combined total of 4,200 pounds over the 10-year plan. |
| Goal 2 | Protect priority unimpaired lakes by maintaining or reducing current phosphorus levels. |
| Goal 3 | Reduce sediment in priority streams and rivers by a combined total of 1,750 tons of the life of the plan. |
| Goal 4 | Reduce <i>E. coli</i> exceedances in priority impaired streams and rivers by 10%. |

1.0 Executive Summary

Land Cover & Use

Resource Description Land cover in the Snake River Watershed is dominated by forest/shrubland (36%), wetlands (33%), and pasture/hay (17%). A small portion of the watershed is cropland (8%), developed (4%), and open water (2%). Cultivated crops include corn, soybeans, cultivated perennials, and small grains. The watershed is largely rural, with 0.61% of its area in impervious surfaces and only two cities with populations over 3,000 (Mora and Pine City).

Issue Statement Various types of land use and conversions between them contribute both to natural resource concerns and benefits, including the watershed's forests, agricultural lands, and developed lands. Appropriate management of these different land uses to limit or prevent damage from human activities—while supporting environmental benefits—is needed. Partnering with farmers, foresters, property owners, businesses, and municipalities in collaborative decision-making to protect natural, groundwater, and surface water resources is essential.

- Goal 1 Increase protected acres by 5-10% in priority areas, with an eventual goal of 75% total protected acres in those areas.
- Goal 2 Improve the watershed's stormwater control through robust planning and installation of 2-8 stormwater best management practices (BMPs).
- Goal 3 Implement BMPs within priority areas to increase and improve continuous cover on 600 acres while partnering with other agencies and programs.

Surface Water Quantity

Resource Description Human alteration of water resources is common throughout the Snake River Watershed. Thirty-five percent, or 374 miles, of the total stream length in the watershed has been altered. Three of the highest flow years have occurred since 2010, suggesting that the hydrology of the Snake River may be in a period of transition.

Issue Statement Recent flooding events have led to increased impacts to communities and ecosystems in the watershed. Fluctuations in lake levels in particular have been extreme, leading to increases in shoreline erosion and damage to aquatic communities. Likewise, altered hydrology—especially when combined with extreme rainfall events—reduces the ability of water bodies to store water, leading to increased, earlier peak flows, as well as flash flooding and ponding of water beyond surface water bodies.

- Goal 1 Develop a report on flooding impacts and risk to property and infrastructure with a focus on the area between Mora and the St. Croix River.
- Goal 2 Maintain existing watershed storage, as measured by Snake River flow (CFS) and adjusted for annual precipitation.

1.0 Executive Summary

Drinking Water & Groundwater

Resource Description Groundwater comprises 100% of the Snake River Watershed's drinking water sources and is available primarily through buried sand and gravel aquifers, and to a lesser extent through surficial sand and gravel aquifers and deep bedrock sandstone aquifers.

Issue Statement Well testing in the watershed has shown increasing nitrate and arsenic levels, and there are concerns about quality. Additionally, surface water-groundwater interaction, especially as it relates to groundwater-dependent surface water bodies, needs to be better understood and managed.

Goal 1 Prevent nitrate levels in groundwater from increasing.

Goal 2 Increase public entity understanding of groundwater trends and public understanding of contamination issues.

Erosion, Soil Health, & Soil Loss

Resource Description Soil has both inherent and dynamic properties that govern soil health. Soil types in the Snake River Watershed have high erodibility (i.e., high K factor) compared to other watersheds in the state. How soil is managed also affects the amount of soil organic matter, soil depth, and water and nutrient holding capacity. Additionally, how water flows across a landscape and how that has been altered impacts erosion rates.

Issue Statement Overland and shoreline erosion is degrading aquatic habitat and water quality, and poor soil health management contributes to loss of soil and nutrients, as well as water and carbon storage capacity.

Goal 1 Protect areas prone to erosion from continuous erosion by saving 750 tons of sediment from eroding over the 10-year plan.

Goal 2 Increase adoption of soil health practices in agricultural areas by 4,500 acres over the 10-year plan.

Habitat

Resource Description Nine percent of the watershed is state forest land and seven percent is wildlife management areas (WMAs): Mille Lacs WMA, Ann Lake WMA, Dalbo WMA, Rice Creek WMA, Pine County V&S WMA, Solana State Forest, Snake River State Forest, Rum River State Forest, and Chengwatana State Forest. The watershed's current habitats support many rare, endangered, and sensitive terrestrial and aquatic species; however, there are also several biological impairments in the watershed's streams and rivers that indicate habitat degradation.

Issue Statement High quality habitats and key ecological corridors should be protected or restored to maintain and improve connectivity, as well as support healthy upland and wetland ecosystems. Healthy aquatic habitats, especially for sensitive species, also need to be protected and restored. For both, invasive species threaten water quality, sensitive species, desired ecosystems, quality of life, and local economies.

1.0 Executive Summary

- Goal 1 Maintain or increase vigilance against continued spread of aquatic invasive species (AIS) and terrestrial invasive species.
- Goal 2 Protect in-stream habitat and maintain or improve habitat connectivity by maintaining or improving fish and macroinvertebrate Index of Biological Integrity (IBI) scores.
- Goal 3 Increase protection of stream riparian areas through land protection on 330 acres.

Extreme Weather

Resource Description The Snake River Watershed has been experiencing increased extreme weather, including more severe and frequent rainfall and flooding, warmer temperatures, and drought, all of which, can damage infrastructure and have negative impacts on quality of life and natural resources.

In 2016 and 2018, multiple intense rain events contributed to flooding in this watershed; however, the watershed's intact wetlands, connected floodplains, and intact riparian lands, helped prevent erosion and pollutant runoff.

These extreme weather events, and the Snake River Watershed's current ability to respond to them, necessitate proper planning, building contingency plans, and creating supports for local government partners navigating a wetter, warmer, and more unpredictable watershed.

Issue Statement Extreme weather, such as more severe and frequent storms and longer periods of drought, are becoming more common in and around the watershed. These extreme events will continue to lead to shifting of habitat zones and amplification of other issues in the watershed, such as pollutant export to water bodies and damage to infrastructure.

- Goal 1 Engage with LGUs, partners, and the public to inform everyone about how extreme weather will affect the Snake River Watershed and to understand how we can plan for those changes while improving the stability of implementation projects.

1.4 IMPLEMENTATION ACTIONS

Actions to address each of the plan's goals and the unique process used to reach them can be found in **Section 3.0 Implementation Actions**. Actions were developed using the same resources described in **Figure 1-1** with the addition of TAC and Steering Committee homework assignments and previous discussions. Actions were primarily developed by the Steering Committee, with input and refinement from the TAC, and final approval by the Policy Committee. The following considerations were used to develop actions for each goal:

- Does the action advance the goal in a meaningful or significant way?
- Local knowledge of existing demand and partnership availability
- Consider internal and external capacity needs
- For actions that LGUs cannot complete under current staff capacity, is outside funding available?

1.0 Executive Summary

The plan actions generally focus on development of studies and data collection, on-the-ground implementation of both agricultural and urban BMPs to address the priority issues, policy improvements where feasible and timely, and active public outreach and engagement by local partners. See **Section 5.0** for more detail on specific programs that this plan relies upon.

Table 1-4 outlines the anticipated cost and funding sources (state, local, and other) for implementing the Snake River Comprehensive Watershed Management Plan. Federal funding is included in the 'other' group.

| Issue Area | State | Local | Other (incl. federal) | Total | % of total |
|------------------------|-------------|-----------|-----------------------|---------------------|-------------|
| Surface Water Quality | \$2,943,000 | \$797,500 | \$6,432,000 | \$10,172,500 | 51% |
| Land Cover & Use | \$1,885,900 | \$52,750 | \$188,850 | \$2,127,500 | 11% |
| Surface Water Quantity | \$185,000 | \$290,000 | \$1,090,000 | \$1,565,000 | 8% |
| Groundwater | \$912,500 | \$165,000 | \$2,215,000 | \$3,292,500 | 17% |
| Erosion | \$681,500 | \$25,000 | \$48,500 | \$755,000 | 4% |
| Habitat | \$1,697,000 | \$65,000 | \$80,000 | \$1,842,000 | 9% |
| Extreme Weather | | \$40,000 | | \$40,000 | 0.2% |
| TOTAL | | | | \$19,794,500 | 100% |

1.5 LOCAL GOVERNMENT RESPONSIBILITIES

Once the Plan has been approved by the State and locally adopted, implementation can begin. The LGUs involved in the planning process have agreed to enter into a Joint Powers Agreement (JPA) towards the establishment of a Joint Powers Entity (JPE) that will replace the Snake River Watershed Management Board. The newly formed JPE will be called the Snake River Watershed Plan Partnership (SRWPP). The SRWPP will be made up of a Board, a Citizen Advisory Committee (CAC), a TAC, and a Steering Committee. The TAC and Steering Committee will function similar to operations during the planning process. See **Section 6.0** for more detail on the local government responsibilities.

2.0 Land & Water Resources Narrative

2.0 Land & Water Resources Narrative

The Snake River Watershed (HUC-8 ID 07030004) is in east-central Minnesota within the St. Croix River Basin. Often referred to as “the Gateway to the North,” the watershed straddles the Northern Lakes and Forest Ecoregion to the north and the North Central Hardwood Forest Ecoregion to the south. The watershed covers 1,006 square miles and drains portions of Kanabec, Pine, Mille Lacs, Aitkin, and small portions of Chisago and Isanti counties (**Figure 2-1**). The Snake River meanders over 100 miles from its headwaters in southeast Aitkin County through Kanabec County and east through Pine County to its confluence with the St. Croix River. From north to south the watershed transitions from forested areas with abundant wetlands through interspersed haylands to more developed and agricultural lands (i.e., cropland and pasture). The Snake River Watershed is home to outstanding quality forest, lake, wetland, and river resources that offer many opportunities for enjoyment and appreciation.



2.1 GEOLOGY, TOPOGRAPHY, AND SOILS

The Snake River Watershed landscape was shaped by glacial activity more than 16,000 years ago. The watershed encompasses a mostly flat, glacial till plain with several east-west morainal belts. The hills and ridges formed by the morainal belts are primarily forested while wetlands predominate in the glacial till plain. As the Snake River winds through steeper slopes in its heavily forested headwaters, it makes its way downstream through glacial till and sandstone bluffs, falling a total of 560 ft, until it reaches its confluence with the St. Croix River. The upper part of the Snake River Watershed is generally characterized by higher elevations and steeper slopes up to 25%, but just under three quarters of the watershed has a slope of less than 3% (DNR 2017).

Surficial sediments in the watershed consist mostly of sand, gravel, and glacial till. Sediments are generally 150-300 feet deep with up to 95 feet of silt and clay underneath. This dense glacial till underlies most soils in the watershed, limiting water movement through the soil profile. Soils are described as acid, stony, reddish sandy loams, silt loams, and loamy sands. Soils across the State of Minnesota, including the Snake River Watershed, are relatively high in phosphorus (P).

2.0 Land & Water Resources Narrative

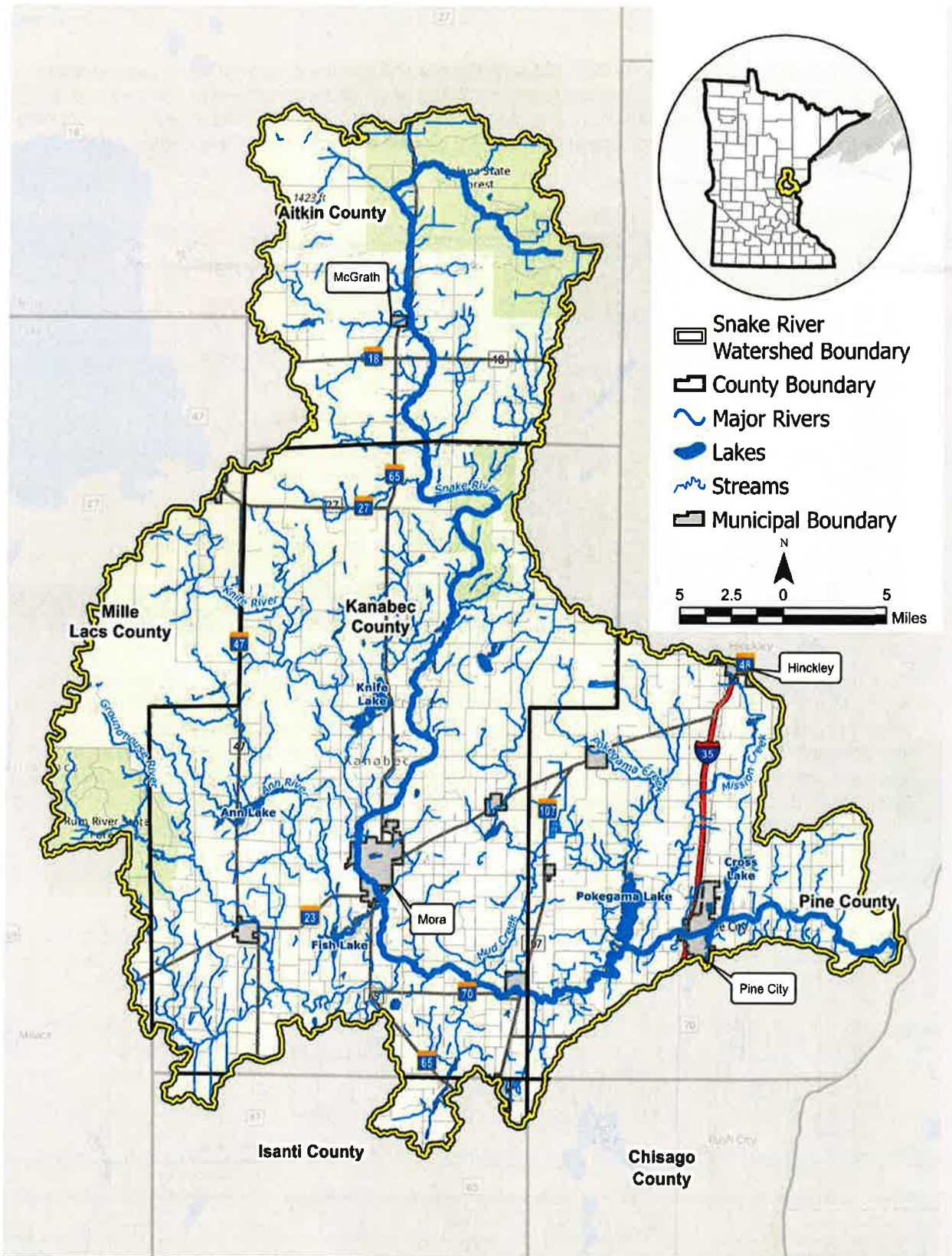


Figure 2-1. The Snake River Watershed.

2.0 Land & Water Resources Narrative

2.2 CLIMATE

The climate of the Snake River Watershed is typical of northern latitudes, with warm summers and cold winters. Average summer temperature is 66.7 degrees F and average winter temperature is 14.9 degrees F (**Figure 2-2**). Minimum and maximum temperatures in the watershed have increased recently (1989-2018) when compared to the entire climate record (1895-2018), indicating a warming climate.

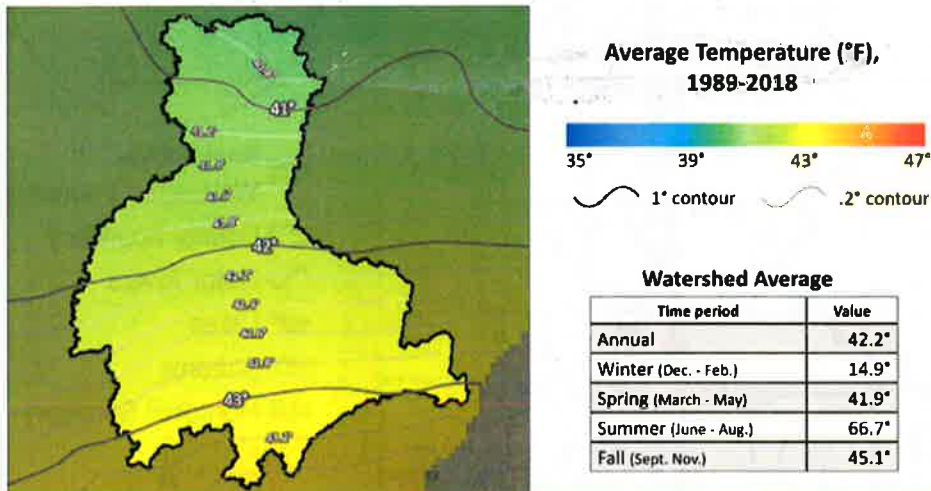


Figure 2-2. Average annual temperature for 1989-2018 in the Snake River Watershed (DNR 2019).

Average annual precipitation in the Snake River Watershed is 30.7 inches with most precipitation falling in the summer months (June–August). Precipitation is relatively uniform across the watershed. Precipitation in the watershed has increased recently (1989-2018) when compared to the entire climate record (1895-2018), indicating a wetter watershed with precipitation 2.0-2.2 inches higher than the historical average (**Figure 2-3**). Rainfall events across the State of Minnesota are more frequent and more intense, resulting in prolonged periods of flooding (DNR 2020). For more detailed climate information for the Snake River Watershed, see the DNR’s [Climate Summary for Watersheds: Snake River \(St. Croix\)](#).

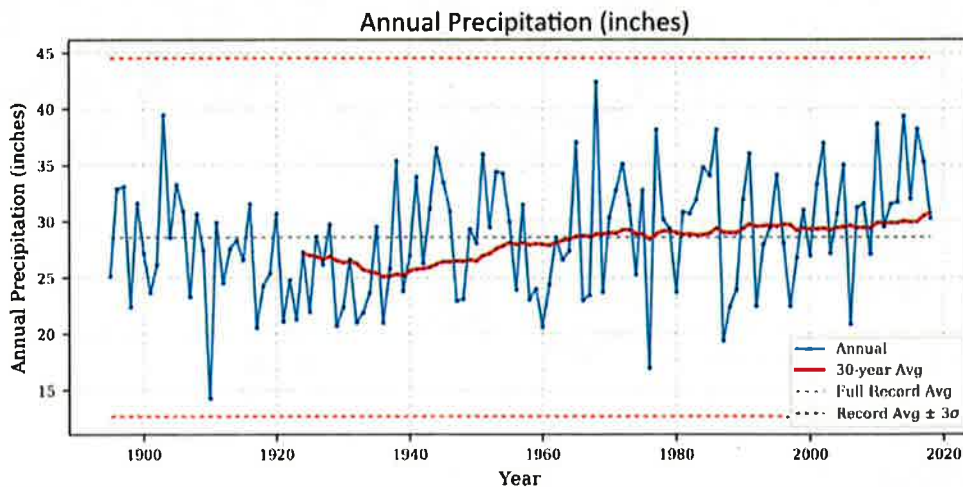


Figure 2-3. Average annual precipitation for 1895-2018 in the Snake River Watershed (connected blue line) compared to the 30-year average (solid red line) (DNR 2019).

2.0 Land & Water Resources Narrative

2.3 LAND USE & SOCIOECONOMICS

Land cover in the Snake River Watershed is dominated by forest/shrubland (36%), wetlands (33%), and pasture/hay (17%) (**Figure 2-4**). Smaller portions of the watershed are composed of cropland (8%), developed land (4%), and open water (2%). Cultivated crops include corn, soybeans, cultivated perennials, and small grains. The watershed is largely rural, with 0.61% of its area in impervious surfaces and only two cities with populations over 3,000 (Mora and Pine City).

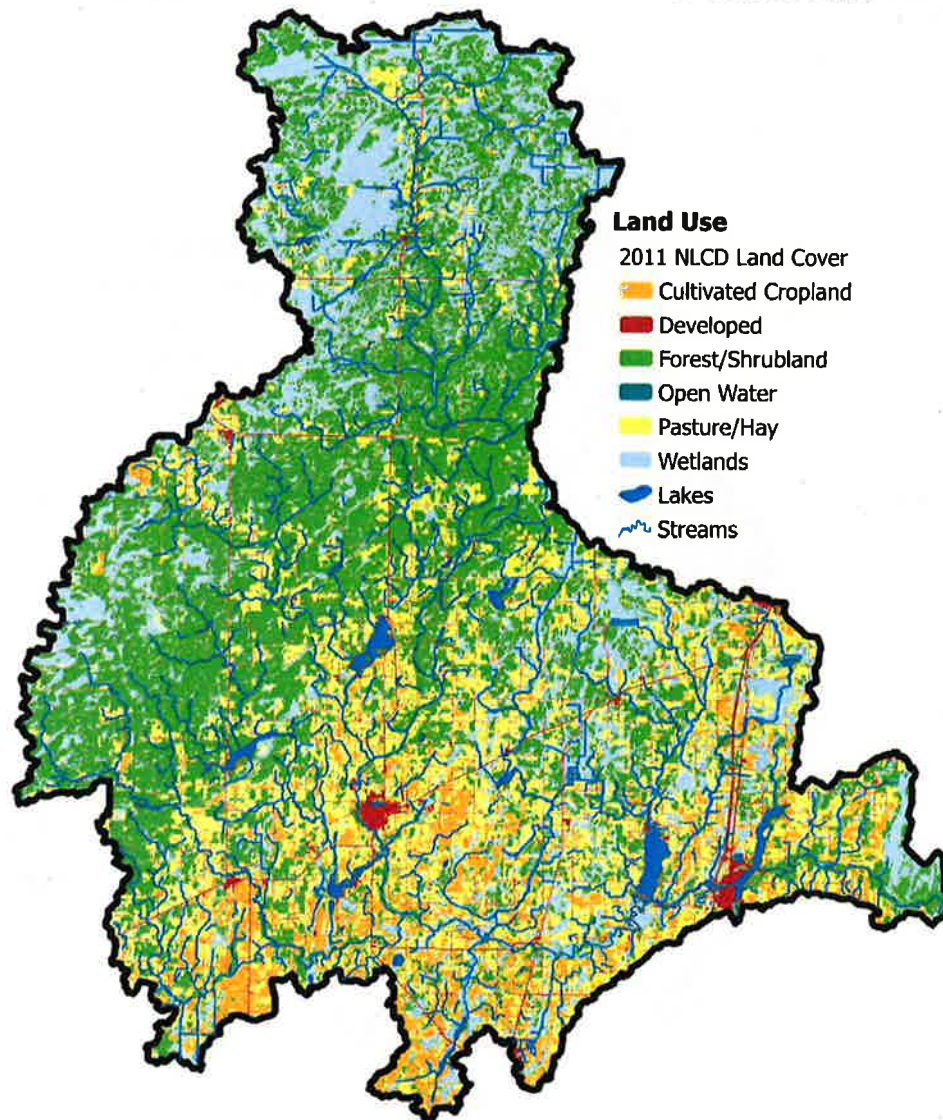


Figure 2-4. Land Cover in the Snake River Watershed (NLCD 2011).

2.0 Land & Water Resources Narrative

Approximately 25% of the watershed is publicly owned. The largest proportion of public land is owned by the state, which is primarily located within the Upper Snake River, Ann River, and Groundhouse River subwatersheds (**Figure 2-5**). Large portions of state land from Solana State Forest, Rum River State Forest, Snake River State Forest, and Mille Lacs WMA fall within the watershed boundaries. The remaining 75% of the watershed is privately owned. Mille Lacs Band of Ojibwe owns land in the watershed, which is used for multiple purposes and is important to tribal natural resource, economic, and environmental programs.

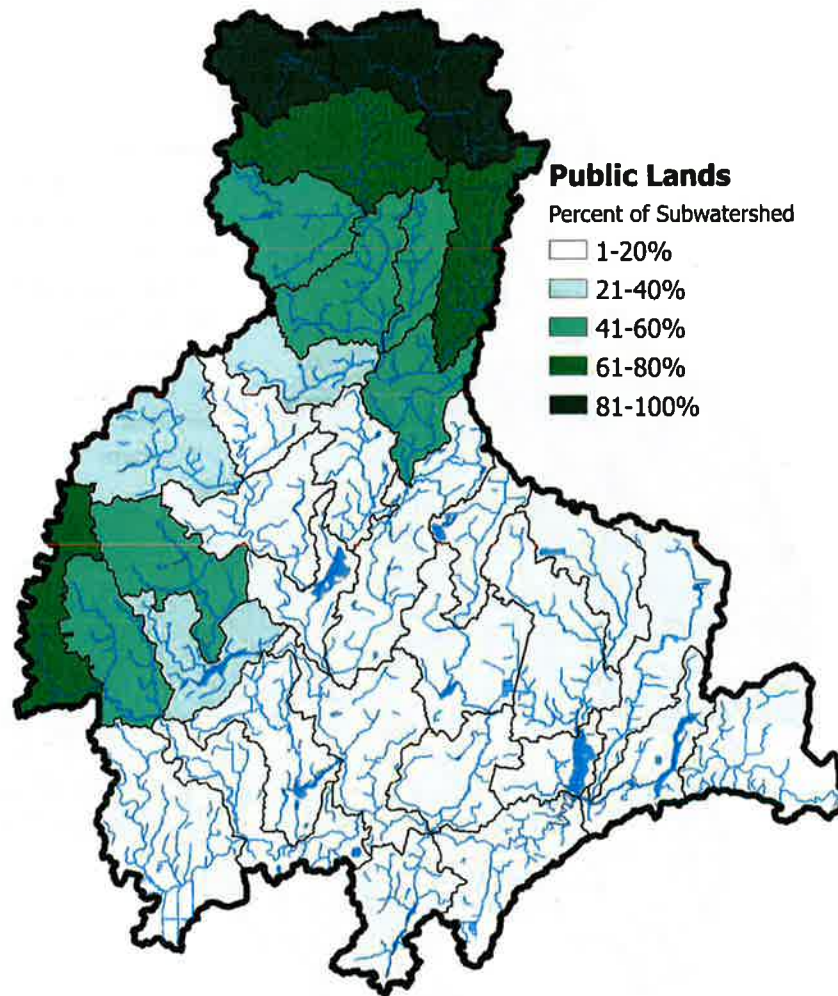


Figure 2-5. Public land in the Snake River Watershed as percent of each subwatershed area.

2.0 Land & Water Resources Narrative

Socio-economic information in the Snake River Watershed is presented on a county-wide basis. The four largest counties in the watershed are Kanabec (49% of watershed), Aitkin (20%), Pine (20%), and Mille Lacs (9%). Isanti and Chisago counties collectively make up 1.7% of the watershed. Socio-economic information for the four largest counties in the watershed is presented in **Table 2-1**. Poverty rates in these counties range from 12.0–13.7% compared to the Minnesota state average of 9.6% (US Census Bureau 2019). Poverty rates in Isanti and Chisago Counties are 7.6% and 6.4%, respectively.

At the time of the last census in 2010, the watershed had 29,253 residents and had grown since 2000 by 2,931 people (11%). Kanabec, Aitkin, Pine, and Mille Lacs County are expected to decrease in population from 2020–2030 (**Table 2-1**). Despite these declining trends, the proximity of the watershed to the Twin Cities and the availability of undeveloped shoreland make it an attractive location for vacationers and future development. Full-time cabin use has increased in recent years; many homes that were used temporarily on weekends and in the summer are being used full-time, particularly since the onset of the COVID-19 pandemic in 2020 when remote work and social distancing became widespread. As a result of increased cabin use, home sales, property prices, point-of-sale septic inspections, and septic upgrades during property transfers have all increased. Since the COVID-19 pandemic, there has also been a significant increase in lakeshore and shoreline clearing and development. Whether or not these trends will persist long-term is unknown, but they could contribute to population growth and land development within the watershed.

The two largest existing cities in the watershed are Mora (Kanabec County; pop. 3,540) and Pine City (Pine County; pop. 3,107). The next largest cities in the watershed include Hinckley (Pine County; pop. 1,925), Ogilvie (Kanabec County; pop. 368), Brook Park (Pine County; pop. 136), and Grasston (Kanabec County; pop. 153). Native American communities of Ne-zhingwaakokaag (Pine City, Pine County), and portions of Chiminising (Isle, Mille Lacs County) and Gaa-zhiigwanabikokaag (Hinckley, Pine County) reside within the watershed.

The number of farms and total land area in farms has decreased from 2012–2017 in the watershed's largest counties of Kanabec, Aitkin, Pine, and Mille Lacs. Dairy operations, particularly in Kanabec and Pine County, have been declining in numbers in the last 10 years from around 110 to 16 farms. In general, dairy operations in the United States have been declining consistently in recent years due to plummeting milk prices. The total labor force in the watershed's four largest counties is expected to decline from 2020–2030, though employment in construction, health care, and transportation are expected to continue increasing from 2016–2026 (MN DEED 2020). Farming, fishing, and forestry jobs are not main industries within the watershed; they make up only 0.2% of all jobs in Kanabec, Aitkin, Pine, and Mille Lacs Counties and there are no large-scale logging operations in the watershed; however, there are small forestry operations that are an important part of the local economies, including private, part-time firewood sales. There are over 15,500 acres of School Trust Lands in the watershed that are used for revenue for the Permanent School Fund. The DNR serves as the Trustee for School Trust Lands and works to promote revenue generation activities while simultaneously protecting the land's natural resources. Iron mining and timber harvesting are the largest sources of revenue for School Trust Lands state-wide.

2.0 Land & Water Resources Narrative

Table 2-1. County-wide estimates of relevant socio-economic information, including recent and projected population changes, for the four largest counties within the Snake River Watershed (MN DEED 2020).

| County | Percent of Watershed Area | Median Age | Median Household Income ¹ | Total Population Change (2010-2018) | Total Projected Population Change (2020-2030) |
|------------|---------------------------|------------|--------------------------------------|-------------------------------------|---|
| Kanabec | 48.7 | 45.1 | 53,300 | -32 | -735 |
| Aitkin | 20.4 | 56.4 | 45,989 | -316 | -884 |
| Pine | 20.2 | 45.3 | 49,138 | -267 | -215 |
| Mille Lacs | 9 | 40.8 | 53,888 | 42 | -389 |

¹Minnesota State Median Household Income is \$68,411

2.4 WATER RESOURCES

2.4.1 Surface Water

There are 87 lakes and 128 streams (over 1,050 linear miles) in the Snake River watershed. Major stream and river tributaries include the Groundhouse River, Ann River, Knife River, Mud Creek, Mission Creek, and Pokegama Creek. Principal lakes within the watershed include Ann, Fish, Knife, Quamba, Pokegama, and Cross Lakes. All lakes except Pokegama and Cross are considered shallow lakes by DNR definition (i.e., maximum depth of 15 feet or less, or with 80% or more of the lake area shallow enough to support emergent and submerged rooted aquatic plants, also called the littoral zone). The watershed supports one designated trout stream called Mission Creek.

As a result of its glaciated past the watershed is home to many woody, emergent, and herbaceous wetlands. Wetlands currently cover approximately 30% (186,050 acres) of the Snake River Watershed and are mostly concentrated in the upper portions of the watershed.

Stream and lake water quality in the watershed is generally good, but conditions decline from north to south as land use transitions from forested to developed and agricultural. **Figure 2-6** shows the general location of water quality impairments in the watershed. About 25% of stream miles in the watershed are impaired and 53% of the total lake area in the watershed is impaired. Impairments include increased levels of bacteria (streams), decreased habitat for fish and macroinvertebrates (streams), and increased levels of nutrients (lakes). In total there are 49 impaired water bodies in the Snake River Watershed, 34 of which have approved TMDLs and Stressor Identification Reports (MPCA's Snake River Watershed website). Three new macroinvertebrate and six new E. coli impairments were identified during Cycle II of the Snake River Watershed Assessment (MPCA 2020). Lakes were assessed for aquatic life for the first time in MPCA's Cycle II Assessments. Knife, Fish, Ann, Cross and Pokegama Lakes were assessed and only Pokegama was listed as impaired for aquatic life due to fish IBI, a score that compares a lake's fish community to what is expected for a healthy lake. Lake water quality impairments may be exacerbated by large watershed to lake area ratios and short water residence times. For the impaired lakes within the watershed, watershed to lake area ratios range from 47-670 and water residence times range from 9.4-128 days. Water quality and impairments within the watershed will be discussed in further detail later in this plan.

2.0 Land & Water Resources Narrative

The Snake River is a major tributary to the St. Croix River, which is protected under both federal and state designations. The St. Croix River is a designated Wild and Scenic River by the National Wild and Scenic River Act. This designation ensures preservation and restoration of continuous natural vegetation within the river's riparian corridor, which is critical to protecting and preserving wildlife, water quality, flood abatement, and the scenic nature of the river. In addition, the State of Minnesota has designated the entire St. Croix as an Outstanding Resource Value Water (ORVW). This designation means that no new or expanded discharge of any sewage, industrial waste, or other waste is allowed unless there is no prudent, feasible alternative to the discharge. A TMDL study was completed for Lake St. Croix which is located along the mainstem of the St. Croix River near Stillwater, MN. This study determined that outflow from the Snake River accounts for approximately 10% of the Lake St. Croix phosphorus budget. The TMDL calls for a 20% phosphorus reduction from the Snake River.

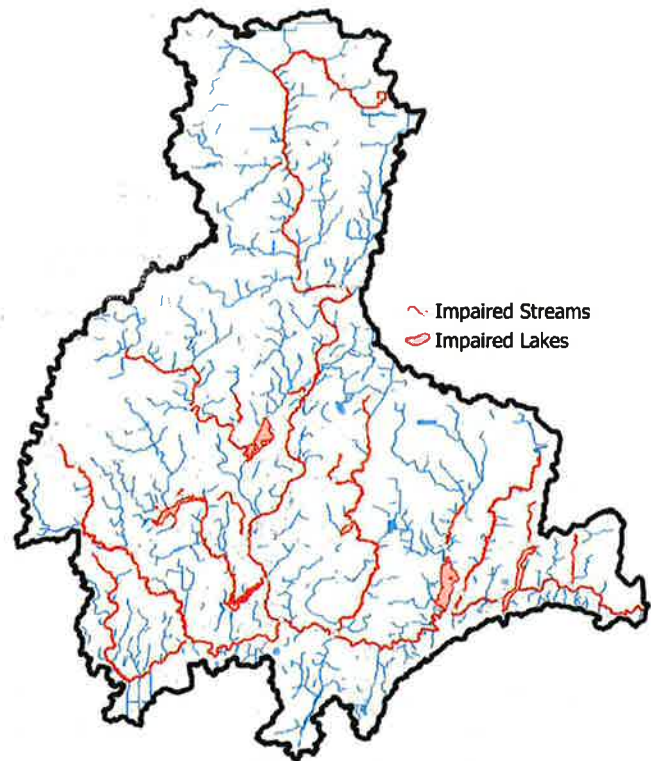


Figure 2-6. Impaired streams and lakes within the Snake River Watershed.

Surface waters in the Snake watershed are threatened by aquatic invasive species. Curly-leaf pondweed is a common, but invasive aquatic plant that has been found in some streams and all the large lakes in the watershed (Pokegama, Cross, Mud, Fish, Knife, Ann, and Bear). Curly-leaf pondweed has a unique life cycle, sprouting in the fall and growing under ice until spring, giving it a competitive advantage over native aquatic plants. Curly-leaf pondweed senesces by mid-summer and can exacerbate summer algae blooms when nutrients from the senescing plants are released during decomposition. Eurasian milfoil, faucet snail, and common carp are also present within the watershed. Common carp have been introduced to nearly half of the lakes in the watershed and can degrade water quality by uprooting aquatic vegetation and stirring up lake sediments.

2.4.2 Groundwater

Groundwater comprises 100% of the Snake River Watershed's drinking water sources and is available primarily through buried sand and gravel aquifers, and to a lesser extent through surficial sand and gravel aquifers and deep bedrock sandstone aquifers. The watershed is located within Minnesota's Western Groundwater Province, defined by the MN DNR as clayey glacial drift overlying Cretaceous (145-66 million years old) and Precambrian (4 billion-541 million years old) bedrock. Water table depths are shallow throughout large portions of the watershed, ranging from 0-20 feet below the surface. Topographic highs (moraines), areas with surficial sand and gravel, and areas along the bedrock/surficial sediment interface are important areas of recharge. Precipitation is a particularly important source of groundwater recharge in the area, as opposed to surface water

2.0 Land & Water Resources Narrative

recharge; however, Knife, Mora, Fish, Spence, and Pennington Lakes are known to have strong groundwater connections (Snake River Watershed GRAPS 2020).

Dense glacial till protects much of the watershed's groundwater from contamination, but the southern parts of the watershed have highly permeable sand and gravel at the surface and are considered more vulnerable. Nitrate, arsenic, pesticides, active petroleum tank sites, and landfills threaten groundwater quality. Ten of the 12 public water systems within the Snake River Watershed are developing or implementing wellhead protection plans. Vulnerability of these areas ranges from low to high. There are 11 Drinking Water Supply Management Areas (DWSMA) that cover over 6,000 acres of the watershed. These DWSMAs are mostly concentrated in the southern portion of the watershed and Pine City has two DWSMAs (north and south).

The GRAPS report was completed for the Snake River Watershed in 2020. The GRAPS report presents existing state data and information about groundwater quantity, condition, and sensitivity in the watershed, including nitrate and arsenic levels in tested well water, locations of DWSMAs, and pollution sensitivity of near-surface materials and wells. The report was used to help prioritize and target local efforts to restore and protect groundwater resources in the 1W1P planning process. The GRAPS report presents actions and strategies in tables to support the restoration and protection of groundwater resources.

2.4.3 Pollutant Sources and Stressors

The TMDL and Stressor Identification (SID) Studies that have been completed to date in the Snake River Watershed identified the following major pollutant sources and stressors: altered hydrology, fertilizer and manure runoff, livestock overgrazing in riparian areas, failing septic systems, runoff from developed land, and internal nutrient loading in lakes and wetlands. Each of these sources and stressors are described below in more detail.

Human alteration of water resources is common throughout the watershed. Approximately 18% of wetlands in the watershed have been ditched, many of which can be found in the southeast portion of the watershed. Thirty-five percent, or 374 miles, of the total stream length in the watershed has been altered (DNR 2017, **Figure 2-7**). A few lakes within the watershed are impounded: Ann, Quamba, Knife, Cross, Pomroy, and Fish. Fish Lake has a low-head dam close to its outlet to the Snake River. These alterations, combined with the increased rainfall intensity discussed above, reduce the ability of water bodies to store water which leads to increased peak flows, lower base flows, increased sediment and nutrient export, and poorer water quality. Continuous annual streamflow (discharge) data are available for the Snake River Watershed since 1953. In that time period there is no clear trend, although three of the highest flow years have occurred since 2010, suggesting that the hydrology of the Snake River may be in a period of transition. High flows in the Snake River often result in backfilling to its connected streams and lakes causing variation in lake levels (i.e., lake bounce). The lakes that discharge near or directly to the Snake River (e.g., Fish, Pokegama, Cross) are particularly vulnerable and regularly experience high levels of lake bounce. Lake bounce can increase flood risk to homeowners and infrastructure within the floodplain.

2.0 Land & Water Resources Narrative

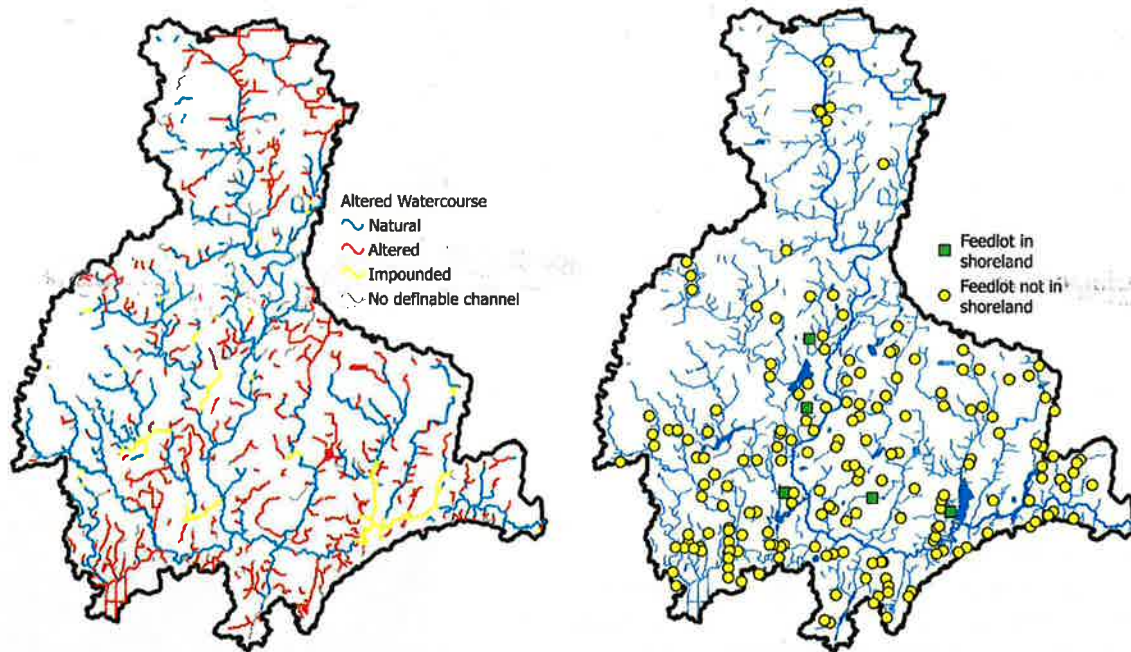


Figure 2-7. Natural, altered, and impounded watercourses (left) and MPCA registered feedlots within shoreland (right) in the Snake River Watershed.

As of 2016, there are 189 registered feedlots of varying size, five of which are within shoreland (i.e., located within 1,000 feet of a lake or 300 feet of a stream or river) within the watershed (**Figure 2-7**). A feedlot is recognized by the State if it holds 50 or more animal units (or ten if within shoreland areas). There are 18,538 animal units within the watershed.

The exact number of subsurface sewage treatment systems (SSTS) in the watershed is unknown, but failure rates reported by Kanabec, Pine, and Aitkin Counties in 2019 range from 11–20% for systems that fail to protect groundwater, and 1–10% for systems that are imminent threats to public health and safety. Both feedlots and failing SSTSs, particularly those in shoreland areas, have the potential to contribute bacteria and nutrients to downstream waterbodies. There are five wastewater treatment plants (WWTPs) that discharge directly to the Snake River or to tributaries of the Snake River. Two of these facilities, Isle WWTP and Wahkon WWTP, are located just outside the watershed boundary but discharge to the Knife River. The wastewater treatment plants collectively contribute only a small amount of nutrient loading to surface waters throughout the watershed.

The Snake River Watershed has little development compared to other watersheds in the State. Only 3% of the watershed is developed (e.g., cities, towns, roads), and less than 1% of the watershed is covered by impervious surfaces. However, lakes and streams located within or downstream of developed areas can be directly and indirectly impacted by how the land is managed in these areas. The City of Mora, the largest city in the watershed, has a storm sewer system with nine outlets to Mora Lake and five to the Snake River. Recent monitoring of Mora Lake that was done as part of MPCA's Cycle II Assessment indicate the lake is not impaired; however, it is very close to the State's impairment thresholds. Fluctuating water levels in Mora Lake in recent years are also a concern for homes and other infrastructure surrounding the lake.

2.0 Land & Water Resources Narrative

The [Snake River Watershed TMDL \(2013\)](#) and the [Ann River Watershed Bacteria, Nutrient, and Biota TMDL \(2013\)](#) studies found that all of the impaired lakes in the watershed (Ann, Fish, Knife, Quamba, Pokegama, and Cross) will likely need significant phosphorus reductions from internal sources (i.e., the release of phosphorus from bottom sediments during periods of low oxygen), as well as external sources (e.g., watershed and failing SSTSs), in order to meet State water quality standards. Erosion of high P soils in the watershed can contribute to watershed nutrient loads. The TMDL studies found that phosphorus release from lake sediments were very high in all six lakes and is likely the primary driver of internal loading. Ann, Pokegama, and Cross Lakes showed the highest rates of phosphorus release from the sediments and therefore required the largest internal load reductions in the TMDL studies.

2.5 HIGH VALUE RESOURCES AND RECREATION OPPORTUNITIES

The watershed supports a variety of outdoor recreation areas, including the 90-mile stretch of the Snake River State Water Trail, multiple wildlife management areas and state forests, nineteen DNR-designated Wild Rice Lakes, and a 2.6-mile stretch of cold-water trout stream (Mission Creek). The Snake River State Water Trail is diverse with gentle, slow stretches and areas dotted with Class I-III rapids and falls. Campgrounds and picnic areas along the river corridor provide opportunities for recreation.

The watershed boasts over 160,000 acres of public land. Nine percent of the watershed is state forest land and seven percent is WMAs: Mille Lacs WMA, Ann Lake WMA, Dalbo WMA, Rice Creek WMA, Pine County V&S WMA, Solana State Forest, Snake River State Forest, Rum River State Forest, and Chengwatana State Forest.

Several threatened and endangered species call the watershed home, including Blanding's turtles, northern long-eared bat, osprey, and the butternut tree. The watershed supports over 65 species of fish and all its historically known mussel species. At least 26 mussel species can be found in the watershed, including the rare purple wartyback. Walleye, northern pike, bass, catfish, sunfish, crappies, and brook trout are commonly caught, but more rare species can also be found. A lake sturgeon was caught in the river during a recent State fish assessment. Other sensitive species such as northern hogsuckers and southern brook lamprey have been caught in the watershed. In general, the watershed supports a healthy fish and invertebrate community with most assessed reaches having IBIs in the 'fair' or 'good' category (**Figure 2-8**). The watershed has eight lakes and wetlands of outstanding biological significance: Pokegama, Knife, Ernst Pool, Fish, Upper Rice, Cross, Ann, and Dewitt Pool. The DNR designates lakes of biological significance primarily by unique plant or animal presence. Lakes are grouped into Outstanding, High, and Moderate categories based on aquatic plants, fish, birds, and amphibian communities.



Canoers paddle the Snake River



Purple wartyback freshwater mussel

2.0 Land & Water Resources Narrative

Many reports and studies have been written to ensure protection of the watershed's biological communities, high value resources, and recreational opportunities. The [Snake River Monitoring and Assessment Report](#) was first published in 2017 and aimed to determine the overall health of water resources in the watershed and identify waters in need of protection efforts. SID reports have been completed for Mud Creek, Groundhouse River, and Ann River. All SID reports can be found on MPCA's Snake River Watershed website. The US Environmental Protection Agency (EPA) completed the [Aquatic Ecosystem Protection Efforts](#) report in 2013 that reviewed all protection efforts in the watershed. The study identified gaps in efforts and provided recommendations on how to protect the aquatic ecosystems of the watershed.

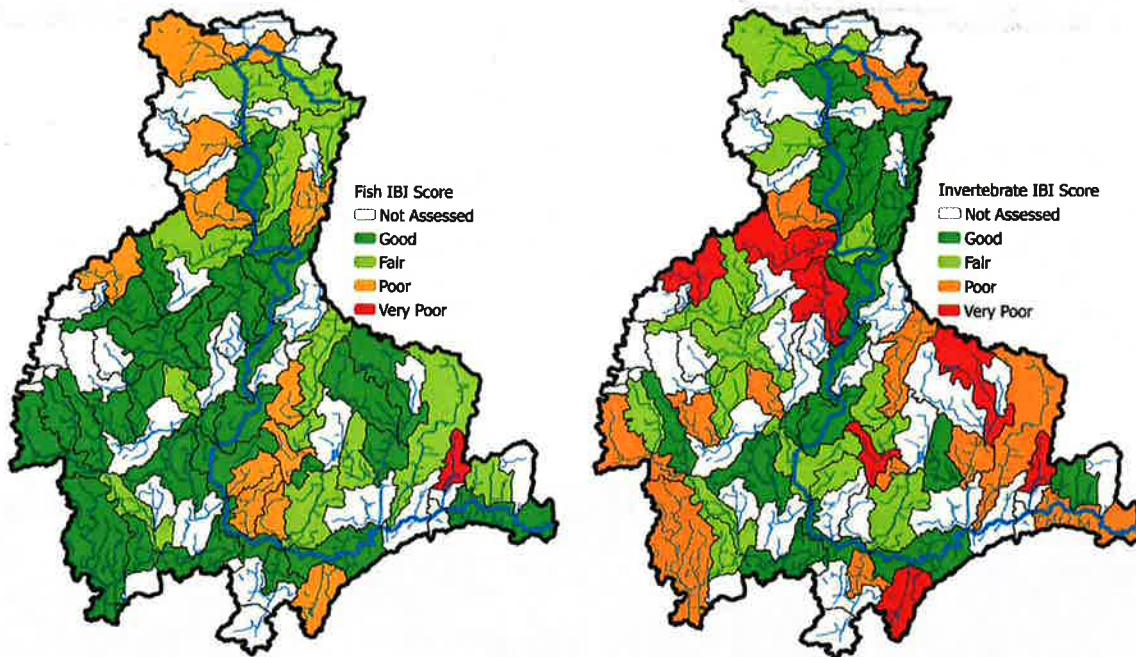


Figure 2-8. Fish IBI scores (left) and invertebrate IBI scores (right) in the Snake River Watershed by subwatershed.

2.6 SUMMARY

The Snake River Watershed is a diverse watershed that has been shaped over thousands of years by glaciers, and more recently by human activity. The watershed provides habitat to many rare and threatened species and supports multiple areas of outstanding biodiversity that can be enjoyed by both humans and animals alike. Significant areas of productive agricultural and forested land provide jobs and support the local economy. The watershed's valuable natural resources are threatened by extreme weather, land use changes, and pollutants. Protecting the outstanding resources within the Snake River Watershed now will ensure it is maintained for future generations to enjoy.

3.0 Implementation Actions

3.0 Implementation Actions

The Partnership developed a framework for each issue area that includes the issue statement, a desired future condition, goals with priority resources, and actions to address the goal. The Partnership discussed potential implementation actions throughout the entire planning process. After goals and priority resources had been narrowed down, the Partnership narrowed the list of potential implementation actions down to a selected list based on staff capacity and impact of the action towards achieving the goal.

Goals, priority areas, implementation actions, and schedules are provided in maps and tables in this section. There is a table for each issue area, and actions are organized within each table by each issue area goal. The table details a unique action ID number, the specific priority area for the action, the measurable outcome, who will lead and support the action, timing, and estimated costs. Where relevant, a map is provided for targeting implementation actions. Note that pollution reduction goal numbers are for the life of the Plan. For example, Surface Water Quality Goal 1 is a phosphorus reduction goal. The goal of 4,200 pounds of phosphorus reduced is the cumulative reduction expected after all relevant actions have been implemented. All cost estimates were made using 2022 estimates (the time of plan development) and are subject to change. Cost estimates for BMPs include technical assistance, design, permitting, and other direct costs related to implementing a BMP. Issue areas in **Section 3** are ordered from highest to lowest priority from the ranking exercise described in **Section 1.3**.

3.1 SURFACE WATER QUALITY

Issue Statement

Runoff contributes to algae and water quality and aquatic habitat degradation. Management of runoff across land uses is needed to reduce impacts to lakes, streams, and rivers. Additionally, internal nutrient loads in lakes can compound efforts to improve water quality and habitat also needs to be addressed.

Four goals were developed to address the Surface Water Quality Issue Statement (**Table 3-1**). Goals are focused on reducing pollutant loads to impaired lakes and streams in the watershed and protecting currently unimpaired lakes. For goals that encompass impaired lakes and streams, data used during TMDL development will serve as a baseline for evaluating progress towards that goal.

Table 3-1. Surface Water Quality Goals

| | |
|--------|---|
| Goal 1 | Reduce phosphorus loading to priority impaired lakes by a combined total of 4,200 pounds over the 10-year plan. |
| Goal 2 | Protect priority unimpaired lakes by maintaining or reducing current phosphorus levels. |
| Goal 3 | Reduce sediment in priority streams and rivers by a combined total of 1,750 tons over the 10-year plan. |
| Goal 4 | Reduce <i>E. coli</i> exceedances in priority impaired streams and rivers by 10%. |

3.0 Implementation Actions

The Snake River Watershed has over 87 lakes and 128 streams. Forty-nine of those water bodies are impaired (i.e., fail to meet the State’s water quality standards), 34 have approved TMDLs and Stressor Identification Reports. The Partnership reviewed the TMDLs, Stressor Identification Reports, WRAPS, historic lake water quality data from the MPCA, Hydrologic Simulation Program (HSPF) models, and stakeholder input to further narrow the 87 lake and 128 streams to priority water bodies. The Partnership gave special priority to water bodies that:

- If restored or protected, would reduce pollution to water bodies downstream or help achieve goals in other issue areas.
- If impaired, have had considerable restoration work done already or are close to the impairment threshold for the relevant parameter.
- If impaired and in need of considerable restoration work, these water bodies hold significant recreational value, and it is important for communities to see work being done there.
- Whether impaired or unimpaired, have active lake associations that can partner with local government units to carry out shared work.
- Whether impaired or unimpaired, provide important habitat for wild rice, fish, and other plants and wildlife species.
- Whether impaired or unimpaired, face current and future risk of pollution from urban and agricultural land uses.

After the Partnership identified a general list of priority lakes, streams, and rivers to focus on they began to develop goals. Four goals were developed to each address a different issue: phosphorus impairments, unimpaired lakes with threatened water quality, sediment impairments, and E. coli impairments. The Partnership considered the information and criteria described above and refined the four goals that encompass six impaired lakes, five unimpaired lakes, seven impaired streams/rivers, and one unimpaired stream. **Table 3-2** lists all water bodies addressed under Surface Water Quality goals and the main reason for consideration in this plan.

Tiering was used to further prioritize lakes addressed in the Surface Water Quality issue area. Under Goal 1, the Partnership agreed that Tier 1 lakes would be prioritized for the early years of the 10-year plan and Tier 2 lakes would be prioritized for later years of the plan. Under Goal 2, Tier 1 lakes are prioritized for improvements to water quality, whereas Tier 2 lakes are prioritized for holding water quality at its current state. Goals 3 and 4 were determined not to need tiering. Maps on the following pages show priority water bodies related to each goal.

Table 3-2. Water bodies addressed under Surface Water Quality goals and the reason they were chosen.

| Goal | Tier (if applicable) | Water Body Addressed | Impairment/Reason for Addressing |
|--------|----------------------|----------------------|---|
| Goal 1 | Tier 1 | Ann Lake | Impaired for nutrients |
| | Tier 1 | Cross Lake | Impaired for nutrients; urban lake |
| | Tier 1 | Pokegama Lake | Impaired for nutrients, fish IBI |
| | Tier 1 | Fish Lake | Impaired for nutrients |
| | Tier 2 | Quamba Lake | Impaired for nutrients; close to being unimpaired |
| | Tier 2 | Knife Lake | Impaired for nutrients |

3.0 Implementation Actions

| Goal | Tier (if applicable) | Water Body Addressed | Impairment/Reason for Addressing |
|------------|----------------------|------------------------------|--|
| Goal 2 | Tier 1 | Pennington Lake | Unimpaired, high recreational value |
| | Tier 1 | Mora Lake | Unimpaired, urban lake, high recreational value |
| | Tier 2 | Devils Lake (Kanabec Co.) | Unimpaired, high recreational value |
| | Tier 2 | Devils Lake (Pine Co.) | Unimpaired, adjacent to urban development pressure |
| | Tier 2 | Pomroy Lake | Unimpaired, high recreational value |
| Goal 3 | | Groundhouse River | Impaired for fecal coliform, sediment |
| Goal 3 | | Hay Creek | Unimpaired, high habitat value |
| Goal 3 | | Mission Creek | Impaired for dissolved oxygen, fish IBI |
| Goal 4 | | Knife River | Impaired for <i>E. coli</i> |
| Goal 4 | | Bear Creek (Pine Co.) | Impaired for <i>E. coli</i> |
| Goal 3 & 4 | | Ann River | Impaired for <i>E. coli</i> , invertebrate IBI, sediment |
| Goal 3 & 4 | | South Fork Groundhouse River | Impaired for fecal coliform, dissolved oxygen, sediment |
| Goal 3 & 4 | | Snake River (mainstem) | Some sections impaired for fecal coliform, high recreational value |
| Goal 3 & 4 | | Upper Mud Creek | Impaired for <i>E. coli</i> , fish IBI, sediment |

Implementation actions under Surface Water Quality goals generally focus on education and outreach, lake restoration projects, septic upgrades, shoreline protection BMPs, and land protection (Table 3-3). Once a specific list of actions was developed, where possible, estimated pollution reduction goal numbers for actions were made using the Hydrological Simulation Program FORTRAN Scenario Application Manager (HSPF-SAM). HSPF-SAM is a state-adopted watershed modeling tool that was used to estimate pollution reduction numbers for Surface Water Quality actions focused on the installation or adoption of structural and non-structural BMPs such as pond, wetland, and buffer installations or reduced or no tillage practices. HSPF-SAM provided estimated phosphorus and sediment reductions based on BMP type, size, and watershed placement. More information on HSPF-SAM is provided in the glossary.

3.0 Implementation Actions

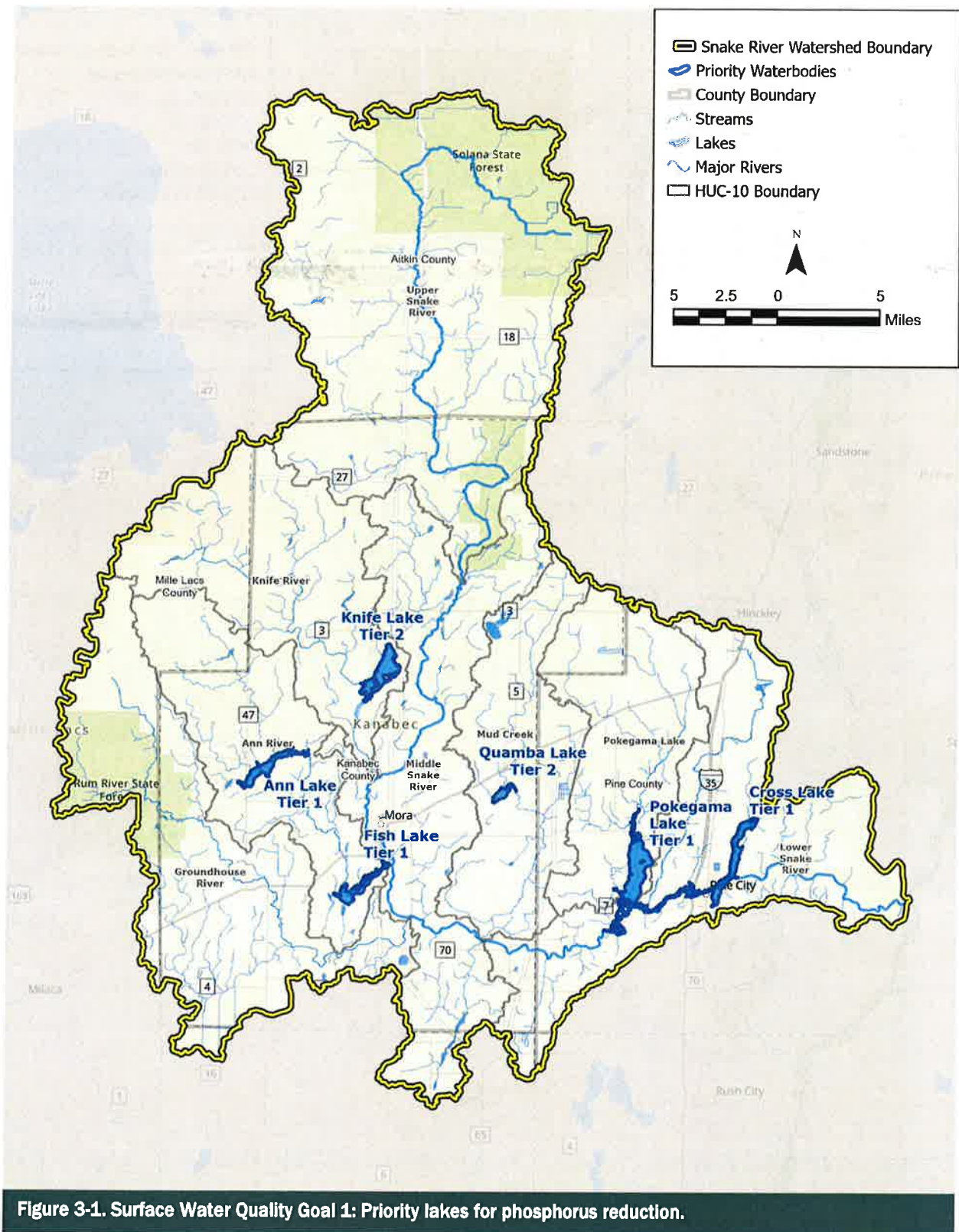


Figure 3-1. Surface Water Quality Goal 1: Priority lakes for phosphorus reduction.

3.0 Implementation Actions

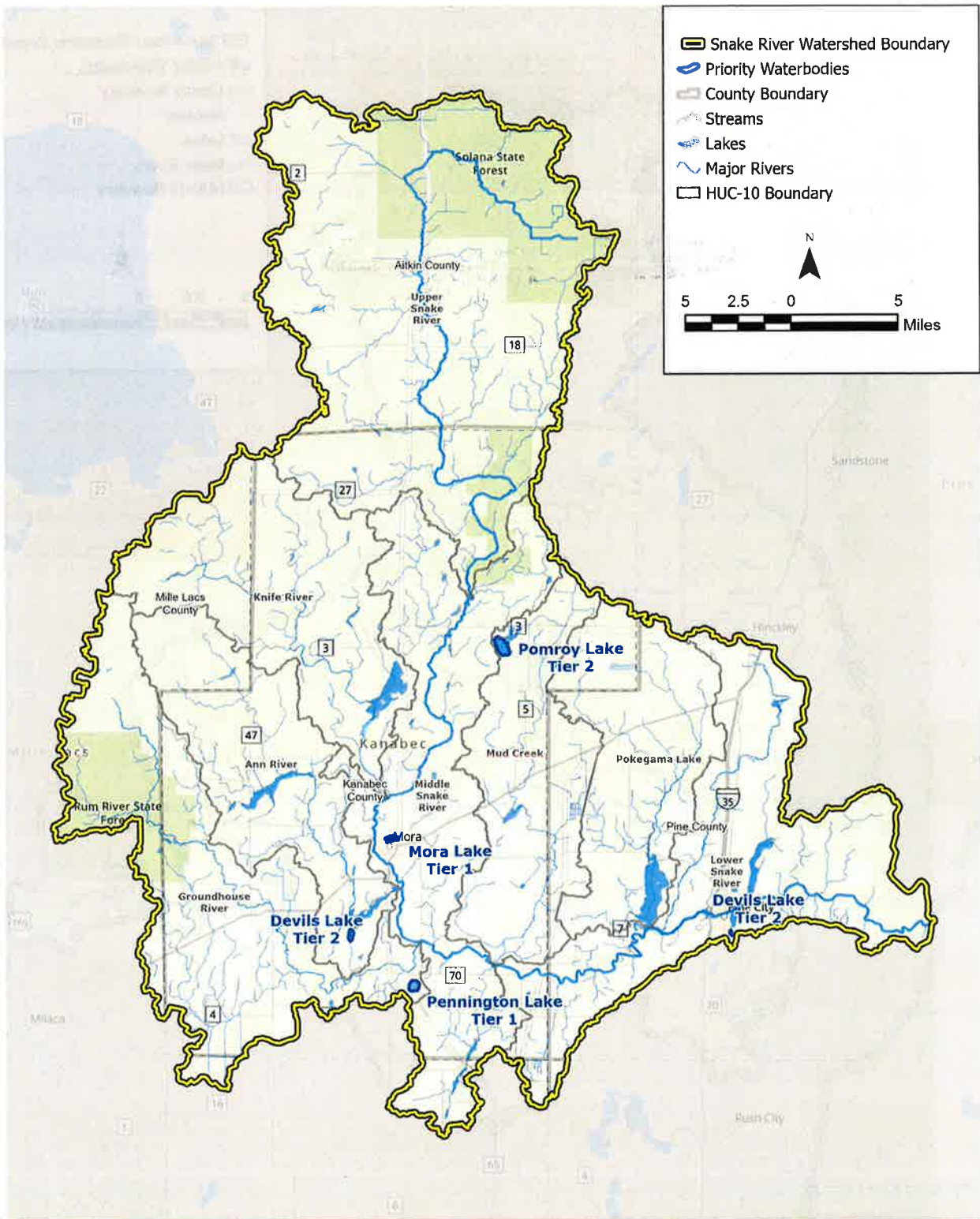


Figure 3-2. Surface Water Quality Goal 2: Priority lakes for protection.

3.0 Implementation Actions

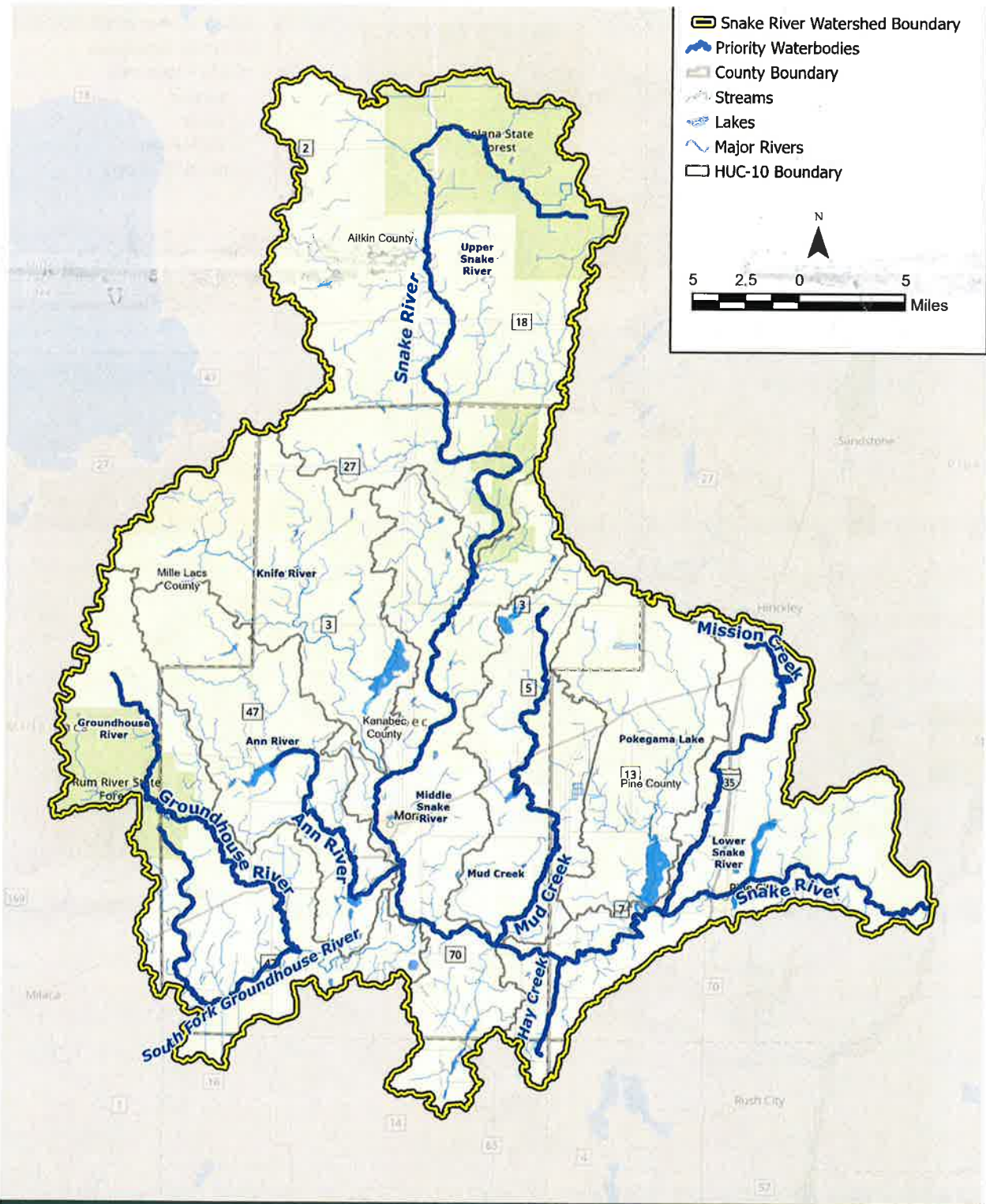


Figure 3-3. Surface Water Quality Goal 3: Priority streams and rivers for sediment reductions.

3.0 Implementation Actions

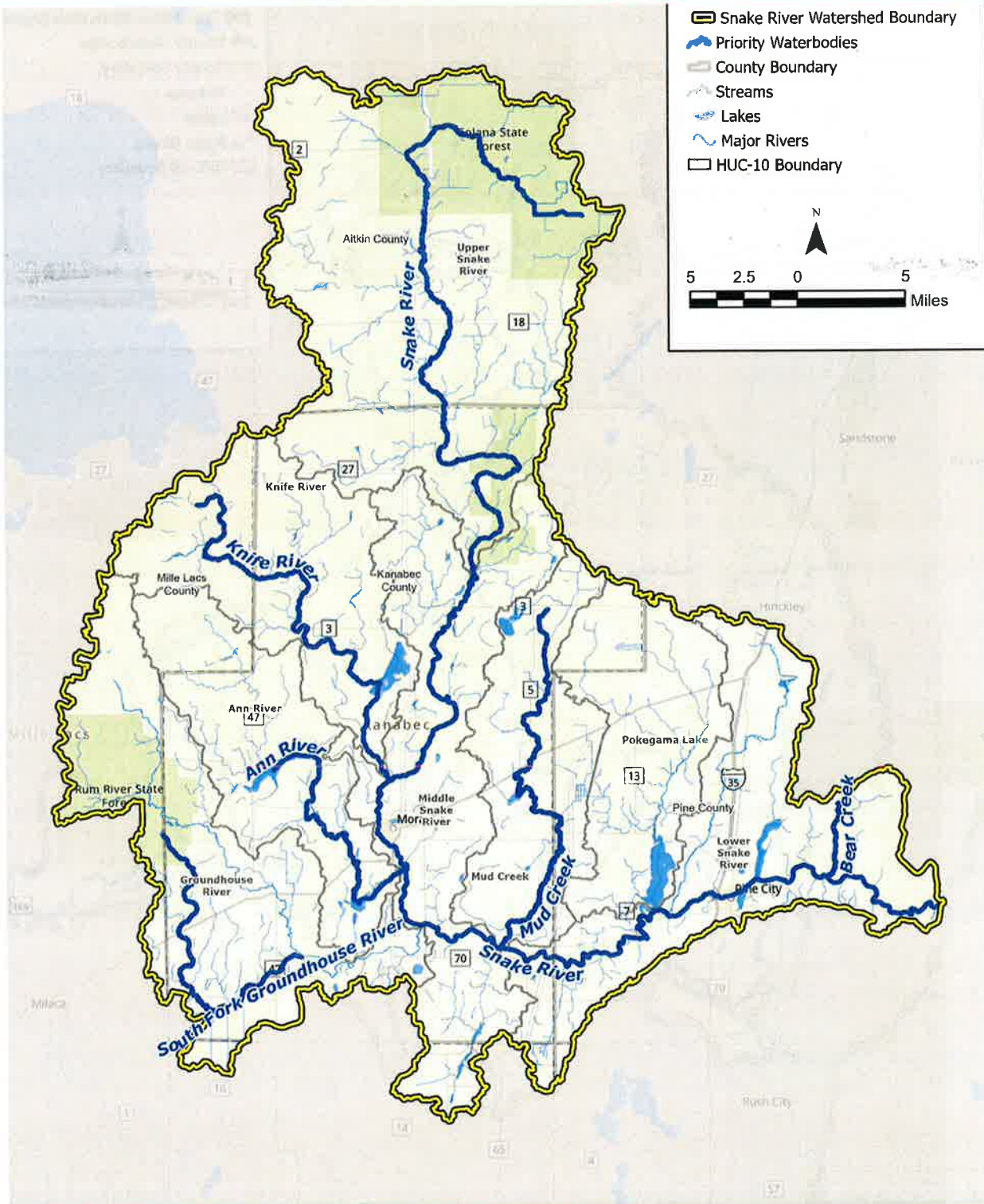


Figure 3-4. Surface Water Quality Goal 4: Priority streams and rivers for *E. coli* reductions.

Table 3-3. Surface Water Quality Implementation Table.

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|---|---|---|---|---------------------------|-----------|-----------|-----------|-----------|-----------|---|
| Water Quality – Goal 1: Reduce phosphorus loading to priority impaired lakes by a combined total of 4,200 pounds over the 10-year plan | | | | | | | | | | |
| SWQual-1 | Complete or update internal loading feasibility studies | Ann Lake (Tier 1) Cross Lake (Tier 1) Pokegama Lake (Tier 1) Knife Lake (Tier 2) | 1-4 completed or updated feasibility studies | SWCDs / LAs | ■ | | ■ | | | \$30,000-\$120,000◇ |
| SWQual-2 | Perform internal load treatments to reduce nutrient load | Ann Lake (Tier 1) Cross Lake (Tier 1) Pokegama Lake* | 1-3 full in lake treatments | SWCDs / LAs | ■ | | | ■ | | \$3 million◇ |
| SWQual-3 | Complete and/or adopt lake vegetation management plan | Ann Lake (Tier 1) Cross Lake (Tier 1) Fish Lake (Tier 1) Pokegama Lake (Tier 1) Knife Lake (Tier 2) | 2-5 plans completed or adopted | LAs / SWCDs | ■ | ■ | ■ | ■ | ■ | \$100,000+ |
| SWQual-4 | Educate lake residents on in-lake vegetation management | Knife Lake (Tier 2) | 1 newsletter article, 10-15 contact hours | KSWCD / LA | ■ | | | | | \$7,500 |
| SWQual-5 | Promote and educate lake residents on shoreline restoration projects, including DIY projects, unmowed and native buffer areas, demonstrations | Goal 1 Priority Lakes (Figure 3-1) | 20-50 contact hours; 2-5 shoreline restoration demonstration projects | SWCDs / LA | ■ | ■ | ■ | ■ | ■ | \$50,000◇ |
| SWQual-6 | Protect, stabilize, or restore 1,000+ feet of shorelands using native buffers and other BMPs | Goal 1 Priority Lakes (Figure 3-1) | TP reduced by 750 lbs. | SWCDs/ LA | ■ | ■ | ■ | ■ | ■ | \$120,000◇ |
| SWQual-7 | Increase activities that promote septic upgrades to reduce excess P, and work with lake associations to promote septic upgrades | Ann Lake (Tier 1) Fish Lake (Tier 1) Knife Lake (Tier 2) Quamba Lake (Tier 2) | 15-20 septic upgrades | Counties/ SWCDs, LA | ■ | ■ | ■ | ■ | ■ | \$300,000◇ |
| SWQual-8 | Complete sub-watershed analysis to identify priority BMP locations | Goal 1 Priority Lakes (Figure 3-1) | 2-6 sub-watershed analyses completed | SWCDs, Counties / LA | ■ | | | ■ | | \$60,000◇ |
| SWQual-9 | Install agricultural BMPs | Goal 1 Priority Lakes (Figure 3-1) | TP reduced by 2,000 lbs. | SWCDs / NRCS, MAWQCP, MDA | ■ | ■ | ■ | ■ | ■ | \$412,000-\$785,000◇ |

KEY: + Outside Funding Needed | ◇ Outside and WBIF Funding Needed | *Pokegama Lake will be reviewed for action after 2032

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|---|--|---|--|------------------------------------|-----------|-----------|-----------|-----------|-----------|---|
| SWQual-10 | Reduce nutrient loads in Quamba Lake through hook ups into the Mora WWTP | Quamba Lake (Tier 2) | Hook up 50-70 Quamba Lake residence into the Mora municipal sewer system | Kanabec Co, Comfort Twp., MPCA/PFA | | | | ■ | ■ | \$1,500,000 |
| SWQual-11 | Educate producers on nutrient management plans and complete plans | Ann Lake (Tier 1) Fish Lake (Tier 1) Knife Lake (Tier 2) Quamba Lake (Tier 2) | 3-10 nutrient management plans completed in lakes drainage areas | SWCDs / NRCS, MDA | ■ | ■ | ■ | ■ | ■ | \$70,000 (◆; NMP w/NRCS, edu. w/WBIF) |
| SWQual-12 | Complete a feasibility study for stormwater practices | Cross Lake (Tier 1) | 1 study completed | Pine County | | | | ■ | ■ | \$30,000◆ |
| SWQual-13 | Promote and install stormwater practices (rain gardens, stormwater management plans, etc.) | Cross (Tier 1) Pokegama Lake (Tier 1) | TP reduced by 200 lbs. | SWCDs /Counties, Townships, LAs | ■ | ■ | ■ | ■ | ■ | \$100,000◆ |
| SWQual-14 | Collect water quality parameters every 3rd year, monitoring each priority lake | Goal 1 Priority Lakes (Figure 3-1) | Water quality data collected every 3rd year | SWCDs / LA | ■ | ■ | | ■ | ■ | \$45,000+ |
| SWQual-15 | Restore 35 acres of wetland | Goal 1 Priority Lake Watersheds (Figure 3-1) | TP reduced by 1,250 lbs. | SWCDs | | | ■ | ■ | ■ | \$100,000◆ |
| Water Quality—Goal 2: Protect priority unimpaired lakes by maintaining or reducing current phosphorus levels | | | | | | | | | | |
| SWQual-16 | Complete sub-watershed analysis to identify priority BMP locations | Pennington (Tier 1) Pomroy (Tier 2) Devils (Kanabec Co., Tier 2) | 1-3 sub-watershed analyses completed | KSWCD | ■ | ■ | | ■ | ■ | \$30,000◆ |
| SWQual-17 | Install 2-6 BMPs identified in sub-watershed assessment | Pennington Lake (Tier 1) Mora Lake (Tier 1) Pomroy (Tier 2) Devils (Kanabec Co., Tier 2) | TP reduced by 150 lbs. | KSWCD/ NRCS | | | ■ | ■ | ■ | \$135,000-270,000◆ |
| SWQual-18 | Educate residents to promote septic upgrades | Pennington (Tier 1) Pomroy (Tier 2) Devils (Kanabec Co., Tier 2) | 20-40 contact hours | KSWCD / Kanabec Counties, LAs | | | ■ | ■ | ■ | \$20,000◆ |
| SWQual-19 | Complete forest stewardship plans | Pennington (Tier 1) Pomroy (Tier 2) Devils (Kanabec Co., Tier 2) | 5,000 acres planned | KSWCD | | | ■ | ■ | ■ | \$200,000◆ |

KEY: † Outside Funding Needed | ◆ Outside and WBIF Funding Needed

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|---|--|---|--------------------------------------|------------------------------------|-----------|-----------|-----------|-----------|-----------|---|
| SWQual-20 | Work with contractors and lake residents to design projects with conservation in mind | Devils (Pine Co., Tier 2) | 10 contact hours annually | Pine County | ■ | ■ | ■ | ■ | ■ | \$20,000 |
| Water Quality—Goal 3: Reduce sediment in priority streams and rivers by a combined total of 1,750 tons over the 10-year plan | | | | | | | | | | |
| SWQual-21 | Complete sub-watershed analysis to identify priority BMP locations | Goal 3 Priority Streams & Rivers (Figure 3-3) | 2-5 sub-watershed analyses completed | SWCDs / Counties | ■ | ■ | | | | \$60,000◇ |
| SWQual-22 | Promote and install non-structural BMPs (i.e., cover crops, reduced tillage, prescribed grazing, etc.) | Ann River Groundhouse River Upper Mud Creek | TSS reduced by 1,000 T | SWCDs / NRCS, MAWQCP | ■ | ■ | ■ | ■ | ■ | \$50,000◇ |
| SWQual-23 | Install 10-14 structural BMPs | Goal 3 Priority Streams and Rivers (Figure 3-3) | TSS reduced by 400 T | SWCDs / NRCS, MAWQCP | | ■ | ■ | ■ | ■ | \$330,000◇ |
| SWQual-24 | Complete 1,400+ feet of streambank buffers for habitat improvement and channel stabilization | Goal 3 Priority Streams and Rivers (Figure 3-3) | TSS reduced by 350 T | SWCDs | ■ | ■ | ■ | ■ | ■ | \$180,000◇ |
| SWQual-25 | Implement 10 stream restoration and channel stabilization projects | Goal 3 Priority Streams and Rivers (Figure 3-3) | 1,000 linear feet restored | SWCDs, DNR/ DOT, road authorities | | | ■ | ■ | ■ | \$200,000◇ |
| Water Quality—Goal 4: Reduce E. coli exceedances in priority impaired streams and rivers by 10% | | | | | | | | | | |
| SWQual-26 | ID and upgrade non-conforming septic systems within shoreline zones or that present a public health threat | Goal 4 Priority Streams and Rivers (Figure 3-4) | 15-20 septic upgraded and compliant | Counties | ■ | ■ | ■ | ■ | ■ | \$400,000◇ |
| SWQual-27 | Promote and Install feedlot runoff management and other BMPs, targeted first within shoreland areas | Goal 4 Priority Streams and Rivers (Figure 3-4) | 15-20 practices | NRCS / SWCDs, MAWQCP | ■ | ■ | ■ | ■ | ■ | \$1.5-2 million◇ |
| SWQual-28 | Plan & Implement Nutrient Management Plans (NMP) | Goal 4 Priority Streams and Rivers (Figure 3-4) | 2-5 plans | NRCS | ■ | ■ | ■ | ■ | ■ | \$10,000◇ |
| SWQual-29 | Hold outreach events and talk to individual producers to promote nutrient management (NMP, N-Smart, Core 4 Rs of NM) | Goal 4 Priority Streams and Rivers (Figure 3-4) | 10-30 contact hours | SWCDs / NRCS, UMN Ext, MAWQCP, MDA | | ■ | ■ | ■ | ■ | \$15,000◇ |

KEY: ■ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

3.0 Implementation Actions

3.2 LAND COVER & USE

Issue Statement

Various types of land use and conversions between them contribute both to natural resource concerns and benefits, including the watershed's forests, agricultural lands, and developed lands. Appropriate management of these different land uses to limit or prevent damage from human activities—while supporting environmental benefits—is needed. Partnering with farmers, foresters, property owners, businesses, and municipalities in collaborative decision-making to protect natural, groundwater, and surface water resources is essential.

Three goals were developed to address the Land Cover & Use Issue Statement (**Table 3-4**). Goals are focused on increasing land protection through easements, land acquisition, and ordinances, implementing BMPs that mitigate impacts from land conversion, and educating landowners on the negative impacts of land conversions.

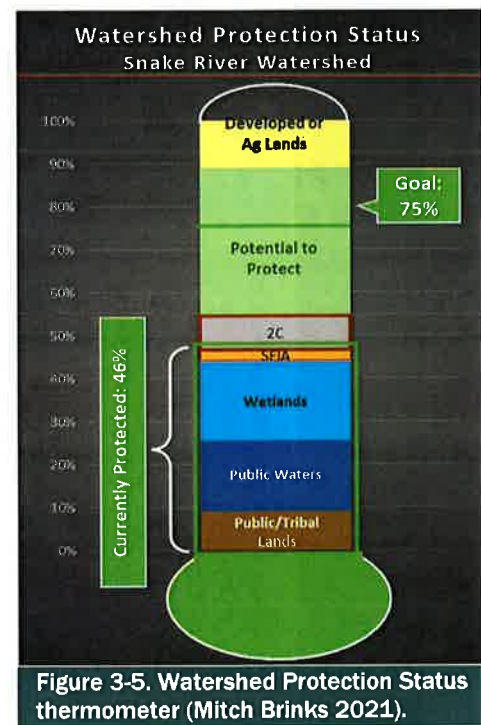
Table 3-4. Land Cover & Use Goals.

| | |
|--------|---|
| Goal 1 | Increase protected acres by 5-10% in priority areas, with an eventual goal of 75% total protected acres in those areas. |
| Goal 2 | Improve the watershed's stormwater control through robust planning and installation of 2-8 stormwater BMPs. |
| Goal 3 | Implement BMPs within priority areas to increase and improve continuous cover on 600 acres while partnering with other agencies and programs. |

To identify priority areas to address under this issue area, the Partnership reviewed land cover and use data, HSPF models, the Snake River Watershed Landscape Stewardship Plan (LSP, 2018), and stakeholder input. The TAC identified land protection, private forest management, stormwater management, and continuous vegetative cover as key strategies for addressing land cover and use goals in the plan.

This plan considers the watershed thermometer example to quantify protected lands in the watershed. Under this definition, protected lands include public/tribal land, public waters, wetlands, easements, and [Sustainable Forest Incentive Act \(SFIA\)](#) lands. The Snake River Watershed is currently 46% protected (**Figure 3-5**). Only 0.1% of the watershed is currently in easements. Individual subwatersheds within the Snake River Watershed vary in their amount of protection. A threshold of 75% protected land has been identified as the tipping point, below which water quality and other resource conditions may begin to decline and is used as a general goal for the priority areas in the Plan.

Maintaining forested land, whether in public or private ownership, is a key component of maintaining healthy water



3.0 Implementation Actions

resources. Approximately 36% of the Snake River Watershed is forested/shrubland (see **Figure 2-4**). More forested land means reduced erosion during storms, increased filtration of water before it makes it to a lake or stream, and more infiltration of rainfall to reduce and slow runoff. The Partnership used the 75% protected threshold, with a special focus on increasing and protecting forest land, to develop Goal 1 actions. The Landscape Stewardship Plan (LSP) previously identified priority Conservation Opportunity Areas (COAs) and private parcels within each COA for protection. Three COAs from the LSP are repurposed for Land Cover & Use Goal 1 (**Figure 3-7**).

The Partnership recognized stormwater generation from developed lands as an area of concern under Land Cover & Use and developed Goal 2 to improve BMP implementation in developed areas. To maximize benefits, shoreland areas of the priority lakes under Surface Water Quality are repurposed, and the City of Mora and Pine City are additional priority areas due to their level of development (**Figure 3-8**).

Goal 3 is aimed at improving continuous cover in the watershed and targets subwatersheds with high row crop acres (**Figure 3-9**); however, continuous cover does not apply only to cropland. The Partnership also considers forested land and pasture as continuous cover and will apply Goal 3 to other priority areas where feasible. Improving continuous cover could include actions like improving vegetation diversity in a pasture by planting biodiverse seed mix or planting trees and shrubs.

Seventy-five percent of the Snake River Watershed is in private ownership. The prevalence of private land ownership will require the Partnership to prioritize working with landowners for private forest and land management. **Figure 3-6** shows a private forestry management toolbox, with options for management that range in cost and longevity, that will serve as a resource for implementation of Land Cover & Use actions under all goals.



Figure 3-6. Private forestry management toolbox (Adapted from BWSR).

3.0 Implementation Actions

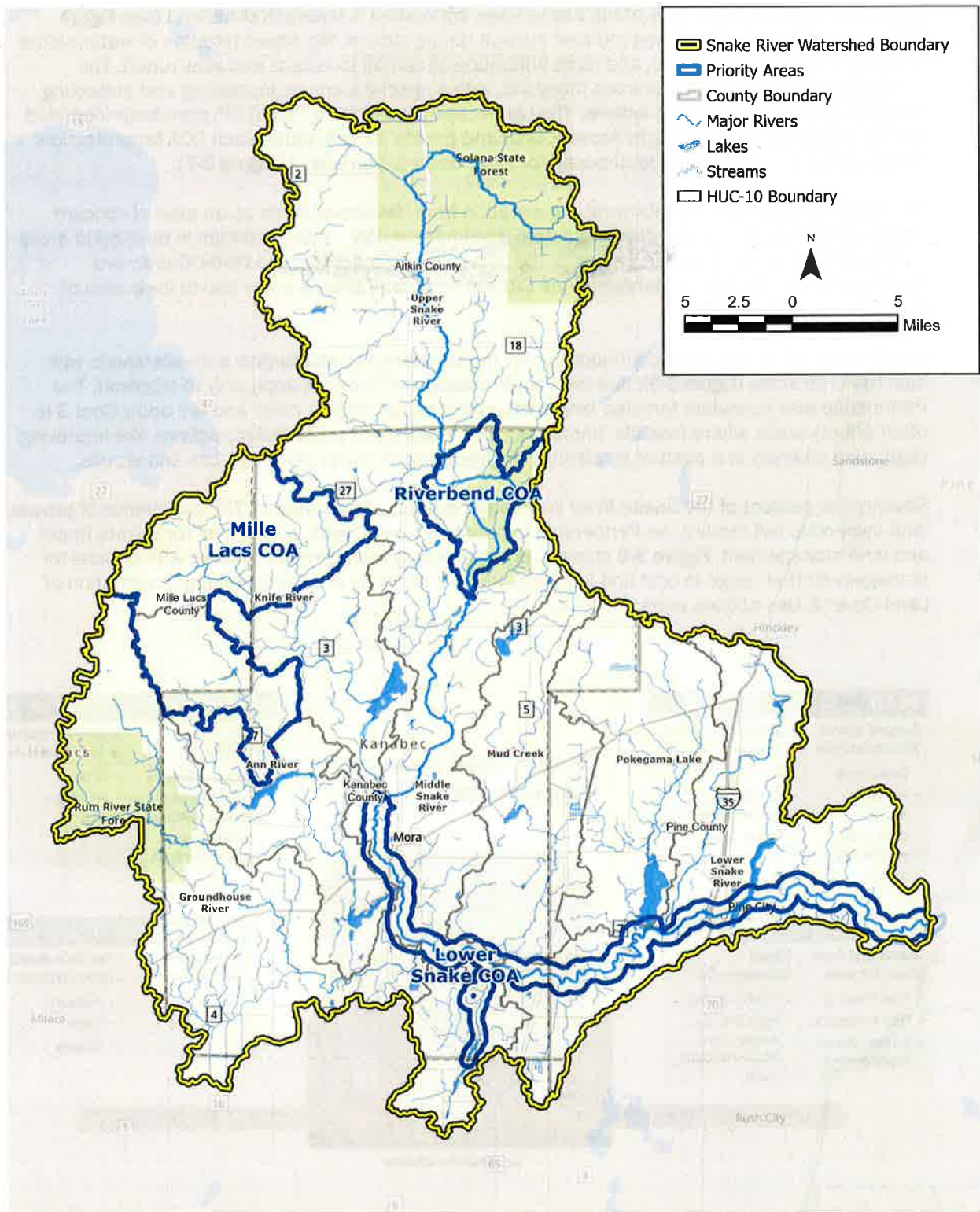


Figure 3-7. Land Cover & Use Goal 1: Priority Conservation Opportunity Areas (COAs) for land protection.

3.0 Implementation Actions

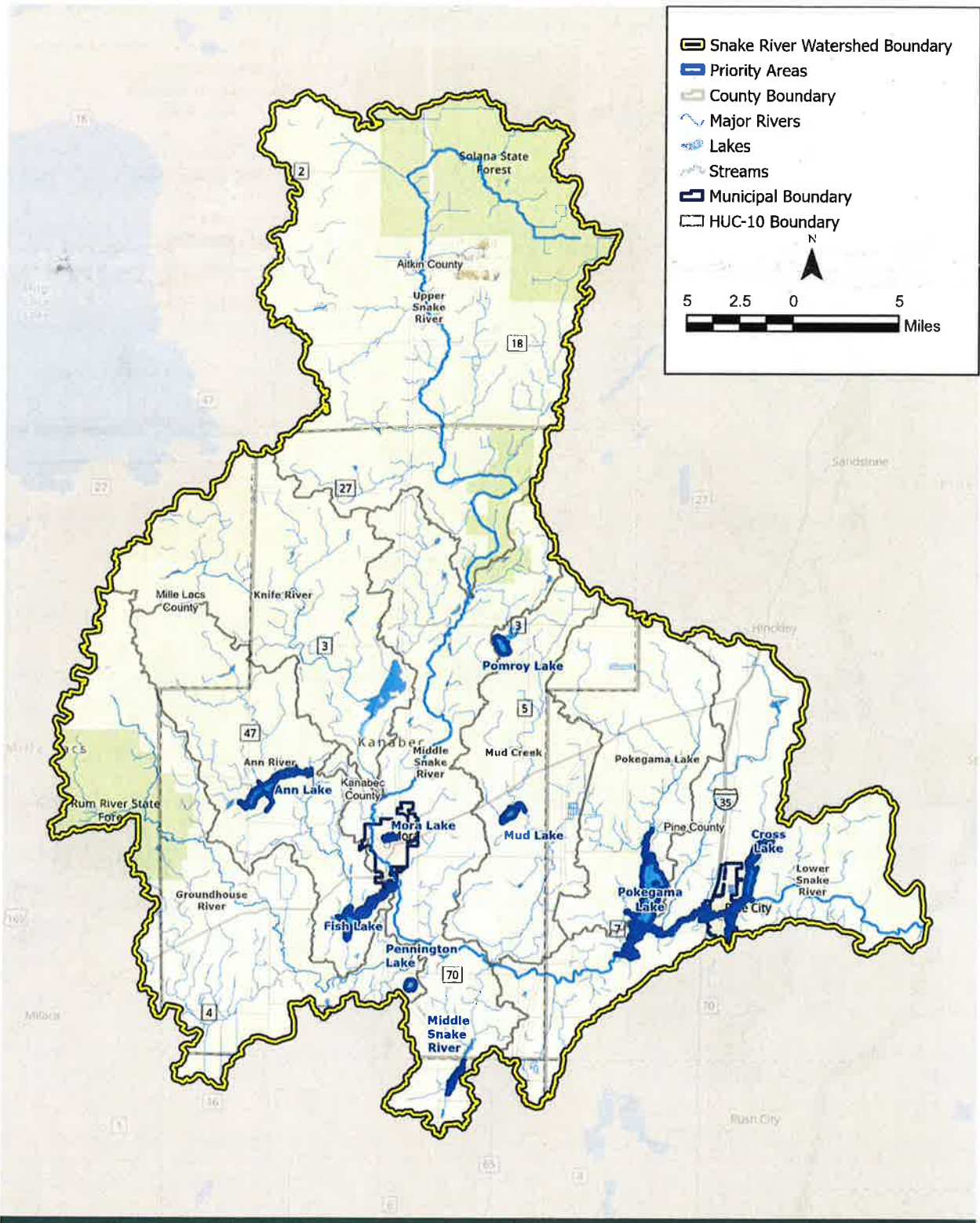


Figure 3-8. Land Cover & Use Goal 2: Priority shoreland and urban areas for stormwater practices.

3.0 Implementation Actions

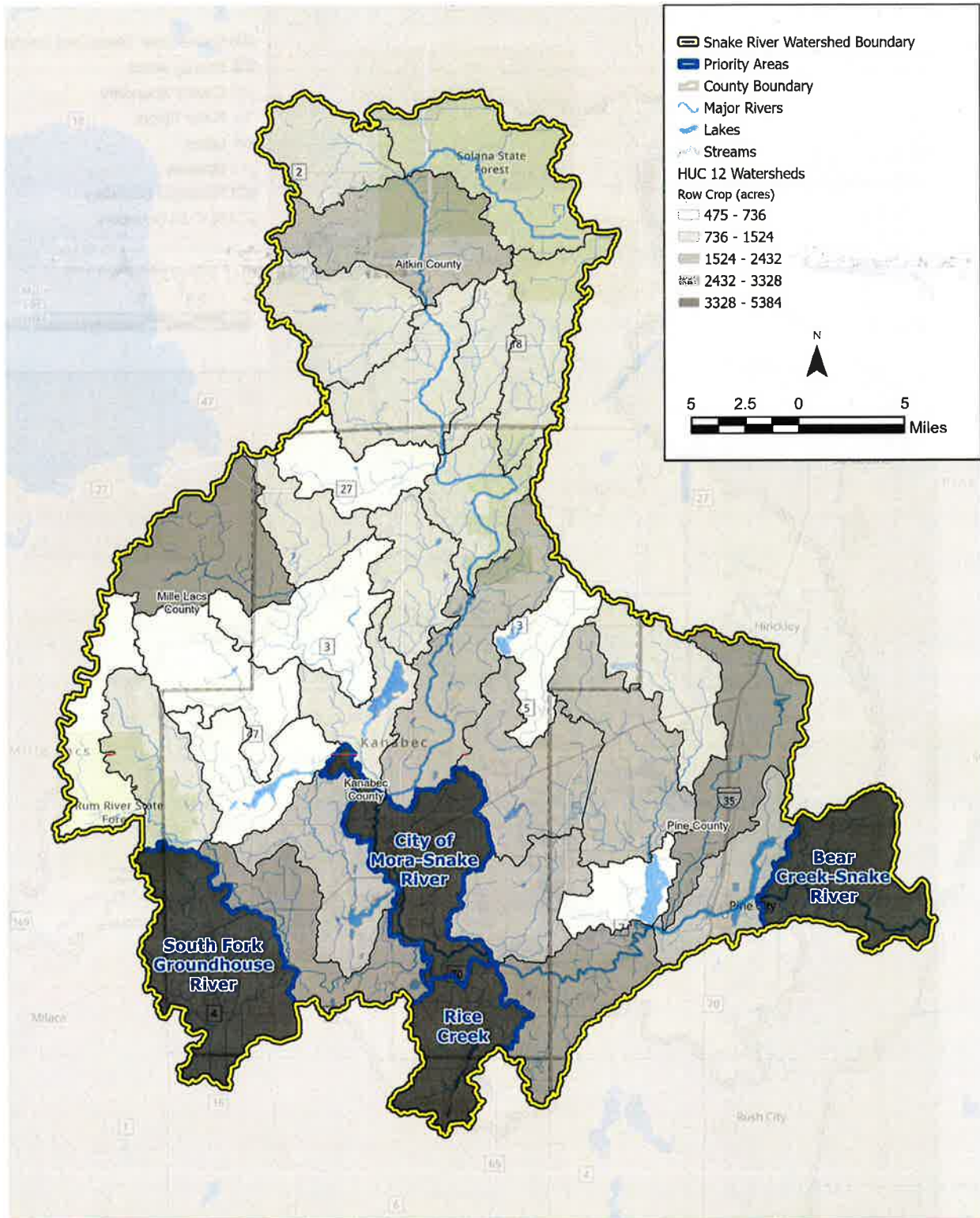


Figure 3-9. Land Cover & Use Goal 3: Priority areas for increasing continuous cover.

Table 3-5. Land Cover & Use Implementation Table.

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/ Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|---|--|---|---|---------------------------------------|-----------|-----------|-----------|-----------|-----------|---|
| Land Cover Use—Goal 1: Increase protected acres by 5–10% in priority areas, with an eventual goal of 75% total protected acres in those priority areas | | | | | | | | | | |
| LC-1 | Complete stewardship plans on forest lands | Goal 1 Priority COAs (Figure 3-7) | 5,000 acres planned | SWCDs | ■ | ■ | ■ | ■ | ■ | \$329,500◇ |
| LC-2 | Implement forestry BMPs | Goal 1 Priority COAs (Figure 3-7) | 800–1,000 acres of Forestry BMPs | DNR, SWCDs | ■ | ■ | ■ | ■ | ■ | \$102,750◇ |
| LC-3 | Educate forest landowners on good forest management, protection practices, voluntary conservation easements and forest stewardship planning | Goal 1 Priority COAs (Figure 3-7) | 30–50 contact hours | SWCDs | ■ | ■ | ■ | ■ | ■ | \$52,750 |
| LC-4 | Update and amend ordinances to stay current with state mandates and local land use issues to promote good forest management for preservation of clean waters | Goal 1 Priority COAs (Figure 3-7) | 0–2 ordinances passed | County | ■ | ■ | ■ | ■ | ■ | \$10,000◇ |
| LC-5 | Increase number of voluntary conservation easements in priority areas and/or high-quality areas | Snake River shorelands | 200–330 acres enrolled | SWCDs /BWSR | ■ | | | | | \$717,500 [current funding Snake]† |
| LC-6 | Increase tree/shrub planting | Goal 1 Priority COAs (Figure 3-7) | 600 acres reforested | SWCDs | | | ■ | ■ | ■ | \$200,000◇ |
| Land Cover Use—Goal 2: Improve watershed’s stormwater control through robust planning and installation of 2–8 stormwater BMPs | | | | | | | | | | |
| LC-7 | Minimize stormwater generation from land use changes by educating residents | Cities without stormwater assessment reports (Pine City, McGrath, others) | 10 contact hours | Communities / SWCDs | | ■ | ■ | ■ | | \$40,000◇ |
| LC-8 | Install shoreland buffers, un-mowed buffers, buffer demonstrations, and rain gardens or similar urban BMPs | Goal 2 Priority Areas (Figure 3-8) | 400–2,400 linear feet buffers installed, 2–6 rain gardens installed | SWCDs / City of Mora, Counties, SWCDs | ■ | ■ | ■ | ■ | ■ | \$220,000◇ |
| LC-9 | Education and Outreach around stormwater and shoreland BMPs | Goal 2 Priority Areas (Figure 3-8) and McGrath | 10–30 educational contact hours | SWCDs/ Communities | ■ | ■ | ■ | ■ | ■ | \$40,000◇ |

KEY: † Outside Funding Needed | ◇ Outside and WBIF Funding Needed

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|---|--|---|---------------------------------------|-------------------------------|-----------|-----------|-----------|-----------|-----------|---|
| LC-10 | Increase stormwater BMP implementation to include both new development and/or redevelopment projects | Goal 2 Priority Areas (Figure 3-8) | 450 lbs. TP reduced | Communities / Counties, SWCDs | | | ■ | ■ | ■ | \$250,000◇ |
| LC-11 | Develop stormwater management plans including extreme weather resiliency provisions in cities without plans for future stormwater management | Cities without stormwater assessment reports (Pine City, McGrath, others) | 2 stormwater assessment reports | Pine City, McGrath/ SWCDs | | ■ | ■ | ■ | | \$50,000◇ |
| Land Cover Use—Goal 3: Within already identified priority areas, implement BMPs to increase and improve continuous cover on 600 acres while partnering with other agencies and program | | | | | | | | | | |
| LC-12 | Increase continuous cover (perennials, trees, pasture, etc.) | Goal 1 Priority COAs (Figure 3-7) & Goal 3 Priority Watersheds (Figure 3-9) | 600 acres of continuous cover planted | SWCDs | | ■ | ■ | ■ | ■ | \$100,000◇ |
| LC-13 | Outreach/education to landowners on benefits to increased continuous cover | Goal 1 Priority COAs (Figure 3-7) & Goal 3 Priority Watersheds (Figure 3-9) | 20–30 contact hours of outreach | SWCD | ■ | ■ | ■ | ■ | ■ | \$15,000◇ |

KEY: ◆ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

3.0 Implementation Actions

3.3 SURFACE WATER QUANTITY

Issue Statement

Recent flooding events have led to increased impacts to communities and ecosystems in the watershed. Fluctuations in lake levels in particular have been extreme, leading to increases in shoreline erosion and damage to aquatic communities. Likewise, altered hydrology—especially when combined with extreme rainfall events—reduces the ability of water bodies to store water, leading to increased, earlier peak flows, as well as flash flooding and ponding of water beyond surface water bodies.

Two goals were developed to address the Surface Water Quantity Issue Statement (**Table 3-6**). Goals are focused on understanding water quantity issues and maintaining watershed storage.

Table 3-6. Surface Water Quantity Goals

| | |
|--------|---|
| Goal 1 | Develop a report on flooding impacts and risk to property and infrastructure with a focus on the area between Mora and the St. Croix River. |
| Goal 2 | Maintain existing watershed storage, as measured by Snake River flow (CFS) and adjusted for annual precipitation. |

In discussing Surface Water Quality, the TAC relied heavily on precipitation trends identified in [DNR watershed climate summaries](#), historic lake level data (DNR data), [DNR Watershed Health Assessment Framework \(WHAF\) maps](#), [BWSR's Bank Service Area 6 Compensation Planning Framework](#), and the DNR's Evaluation of Hydrologic Change report (draft 2021) to evaluate Surface Water Quantity goals and actions.

Altered waterbodies such as ditched streams and drained wetlands reduce the watershed's ability to retain and slow water. Increasing duration and frequency of rain events in recent years exacerbates the problem, resulting in increased pollutant runoff, erosion, and lake level bounce. The Snake River Watershed has many altered waterbodies (see **Figure 2-7**) and has experienced the impacts of reduced storage in recent years - a flood in 2018 impacted infrastructure across the watershed - but despite the number of altered waterbodies, the watershed remains resilient. The acreage of intact wetlands and forested land helps the watershed adjust to increased rainfall.

The Partnership recognized common flooding and lake level issues connected to the mainstem Snake River. The Snake River and connected water bodies from Mora to the confluence at the St. Croix River regularly experience flooding and high-water levels. To better understand the issue, the Partnership developed Goal 1. No map is provided for Goal 1.

The Evaluation of Hydrologic Change report used discharge data from the Snake River and precipitation data to evaluate trends in river discharge over time. The report identified the Snake River as a healthy watershed under increased pressure from development and increased frequency and duration of precipitation events. Based on these results, the Partnership wanted to focus efforts in the watershed on maintaining current storage levels as development of the watershed continues. Goal 2 was developed to address storage in the watershed. The Partnership intends to track progress on Goal 2 using discharge data, measured in cubic feet per second (CFS), from the United States Geological Survey (USGS) gage on the Snake River to calculate watershed storage on an annual basis in acre-feet. To prioritize areas for water storage projects under Goal 2, the Partnership

3.0 Implementation Actions

used data from BWSR. As part of the Bank Service Area 6 Compensation Planning Framework, priority wetland restoration areas were identified and are repurposed for Goal 2 (**Figure 3-10**). See **Appendix D** for details on BWSR's analysis of priority wetland restoration areas and a list of the weighted data used in the analysis.

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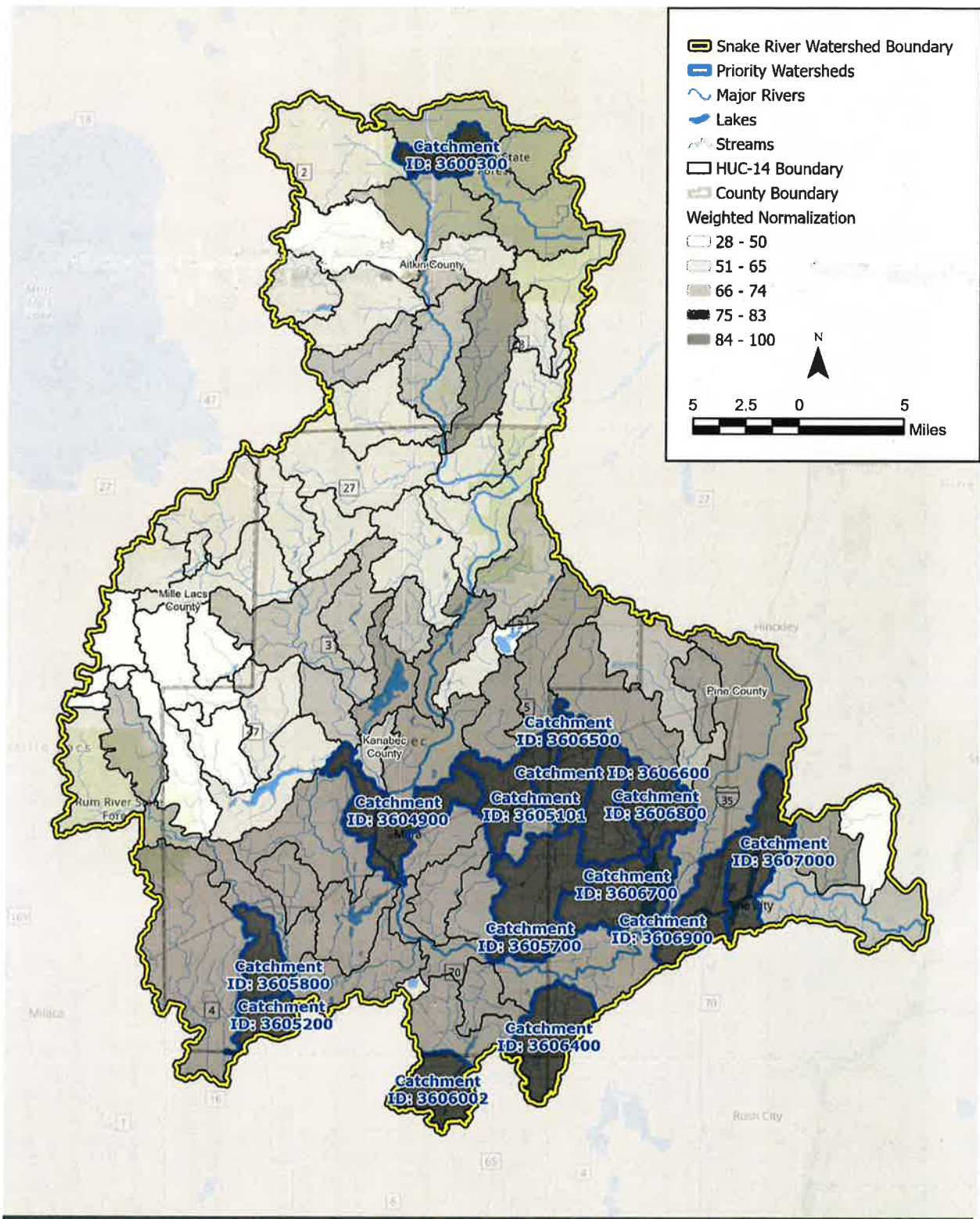


Figure 3-10. Surface Water Quantity Goal 2: Priority watersheds for maintaining current water storage.

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Table 3-7. Surface Water Quantity Implementation Table.

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|--|--|---|---|--|-----------|-----------|-----------|-----------|-----------|---|
| Water Quantity—Goal 1: Develop a report on flooding impacts and risk on property and infrastructure with a focus on the area between Mora and the St. Croix River | | | | | | | | | | |
| SWQuan-1 | Develop a report to investigate the flooding causes and impact areas between Mora and the Snake River's outlet with the St. Croix and provide outreach/education to the stakeholders on the report's results | Snake watershed, including Mora and downstream of Mora to the St. Croix River outlet; Landowners in this priority area (Fish, Pokegama, Cross; mainstem Snake River between Fish and Cross) | 1 report completed, 10-20 contact hours in outreach/education | SWCDs, Counties/LAs | | ■ | ■ | ■ | | \$90,000 |
| SWQuan-2 | Complete updated FEMA flood mapping | Kanabec Co. | 1 report completed | Kanabec Counties, DNR/ FEMA | | | | | | \$75,000+ |
| SWQuan-3 | Update and amend policies to stay current with state mandates and local land use issues to support smart building within floodplain/flood prone areas | Fish, Pokegama, Cross Lakes; mainstem Snake River between Fish and Cross) | 0-2 ordinances updated or written | Counties | | | | ■ | ■ | \$10,000 |
| SWQuan-4 | Establish permanent streamflow monitoring locations at outlets on the mainstem Snake River | Snake River mainstem | 3-6 new hydrology monitoring sites | SWCDs | | ■ | | | | \$50,000+ |
| Water Quantity—Goal 2: Maintain existing watershed storage, as measured by Snake River flow (CFS) and adjusted for annual precipitation. | | | | | | | | | | |
| SWQuan-5 | Implement water storage BMPs and/or restore/enhance wetlands | Goal 2 Priority Watersheds (Figure 3-10) | 5 acres restored (at least 5 wetland banking credits) | SWCDs/ Co. ditch staff—drainage authorities, DNR | | ■ | ■ | ■ | ■ | \$100,000+ |
| SWQuan-6 | Increase wetlands restored and enrollment into wetland banking (BSA 6) as needed. | Goal 2 Priority Watersheds (Figure 3-10) | 5 acres restored | WCA-LGU-TEP boards in each county | ■ | ■ | ■ | ■ | ■ | \$100,000+ |
| SWQuan-7 | Complete sub-watershed analysis to identify priority areas for the above actions. | Goal 2 Priority Watersheds (Figure 3-10) | 1 report completed | SWCDs | ■ | ■ | | | | \$30,000 |
| SWQuan-8 | Install lake and stream shoreland restoration projects with a focus on retention and infiltration within the floodplain areas | Goal 2 Priority Watersheds (Figure 3-10) | 2,500-5,000 ft of buffers (~26-50 projects) | SWCDs | ■ | ■ | ■ | ■ | ■ | \$60,000 |

KEY: ♦ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

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| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|-----------|--|---|---|---|-----------|-----------|-----------|-----------|-----------|---|
| SWQuan-9 | Research opportunities for multipurpose drainage as part of other projects and identify opportunities providing at least 5 acre-feet of storage | Goal 2 Priority Watersheds (Figure 3-10) and public ditches | 1 report completed and restoration results listed in goal above, (part of 5-acre feet goal) | SWCDs, Co. ditch staff—drainage authorities/ DNR | | ■ | ■ | ■ | ■ | \$20,000 |
| SWQuan-10 | Update and amend policies to stay current with state mandates and local land use issues to encourage water retention/ storage/infiltration/ pervious surfaces. | Watershed-wide | 0-2 ordinances updated | Counties | ■ | ■ | ■ | ■ | ■ | \$10,000 |
| SWQuan-11 | Partner with agencies on the voluntary preservation/protection of intact wetland complexes | Goal 2 Priority Watersheds (Figure 3-10) | 100 wetland acres protected (about 5 projects) | SWCDs/Counties, Partners (TNC, MN Land Trust, DNR, PF, USFWS) | ■ | ■ | ■ | ■ | ■ | \$1,000,000+ |
| SWQuan-12 | Increase education and coordination around water storage and/or wetland compliance | Watershed-wide | 20-40 contact hours | Counties, SWCD | ■ | ■ | ■ | ■ | ■ | \$20,000 |

KEY: ◆ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

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3.4 DRINKING WATER & GROUNDWATER

Issue Statement

Well testing in the watershed has shown increasing nitrate and arsenic levels, and there are concerns about quality. There is also concern from residents about whether drinking water supply will keep pace with increased demand. Additionally, surface water-groundwater interaction, especially as it relates to groundwater-dependent surface water bodies, needs to be better understood and managed.

Two goals were developed to address the Drinking Water & Groundwater Issue Area (**Table 3-8**). Goals are focused on preventing groundwater contamination through BMP implementation and education and outreach.

Table 3-8. Drinking Water & Groundwater Goals.

| | |
|--------|--|
| Goal 1 | Prevent nitrate levels in groundwater from increasing. |
| Goal 2 | Increase public entity understanding of groundwater trends and public understanding of contamination issues. |

Drinking water and groundwater were identified as important issue areas during the planning process. Groundwater comprises 100% of the watershed's drinking water, yet public understanding of groundwater contamination issues in the watershed is unknown. The Snake River Watershed GRAPS (DNR 2020) and input from MDH and other stakeholders were key resources used for discussing drinking water and groundwater related issues in the watershed.

Through review of data presented in the GRAPS, the Partnership concluded that nitrate in groundwater was a key goal they wanted to pursue. They also identified increasing public understanding of groundwater issues was important. Concerns around drinking water quantity were first included in the issue statement and later removed due to the lack of current scientific evidence supporting drinking water quantity issues in the watershed. Future watershed planning and implementation efforts may consider including groundwater quantity goals as more data become available.

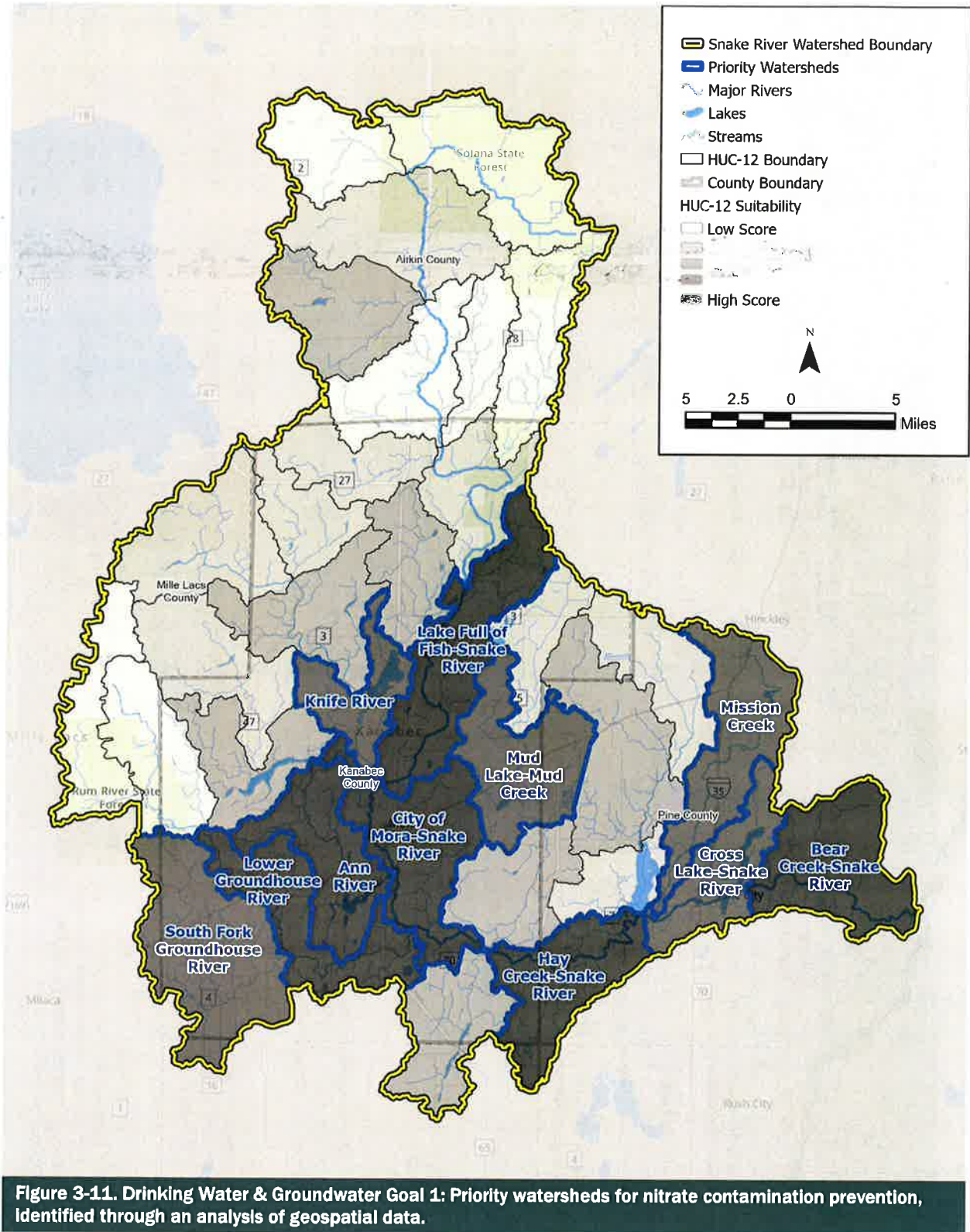
Priority locations for Drinking Water & Groundwater Goal 1 were identified through a HUC12 subwatershed analysis scoring each watershed by four layers related to nitrate contamination and health risks. These four layers are:

- Drinking water well density
- Feedlot density
- Pollution sensitivity of near surface materials
- Nitrate concentrations

Scores for each layer were combined in **Figure 3-11**. Subwatersheds with a high score may have high well or feedlot density, high sensitivity to pollution, or high nitrate concentrations. Subwatersheds with the two highest score classifications were chosen for prioritization under Goal 1. See **Appendix E** for individual maps that were used to score subwatersheds.

Drinking Water and Groundwater Goal 2 is a watershed-wide priority and no map is provided.

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Table 3-9. Drinking Water & Groundwater Implementation Table.

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|--|--|---|--|--------------------------|-----------|-----------|-----------|-----------|-----------|---|
| Groundwater – Goal 1: Prevent nitrate levels in groundwater from increasing | | | | | | | | | | |
| GW-1 | Complete Study to identify Recharge Areas. Prioritize Water Quality Improvements for BMP implementation within identified areas | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | 1 study (2 components) | SWCDs | ■ | | | | | \$25,000 |
| GW-2 | Implement livestock waste management BMPs to reduce nitrates, including but not limited to feedlot BMPs and manure pit closures | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | 15-20 practices | NRCS / SWCDs | | ■ | ■ | ■ | | \$1.5-2 million◇ |
| GW-3 | Implement non-structural BMPs to reduce nitrates in groundwater | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | 15-20 practices | SWCDs / NRCS, MDA | | | ■ | ■ | ■ | \$500,000◇ |
| GW-4 | Seal unused wells | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | 15-25 wells sealed | SWCDs | ■ | ■ | ■ | ■ | ■ | \$30,000-50,000◇ |
| GW-5 | Promote and increase external technical support for nutrient management and feedlot run-off projects | Watershed-wide | 1-2 new certified plan writers in the watershed | K-SWCD / MDA | | ■ | ■ | | | \$5,000 |
| GW-6 | Increase education and outreach to producers to promote the implementation of nutrient management or its components | HUC12s with Highest Row Crop Acres (see Land Cover and Use Goal 3 (Figure 3-9) & Erosion, Soil, Health, and Soil Loss Goal 2 (Figure 3-13)) | 15-25 contact hours | SWCDs / MDA | | ■ | ■ | ■ | ■ | \$12,500◇ |
| GW-7 | Increase perennial vegetation or protection of priority lands to protect nitrates from entering our drinking water | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | 25-100 acres planted | SWCDs / MDA | | ■ | ■ | ■ | ■ | \$50,000-200,000◇ |
| GW-8 | Assess ordinances in place and update as needed across jurisdictions to further protect groundwater connected features from future land use impacts for their long-term sustainability and use | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | Policy Committee Ordinance Recommendation to JPE | Counties | | ■ | ■ | ■ | ■ | \$5,000 |

3.0 Implementation Actions

| | | | | | | |
|------|---|--|------------------------------|------------------|--|-----------|
| GW-9 | Promote septic upgrades to reduce excess nitrate in groundwater | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11), Shallow wells, Vulnerable DWSMAS | 15-20 septic systems updated | Counties / SWCDs | | \$300,000 |
|------|---|--|------------------------------|------------------|--|-----------|

KEY: ◆ Outside Funding Needed | ◆ Outside and WBIF Funding Needed

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|--|---|---|--|---|-----------|-----------|-----------|-----------|-----------|---|
| Groundwater – Goal 2: Increase public entity understanding of groundwater trends and public understanding of contamination issues | | | | | | | | | | |
| GW-10 | Provide information and more understanding for the general public on groundwater contamination issues including but not limited to: Pesticides, Chloride, Nitrate, Arsenic and CEC Promote roles for everyone to act. | Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11), Floodplain Areas, Shallow Wells | 10–30 contact hours outreach (events and individual meetings) | SWCDs | | | ■ | ■ | ■ | \$75,000◇ |
| GW-11 | Outreach to communities to promote better understanding around DWSMAs | Communities w/ DWSMAs | 3–5 (of 9) DWSMA public workshops, 30–40 contact hours of outreach | Communities / SWCDs | | | ■ | ■ | ■ | \$80,000 |
| GW-12 | Continue Annual Private Well Testing, gather location data, share data with MDH for better targeting focus | Testing watershed-wide, Outreach focus on Drinking Water and Groundwater Goal 1 Priority Watersheds (Figure 3-11) | 15–25 wells tested/year; update location data annually | SWCDs, Counties / MDH, MDA's Nitrate Township Testing Program | ■ | ■ | ■ | ■ | ■ | \$10,000‡ |
| GW-13 | Increase the social capacity of producers in reducing nitrate contribution to the watershed by developing a farmer-led council | HUC12s with Highest Row Crop Acres (see Land Cover and Use Goal 3 (Figure 3-9) & Erosion, Soil, Health, and Soil Loss Goal 2 (Figure 3-13)) | 1 farmer-led group formed and functioning; 20–40 contact hours of outreach | SWCDs | | ■ | ■ | ■ | ■ | \$30,000 |

KEY: ‡ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

3.0 Implementation Actions

3.5 EROSION, SOIL HEALTH, & SOIL LOSS

Issue Statement

Overland and shoreline erosion is degrading aquatic habitat and water quality, and poor soil health management contributes to loss of soil and nutrients, as well as water and carbon storage capacity.

Two goals were developed to address the Erosion, Soil Health, & Soil Loss Issue Statement (**Table 3-10**). Goals are focused on protecting land from erosion and implementing BMPs that prevent erosion.

Table 3-10. Erosion, Soil Health & Soil Loss Goals.

| | |
|--------|---|
| Goal 1 | Protect areas prone to erosion from continuous erosion by saving 750 tons of sediment from eroding over the 10-year plan. |
| Goal 2 | Increase adoption of soil health practices in agricultural areas by 4,500 acres over the 10-year plan. |

Eroding shorelines, streambanks, and agricultural lands emerged as priorities to be addressed under the Erosion, Soil Health, & Soil Loss issue Area. Sediment enters waterbodies in runoff, from bank erosion, and from erosion of overland soils and contributes to impairments and habitat stressors. The Partnership wanted to take preemptive steps to restore and protect areas with highly erodible soils to prevent the soil from being eroded into waterbodies through runoff, as well as shoreline areas with active erosion. The Partnership reviewed watershed sediment loads using the HSPF watershed model and land use data to evaluate priority areas to work in and ultimately chose to focus efforts in watersheds with the highest sediment loading (**Figure 3-12**) and the highest acreage of row crops (**Figure 3-13**).

A main implementation action under the Erosion, Soil Health, & Soil Loss issue is to provide education to landowners in priority areas with the highest row crop acres through peer-to-peer learning and educational events. Other actions included under this goal are BMP targeting through subwatershed analysis, structural and non-structural agricultural BMPs, and shoreline plantings. For the additional promotion of soil health practices; the Kanabec SWCD has 16 acres of cropland available on a 120 acre parcel for potential soil health or other conservation demonstrations or educational opportunities.

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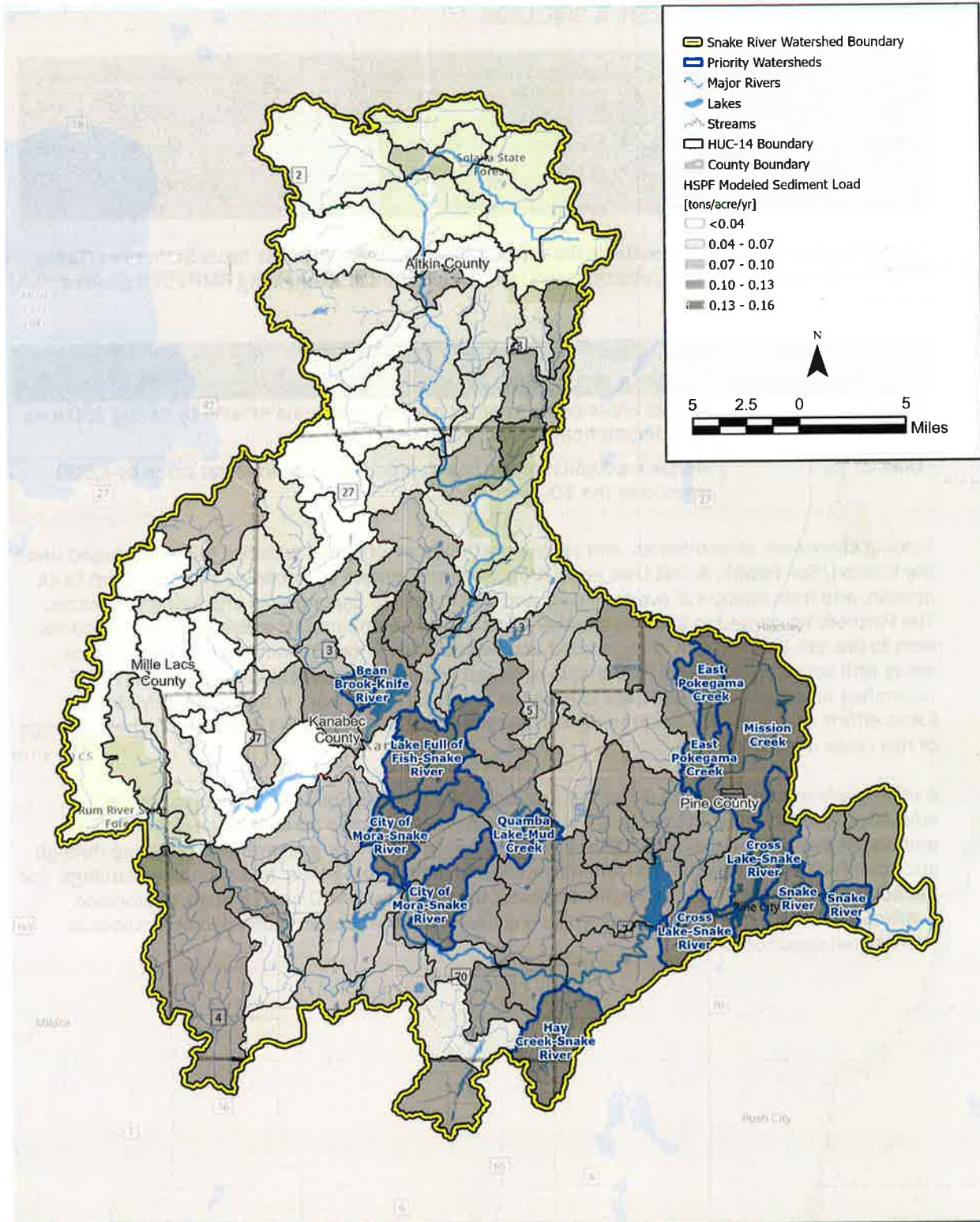


Figure 3-12. Erosion, Soil Health & Soil Loss Goal 1: Priority watersheds for protection from erosion.

3.0 Implementation Actions

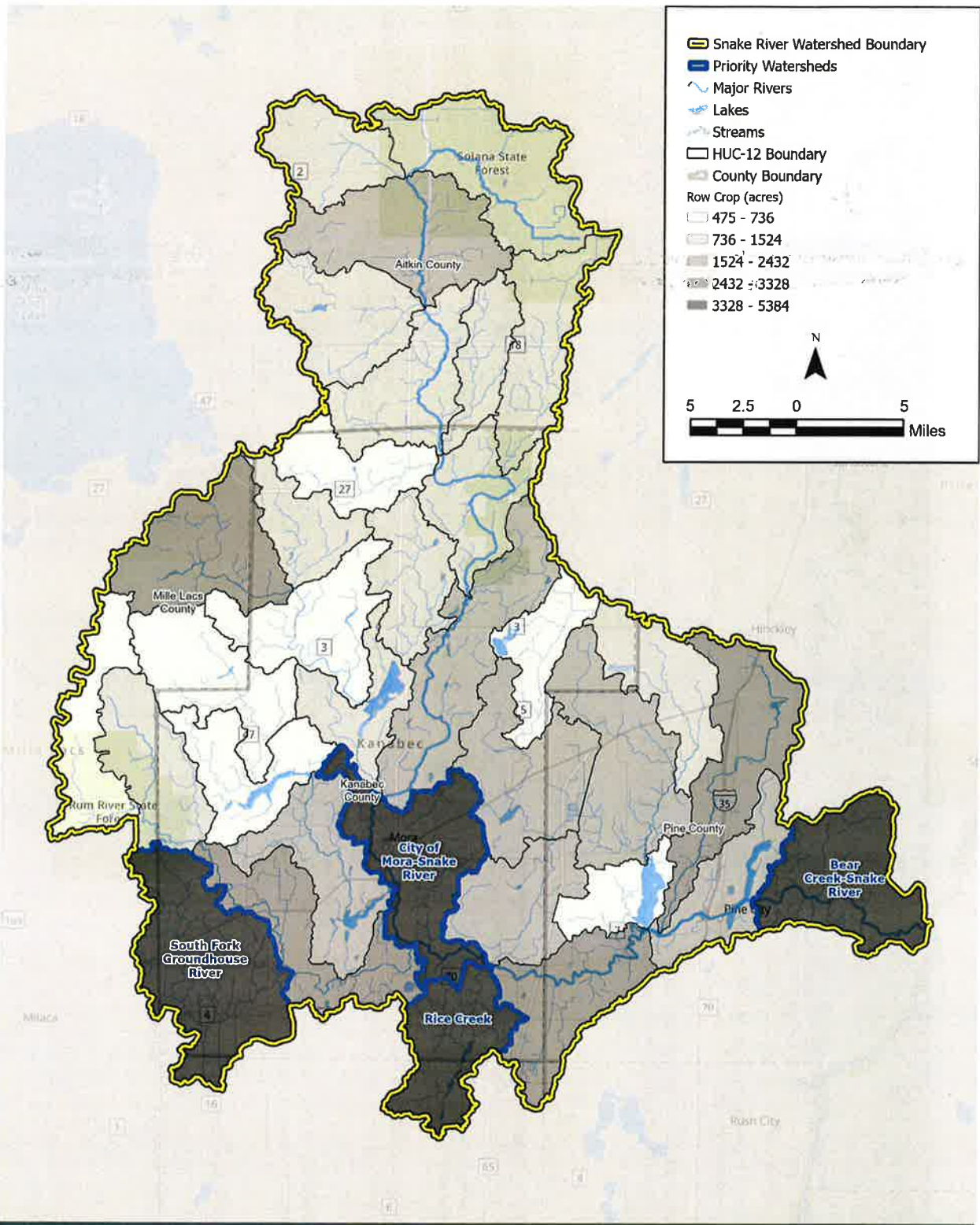


Figure 3-13. Erosion, Soil Health, & Soil Loss Goal 2: Priority watersheds for soil health practices.

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| Table 3-11. Erosion, Soil Health, & Soil Loss Implementation Table. | | | | | | | | | | |
|--|--|--|--|------------------------------------|-----------|-----------|-----------|-----------|-----------|---|
| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
| Erosion—Goal 1: Protect areas prone to erosion from continuous erosion by saving 750 tons of sediment from eroding over the 10-year plan. | | | | | | | | | | |
| E-1 | Complete sub-watershed analysis to identify priority BMP locations | Goal 1 Priority Watersheds (Figure 3-12) | 1 sub-watershed assessment completed | SWCDs | ■ | ■ | | ■ | | \$15,000◆ |
| E-2 | Install or adopt 5–7 restoration/soil saving BMPs (shoreland buffers, forest riparian plantings, etc.) | Goal 1 Priority Watersheds (Figure 3-12) | TSS reduced by 750 T total | SWCDs | ■ | ■ | ■ | ■ | ■ | \$85,000◆ |
| E-3 | Promote/educate around responsible shoreline (lakes and rivers) plantings/buffers/setbacks | Goal 1 Priority Watersheds (Figure 3-12) | 30-50 contact hours in education/outreach | SWCDs | ■ | ■ | ■ | ■ | ■ | \$25,000◆ |
| Erosion—Goal 2: Increase adoption of soil health practices in agricultural areas by 4,500 acres over the 10-year plan. | | | | | | | | | | |
| E-5 | Complete subwatershed analysis to identify priority BMP locations | Goal 2 Priority Watersheds (Figure 3-13) | 2–5 sub-watershed assessment completed | SWCDs | ■ | ■ | | | | \$30,000◆ |
| E-6 | Promote and install non-structural BMPs (i.e., cover crops, reduced tillage, prescribed grazing, etc.) | Goal 2 Priority Watersheds (Figure 3-13) | TSS reduced by 1,000 T total | SWCDs/ NRCS, MAWQCP, MDA | ■ | ■ | ■ | ■ | ■ | \$50,000◆ |
| E-7 | Promote Soil Health Practices through outreach events and one-on-one meetings | Goal 2 Priority Watersheds (Figure 3-13) | 20–30 contact hours, 1–2 soil health demos | SWCDs/ NRCS, MAWQCP, MDA, UMN MOSH | ■ | ■ | ■ | ■ | ■ | \$500,000◆ |
| E-8 | Increase peer-to-peer learning opportunities | Goal 2 Priority Watersheds (Figure 3-13) | 20–50 contact hours | SWCDs /NRCS, MAWQCP, MDA | | ■ | ■ | ■ | ■ | \$50,000◆ |

KEY: ◆ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

3.0 Implementation Actions

3.6 HABITAT

Issue Statement

High quality habitats and key ecological corridors should be protected or restored to maintain and improve connectivity, as well as support healthy upland and wetland ecosystems. Healthy aquatic habitats, especially for sensitive species, also need to be protected and restored. For both, invasive species threaten water quality, sensitive species, desired ecosystems, quality of life, and local economies.

Three goals were developed to address the Habitat Issue Statement (**Table 3-12**). Goals are focused on preventing the spread of AIS and protecting important aquatic and riparian habitats.

Table 3-12. Habitat Goals.

| | |
|--------|---|
| Goal 1 | Maintain or increase vigilance against continued spread of AIS and terrestrial invasive species. |
| Goal 2 | Protect in-stream habitat and maintain or improve habitat connectivity by maintaining or improving fish and macroinvertebrate IBI scores. |
| Goal 3 | Increase protection of river riparian areas through land protection on 330 acres. |

The Snake River Watershed supports many high-value, native terrestrial and aquatic species, including a diverse mussel community in the Snake River, sturgeon, and the endangered butternut tree. Human alteration, invasive species, and other factors like extreme weather threaten the diversity and quality of terrestrial and aquatic habitats in the watershed. Protection and improvement of high-quality habitats for valued species emerged as a priority of the Partnership. The Partnership reviewed DNR maps and data, including WHAF data such as watershed mussel scores, biodiversity quality, and areas of biodiversity significance. The Partnership decided to use the WHAF Terrestrial Habitat Quality score as an indicator of high-quality habitats for Plan administration. See the glossary for more detail on Terrestrial Habitat Quality scores. Fish and macroinvertebrate Index of Biological Integrity (IBI) scores collected by the MPCA to identify impairments were reviewed. The Snake River Watershed LSP was a key document used to identify areas for protection.

Implementation actions under the Habitat goals include planning and responding to invasive species, stream reconnection and restoration, and increasing the cover of native vegetation, particularly in riparian areas. The Partnership agreed that tackling an issue as widespread as invasive species under Goal 1 would require watershed-wide understanding and cooperation, thus education and outreach is a main action. There is no map for Goal 1.

Priority streams for habitat protection under Goal 2 are shown in **Figure 3-14**. Streams and rivers in this figure were chosen based on biological impairments or because of their known recreational value. For example, Mission Creek is impaired for Fish IBI and is a high value stream because it is the only cold-water stream in the watershed.

The Lower Snake COA priority area under Goal 3 is shown in **Figure 3-15**. The LSP referenced in **Section 3.2 Land Cover & Use** identified priority COAs and private parcels within each area for protection (see **Figure 3-7**). The Lower Snake COA area is repurposed for Habitat Goal 3. Goal 3 is focused on protection of the Lower Snake riparian areas. This plan considers protected lands to include public/tribal land, public waters, wetlands, easements, and [SFIA](#) lands.

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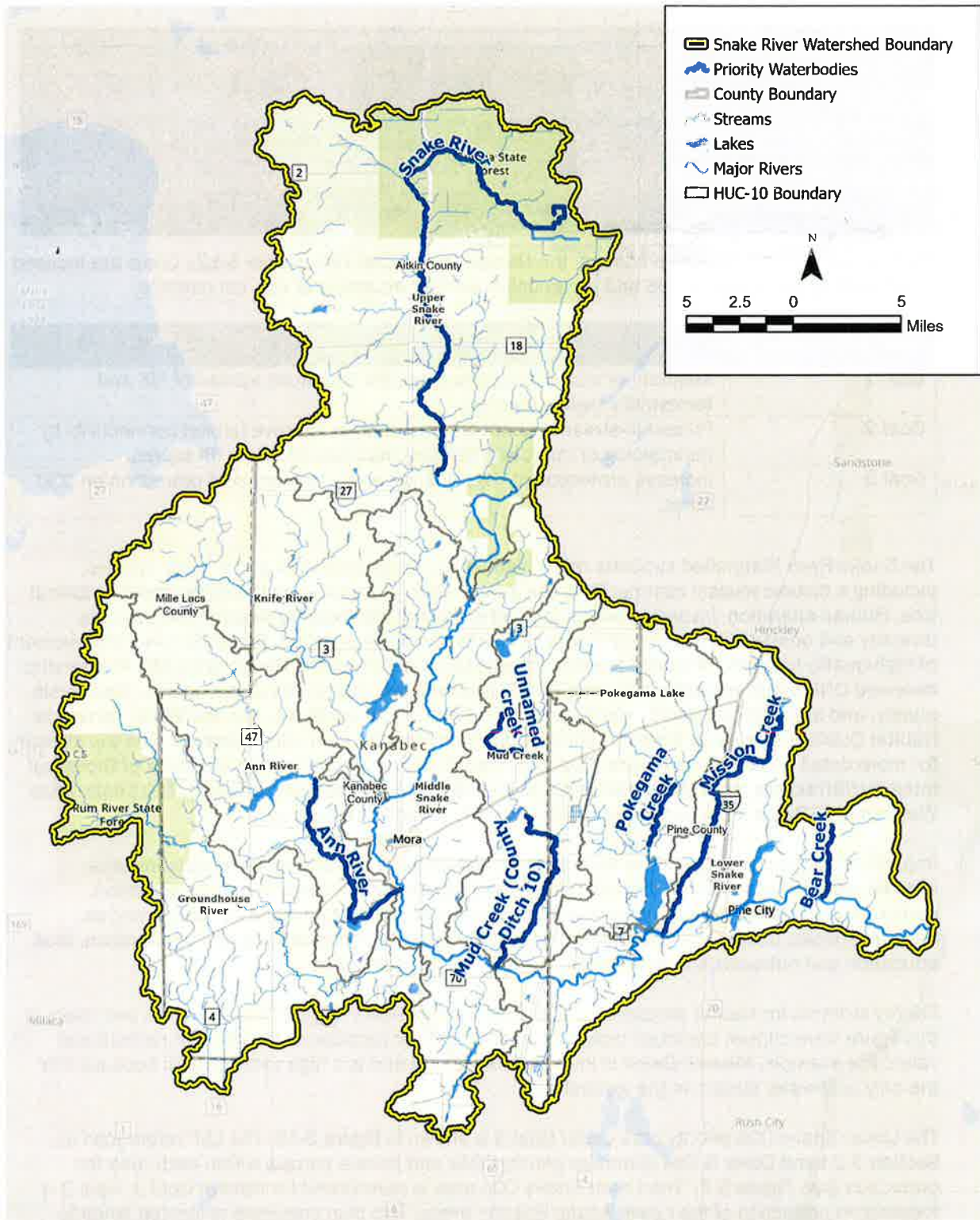


Figure 3-14. Habitat Goal 2: Priority streams for habitat improvements.

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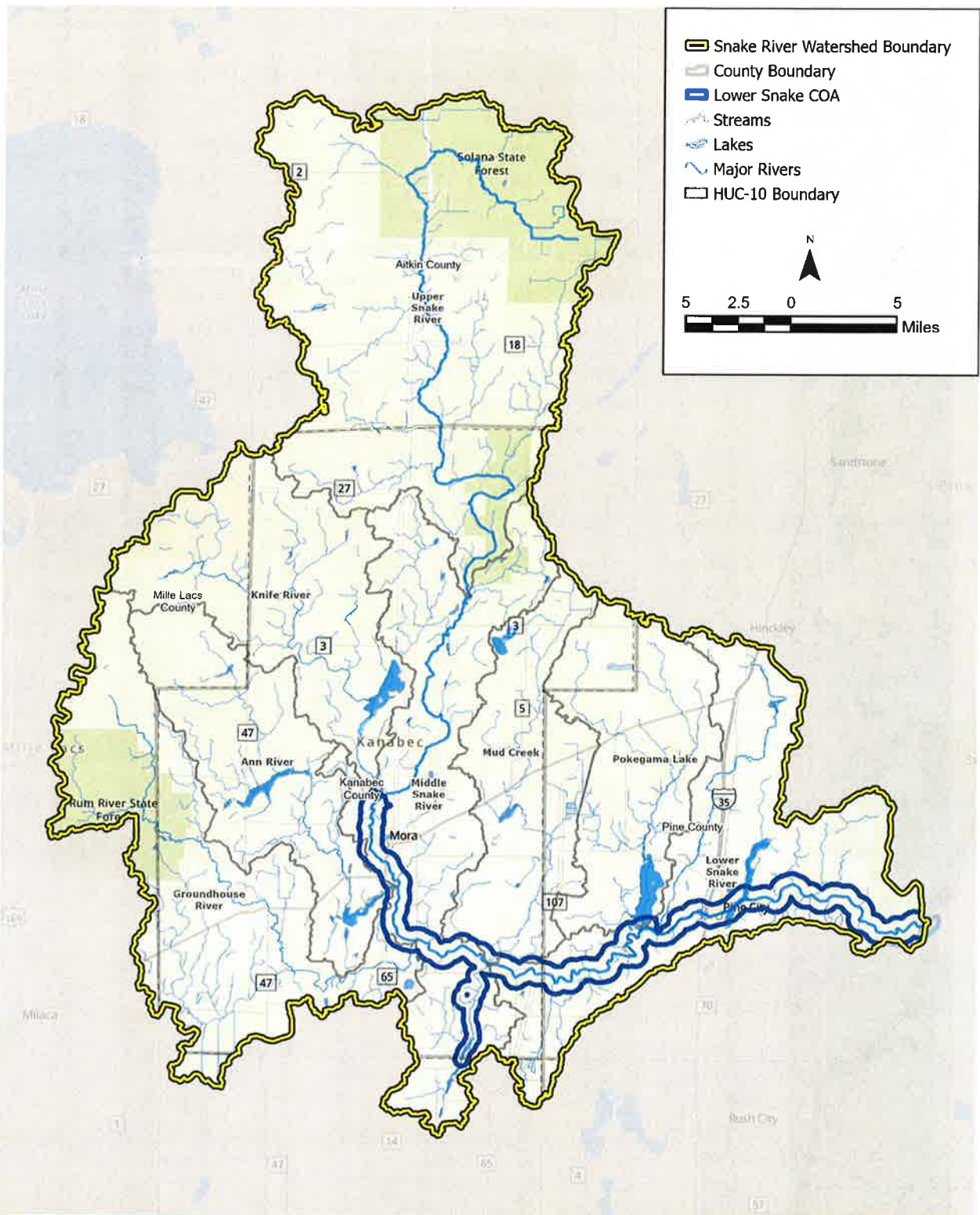


Figure 3-15. Habitat Goal 3. Priority area (Lower Snake COA) for riparian protection.

Table 3-13. Habitat Implementation Table.

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|---|--|---|---|--------------------------|-----------|-----------|-----------|-----------|-----------|---|
| Habitat—Goal 1: Maintain or increase vigilance against continued spread of AIS and terrestrial invasive species | | | | | | | | | | |
| H-1 | Continue annual management of aquatic invasive species | Watershed-wide | 100 contact hours, 4 boat inspectors per year, 2–5 lake or stream surveys | AIS LGU staff/ LA | ■ | ■ | ■ | ■ | ■ | \$100,000↗ |
| H-2 | Increase educational opportunities to promote better understanding around native vs. invasive aquatic vegetation and the benefits of native vegetation | Knife Lake | 10–30 contact hours | KSWCD | ■ | | ■ | | | \$15,000 |
| H-3 | Complete AIS management plans and/or surveys | Watershed-wide | 2–7 plans and/or surveys completed | SWCD | | | ■ | ■ | ■ | \$40,000 |
| H-4 | Compare AIS Plans and look for watershed wide collaboration opportunities | Watershed-wide | Comparison study with recommendations for collaboration | AIS LGU staff | | | ■ | ■ | | \$7,000 |
| H-5 | Increase educational opportunities to promote terrestrial invasive species control | Watershed-wide | 20–50 contact hours | SWCDs | | ■ | ■ | ■ | ■ | \$25,000↗ |
| H-6 | Develop Rapid Response Plans for aquatic and terrestrial invasive species | Watershed-wide plans and/or water body specific | Complete 2–5 rapid response plans | SWCDs, AIS LGU staff | | ■ | ■ | ■ | ■ | \$40,000↗ |
| H-7 | Investigate and start a watershed-wide Cooperative Terrestrial Weed Management Group | | Complete investigation | SWCDs | | | ■ | ■ | | \$20,000↗ |
| Habitat—Goal 2: Protect in-stream habitat and maintain or improve habitat connectivity by maintaining or improving fish and macroinvertebrate IBI scores | | | | | | | | | | |
| H-8 | Carry out dams and culverts inventory, where incomplete | Goal 2 Priority Streams (Figure 3-14) | 1–4 surveys completed in priority areas | SWCD/ DNR | ■ | ■ | | | | \$15,000◇ |

KEY: ↗ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|--|---|---|--|---|-----------|-----------|-----------|-----------|-----------|---|
| H-9 | Reconnect streams by removing barriers created by culverts (undersized, perched, misaligned) (assist townships, private landowners and other road authorities with culvert/road projects by providing technical assistance and funding) | Goal 2 Priority Streams (Figure 3-14) | 1-4 culvert barriers replaced | DNR/ SWCDs, Trout Unlimited, Road Authorities | ■ | | ■ | ■ | ■ | \$2,500-100,000◇ depending on size/material |
| H-10 | Research opportunities of multipurpose drainage management as part of other projects | Public ditch system | 1 report completed | SWCD/ DNR, UMN | | ■ | | ■ | | \$20,000◇ |
| H-11 | Provide education/outreach around dam/culvert improvements (for improved hydrology and fish passage) to townships or other authority on culvert replacements | Townships within the priority area—DNR partner training | 1 informational meeting—all annual township mtg. [Kanabec] | KSWCD/ K-Co, DNR | | ■ | | ■ | | \$10,000◇ |
| H-12 | Complete stream restoration projects | Goal 2 Priority Streams (Figure 3-14) | 1-2 stream restorations | SWCDs, DNR | | ■ | ■ | ■ | ■ | \$250,000◇ |
| H-13 | Complete feasibility studies for stream restoration projects | Goal 2 Priority Streams (Figure 3-14) | 1-2 feasibility studies | SWCDs/ Counties, DNR Fisheries | ■ | ■ | ■ | | | \$35-70,000◇ |
| H-14 | Supplement BMP installations with native vegetation for habitat improvement | Goal 2 Priority Streams (Figure 3-14) | 2-5 plantings | SWCDs | ■ | ■ | ■ | ■ | ■ | \$50,000 |
| Habitat—Goal 3: Increase protection of stream riparian areas through land protection on 330 acres | | | | | | | | | | |
| H-15 | Promote and enroll high quality lands into Voluntary Conservation Easements or other state incentive programs | As directed by technical panel, Goal 3 Priority COA (Figure 3-15) | 200-330 acres | SWCDs/ BWSR, NRCS | ■ | | | | | \$800,000◇ |
| H-16 | Update and amend policies to stay current with state mandates and local land use issues | Goal 3 Priority COA (Figure 3-15) | 0-4 policies updated and/or amended | county | | ■ | ■ | ■ | ■ | \$35,000◇ |

KEY: ◆ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|-----------|--|-----------------------------------|---|--------------------------|-----------|-----------|-----------|-----------|-----------|---|
| H-17 | Increase native vegetation cover in riparian areas | Goal 3 Priority COA (Figure 3-15) | 2-5 acres planted | SWCDs | ■ | ■ | ■ | ■ | ■ | \$120,000◇ |
| H-18 | Educate landowners on the benefits of native vegetation | Goal 3 Priority COA (Figure 3-15) | 2 educational documents produced and disseminated | SWCDs | ■ | ■ | ■ | ■ | ■ | \$75,000◇ |
| H-19 | Implement 10 stream restoration and channel stabilization projects | Goal 3 Priority COA (Figure 3-15) | 10 projects completed | SWCDs | | | | ■ | ■ | \$50,000◇ |

KEY: ◆ Outside Funding Needed | ◇ Outside and WBIF Funding Needed

3.7 EXTREME WEATHER

Issue Statement

Extreme weather is leading to warming temperatures and more extreme precipitation events and drought in and around the watershed. This will continue to lead to a shifting of habitat zones as well as amplification of other issues in the watershed.

One goal was developed to address the Extreme Weather Issue Statement (**Table 3-14**). The goal is focused on increasing education on extreme weather in the watershed.

Table 3-14. Extreme Weather Goal.

| | |
|--------|---|
| Goal 1 | Engage with LGUs, partners, and the public to inform everyone about how extreme weather will affect the Snake River watershed and to understand how we can plan for those changes while improving the stability of implementation projects. |
|--------|---|

Minnesota is experiencing the impacts of extreme weather and the impacts are felt on a local scale too. The Partnership reviewed data on land use, watershed resiliency (Landscape Stewardship Plan), HSPF models, flood risk, and the 2020 State Water Plan to identify areas and actions to tackle Extreme Weather goals. Goal 1 was developed as the Partnership recognized an opportunity to increase extreme weather literacy across the watershed, including within LGUs, their partners, and the public. Goal 1 does not have a geographic priority area and is instead prioritized for LGUs, then partners, then the public.

The Partnership used the following definitions of adaptation and resilience to guide discussions of extreme weather in the watershed:

Resilience

“Ability to anticipate, prepare for, and respond to hazardous events, trends, or disturbances related to climate (Center for Climate and Energy Solutions).”

“Climate-proofing our economic and social systems for the future (UN Climate Change conference 2017-18).”

Adaptation

“Even if we stopped emitting greenhouse gas, enough is in the atmosphere to change climate for potentially decades to come (Impakter).”

“Taking steps to live with the effects of global warming (UN Climate Change conference 2017-18).”

Extreme weather was identified and is maintained as a separate issue area in this plan; however, the Partnership acknowledged that extreme weather will have an impact on many aspects of the watershed. Factoring changes in precipitation and warming temperatures into all issues will be key to maintaining watershed resiliency across all issue areas in the face of extreme weather.

During plan implementation, the Partnership would like to consider extreme weather for all implementation actions, particularly:

- Habitat projects, especially those that encourage native, resilient tree growth in the watershed
- Shoreline projects, especially those that encourage native, resilient tree and plant growth

- Water quantity projects, especially those that consider lake level bounce and direct impacts to homeowners
- Water quality projects, especially those that may be impacted by extreme weather like longer summer growing seasons or reduced duration of ice cover.

Table 3-15. Extreme Weather Implementation Table.

| Action ID | Action | Priority Area | Measurable output/outcome | Lead/Supporting Entities | 2023-2024 | 2025-2026 | 2027-2028 | 2029-2030 | 2031-2032 | Estimated Cost (Outside Funding Needed) |
|--|--|------------------------|--|-------------------------------|-----------|-----------|-----------|-----------|-----------|---|
| Extreme Weather—Goal 1: Engage with LGUs, partners, and public to inform everyone around how extreme weather will affect the Snake River Watershed to understand how we can plan for those changes and increase stability of implementation and projects | | | | | | | | | | |
| EW-1 | Increase education on Extreme Weather within our Watershed Partnership and with our external partners and the public | LGUs, Partners, Public | LGUs attend 8-15 education events on Extreme Weather and share info with partners; 30-60 contact hours | SWCDs/ Counties & Boards, CAC | ■ | ■ | ■ | ■ | ■ | \$40,000 |

4.0 Looking Forward

4.0 Looking Forward

Some issues discussed during the planning process did not have sufficient data to be included in the plan; however, the State and partners are constantly collecting and evaluating new data. To keep up with changes in data availability, the Partnership identified a few items to check in on during implementation of the Plan.

Table 4-1. 5-Year check-in reminders for items that did not have sufficient data at the time of plan publication.

| Issue Area | 5-Year Check-in |
|------------------------------|---|
| Surface Water Quality | <ul style="list-style-type: none"> If <i>E. coli</i> source tracking data has been collected by State agencies, use that information to inform BMP adoption. |
| Drinking Water & Groundwater | <ul style="list-style-type: none"> Investigate if the DNR or MDH has released any new information on groundwater quantity issues in the State or watershed? If so, consider amending plan actions to cover groundwater quantity. |
| Extreme Weather | <ul style="list-style-type: none"> Revisit options for implementation actions to address Extreme Weather. Some suggestions may include actions to address flooding impacts, wetland restoration, water storage, soil health practices, plant trees/perennials or small community funding opportunities for creating resiliency against extreme weather. |
| All areas | <ul style="list-style-type: none"> Review work completed under Plan in Years 1-5. Use experiences to adjust work plans for Years 6-10. During implementation the partnership will plan to discuss the best local examples of land control use available to protect the healthy resources in the Snake River Watershed. Review the Plan's population and income watershed distribution data for the inclusion of more details to aid in equal outreach/implementation efforts |

During implementation, the Partnership will plan to do the following, as suggested recommendations on the plan:

- Early focus on staff capacity to ensure robust goal implementation
- Plan to discuss the best local examples of land control use available to protect the healthy resources in the Snake River Watershed
- For Erosion Action E-5 or for other BMP sub-watershed analysis' consider using targeting tools such as PTM App and ACPF when available for targeting and siting BMPs at the field scale for effective environmental and economic impacts. MDA can provide technical support.
- Bring in topical experts to support implementation efforts
- Reach out to the USFWS as a partner for wetland restoration projects
- Review the policy for incentives on soil health practices to possibly increase the payment rate for those certified through the MAWQCP

4.0 Looking Forward

- Evaluate the opportunity in Mora for 2023 for promoting smarter development around the south side of Mora Lake with the old high school being torn down and sold off for residential lots
- Review cost-benefit analysis ahead of large project implementation, including capital improvement projects
- Sometime mid-plan spend time addressing concerns over staff retention and continuity of our plan with turnover of staff and boards
- Revisit **Section 6.8** of the plan on assessment, evaluation, and reporting to ensure this is discussed and a plan put in place to tackle these items.

5.0 Plan Implementation Programs

5.0 Plan Implementation Programs

The following section will provide an overview of existing and new programs that support the Plan's implementation actions and are necessary to ensure that the Plan's goals are accomplished. Only the participating counties programs are included (Aitkin County, Kanabec County, Mille Lacs County, and Pine County).

5.1 INCENTIVE PROGRAMS

Incentive programs encourage community stakeholders to implement the Plan's strategies, such as adopting conservation practices and changing certain behaviors. Many incentive programs include financial or technical assistance to assist willing people to adopt or continue conservation practices.

5.1.1 Cost Share

In a cost-share program, state, local, or federal governments share costs with landowners and residents who are implementing practices designed to protect and improve water quality, groundwater, habitat, forest health, and soil-and-water resources. The following cost share programs assist landowners in three broad areas: agriculture, forested areas, and lakes.

Minnesota Agriculture Water Quality Certification Program (MAWQCP)

The Minnesota Department of Agriculture (MDA) administers the Minnesota Agricultural Water Quality Certification Program (MAWQCP). MAWQCP increases acceptance and implementation of BMPs on farms that can protect Minnesota's waters through providing technical and financial assistance to producers. MAWQCP prioritizes grants and technical assistance for producers seeking certification, and once certified, producers can obtain regulatory certainty for ten years. Within the Snake River Watershed, producers enroll in MAWQCP to carry out nutrient management practices, livestock practices (e.g., waste management, fencing and alternative watering supply), grazing plans, maintenance of healthy native vegetation on shoreland and riparian areas, and other similar agrarian conservation practices. In some counties, MAWQCP collaborates with local government staff, such as Pine County's Agricultural Technician and SWCD, to more effectively recruit and support producers. Looking forward, multiple counties in the watershed would like to see an expansion of MAWQCP participation and funding through Watershed Based Implementation Funding (WBIF) focused on agriculture BMPs for erosion and livestock management.

Environmental Quality Incentives Program (EQIP)

The United States Department of Agriculture's Natural Resource Conservation Service (NRCS) often works closely with counties and other local government units to administer the Environmental Quality Incentives Program (EQIP). EQIP offers financial incentives and individualized support to producers and non-industrial forest managers carrying out conservation practices that protect water quality, increase soil health, reduce soil erosion and sedimentation, improve wildlife habitat, and other environmental benefits. Examples of these conservation practices include cover crops, prescribed grazing, irrigation, and forest stand improvements. Within the Snake River Watershed, EQIP funding is already helping residents practice cover crops, tillage management, erosion control measures for shorelines and riparian areas, encouraging cultivation of native plants, and other conservation practices. Looking forward, Kanabec County and other counties hope that with the hiring of more SWCD staff members, these new staff members will enable NRCS and EQIP funds to reach out to even more residents interested in carrying out nutrient management plans, erosion control, and

5.0 Plan Implementation Programs

other conservation practices. Counties note that feedlot and manure storage projects are very expensive, and they usually redirect this work to NRCS. NRCS's capacity to carry out feedlot and manure storage technical assistance is also currently limited due to funding constraints.

Reinvest in Minnesota (RIM) Reserve Program

BWSR works with county SWCDs to administer the Reinvest in Minnesota (RIM) Reserve program (*Minnesota Statutes 2021, section 84.95*). The RIM Reserve program is intended to protect marginal agricultural land and improve these lands' soil health and water health by focusing on increasing permanent wetland restoration, native grassland, wildlife habitat complexes, and permanent riparian buffers. The RIM Reserve program compensates landowners for enrolling land in conservation easements and protecting lands that are highly erodible, environmentally sensitive, in flood-prone areas, or home to native vegetation habitats. BWSR and SWCDs support protection, restoration, and management of these critical lands, while keeping these lands in private ownership with landowners responsible for maintaining them and paying applicable real estate taxes and assessments.

Kanabec County, Mille Lacs County, and Pine County are all participating in the RIM Reserve program, and in Pine County, their Pheasants Forever wildlife biologist is running the RIM Reserve program.

Conservation Reserve Program

The NRCS has another program that county staff are interested in but have not seen high rates of participation yet in the watershed. This is the Conservation Reserve Program (CRP), program producers voluntarily enter and then are financially compensated for converting some of their environmentally sensitive farmland into conservation cover for ten-to-fifteen-year contracts. Both Pine County and Kanabec County have identified that the lower rates of compensation in this watershed might be causing lower participation in CRP. One future avenue to explore is how to increase CRP rates to make CRP more competitive and appealing to producers. Current CRP work in this watershed includes the Pheasants Forever Farm Bill Biologist partnership position in Pine County that enhances wildlife habitat and conservation efforts.

DNR Forestry Cost-Share Programs

The DNR's Forestry Division supports private forested landowners adopting conservation practices by providing education, technical assistance, cost-share programs, and drafting of forest stewardship plans that help landowners keep their woods healthy for the future. Examples of cost-share programs that the DNR carries out include:

- *Minnesota Statutes 2021, section 88.79* which empowers the Forestry Division to provide up to 75% of the actual cost of the conservation practice for forested landowners with less than 5000 acres.
- *Minnesota Statutes 2021, section 290C* which covers SFIA for forested lands that are at least 20 contiguous acres. The DNR here provides financial incentives for forested land covered by a stewardship plan prepared by a DNR-approved plan writer. Landowners choose different agreements that keeps enrolled land under SFIA for 8, 20, or 50 years.

Other landowners following a forest management plan may opt instead to pay reduced property taxes, or 0.65% of the worth of eligible land, by qualifying as a Class 2c Managed Forest Classification. Counties' assessor offices administer this classification for properties with 20 acres or more. Within the watershed, some counties and SWCDs (e.g., Pine and Aitkin) employ in-house foresters, who can write forest stewardship plans for private landowners and work with landowners

5.0 Plan Implementation Programs

to renew stewardship plans that are expiring. Pine County SWCD sought a grant to start this forestry program and hire a forester. Other counties, like Kanabec, rely on DNR staff and private sector foresters to help write stewardship plans and offer general forestry assistance. Looking forward, Aitkin County is seeking more part-time forester positions to be filled. These new staff will help landowners in the Snake River Watershed and eastern Aitkin County. A goal of this plan is to fund more forestry technicians to help their residents. Finally, residents would like to see if the Partnership would explore creative ways to help cover forested landowners owning less than 20 contiguous acres. There is currently a gap in financial and individualized technical assistance offered to landowners that fail to meet this threshold. Incidentally, there are also forest stewardship opportunities that are not cost-share programs. One example is the Forest Stewardship Council's Forest Certification Program previously administered by Aitkin County SWCD. Enrollment in this program meant customers were aware that wood products from these private landowners follow good forest stewardship, and thus, could increase market interest and demand for them.

COMPASS

COMPASS is an active community of people dedicated to protecting the overall health of Mille Lacs Lake. The COMPASS program is implemented by the Mille Lacs and Aitkin SWCDs in collaboration with the Mille Lacs Lake Watershed Management Group. SWCD staff and property owners work together to create lake stewardship plans, free of cost to the property owner. Compass membership is voluntary, and participants get recognized for their conservation role and best management practices. Plans may include proposed projects that promote lake health like installing rain barrels, designing rain gardens, or planting shoreline buffers with native plants to help filter runoff and control erosion. Besides technical assistance, this program has some grant funds that may cover up to 75% of project costs.

Miscellaneous Cost-Share Supports

Minnesota Statutes 2021, section 103C.501 empowers BWSR to allocate cost-sharing funds for conservation practices addressing erosion, sedimentation, water quality problems, or water quantity problems due to altered hydrology. BWSR grants these funds to SWCDs that then provide financial assistance to help landowners and residents adopt new conservation practices. BWSR has approved the following conservation practices for this program: critical area stabilization; diversions; grassed waterway; wastewater and feedlot runoff control; filter strips slowing down velocity of stormwater; sediment basins; streambank or shoreland stabilization; strip-cropping; terraces; and unused well sealing. Ultimately, these practices may reduce nutrient runoff, divert nutrient runoff, and protect critical areas, including shorelines, from further erosions. SWCDs have partnered with local funding sources on BWSR approved conservation practices previously, those entities being townships and lake associations.

The following table lists the many conservation practices covered by different counties relying on state and local funding sources that will help make progress on this Plan's goals.

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Table 5-1. Existing cost-share support and programs provided by counties and Soil Water Conservation Districts

| Areas | Counties (includes SWCDs) | Examples or details if available |
|---|---|---|
| Shorelines, streambanks, and riparian areas | Aitkin, Pine, Mille Lacs, and Kanabec | Shoreland and streambank restoration, shoreline landscaping, buffer enhancements, erosion control practices, native vegetation plantings, stormwater practices for riparian owners, and stabilizing critical areas. For instance, Pine County carries out one to three streambank restorations per year. |
| Pasture improvement practices | Aitkin and Kanabec (mix of local funding for smaller projects and NRCS funding) | Fencing and use exclusion, prescribed grazing, and finding alternative watering supply. |
| Livestock management practices | Mostly NRCS funding in Kanabec | Nutrient management plans, feedlot or manure storage, and feedlot runoff treatment and control. |
| Nonstructural land management and erosion practices | Kanabec (mix of local and NRCS funding) Mille Lacs relies primarily on NRCS for funding but do promote these practices | Water and sediment control basins, cover crops, and tillage management (no-till or strip-till). |
| Wetland restorations on private lands (e.g., farms) | Pine | Pine SWCD restored and reconnected a 9.5-acre wetland complex in the Lower St. Croix Watershed |
| Sealing unused wells for private landowners | Pine, Mille Lacs, Kanabec, and Aitkin | For instance, Pine County offers 50% cost-sharing rate for most wells and for large wells, 75% cost-sharing rate. Mille Lacs SWCD receives funding from a Minnesota Department of Health (MDH) grant focusing on groundwater. |
| Rain barrel & gardens | Kanabec (limited), Aitkin, Mille Lacs, and Pine | Pine SWCD incentivizes landowner installation of rain barrels by providing a reimbursement program. |
| Closing abandoned manure pits | Kanabec | Drawing on the Clean Water Fund in 2018, Kanabec closed six abandoned manure storage pits, which led to significant phosphorous, nitrogen, and sediment reductions. |

5.1.2 Low Interest Loans & Grants

Low-interest loans encourage the watershed's residents to take on more ambitious conservation practices than they could otherwise afford with market-rate loans. Mille Lacs SWCD also offers low-interest loans for producers, landowners, and agriculture supply businesses to prevent and reduce

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water pollution; some of these practices include rain gardens, stabilizing bank and shores, and other practices to control soil erosion and mitigate sedimentation. Similarly, Kanabec County also offers low-interest loans for agricultural BMPs, including purchasing no-till planting equipment.

Most counties have low-interest loans or grants for updating septic systems or individual SSTS's, and many of these loans prioritize helping low-income homeowners repair, improve, and modernize their SSTS. Below is a table showing some of the different programs that exist across the watershed.

Table 5-2 provides examples of some low interest loans and grants offered in the watershed.

| Table 5-2. Existing low-interest loans and grants provided by counties and SWCDs. | | | | |
|---|------------|----------------------------------|------------------------------------|--|
| Type | Counties | Prioritize Low-Income Households | MDA's Agriculture BMP Loan Program | Examples or details if available |
| Grant | Aitkin | | | Fix SSTSs that are Imminent Threat to the Public Health or Failing to Protect Groundwater (i.e., have been issued a Notice of Noncompliance). There is a grant application process, and funding is determined on a first come first served basis. |
| Low-interest loan | Aitkin | | ■ | Offer septic system replacement loans sponsored by the Security State Bank, Aitkin SWCD, Department of Agriculture, MPCA, and Aitkin County. |
| Low-interest loan | Pine | ■ | | The Forgivable Loan Program is offered for low-income households. A low interest loan program is available county-wide for households of any income level. |
| Low-interest loan | Kanabec | | ■ | Offer low-interest (3%) loans for septic system upgrades. |
| Low-interest loan | Mille Lacs | | ■ | Offer loans through MDA's Agriculture BMP loans. |

5.1.3 Free or Reduced Fee Services

Counties and SWCDs offer in-house services for free or at reduced fees to encourage conservation practices. Examples of free or reduced fee services in the watershed include County tree sales, private well testing for contaminants, equipment rental services, and boat cleaning stations for AIS control.

The first grouping of these services are tree sales carried out by all counties (i.e., Aitkin, Kanabec, Pine, and Mille Lacs). Trees serve as windbreaks that help reduce erosion and contribute to healthy vegetative habitats, which are reflected in this Plan's Habitat; Land Cover & Use; and Erosion, Soil Health, & Soil Loss Goals.

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The second grouping of these services include county health departments and SWCDs offering to test residents' private wells for nitrates and other contaminants sometimes for free or for reduced prices. Kanabec County's Public Health Department offers free well testing to families with babies and expectant mothers as daily consumption of drinking water high in nitrates increases health risks in infants and newborns. Kanabec County also provides well testing for a fee; containers for testing are readily available for county residents, and the county keeps to a regular schedule when collected water samples are sent for testing twice a week. Similarly, Pine County provides drop off locations for well tests.

The third grouping is that all counties (i.e., Aitkin, Pine, Mille Lacs, and Kanabec) offer low-cost rentals for equipment including:

- Tree planters to plant trees that help reduce soil erosion and filter surface water.
- No-till drills help reduce farmers' reliance on plowing and reduce soil erosion.
- Wildlife plot equipment helps landowners increase wildlife habitats and vegetation that also helps reduce soil erosion and filter surface water.
- Weed wrenches to remove buckthorn and other invasive species.

Finally, Pine County and others maintain boat cleaning stations for owners of recreational watercraft to use that help reduce the spread of aquatic invasive species.

5.1.4 Technical Assistance to Residents

SWCDs and counties offer technical assistance to landowners in addition to financial assistance. SWCDs and counties rely on local funding to hire staff that can provide technical assistance on a case-by-case basis.

Some examples of technical assistance currently offered include:

- Advice for feedlot improvements and manure management plans, in partnership with NRCS.
- Advice for planting vegetation and other erosion control techniques for shorelines, riparian areas, and other areas at water's edge. They also give advice for decisions like changing one's building setback zone in the shoreland impact zone or any clearing, cutting, planting, grading, or filing taking place there.
- Advice for producers that includes, but is not limited to, seed sampling, Pesticide Applicator License Exam, plant science and management, and noxious weeds that may be harmful or injurious to ecosystems, livestock, and humans.
- Advice for installation of rain gardens and barrels.
- Advice for forested landowners from a forester on how to control for terrestrial invasive species.
- Write Forest Stewardship Plans and assist with enrollment in SFIA
- Advice for landowners interested in planning to develop property.
- Advice on how to plan with climate resiliency in mind

These examples of technical assistance offered throughout the watershed all contribute to goals in Surface Water Quality; Drinking Water & Groundwater; Erosion, Soil Health, & Soil Loss; Land Cover & Use; Surface Water Quantity; Habitat and Extreme Weather.

To carry out these types of assistance, a variety of county designated or SWCD's staff are available, such as agricultural inspectors and water resources technicians. State staff, such as the DNR's hydrologists and TSA Environmental Engineers, also assist in counselling landowners and residents on erosion control and other issues. Hiring more staff or increasing staff time is likely to increase

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access to technical assistance across the watershed along with directly benefiting residents living in the priority areas targeted by goals in the above issue areas.

5.1.5 Future Directions for Incentive Programs

Encouraging residents and landowners to volunteer in adopting more conservation and BMPs to protect water has been identified as a top priority for the Partnership. Directions for the coming years to increase landowner practice adoptions include:

- Increasing cost-share support or programs.
 - Multiple counties and the Natural Resources Conservation Service have brought up the need for additional financial assistance to help more producers adopt nutrient management plans. There is not enough funding and staff capacity to fulfill existing needs.
 - Other counties would like to see more cost-share opportunities to help landowners install rain gardens.
 - Some counties would like to increase the number and size of streambank restoration projects through cost-share supports and programming. Besides existing cost-share agreements, there is a need to create additional standard documents to communicate better to landowners on required practices they need to maintain progress over time.
 - Expand cost share on cover crops
- Increasing availability of wetland bank credit funds through BWSR funds ([Minnesota Statutes 2021, section 130G.2251](#)); or landowner investment funds. When there are unavoidable impacts to wetlands, landowners can purchase credits that fund the restoration, creation, or enhancement of wetlands at another location. Counties have brought up the need for more wetland bank credit funds for both agricultural producers and road construction, including the widening of roads.
- Increasing opportunities for SWCDs to offer and provide flooded well tests. Offering flooded well tests for free or at a reduced price would encourage residents to share results with SWCDs, so that local government units have a better understanding of nitrates and other contaminants' concentration throughout the watershed's groundwater.
- Increasing capacity of county governments and SWCDs through private sector assistance. This private assistance can range from engineering support in agricultural BMPs, including reducing E. coli runoff from feedlots and working with contractors to limit development harmful to lakes and other water bodies. Counties are interested in funding these collaborations through competitive grants from BWSR and the Clean Water Fund.
- Researching the need to purchase additional equipment, such as smaller no-till drills, so that more landowners can have access to the right tools needed to carry out soil health practices on their properties.
- Hiring agricultural technicians or expanding cost-share programs that fund privately completed nutrient management plans.
- Assembling a forestry technician team to serve the entire watershed and implement participatory forest management approaches including Land Stewardship Plans, SFIA, 2c classification, and RIM Reserve program.

5.2 PUBLIC PARTICIPATION & ENGAGEMENT

Throughout the planning process, the Partnership and the public who contributed their input noted the importance of public engagement. In fact, in the prioritization of issue statements, it was noted that successful outcomes would be incumbent on success in building relationships and partnering

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with the public. Targeted outreach and engagement must take place to meet plan goals, especially where priority areas for implementation have been identified.

To that end, incentive programs, financial assistance, and technical assistance are necessary but not sufficient to motivate and energize landowners and residents to pursue behavioral change and adopt new conservation practices. Effective implementation of this Plan also requires government staff guiding and empowering residents and landowners to adopt new conservation practices or maintain these practices in the face of real financial and technical risks and challenges. Local government units and state agencies play important roles in communicating why new conservation practices ought to be adopted, training people to have the skills to carry out those practices, lowering financial and technical barriers that prevent people from implementing practices, and increasing confidence that they can be successful. Feeling intimidated, or as if one is on their own, can keep many people from starting or persisting until a practice is successful and without financial risk. That is why it is so important for County, SWCD, or other LGU staff to reach out to, connect, and build trust with residents and landowners to keep them motivated and supported through the process of experimenting on what works for their land. Residents and landowners, in turn, contribute to state and local government partners' successes by sharing input on how to improve current projects and programs in this Plan. Highly invested residents and landowners may also spread the word on a project and program to people they associate with, and this is a great benefit to government staff who are at capacity and may not be optimal in reaching everyone who is interested. Therefore, public participation and engagement lead to symbiotic and positive relationships between governments, private businesses (such as farms), and residents or landowners.

5.2.1 Ten Core Outreach Values

Through specific conversations on outreach ideas, the Steering Committee developed a summary list of Ten Core Outreach Values. The Partnership will strive to implement these core values:

1. Promote Do It Yourself projects, providing reference materials to landowners to proceed
2. Peer to peer learning
3. Strike a balance between outreach and technical project development
4. Inclusivity in outreach/project participation
5. Outreach prioritized and targeted
6. Relationship building
7. Work with partners (e.g., MAWQCP, lake associations, farmer groups, NRCS, etc.)
8. Evaluate efficacy of outreach and adapt as appropriate
9. Value one-on-one, meaningful conversations with landowners
10. Promote active participation – We all have a role to play to ensure we have clean water in the Snake River Watershed.

Through our outreach work the partnership will make a concerted effort to include and outreach to those individuals and/or groups that are normally not represented in our work.

5.2.2 Current and Future Public Participation and Engagement Actions

Within the Snake River Watershed counties, SWCDs, and state agencies already carry out effective public participation and engagement actions. Building from the strong existing public participation and engagement programs will help LGUs further reach out to, communicate with, and build positive relationships with the public to carry out this Plan. Many of these outreach activities that will continue, as well as new outreach actions are included here:

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- Pine County and Kanabec County host soil health workshops which practices strip tilling along with cattle grazing that benefits soil.
- Kanabec SWCD offers nitrate testing for private wells annually at the County Fair and during a spring open house at their office. Aitkin County's Rivers & Lakes Fair features presentations on wildlife and water quality issues that appeal to persons of all ages.
- Pine County and Kanabec County support the community partners and stewards through collaborations with the Coalition of Lake Associations (COLA), which carries out a wide variety of activities including education on aquatic invasive species, in-lake vegetation management, and shoreline protection.
- Pokegama Lake Association organizes the Pokegama Water Fair in Pine City for the surrounding schools' fifth graders, providing education on a variety of environmental topics.
- Kanabec County carried out a "Shallow Lakes Workshop" in 2017 that provided education on realistic water expectations for shallow lakes.
- Kanabec County, Mille Lacs County, Pine County, and Aitkin County use a wide variety of mediums—such as social media, fact sheets, and videos— to share information on water quality, invasive species, and wildlife topics with residents.
- Do It Yourself Project Workshops
- Priority Lake education on lake management
- Peer to Peer Learning Opportunities
- Development of a Farmer Led Council
- Annual Watershed-Wide Stakeholder meetings to provide updates on the Plan's Progress (encourage diverse landowners to cross communicate at these events)
- Contractor/Developer Workshops promoting conservation BMPs

Besides watershed-wide staff, additional financial and technical support would be required for the Partners to carry out the public participation and engagement actions within their own jurisdictions. Local staff provided estimates for financial and technical support for public participation and engagement actions in the Plan.

The Partnership developed participation and engagement actions associated with all seven issue areas of the Plan (See Section 3.0). Many of the public participation and engagement actions take place across county lines and some require watershed-wide collaboration, which will require additional financial and technical support for LGUs, state agencies, and others in the Partnership. To meet this need, the Partnership identified a desire to build in funding for a watershed-wide staff person to assist in conducting outreach to meet Plan goals. The duties of this position are to coordinate the Plan's activities (i.e., project coordination) across the watershed with our various local governmental partners, state agencies and other conservation partners such as NRCS and TNC, to name a few. They would also be responsible for providing updates on the Plan's progress to all partners and especially the various partnership committee members. The coordinator position may also lead our outreach activities in an effective manner to continually funnel interested parties to technical staff for conservation project development. This outreach work may include our various partners such as: the lake associations in the watershed, various agriculture groups such as Cattleman's Associations and the Farm Bureau and municipalities and townships within the watershed.

5.3 CAPITAL IMPROVEMENT PROJECTS

Capital improvement projects (CIPs) are typically costly, more time intensive, and have a longer lifespan than projects completed under incentive programs. CIP projects require more technical expertise than incentive program projects and responsibilities of installing and maintaining CIP

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projects may be shared across LGUs. At the time of plan writing, CIP projects are less common in the Snake River Watershed than incentive program projects.

Examples of potential CIP projects outlined in this Plan include:

- Multipurpose drainage management in areas of priority wetlands or public ditches.
- Stream and river restoration
- Urban stormwater management projects (i.e., large ponds and infiltration basins)

5.4 OPERATIONS & MAINTENANCE

Regular inspections and maintenance of project sites are often necessary following project completion. Operation and Maintenance (O&M) plans are completed before project completion to outline requirements for periodic inspections and maintenance. The entity responsible for O&M will depend on location, project type, funding source, and contractual requirements. O&M plans typically include guidance over expected activities; timing of activities; inspection schedules; and procedures for enforcing compliance (e.g., penalties); or scheduling regular maintenance over the lifespan of a project. This includes inspections carried out on a regular basis and after significant weather events throughout the life of the project to ensure that the project's structures or practices are performing as designed. Site inspections should include a written record, photographs, and a report recording any status change of the structure or practices during that inspection. Inspection records also document repairs or maintenance required and these records should be updated throughout the life of the practice to verify maintenance activities.

Minnesota Rules 2021, chapters 8400.1700 and 8400.1750 outline program requirements for projects funded through state cost-share programs.

BWSR has recommendations for O&M plans including:

- Conservation practice with a minimum effective life of 10 years: the years that end in 1, 3, and 9 following the certified completion.
- Capital-improvement projects having a minimum effective life of 25 years: the years that end in 1, 8, 17, and 24 following certified completion is a recommended minimum. If easement encroachments or maintenance requirements are not corrected within the designated timeframe, the authorities vested in local governmental units, as well as state and funding agencies, will be used to compel compliance.

The O&M plans of capital improvement projects in this watershed will incorporate regulations, state agencies' recommendations, and LGUs' ideas based on experience working on similar projects to those proposed in this plan. In terms of specific O&M recommendations to the CIP or nonstructural restoration projects, the Technical Advisory Committee are still considering whether those project's O&M plans will be different from the general advice provided above. One early suggestion that is based on experience in this watershed is to be more mindful in scheduling regular check-ins on restoration projects to ensure progress.

5.5 REGULATIONS

Many different LGUs are responsible for land use controls and administering programs that are required under local, state, and federal regulations. LGUs that implement regulations and regulatory programs include counties, cities, and townships. The following sections provide detail on watershed regulations.

5.5.1 Land Use Management

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Developing and converting lands without compromising surface and groundwater quality or habitats in the future is dependent on organized land use management. County Comprehensive Plans capture residents' vision of the future through policy frameworks for land use changes, public investments, infrastructure improvements, and intergovernmental cooperation. **Table 5-3** describes each county's current Comprehensive Land Use Management Plan.

Land Use Management Plans

| County | Type | Year of Plan Adoption | Examples of future goals or recommendations |
|------------|---|-----------------------|--|
| Aitkin | Comprehensive Land Use Plan | 2000 | Goals and recommendations for: natural resources; water resources; economy (including residential and non-residential development); transportation; sense of community; and government (e.g., promote close and consistent working relationships between different levels of governments). |
| Kanabec | Comprehensive Plan: 2050 Navigating our Future | 2022 | Goals and recommendations for zoning and enforcement, growth management, economic development, county assets, and natural resources. |
| Mille Lacs | Comprehensive Plan: Strategic Planning for the Future | 2013 | Goals and recommendations for agriculture and forestry; environment and energy; land use; economic development; recreation and tourism; transportation; public safety; social programs, public health, and quality of life; and intergovernmental relations. |
| Pine | Comprehensive Plan 2017 - 2030 | 2017 | Goals and recommendations for agriculture, economic and community development, recreation, natural resources, education, and transportation and infrastructure. |

5.5.2 Shoreland Management

Shoreland ordinances guide land development and activities occurring on shoreland along rivers and lakes to reduce human impacts on shoreland habitat and surface water quality. Many municipalities and counties have their own shoreland ordinances, and the DNR reviews and ensure that these ordinances, and any new amendments to them, at the minimum comply with or exceeds what the state requires in *Minnesota Rules 2021, chapters 6120.2500 to 6120.3900*. Therefore, each county's ordinances include similar provisions to what is required under state statutes, and some of these include:

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- Shore impact zone for parcels with permitted agricultural land uses that are 50 feet and above from the ordinary high-water level, or the highest water level maintained long enough to leave evidence on the landscape (*Minnesota Statutes 2021, section 103F.48*).
- Lot area and width standards for residential uses for lakes that have access to sewers versus lakes without sewers.
- Required setbacks and placements of buildings.
- Minimum setback for septic systems.
- Limitations on impervious surface.
- Allowed grading or filling in shoreline areas that also include wetlands. There are also requirements to mitigate land alterations, such as limiting the amount and time of bare ground exposure, replacing vegetation cover as soon as possible, and requirements for carrying out sediment, traps, vegetated buffer strips, and natural rock riprap.
- Requirements for stormwater management, including planning future development to minimize disturbed areas and reduce or slow down runoff volumes after snowmelt or rainfall.
- Requirements on future development that manages the effects of shoreland and water surface crowding.
- Development of erosion control and stormwater management plans, and depending on the size, some plans may require approval from the local SWCD.

Kanabec County, Aitkin County, and Pine County have their own stand-alone shoreline management ordinances, whereas Mille Lacs County's shoreline ordinances can be found in its general Development Ordinance. While all county ordinances align with what is required by the state, many counties' ordinances differ based on local needs and visions. At the municipal and township level, the Cities of Mora and Pine City, and Pokegama Township have their own ordinances. Some counties, such as Pine County, receive state grants to help administer its shoreland ordinance. All counties provide a designated Shoreline Zoning Administrator.

5.5.3 Wetland Management

Most wetland management regulations are focused on protecting wetlands from adverse environmental impacts due to discharge of dredged or fill materials. Regulatory protection for wetlands exists on the federal, state, and local levels in the Snake River Watershed. At the federal level, the United States Department of Agriculture (USDA) implements the Farm Bill policies that regulates draining or filling of wetlands for farms participating in that program. Most other activities concerning wetlands are covered under the following federal laws:

- **Section 401** of the *Clean Water Act (33 U.S. Code § 1344)* allows states and authorized Tribes to receive certification of water quality compliance measures. This certification allows them to protect the water quality of federally regulated waters, including wetlands, within their borders in collaboration with federal agencies. In the Snake River Watershed, the MPCA implements this.
- **Section 404** of the *Clean Water Act (33 U.S. Code § 1344)* regulates the discharge of dredged or fill material in any waters or wetlands.
- **Section 10** of the *Rivers and Harbors Act (33 U.S. Code § 403)* places regulatory authority over any navigable waters in the hands of the Army Corps of Engineers. Large projects, such as highway projects through wetlands or large dredging projects, require a full public interest review.

The Wetland Conservation Act (WCA) in *Minnesota Statutes 2021, section 103A.201* protects wetlands from direct or indirect human activities that could contribute to net loss of quality, quantity, and biological diversity of Minnesota's current wetlands. WCA is primarily administered by local

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government units (LGUs) with oversight by the Board of Water & Soil Resources (BWSR). The DNR provides enforcement for the regulatory provisions of WCA.

Within the Snake River Watershed, Aitkin County, Kanabec County, Mille Lacs County, and Pine County are WCA LGUs. Each LGU has technical support from an associated Technical Evaluation Panel, which is made up of their county staff, a BWSR wetland specialist, and representatives from DNR and the local SWCD. Some counties, like Aitkin County, have their own Wetland Ordinance that goes into detail on administrative procedures and enforcement processes to carry out the WCA at the local level. Counties, like Kanabec County, have a designated Wetland Administrator to enforce and support landowners in complying with wetland regulations. In addition, under *Minnesota Statutes 2021, section 103F.05*, BWSR may provide financial assistance or technical assistance (e.g., hydrologist or engineer) to LGUs to cover the costs of water storage projects. These water storage projects could include wetland restoration, creation, or enhancement.

Relevant local regulations: Aitkin County Wetland Ordinance

5.5.4 Floodplain Management

Floodplain management takes place on multiple levels. At the federal level, the Federal Emergency Management Agency (FEMA) regulates and carries out federal floodplain management, mapping, insurance, and flood-assistance programs. Currently, there are completed Digital Flood Insurance Rate Maps for Pine County and Mille Lacs County. While paper maps exist for Kanabec County and Aitkin County, these counties currently only have specific cities and unincorporated areas available as Digital Flood Insurance Rate maps.

At the state level, the Floodplain Management Policy, *Minnesota Statutes 2021, section 103F.105*, provides the DNR with the authority to carry out floodplain management programs and to coordinate federal, state, and local floodplain management activities. For instance, the DNR offers the National Flood Insurance Program. This program provides access for communities interested in participating in the national flood insurance programs and helps more Minnesotans prepare for future floods by purchasing and maintaining flood insurance.

At the local level, Kanabec County, the City of Mora in Kanabec County, Pine County and Pine City, and Aitkin County have stand-alone floodplain management ordinances. Mille Lac County's floodplain management is incorporated in its Development Ordinance. Floodplain management regulations typically include information such as establishing various zoning districts (e.g., floodway district, flood fringe district, and general flood plain district) with each district having different permitted uses. County staff are available to answer landowners' questions on construction, permitting, and building placement or restrictions according to regulations. County and municipal zoning and planning departments typically approve and enforce permits and conditional uses in floodplain areas.

Relevant local regulations: Aitkin County Flood Plain Management Ordinance, Kanabec County Ordinance No. 9 Flood Plain Management Ordinance, Mille Lacs County Development Ordinance, and Pine County Floodplain Management Ordinance

5.5.5 Buffers and Erosion

The Minnesota Buffer Law in *Minnesota Statutes 2021, section 103F.48* requires perennial vegetative buffers (i.e., an average width of 50 feet and a minimum of 30 feet) and ditches (i.e., 16.5 feet) on public waters and drainage systems. The statute allows for practices with similar water

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quality benefits as buffers to substitute for this requirement. There are also exceptions to this regulation including in areas that are covered by buildings, roads, and other structures; areas enrolled in EQIP; public-water accesses; and municipalities following state and federal stormwater requirements. BWSR provides funding and technical assistance to SWCDs in implementing and enforcing buffer requirements.

Planting Ditches with Perennial Vegetation under *Minnesota Statutes 2021, section 103E.021* requires ditch side slopes to have permanent grass, and ditches to have permanent strips of perennial vegetation, preferably of native species, at each side. Some buffers are publicly owned, and the drainage authority is responsible for its upkeep and necessary reseeding to keep the perennial vegetation healthy. Landowners with buffers on private property are responsible for the buffer's upkeep. The drainage authority is responsible for enforcement.

Aitkin County, Mille Lacs County, and Pine County have non-shoreland buffer ordinances that are adopted pursuant to *Minnesota Statutes 2021, sections 103F and 103E*. According to these ordinances, Aitkin County, Mille Lacs County, and Pine County have similar procedures, with their SWCDs first investigating noncompliance and issuing a Notice of Noncompliance before their county governments take over with further enforcement. Kanabec County encourages healthy vegetation planted at shorelines through its platting requirements, and reviews shoreland vegetation requirements with permits. Kanabec County enforces its buffer ordinances through aerial imagery, roadside surveys, and site visits.

Relevant local regulations: Aitkin County Buffer Ordinance, Mille Lacs County Buffer Ordinance, Pine County Buffer Ordinance, and #4 Plats & Subdivisions

5.5.6 Wellhead Protection

Regulations are in place to protect aquifer recharge areas from contamination. Wellhead protection plans are written to comply with the 1986 Federal Safe Drinking Water Act (*42 U.S.C. §300f et seq.*), and Minnesota adopted the State Wellhead Protection Program (*Minnesota Rules 2021, chapters 4720.5100 to 4720.5590*). The MDH is primarily responsible for administering the State Wellhead Protection Program, and this program requires municipal and non-municipal public water systems to develop and implement a plan to protect its drinking water source. The main components of the public water system's plan include:

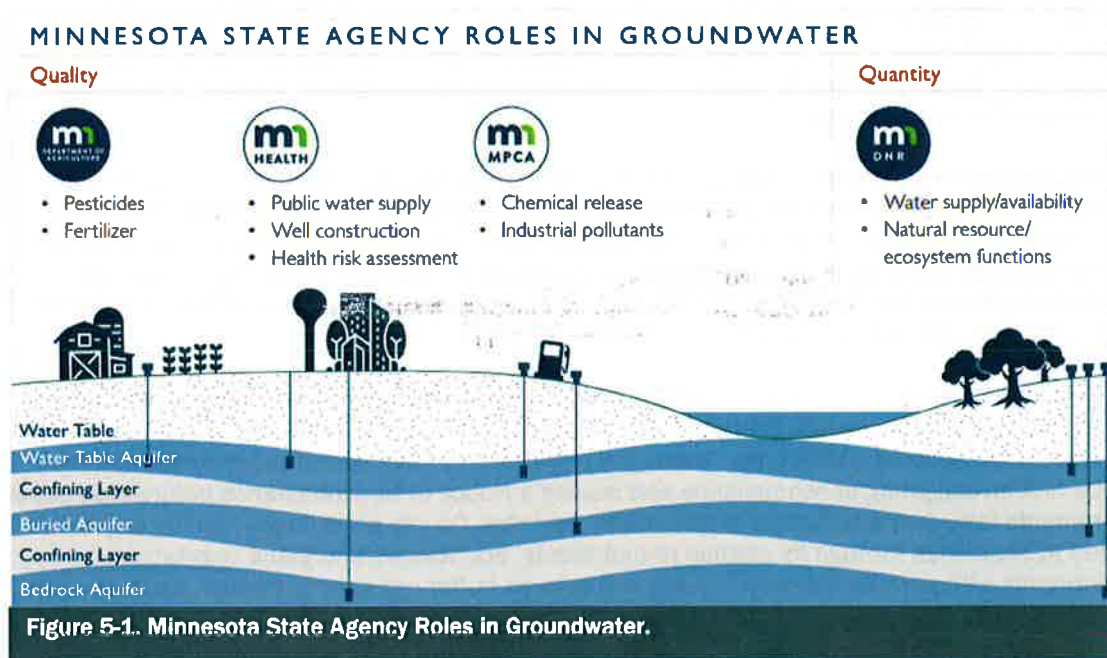
- Delineating recharge area
- Determining how vulnerable the aquifer is to land use and human activities
- Identifying existing and potential contaminants
- Creating a plan to mitigate or stop contamination in the aquifer
- Devising a contingency plan to provide drinking water in the event of a significant interruption

Ten of the twelve community water suppliers in the Snake River Watershed are engaged in the wellhead protection planning process or are implementing their plans.

5.5.7 Groundwater: Public & Private Wells

Groundwater is managed and enforced by various state agencies. **Figure 5-1** outlines each agencies role in groundwater management.

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The MDH administers and enforces the Well Management Program through the [Minnesota Statutes 2021, section 103I](#) and [Minnesota Rules 2021, chapters 4725 to 4727](#) to protect human health and the environment from contaminated water. These cover legal requirements for public and private wells' construction, sealing of abandoned wells, and water quality testing. Some of these requirements include:

- [Minnesota Statutes 2021, section 103I.301](#) requires property owners to seal abandoned wells
- [Minnesota Statutes 2021, section 103I.335](#) gives BWSR the authority to financially assist individual landowners who apply for funding to seal wells.
- [Minnesota Rules 2021, chapter 4720.5550](#) specifies criteria for assessing well vulnerability. These include classifying a public water supply well as vulnerable if the nitrates or nitrites in the well water tests at 10 mg/L. Another criterion is if an enriched tritium analysis of well water has not been performed within the past ten years, and there is either no information on the well's construction or the well is located in an area of vulnerable hydrogeology.
- [Minnesota Rules 2021, chapter 4725.4350](#) covers protections of wells in flood areas. It also requires that water-supply wells prevent the entry of floodwater into the well through measures, such as extending casing at least five feet above the regional flood level.
- [Minnesota Rules 2021, chapter 4725.4350](#) requires water-supply wells not to be located down slope or down gradient from a contamination source, such as a landfill or wastewater system.

Other state agencies also play a regulatory role in protecting groundwater through various permitting processes for specific actions. According to [Minnesota Statutes 2021, section 103H.101](#), these include:

- The DNR in consultation with the United States Geological Survey monitors groundwater availability and ecological impacts.
- The MDA, sometimes with assistance from the MPCA, monitors for pesticides and fertilizer contamination [[Minnesota Rules 2021, Chapter 1573.0030](#)].
- The MPCA monitors groundwater that has been or could be affected by industrial pollutants and/or chemical releases.

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5.5.8 Publicly Managed Drainage & Ditch Systems

Public drainage and ditches across government boundaries have many benefits including promoting commerce, protecting roadways, reducing stagnant waters that can be harmful to public health, and making land viable for agricultural activities. Drainage and ditch systems are managed by drainage authorities.

Within the Snake River Watershed, Mille Lacs County Board of Commissioners, Kanabec County Public Works, Pine County Board, and Aitkin County Board serve as the Drainage Authorities.

Minnesota Statutes 2021, sections 103E empowers the Drainage Authority to:

- construct and maintain drainage ditches;
- deepen, widen, straighten, or change the channel or bed of a natural waterway that is part of a drainage system or at the outlet of such a system;
- extend a drainage system; and
- construct dikes, dams, and control structures or power appliances and pumps.

Ditches that occur within wetlands are subject to the WCA mentioned in Section 5.5.3. However, the general Minnesota drainage law remains largely prescriptive without associated rules, even if state courts have found that Drainage Authorities must follow the law carefully.

For work on or impacted by public waters, the Drainage Authority would need to receive permission from the DNR to carry out activities that drain any portion of public waters, lowers the level of public waters, or affects the public waters through the building dams and altering hydrology. In Mille Lacs County, landowners fund drainage system repairs, system administration, and construction costs because they benefit from drainage. Landowners start the process by petitioning to the Drainage Authority, which then inspects the drainage system to decide whether to initiate the repair.

5.5.9 Zoning

Along with separate shoreland ordinances, Aitkin County, and Mille Lacs, have countywide zoning or development ordinances. Kanabec and Pine Counties have ordinances for plats and subdivisions. Pine County has developed a zoning ordinance that townships and cities may opt in to at their discretion. The City of Mora also has an entire chapter in its municipal code devoted to zoning.

Relevant local regulations: Aitkin County Zoning Ordinance; Mille Lacs County Development Ordinance; Title XV: Land Usage, Chapter 150: Zoning Code from the City of Mora Code of Ordinances; Kanabec County Ordinance No. 4 Subdivision Platting Ordinance; and Pine County Zoning Ordinance

5.5.10 Stormwater

Stormwater management is important for reducing and slowing runoff to ponds, lakes, streams, and rivers. Without stormwater management, high runoff can lead to flash floods, and spread harmful contaminants to neighborhoods and eventually flow into surface waters.

There are no Municipal Storm Sewer Systems (MS4s) in the Snake River Watershed. Some local municipalities and counties do address or touch on stormwater in their ordinances. Some examples include:

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- The City of Mora has a Storm Water Utility Chapter in its Code of Ordinances. This chapter addresses how the storm water utility operations are a part of the city's Public Works Department and paid for in part by imposition of special assessments and ad valorem taxes.
- Not all counties in the Snake River Watershed have ordinances addressing stormwater systems. Here are some examples from counties that do include stormwater systems' considerations in their zoning or zoning related ordinances.
 - In Kanabec County's Subdivisions Platting Ordinance all plots and developments are required to have stormwater management plans.
 - Mille Lacs County specifies in its Development Ordinance that Planned Urban Developments (PUDs) must have erosion control plans approved by the SWCD or engineer depending on project size, and this plan must be designed and constructed to manage expected quantity and quality of stormwater runoff. It also specifies in its Land Development Standards that adequate stormwater retention facilities should comply with the National Pollution Discharge Elimination Standards (NPDES).
 - Pine County's Zoning Ordinance only mentions stormwater permits in reference to salvage yards and requiring manufactured or mobile home parks to retain natural drainage ways for stormwater. Pine County's Subdivision and Platting Ordinance has more mentions of stormwater when considering where roads or highways are built and in ensuring that stormwater naturally passes through subdivisions with required actions, such as maintaining or replacing the natural watercourse.

Relevant local regulations: Mille Lacs County Development Ordinance, Title V: Public Works, Chapter 51: Storm Water Utility from the City of Mora Code of Ordinances, Kanabec County Ordinance No. 4 Subdivision Platting Ordinance, and Pine County Zoning Ordinance

5.5.11 Subsurface Sewage Treatment Systems

SSTSs are commonly known as septic systems. Substandard or poorly functioning SSTSs can lead to inadequate dispersal and treatment of domestic sewage that pollutes surface and groundwater and causes public health problems.

Most SSTSs fall under *Minnesota Statutes 2021, section 115.55* that requires:

- all counties must adopt ordinances complying with this section unless there are cities or towns that have adopted ordinances as strict as the county it resides in;
- the MPCA shall adopt rules containing minimum standards and criteria for design, location, installation, use, maintenance, and closure of SSTSs;
- enforcement of this section may be carried out by LGUs; and
- inspections by local government units, complying criteria, and disclosure at property transfer.

SSTSs are also governed by administrative rules under the MPCA, and these include:

- *Minnesota Rules 2021, chapter 7080* is for individual SSTSs. This specifies detail such as treatment requirements for new and existing systems, evaluation standards for systems that factor in proximity to a groundwater supply or lake, different requirements based on design flow or gallons per day, and other such considerations.
- *Minnesota Rules 2021, chapter 7081* is for midsized SSTSs. Similar to above but for larger systems.
- *Minnesota Rules 2021, chapter 7082*: Administrative Requirements of Local SSTS Programs. The MPCA will provide framework for local SSTS ordinances and provide minimum

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administrative procedures or strategies for effective permitting and inspections. The agency will also review local ordinances to ensure adequate compliance.

- All counties must adopt and implement their own SSTS ordinances. Cities and townships may develop their own ordinances too as long as they also conform to this administrative rule.
- All local government units administering SSTS programs must have at least one certified inspector and one government staff who has received accredited training on administration of local SSTSs. For instance, Kanabec County has a County Septic Inspector.
- *Minnesota Rules 2021, chapter 7083* provides standards for SSTS professionals' adequate training, experience, continuing education, insurance, and bonding. The MPCA and local government units license and enforce based on this administrative rule or local ordinances that meet or exceed this rule's requirements.

Most counties' SSTS ordinances only differ slightly from each other. Some examples of how local ordinances distinguish themselves from the rest include:

- Mille Lacs County's SSTS ordinance requires inspection prior to the sale or transfer of property.
- Kanabec County requires point of sale inspections and upgrades for all shoreland properties' septic systems.
- Pine County's ordinance requires a compliance inspection for a transfer or sale of properties if the last certificate of compliance on file with the county is within three years for systems older than five years, or within five years if the system is less than five years old prior to this transfer of property.

Some counties, such as Pine County's Planning and Zoning Department, receive state grants to help administer the SSTS. Kanabec County enforces violations through its county attorney.

Relevant local regulations: Aitkin County Subsurface Sewage Treatment System Ordinance; Kanabec County Subsurface Sewage Treatment System Ordinance –County Ordinance #6; Ordinance No. 5 for the Management of Shoreland Areas of Kanabec County, Minnesota; Mille Lacs County Subsurface Sewage Treatment Ordinance; and Pine County Subsurface Sewage Treatment Systems Ordinance

5.5.12 Invasive Species

Invasive species management is shared across multiple state agencies. The Minnesota Noxious Weed Law, *Minnesota Statutes 2021, section 18.75-18.91*, gives regulatory authority for MDA to minimize the spread of noxious terrestrial plants. Noxious plants are defined as native and non-native species with the potential to cause harm to humans, animals, cultivated crops, and wider ecosystems. Some of these noxious, non-native plants are invasive plant species. The MDA administers this law and provides the public with information or education campaigns to increase regulatory compliance and voluntary efforts to control or eliminate invasive plants. To enforce this law, the MDA works with county, city, and township staff, such as agricultural inspectors. Typically, LGUs' inspectors go out to monitor landowners' properties for noxious weeds in their jurisdiction. If noxious weeds are found, an inspector or staff from a LGU will require the landowners to control or eradicate that noxious weed. Any noncompliance is a violation of the Noxious Weed Law, and the county might then contract the work at the expense of the landowners or summon the landowner to a district court. Within the Snake River Watershed, some LGUs specify how they carry out this process. The Mille Lacs County Public Works and the Mille Lacs SWCD work together to control

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roadside noxious weeds. The Mille Lacs SWCD has a County Agricultural Inspector that enforces the noxious weed regulations and helps townships and Local Weed inspectors. For Kanabec County, the County Agricultural Inspector is part of the county government and works out of the Kanabec County Environmental Services.

Under *Minnesota Statutes 2021, chapter 84D* and *Minnesota Rules 2021, chapter 6216*, the DNR is given regulatory authority to carry out a statewide program to prevent and curb the spread of invasive species of aquatic plants and animals along with terrestrial vertebrates. It is a misdemeanor to possess, import, purchase, transport, or introduce prohibited species except for permitted uses, such as disposal, control, research, or education. Eurasian watermilfoil, curly-leaf pondweed, grass carp, largescale silver carp, silver carp, and Prussian carp are all prohibited invasive species. There are also prohibitions to transporting all aquatic plants to reduce the spread of Eurasian watermilfoil and zebra mussels (*Minnesota Statutes 2021, section 84D.09*). Finally, all water-related equipment, such as bait containers and drain plugs, are required to be cleaned after use to reduce cross-contamination of water bodies that can spread invasive species (*Minnesota Statutes 2021, section 84D.09*).

In the Snake River Watershed LGUs often work closely with lake associations to control and eradicate aquatic invasive species. For instance, Kanabec SWCD collaborates with the COLA made up of residents from Pomroy Lake, Knife Lake, Quamba Lake, Lewis Lake, Fish Lake, and Ann Lake. Pine County assists with chemical treatments of lakes or treatment evaluation programs with Pokegama Lake Association, Windmere Lake Association, and Cross Lake Association. Finally, counties have boat inspectors for lakes, such as Pokegama and Cross, to reduce the likelihood of cross-contamination of invasive species across different water bodies.

5.5.13 Feedlots

Minnesota Rules 2021, chapter 7020 gives the MPCA the role of regulating collection, storage, transportation, processing, and disposal of animal manure to ensure that manure on feedlots or storage areas do not contaminate surface and groundwater. The MPCA can delegate power to counties to administer the program on feedlots without a state or federal permit. No counties in the Snake River Watershed are delegated.

Some counties include feedlot management in their other ordinances. Examples of these ordinances include:

- Aitkin County's Shoreland Ordinance and Mille Lacs County's Development Ordinance ban new feedlots from being located on shoreland. For existing feedlots located within 300 feet of the ordinary high-water level, landowners can only make feedlot modifications or expansions if these new changes do not further encroach into the existing ordinary high water level setback or bluff impact zones.
- Kanabec County's Shoreland Ordinance requires no new animal feedlots on shoreland. It also bans expansions or resumptions of old feedlots on shoreland.
- Mille Lacs County's Development Ordinance and Pine County's Zoning Ordinance require animal feedlot setbacks. Pine County requires a minimum of 500 feet from a non-farming dwelling, whereas Mille Lacs County has different setback lengths ranging from 200 to 1,320 feet depending on proximity to an entity (e.g., lake or incorporated city).

Relevant local regulations: Aitkin County Shoreland Management Ordinance; Mille Lacs County Development Ordinance; Ordinance No. 5 for the Management of Shoreland Areas of Kanabec County, Minnesota; and Pine County Zoning Ordinance

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5.5.14 Future Regulations

The local governments within the Snake River Watershed have independent authority to adopt land use regulations in accordance with statutory authorities. This is true not only of counties operating under [MN Chapter 394](#), but townships and cities as well, operating under [MN Chapter 462](#). Further, several townships and cities have taken advantage of their authority to regulate zoning in shoreland areas, including riparian areas to the Snake River and its tributaries, as authorized under [MN 6120.3900](#).

There has been consistent land use regulation in the headwater communities of Mille Lacs County and Aitkin County, as zoning is more often regulated through counties. Zoning within Kanabec County and Pine County has been more segmented amongst the counties and townships. This plan may serve as a vehicle for increased coordination between zoning authorities for improved land use outcomes to improve protection of the watershed. The state shoreland rules, *Minnesota Rules 2021, chapters* 6120, often provide for vague protections, which can have an array of administrative outcomes amongst the communities. There is a strong desire by the Partnership to maintain local authority to interpret land use regulations independently. However, idea sharing and training throughout the watershed may improve overall land use protections for greater consistency and effectiveness.

5.6 DATA COLLECTING AND MONITORING

Data collection and monitoring is an important component of executing a successful watershed plan. During the planning process, LGUs recognized the lack of data on certain water bodies and other watershed resources as a limitation to identifying areas for future work. For example, many lakes in the watershed had little to no water quality data to quantify their status and identify potential improvements. Collecting targeted data will help LGUs identify areas of opportunity for projects, track changes over time, and evaluate progress. This section of plan describes current data collection and monitoring programs in the watershed and outlines potential future programs.

Data collection will be shared across entities and any data collected by LGUs will follow industry standards and be submitted for storage to the proper agencies.

5.6.1 Surface Water

MPCA collects surface water quality data from lakes and streams within the Snake River Watershed on a 10-year cycle through their Intensive Watershed Monitoring Program Strategy. The watershed has been monitored once under this program (2017) and is scheduled to be monitored next in 2028. The MPCA also coordinates two citizen monitoring programs, the Citizen Lake Monitoring Program and the Citizen Stream Monitoring Program, that depend on local volunteers for data collection. The MPCA Watershed Pollutant Load Monitoring Network (WPLMN) collects data to calculate pollutant loads from major rivers and their tributaries throughout Minnesota. The MPCA uses data from this program to develop restoration and protection strategies with local partners. In the Snake River Watershed, there are four WPLMN sites: Snake River near Warman (CSAH 3, tributary site), Snake River at Mora (MN65, tributary site), Snake River at Grasston (MN107, tributary site), and Snake River near Pine City (major watershed site). Surface water quality data collection on the local level is done primarily through volunteers. Some lake associations collect data or participate in the MPCA's volunteer programs.

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Surface water quantity is mainly measured by the USGS at gage 05338500 near Pine City, Minnesota. Water level and river discharge is measured every 15 minutes and is available online at waterdata.usgs.gov.

5.6.2 Drinking Water & Groundwater

Figure 5-1 outlines Minnesota State Agency roles in groundwater quality and quantity monitoring. Monitoring drinking water quality in public water supply systems is a shared responsibility of MDH and the public water supply system. MDH tests drinking water for contaminants that pose a threat to human health, particularly through the testing of new wells for bacteria, nitrate, and arsenic. LGUs in the watershed currently distribute to and collect kits from residents to sample well water for contamination. Some LGUs do testing in-house or send samples back to MDH for analysis.

MDA monitors groundwater for pesticides and other agricultural contaminants like nitrate and has monitoring sites within the watershed. MPCA monitors groundwater for industrial contaminants. Groundwater quantity is monitored cooperatively by the DNR and counties through the Cooperative Groundwater Monitoring (CGM) program.

5.6.3 Habitat

Biological data, including fish and macroinvertebrate communities, is collected through MPCA's Intensive Watershed Monitoring program. Results of MPCA's biological monitoring is reported in Monitoring and Assessment Reports and SID Reports. The DNR collects some lake shoreland data through their Score Your Shore Program and has regularly scheduled fish surveys on many large lakes in the watershed, including Pokegama, Ann, Cross, and Fish.

5.6.4 Future Monitoring

Additional data collection and monitoring will be necessary to better assess watershed conditions and track changes during implementation of the Plan. Historically, funding for monitoring has been difficult to procure. As a result of lack of funding, there is no longstanding monitoring data collection program administered by LGUs. The Partnership would like to make a concerted effort during the implementation of this Plan to collect data that can help inform future actions. The Partnership identified diagnostic monitoring and lake sediment core collection on priority lakes as priority data collection efforts for this Plan. **Table 5-4** lays out future data collection and monitoring plans to support implementation actions described in **Section 3.0**.

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| Table 5-4. Future data collection and monitoring efforts. | |
|---|--|
| Area | Future efforts |
| Surface Water Monitoring | <ul style="list-style-type: none"> ▪ Diagnostic monitoring for priority lakes and streams ▪ Collect sediment data in priority lakes, particularly Pokegama ▪ Continuously monitor flow and sample phosphorus on priority lakes, as appropriate ▪ Monitor phosphorus concentrations in agricultural ditches ▪ Monitor water quality and quantity to collect baseline data in priority rivers and streams ▪ In areas of the Plan where the Partnership struggles to see improvements– seek out funds for more water monitoring to better identify how to target pollution sources or BMP effectiveness (e.g., <i>E. coli</i> source testing) ▪ During next round of MPCA's Intensive Watershed Monitoring (2028-2029), seek out Surface Water Assessment Grants (SWAG) ▪ Monitor blue-green algae at public beaches for public safety ▪ <i>E. coli</i> source testing as needed |
| Drinking Water & Groundwater Monitoring | <ul style="list-style-type: none"> ▪ Collect and compile existing monitoring data from MDH and other sources ▪ Provide <i>E. coli</i>, nitrate and arsenic testing kits to residents with private wells ▪ Offer incentives (such as cost-share for treatment) for people to voluntarily share their well test results ▪ Continue annual private nitrate well testing. Use collected data for better targeting of areas to reduce groundwater contamination ▪ Use data collected through the Cooperative Groundwater Monitoring Program to understand groundwater quantity at 5-year mark of Plan ▪ Research to identify areas where surface water to groundwater connections are for better targeting of areas to reduce groundwater contamination |

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| Area | Future efforts |
|--------------------|---|
| | <ul style="list-style-type: none"> ▪ Carry out targeted stable isotope analysis to better target groundwater contaminant sources ▪ Partner with local municipalities that provide public drinking water to monitor contaminants |
| Habitat Monitoring | <ul style="list-style-type: none"> ▪ Assess and quantify priority lake shorelands using DNR Score Your Shore methods ▪ Track forest areas protected/created using online inventory and database ▪ Complete culvert and bridge inventory to identify areas of concern over fish and hydrologic passage ▪ Compile MPCA fish and macroinvertebrate IBI scores as they are collected ▪ Partner with DNR Center for Aquatic Mollusk Programs (CAMP) to understand opportunities for mussel population restoration |
| Studies | <ul style="list-style-type: none"> • In-lake internal load treatment feasibility studies on Cross and Knife Lakes • AIS Rapid Response Plan (Kanabec and Pine SWCD) • Stormwater feasibility study for Pine City and MacGrath • Lake vegetation management plan and/or surveys, as needed • Investigate opportunities for improved septic system compliance rates • Lake sediment cores for paleoecological investigations on priority lakes, as needed • Study the effectiveness of control efforts on curly-leaf pondweed for alternative management (AIS activities) • Seek out a BWSR – Performance Review and Assessment Program (PRAP) grant to analyze recommendations for improved staff retention. |

6.0 Plan Administration and Coordination

6.0 Plan Administration & Coordination

This section describes how the watershed Partners envision how the Plan will be administered, implemented, monitored, and funded.

The mission of the Snake River Watershed Plan Partnership (SRWPP) is to provide watershed-based management utilizing the Snake River Comprehensive Watershed Management Plan to achieve a coordinated planning effort to evaluate the water quality of all sub-watersheds of the Snake River, determine actual problems, set priorities and work cooperatively towards the implementation of solutions. Along with these goals, the Partnership seeks to improve the quality of the area's natural resources and associated concerns for the enjoyment and well-being of the surrounding communities.

6.1 DECISION-MAKING

While planning, the Policy Committee selected to form of a newly revised Joint Powers Entity, to take the place of the already watershed-wide Joint Powers Entity, formerly called the 'Snake River Watershed Management Board (SRWMB)'. The newly revised Joint Powers Entity is to be named the SRWPP. The SRWMB was formed in the early 1990's and has been in existence since. It was formed as a result of a local petition for the development of a watershed district. It does not function as a watershed district. The group is already composed of our main planning partners within the Snake River Watershed; namely the counties and SWCDs from each, of the Counties of Aitkin, Kanabec, Mille Lacs and Pine. The SRWMB has a (JPA), by-laws, and a routine of meeting regularly. Their mission has been to collaborate in the implementation of their collective county water plans to improve the quality of the watershed's natural resources.

A revised JPA is in development to include the wishes of the planning partnership with content decisions made by the policy committee, to be renamed the Board under the JPA. By-laws for the new Snake River Watershed Plan Partnership and Board (or Policy Committee) will be developed.

6.2 COMMITTEES AND BOARD

The decision-making board for the SRWPP will to be referred to as the Board. The Board is to be composed of one voting member representative (and alternate) from each of the JPA signatory parties. The meeting schedule has yet to be determined. It is to be composed of one representative from each of the JPA signatory parties. The Board is to be composed of one voting member representative. The term of each representative is to be for two years. For decisions made by the Board a majority vote is needed of a quorum of its' members. A supermajority vote of 75% is needed for amendments to the JPA. The Functions of the Board include:

- Act as governing body of the SRWPP
- Review annual reports and implementation progress
- Review and consider recommendations from the Steering Committee on budgets, staffing, administration, work plans, and grant applications
- Develop recommendations for consideration by the governing boards of the SRWPP, as needed
- Approve budgets, work plans, agreements with local entities, grant agreements, and fiscal responsibility, etc. to implement the Plan

6.0 Plan Administration and Coordination

A Citizen Advisory Committee (CAC), which acts in an advisory capacity to the Board will continue to be part of the SRWPP. To date, the CAC is to be composed of two delegates from each of the counties represented (currently Aitkin, Kanabec, Mille Lacs and Pine Counties). This committee is to be composed of a diverse group of people and to include lake association representatives. The two delegates from each county are to be nominated, one from each county's SWCD board and the other from the county board. This committees' meeting schedule and how they are to interact with other committees has yet to be determined. The functions of the CAC include:

- Provides a link between the Board and the public through a select group of representatives
- Provide citizen input on the use of public funds
- Responsibilities for reporting back to those they represent on a routine basis on the progress of the Plan and the SRWPP activities.

A Technical Advisory Committee (TAC) will continue similar to the same TAC formed during the planning phase of the Plan. It will be composed of one representative from each of the five state agencies: the DNR, BWSR, MDA, MDH, and the MPCA. It will also include one staff representative from each of the JPA signatory parties. This committee may include other technical stakeholders and partner members (e.g., representatives from drainage authorities, municipalities, townships, or others) as needed for consultation and as approved by the Board. This committees' meeting schedule and how they are to interact with other committees has yet to be determined, but the Partnership will aim for the TAC to meeting twice yearly. The functions of the TAC include:

- Provide input on implementation programs, as requested
- Assist with technical analyses, data gathering, and studies
- Assist with avoiding duplication of efforts

The Steering Committee will continue similar to the same Steering Committee formed during the planning phase of the Plan. It will be composed of one agency staff from each of the JPA signatory parties. BWSR staff will be invited to attend Steering Committee meetings, as needed. This committees' meeting schedule and how they are to interact with other committees has yet to be determined. A liaison has been discussed to help in the communication between the Board and various committees. The Functions of the Steering Committee include:

- Assist in evaluating and tracking progress, and report on implementation outcomes
- Use adaptive management as new data, analyses, and progress tracking are reported
- Develop annual work plans and biennial budget requests for WBIFs for administration, shared services, data gathering & analysis; review and recommend WBIF projects to the Board
- Prioritizes and targets projects and programs with project scoring criteria matrix
- Draft collaborative grant applications
- Make recommendations to the Board on work plans, budgets, grant applications, etc.

6.3 SHARED STAFF AND SERVICES

As LGUs within this watershed have limited staffing capacity to implement projects identified under this Plan; the Partnership has discussed a wish for 1-3 new employees to assist in the Plan's implementation. Staff are crucial in this process as most of the work identified in the Plan is with private landowners on a voluntary basis. Local staff time is needed for project development and developing landowner relationships. A full time Coordinator has been discussed as needed to coordinate the Plan's activities, assist in technical project development and lead in outreach activities throughout the watershed with our various partners. The need for added technical assistance for project development will be evaluated over the first few years of the plan. A part-time Forester is being requested to work on the Land Cover & Use goals for added protection in the upper watershed. The shared staffing needs for the watershed may be re-evaluated every year or as

6.0 Plan Administration and Coordination

needed to meet the needs for the Plans' implementation. Shared watershed services provided by any of the SRWPP partners will include a contract for services agreement between the two parties.

6.4 COLLABORATION

To a large degree, the success in achieving the Plan goals will depend on the local support at the individual to community level because implementation of the strategies is voluntary. The Steering Committee members may collaborate with NRCS to convene local working groups to align Federal and Plan priorities and actions. The SRWPP is committed to proactively working with nongovernmental entities including individual and lake associations, civic groups, nonprofit entities, public and private schools, universities, private businesses, volunteers, individuals, and foundations, many of which are already involved in protecting and improving the Snake River Watershed's resources. Under the SRWMB, the four member counties currently contribute an annual allocation to go toward administration expenses associated with the work of implementing water plan actions. Each counties contribution is divided out based on the area each county occupies within the watershed. We hope for this local contribution to continue, especially as we anticipate more coordinated efforts to continue in the implementation of our new Comprehensive Watershed Management Plan.

6.5 FUNDING

6.5.1 Local

Local funding sources that may be used to implement this Plan include property taxes levied by counties, townships, and cities on properties within their jurisdictions. SWCDs do not have taxing authority. Instead, SWCDs use a variety of funding streams including funding from counties, grant funding, and fees for contracted services. These SWCD funding streams may not always be stable or consistent because they rely on agreements with other entities, successful grant applications, and allocations by other entities.

6.5.2 State

State funding includes funds derived from the State tax base, as well as funds derived from all State implemented grant programs. Examples of such programs include projects and practices grants and state easement programs. Examples of state agencies which administer grant programs include BWSR, MPCA, MDA, DNR, and MDH. Watershed Based Implementation Funding will be a key grant program for implementation of projects identified in this Plan, however, there are additional state funding sources that may be used for plan implementation. Minnesota's Clean Water, Land and Legacy Amendment and Environment and Natural Resources Trust Fund also provide significant sources of funding for projects. Funds under the Legacy Amendment include the Arts & Cultural Heritage Fund, Clean Water Fund (which includes Watershed Based Implementation Funding), Outdoor Heritage Fund, and Parks & Trails Fund. SWCD Local Capacity Service grants originating from the Clean Water Fund are non-competitive funds from BWSR to help build the capacity of local soil and water conservation districts in the areas of soil erosion, riparian zone management, water storage and treatment, and excess nutrients. The State's zero-interest Clean Water Partnership (CWP) loan program presents another option for obtaining advance funding for implementation, and there are small grants available to landowners certified through the Minnesota Agriculture Water Quality Certification Program. State funding excludes general operating funds obtained from BWSR, counties, service fees, and grants or partnership agreements with the federal government or other conservation organizations.

6.0 Plan Administration and Coordination

WBIFs are State funds that originate from the Clean Water Land and Legacy Amendment (Clean Water Funds) and will be used to help implement this Plan through an allocation from BWSR to the SRWPP Partnership.

6.5.3 Federal

Federal funding includes all funds derived from the Federal tax base. For example, this includes programs such as EQIP, CRP, Conservation Innovation Grants (CIG), Fish and Wildlife Service (FWS) funding for habitat projects, and EPA Section 319 funds which are often used to improve water quality. State dollars may be leveraged through various federal cost share programs. Partners may seek federal dollars for projects in this Plan that align with objectives of a given federal agency. For example, EPA Section 319 funds may be used for efforts in a smaller sub-watershed to clean up the water and eventually remove water quality impairments.

6.5.4 Other Sources

Non-governmental organization (NGO) funding sources may be used to fund the Plan implementation, in addition to federal, state and local sources. Examples of NGOs that offer grant programs for water related initiatives include the McKnight Foundation, Jeffers Foundation, Initiative Foundation, and Mortenson Foundation. NGOs such as Pheasants Forever, The Nature Conservancy and Ducks Unlimited may coordinate with SRWPP Partners to implement projects and initiatives that meet shared goals. Educational organizations such as the University of Minnesota may provide in-kind services to support initiatives such as AIS research and management, water monitoring, lake sediment sampling, and community education and outreach. Particularly, the University of Minnesota's Nonpoint Education for Municipal Officials (NEMO) and MN Aquatic Invasive Species Research Center (MAISRC) can be valuable partners for implementing projects within this Plan.

Private sector companies, such as those engaged in agribusiness (e.g., seed companies, tool manufacturers) or technology (e.g., GIS), may also be a potential source of funding or in-kind services for implementation. For example, Esri, a GIS company, offers a cost share grant program for government and nonprofit agencies to purchase GIS software. Incorporating economics and cost-benefit analysis into implementation practices is key to ensuring project efficiency. Working with private companies can provide further emphasis on these topics. Partners will seek partnerships with private sector businesses as such opportunities arise.

6.5.5 Collaborative Grants

The SRWPP will allocate WBIFs across different program areas in order to leverage other funding sources, and to advance progress in multiple areas through a variety of actions. For other funding needs outside of the WBIF it is anticipated that partner collaboration will continue as it has under the SRWMB, in seeking watershed-wide grant funds from all outside sources. Any variety of outside funding sources may be identified from which to seek grant funds, depending on the Plan's objectives in working to meet our shared goals.

6.6 WORK PLANNING

Implementation of the Plan is based on collaboration and coordination among the members of the SRWPP. Deciding how and where to seek additional funds as well as how to spend WBIF funding are critical steps in accomplishing the outcomes of the Plan. This section describes how an annual work plan will be developed to allocate WBIFs to various activities and how the funds will be targeted to

6.0 Plan Administration and Coordination

get the right projects and programs in the right places, at the right time to capitalize on opportunities and maximize impact given cost benefit. Each year, the Steering Committee, with input from the CAC, will develop an annual work plan to be recommended to the Board for their consideration. The annual work plan will be based on a variety of factors which could include:

- Priority level for WBIFs
- Commitments from previous years
- Implementation of planned activities previously delayed
- Staff capacity
- Funding availability and/or partnering/cost share opportunities
- Consistency with Plan goals
- Distribution of activities across resource areas
- Feasibility and readiness
- Multiple benefits across Issue Areas
- "Cost/benefit" ratio of project

Annual work plans will identify the SRWPP Partners responsible for carrying out each activity, along with a budget for each proposed activity. The work plan will be used to develop a biennial budget request for WBIF to BWSR. The work plan and budget request will promote local water management priorities for state funding requests. The SRWPP Partners may also pursue funding from other sources including state, federal, or other funds based on the work plan to accomplish the Plan's Implementation Actions (see **Section 3.0**).

Approval of the work plan will coincide with execution of agreements with individual SRWPP Partners to carry out the activities specified in the work plan. The work plan process will proceed in this order; starting with the Steering Committee, to the Board for approval and finally to the Local Staff to carry out the work. See below for the actions for each group in this process.

Steering Committee (with Advisory Committee Input)

- Set guidance, direction, and budget for shared staff positions
- Decide on analyses, mapping, and modeling needs
- Set budget and expectations for administrative work with fiscal agent and day-to-day contact
- Decide on specific project, program, or a "set of projects" for implementation; answer gatekeeper questions
- Develop annual work plan with appropriate budget line items and responsible parties

Board

- Review and approve annual work plan
- Approve agreements with partnering entities to carryout work

Local Staff

- Carry out approved work plan components through agreements/contracts
- Score projects against our scoring criteria matrix (see below), concentrating all or most funds on only those that score in the top 25%

6.7 PROJECT TARGETING AND SCORING

During annual work plan development, the Steering Committee will review and discuss possible projects and programs for use of WBIFs in the next fiscal year. Each Steering Committee member will

6.0 Plan Administration and Coordination

bring information and analyses related to their proposed projects (such as projects identified in a sub-watershed analysis), or programs. Only activities that meet the scoring criteria matrix will be further reviewed for WBIFs.

Examples of analyses used to target and prioritize projects include a sub-watershed analysis (SWA), diagnostic study, feasibility study, etc. These analyses will include spatial and desktop analysis (including historical aerial photo review), possibly water quality modeling or monitoring for pollution reduction analysis, field evaluation, and cost effectiveness per estimated reduction planned.

Part of the initial work plan development process completed by the Steering Committee will include the formation of project criteria scoring matrix. This matrix will be used to assess projects toward eligibility for WBIF. The existing SRWMB already has an approved core project ranking sheet for both restoration and protection practices (see **Appendix F**). This may be used and modified to include a quantifiable project scoring matrix following the Plan's implementation tables' criteria. The existing SRWMB also has a few existing policies that may be considered for continuing under the SRWPP such as a non-structural practices policy and a shoreland policy as related to shoreland restoration projects.

6.8 ASSESSMENT, EVALUATION AND REPORTING

Each year, the SRWPP will evaluate their collective accomplishments and report their progress on implementation activities and outcomes to the SRWPP Board. The report will include feedback requested from agencies on the TAC. Results of this assessment and report will be used to support future work plan development, facilitate adaptive management decisions, and may indicate necessary plan amendments.

A consistent method for annual tracking and reporting progress toward Plan goals will be developed by the SRWPP. Methods may include one or more of the following: standard reporting form, spreadsheet, map-based database, annual state of the watershed report, and/or individualized waterbody report cards. Required baseline information will include a summary of activities completed during the reporting period, dollars spent, budget balance remaining, measurable output achieved, and progress toward the Plan goals. Pollutant load reduction estimates from the tools used to identify practices will be used to track progress toward goals. Grant reporting, including BWSR e-Link reporting, is estimated to be led and coordinated by new shared watershed staff. However, reporting will be a team effort with each partner helping to gather our accomplishment details.

As Partners implement activities to address local priorities (beyond those identified in the targeted Implementation Table), progress will be made in the watershed beyond what is covered under the reports described above. Reporting on such progress should align with the WBIF Assurance Measures, though may not necessarily be tracked in e-LINK.

6.9 FIVE YEAR EVALUATION

Five years into the Plan, the SRWPP Partners will collaboratively perform a thorough assessment of the Implementation Tables. The purpose of this evaluation is to determine implementation progress and consider whether staying the course or resetting direction is necessary. Revisions may be made to the Implementation Table as a result of this assessment, which must consider new information and data. Previous years' annual and biennial reporting will help inform this evaluation. The SRWPP Partners should consider updated information such as revisions to models and new monitoring data, as available. If a WRAPS has been revised since the Plan was originally adopted, this evaluation

6.0 Plan Administration and Coordination

must include an assessment of any changes necessary due to the WRAPS. During the planning phase some items have already been identified to be re-evaluated at the Plan's five-year evaluation period as more data is needed to better understand or address these concerns. (Concerns such as targeting our Drinking Water & Groundwater issue and addressing our Extreme Weather issue.)

6.10 AMENDMENTS

During the time that the Plan is in effect, new data will be generated that will provide a better understanding of watershed issues and solutions. Administrative authorities, state policies, and resource concerns may also change. Changes, additions, or clarifications to the Plan may be necessary to address the new and changing information. A plan amendment will be required when the requested change to the Plan includes revising a goal, or deletion or adding a priority area, this does not include adding Prioritized Targeted & Measurable (PTM) information to an already identified priority area. The Partnership will consult with BWSR staff to determine when an amendment is needed.

Revision requests that will not warrant an amendment process are listed below.

- Formatting of the Plan
- Revision of a procedure meant to streamline plan administration
- Clarification of existing plan goals or policies
- Inclusion of additional data not requiring interpretation
- Expansion of public process
- Adjustments to how activities will be carried out within the discretion of the JPA, including adding more specific prioritized, targeted, or measurable locations and outcomes for activities
- References to or incorporation of prioritization studies completed since Plan approval

7.0 References

7.0 References

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Minnesota Employment and Economic Development 2019. [Minnesota County Profiles](#). Accessed 30 October 2020.

Minnesota Pollution Control Agency (MPCA) 2017. [Snake River Watershed Monitoring and Assessment Report](#).

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United States Census Bureau 2019. [Small Area Income and Poverty Estimates \(SAIPE\)](#). Accessed 4 November 2020.

National Land Cover Database (NLCD) 2011. United States Geological Survey.

APPENDIX A

Snake River Watershed Inventory of Existing Plans and Studies

Appendix A

Snake River Watershed Inventory of Existing Plans, Studies, & Data

| Document Name | Agency | Year |
|--|--|------|
| Snake River Watershed Management Plan | Snake River Watershed Management Board | 1997 |
| Aitkin County Water Management Plan June 2009 | Aitkin County, Aitkin County SWCD | 2009 |
| Chisago County Local Water Management Plan 2013-2023 | Chisago County | 2013 |
| Isanti County Local Water Management Plan 2018-2027 | Isanti County, Isanti SWCD | 2018 |
| Kanabec County Water Plan 2019-2028 | Kanabec County, Kanabec SWCD | 2019 |
| Mille Lacs County Local Water Management Plan 2018-2027 | Mille Lacs County | 2018 |
| Pine County Local Water Management Plan 2015-2020 | Pine County SWCD | 2015 |
| Snake River Watershed Zonation Analysis | DNR | 2012 |
| Groundwater Atlas of Kanabec County, Minnesota | DNR | 2020 |
| Climate Summary for Watersheds – Snake River | DNR | 2019 |
| DNR Statewide Plans/Studies/Tools/Programs/Resources: <ul style="list-style-type: none"> • DNR Infested Waters List (updated 7/17/2020) • DNR Recreational Compass (map tool) • FEMA floodplain mapping and hydraulic models • Native Plant Community Mapping • Natural Heritage information • DNR nongame plan • Climate Trends • DNR Forest Stewardship Program • DNR Restore Your Shore • Invasive Species Training and Permits • DNR River Ecology Unit • Wildlife Action Network (WAN) GIS layers: composite population viability/persistence maps of Species In Greatest Conservation Need (SGCN), species richness hotspots of SGCN, spatially prioritized MBS Sites of Biodiversity Significance, cores and corridors of the MN Prairie Conservation Plan, High Conservation Value Forests, Lakes of Biological Significance, and Rivers/Streams with an exceptional index of biological integrity (IBI) score • Shoreland Regulations Resources • DNR Guide for Buying and Managing Shoreland • DNR Shallow Lakes Program • DNR Planning Your Buffer Zone | DNR | |

Appendix A

Snake River Watershed Inventory of Existing Plans, Studies, & Data

| Document Name | Agency | Year |
|--|--------------------|------|
| Snake River State Water Trail Guide | DNR | |
| Bank Service Area 6 Compensation Planning Framework – Watershed Based Approach to Wetland Compensatory Mitigation | BWSR | |
| BWSR TSA 8 Watershed Landcover Data Spreadsheet (covers Snake River Watershed) | BWSR, Mitch Brinks | 2019 |
| BWSR TSA 8 Watershed Protection Quality Risk Data Spreadsheet (covers Snake River Watershed) | BWSR, Mitch Brinks | 2019 |
| Environmental Benefits Index (EBI) (GIS layer/analysis) | BWSR | 2014 |
| DRAFT Snake River Watershed Groundwater Restoration and Protection Strategies Report | MDH | 2020 |
| Minnesota Department of Health Geospatial Data Files: <ul style="list-style-type: none"> • DWSMAs (surface and GW, vulnerability) • Sealed Wells • Source Water Assessment Areas (surface and GW) • WHPAs Additional MDH Geospatial Layers Available in WHAF (and upon request from MDH): <ul style="list-style-type: none"> • Max Arsenic & Nitrate results for drinking water wells • Wells located within flood zones • Regional aquifers • Well density of drinking water wells • Geologic sensitivity at wells • MDA GW Protection Rule DWSMAs • Pollution Sensitivity of Near-Surface Materials (DNR layer) • Township testing final Nitrate Results • Township testing Initial Nitrate Results | MDH | |
| Fish Lake Assessment Report | MPCA, DNR | 1994 |
| Screening Level Causal Analysis and Assessment of an Impaired Reach of the Groundhouse River, MN | MPCA, USEPA | 2004 |
| Groundhouse River Fecal Coliform and Biota (Sediment) TMDL Implementation Plan | MPCA | 2009 |
| Groundhouse River TMDL for Fecal Coliform and Biota (Sediment) Impairments | MPCA | 2009 |
| Ann River Stressor ID Report | MPCA | 2011 |
| Ann River Watershed TMDL Restoration Plan | MPCA | 2013 |
| Ann River Watershed Bacteria, Nutrient, and Biota TMDL | MPCA | 2013 |
| Mud Creek Stressor ID Report | MPCA | 2013 |
| Snake River Watershed TMDL Report | MPCA | 2013 |

Appendix A

Snake River Watershed Inventory of Existing Plans, Studies, & Data

| Document Name | Agency | Year |
|--|--|------|
| Snake River Watershed WRAPS Report | MPCA | 2014 |
| Snake River Watershed Monitoring and Assessment Report (Cycle 1) | MPCA | 2017 |
| Snake River Watershed Water Assessment and Trends Update | MPCA | 2020 |
| Article: <u>Snake River Watershed is resilient, allowing sensitive species to thrive</u> | MPCA | 2020 |
| Phosphorus Loading in the Snake River Watershed (Generalized Watershed Loading Functions (GWLF) Model and GIS layer) | MPCA/Wenck | 2014 |
| Aquatic Ecosystem Protection Efforts in Minnesota's Snake River Watershed: Summary and Recommendations | The Cadmus Group, USEPA | 2013 |
| Snake River Watershed Landscape Stewardship Plan | Nature Conservancy | 2018 |
| Nature Conservancy Geospatial Layers for Snake River: <ul style="list-style-type: none"> • Snake River Ditch Analysis • Aquatic biodiversity targets • Terrestrial biodiversity targets | Nature Conservancy | 2014 |
| City of Mora Subwatershed Assessment Report | Wenck, Kanabec SWCD | 2018 |
| Ann Lake Internal Load Feasibility Study | Wenck, Kanabec SWCD | 2018 |
| Pokegama Lake Internal Load Feasibility Study | Wenck, Pine County, Pokegama Lake Assoc. | 2018 |
| State of the St. Croix River Report | St. Croix River Association | 2020 |

APPENDIX B

Complete List of Issue Areas

Appendix B

Full List of Issue Areas

- **Forests:** Forest management and stewardship is needed, especially for working forested lands, to protect water quality and forest ecosystems.
- **Agricultural Lands:** Sediment and nutrients from farmland runoff pollutes surface water, and groundwater in the watershed has elevated nitrate. Cropland, pastureland, and manure management all need to be addressed, and generally speaking, farmland nutrient management, restoration of altered hydrology, and erosion control are all needed, including improvements in soil health.
- **Development:** Development and land conversion in the watershed needs to be planned for and accordingly managed to reduce negative impacts to water and other natural resources.
- **Aquatic Habitat:** Healthy aquatic habitats, especially for sensitive species, need to be protected and restored.
- **Habitat:** High quality habitat and key corridors (including streams) should be protected or restored to maintain and improve connectivity and support healthy upland ecosystems.
- **Invasive Species:** Invasive species threaten existing ecosystems and quality of life.
- **Shoreline Restoration:** Restoration of shorelines, including shoreline buffers, is needed to reduce loading to surface waters.
- **Wetlands:** Existing wetlands should be protected for their water resource and habitat benefits, and degraded and altered wetlands should be restored to reduce releasing of phosphorus.
- **Drinking Water and Groundwater:** Well testing in the watershed has shown elevated nitrate and arsenic levels. Additionally, there is concern from residents that drinking water resources are being depleted faster than they are being replenished.
- **Erosion:** Overland and shoreline erosion is degrading aquatic habitat and water quality.
- **Water Quality:** Internal nutrient loads and runoff contribute to algae, weed growth, and water quality and aquatic habitat degradation. Management of runoff across land uses is needed to reduce impacts to surface waters.
- **Septic Systems:** Non-compliant and failing septic systems negatively impact the quality of both surface and groundwater.
- **Extreme weather:** Extreme weather is leading to more extreme precipitation events.
- **Flooding:** The watershed is not able to appropriately respond to flooding events.
- **Lake Bounce:** Fluctuations in lake levels have been extreme, leading to increases in shoreline erosion and damage to aquatic communities.

Appendix B

Full List of Issue Areas

- **Recreation:** Recreation in the watershed, while a treasured part of living or visiting the area, can degrade habitat and water quality when done irresponsibly, without certain precautions, or too intensively.
- **Collaboration:** Consistency and coordination between different local governments is needed to improve efficiency, ensure progress towards goals, and support the common goal of a healthy watershed.
- **Stewardship:** Everyone has a role to play to protect water and natural resources, but there is concern that there is a declining environmental ethic in the watershed.
- **Understanding:** The source of water quality and quantity impairments is not always known. Increased understanding is needed in order to better target and prioritize efforts.

APPENDIX C

Desired Future Conditions

Appendix C

Desired Future Conditions

Desired future conditions were developed for most issue areas to guide the planning process and discovered a shared vision for the future of the watershed within and beyond the 10-year plan. The desired future condition for each issue area guided identification of priority resources and implementation actions.

| Issue Area | Desired Future Condition |
|-----------------------------------|---|
| Surface Water Quality | Impaired waters have been removed from the impaired waters list. There are no new impairments, and conditions continue to be protected or improved. High quality and unimpaired waters remain protected. |
| Drinking Water & Groundwater | There is clean, abundant, and drinkable groundwater, and people understand groundwater and connectivity with surface water, and understand how their actions can benefit or degrade this resource. |
| Land Cover & Use | Economic value of developed lands is balanced with the preservation of natural and water resources, and communities are supported in making cutting-edge sustainable land use and water-related practice decisions. |
| Habitat | Degraded or lost habitat has been restored closer to natural conditions. High quality habitats and key ecological corridors remain protected and thrive. |
| Erosion, Soil Health, & Soil Loss | All lands within the watershed will be managed within tolerable soil loss thresholds over all land use types. Soils are in a healthy condition to support water retention, reduced erosion, and increased carbon storage. |
| Surface Water Quantity | Watershed and communities living within the watershed function in a way that it is able to adapt to increased precipitation and peak storm events. This can include increased wetland storage, soil storage, ditch management. A watershed able to manage increased average volume and peak storm events with limited impact to social/built environment. |

*Note that a desired future condition was not generated for the Extreme Weather Issue Area

APPENDIX D

Priority Wetland Restoration Areas Criteria



Appendix D

Priority Wetland Restoration Areas Criteria

Priority wetland restoration areas were developed as part of the [Bank Service Area 6 Compensation Planning Framework-Watershed Based Approach to Wetland Compensatory Mitigation report](#) and process. Twelve parameters weighted by subwatershed and used to prioritize areas for wetland restoration. The parameters used were:

- Soil erosion
- Perennial cover
- Habitat connectivity
- Ditched wetlands
- Altered watercourses
- Impaired streams
- Impaired lakes
- Phosphorus risk
- Priority restoration areas
- Permitting frequency
- Proximity to high-quality habitat
- Groundwater recharge

Below is the final map created from weighted data.

Appendix D

Priority Wetland Restoration Areas Criteria

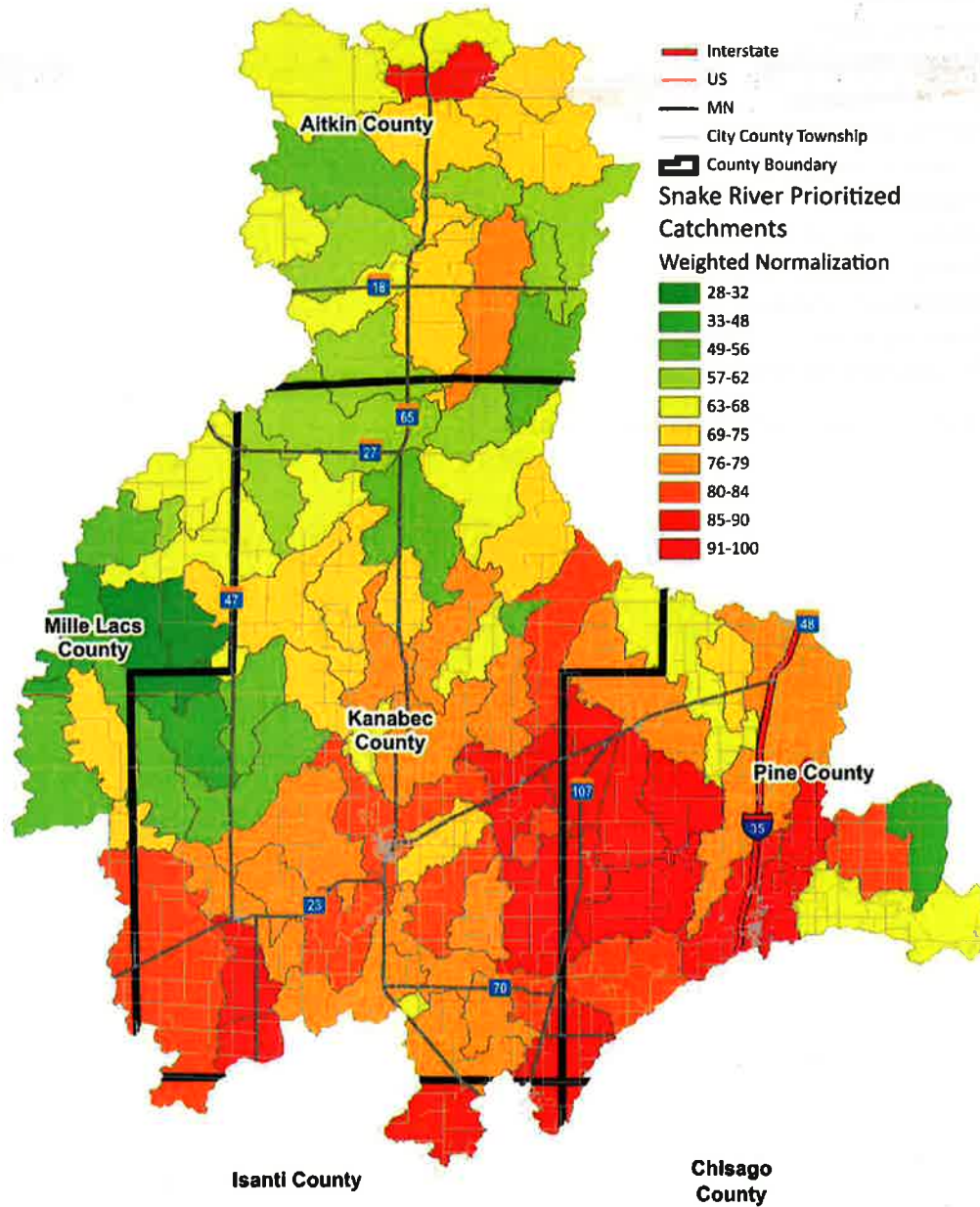


Figure D-1. Snake River Watershed weighted normalization analysis to identify high priority subwatersheds for wetland restoration.

APPENDIX E

Drinking Water & Groundwater GIS Analysis

Appendix E

Drinking Water & Groundwater GIS Analysis

The Partnership identified the need to prioritize drinking water and groundwater projects based on multiple datasets. Drinking Water & Groundwater Goal 1 priority watersheds were identified through an analysis of existing geospatial data related to groundwater sensitivity and contamination. Four layers were used in the analysis:

- Drinking water well density (data: County Well Index, **Figures E-1 and E-2**)
- Active feedlot locations (data: MPCA, **Figures E-3 and E-4**)
- Groundwater nitrate concentration data (data: County Well Index, MN Drinking Water Information System, MDH Water Chemistry, MDH Well Management, **Figures E-5 and E-6**)
- Pollution sensitivity of near surface materials (data: DNR, **Figures E-7 and E-8**)

Each layer was analyzed by HUC12 subwatershed. Each subwatershed received a score 1-5 based on the data from each layer, and scores from all layers were aggregated to get a final score (see **Figure E-9**). Higher final scores are designated in red and represent watersheds with higher priority for groundwater-related projects. Lower final scores are designated in green and represent watersheds with lower priority for groundwater-related projects. Below are maps showing the raw data of each layer and the results of the subwatershed scoring.

Appendix E

Drinking Water & Groundwater GIS Analysis

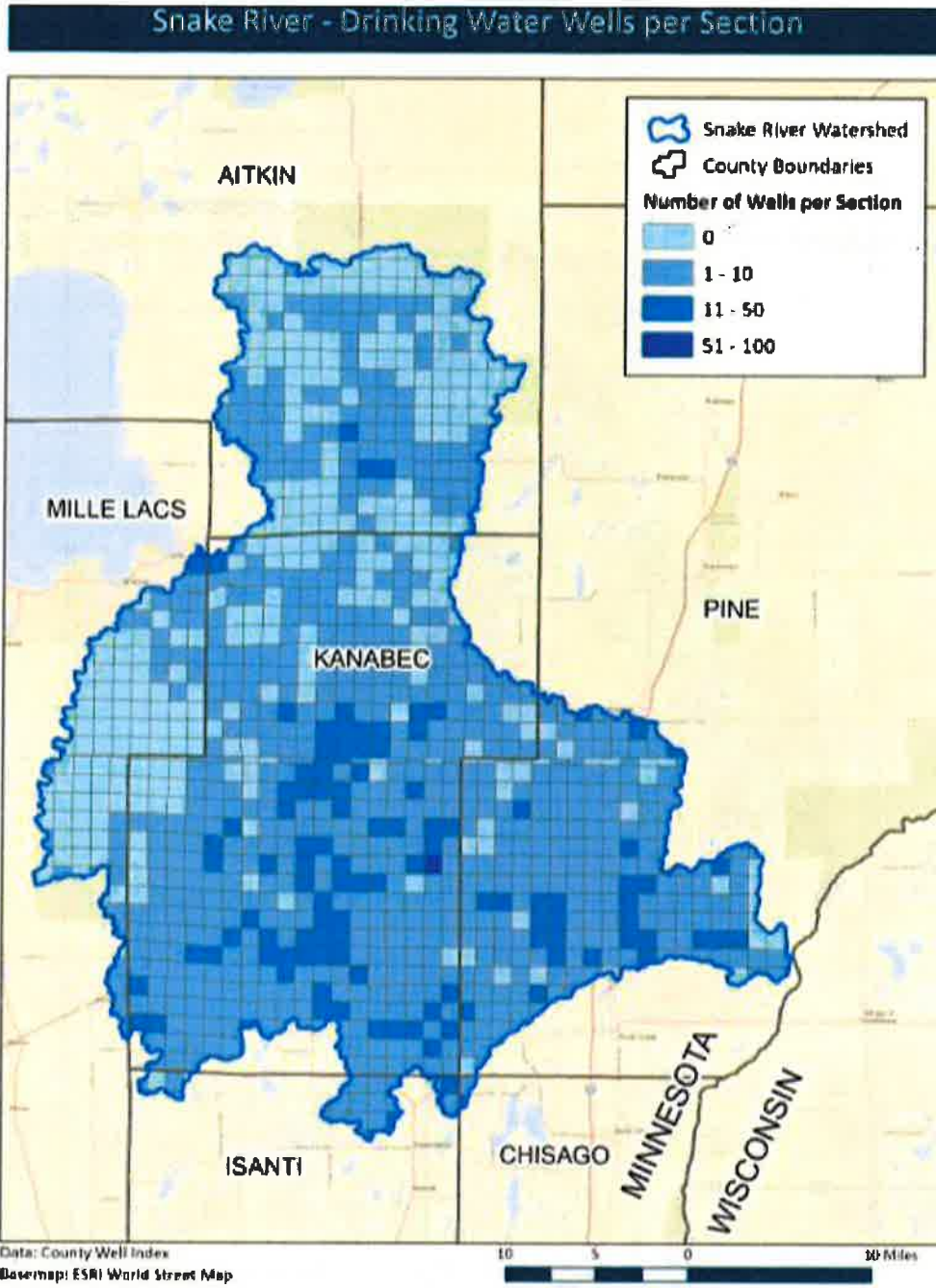


Figure 11: Snake River Watershed - Density of drinking water wells per section. There are 4,104 private wells identified.

Figure E-1. Drinking water wells per section (source: Snake River Watershed GRAPS, 2020).

Appendix E

Drinking Water & Groundwater GIS Analysis

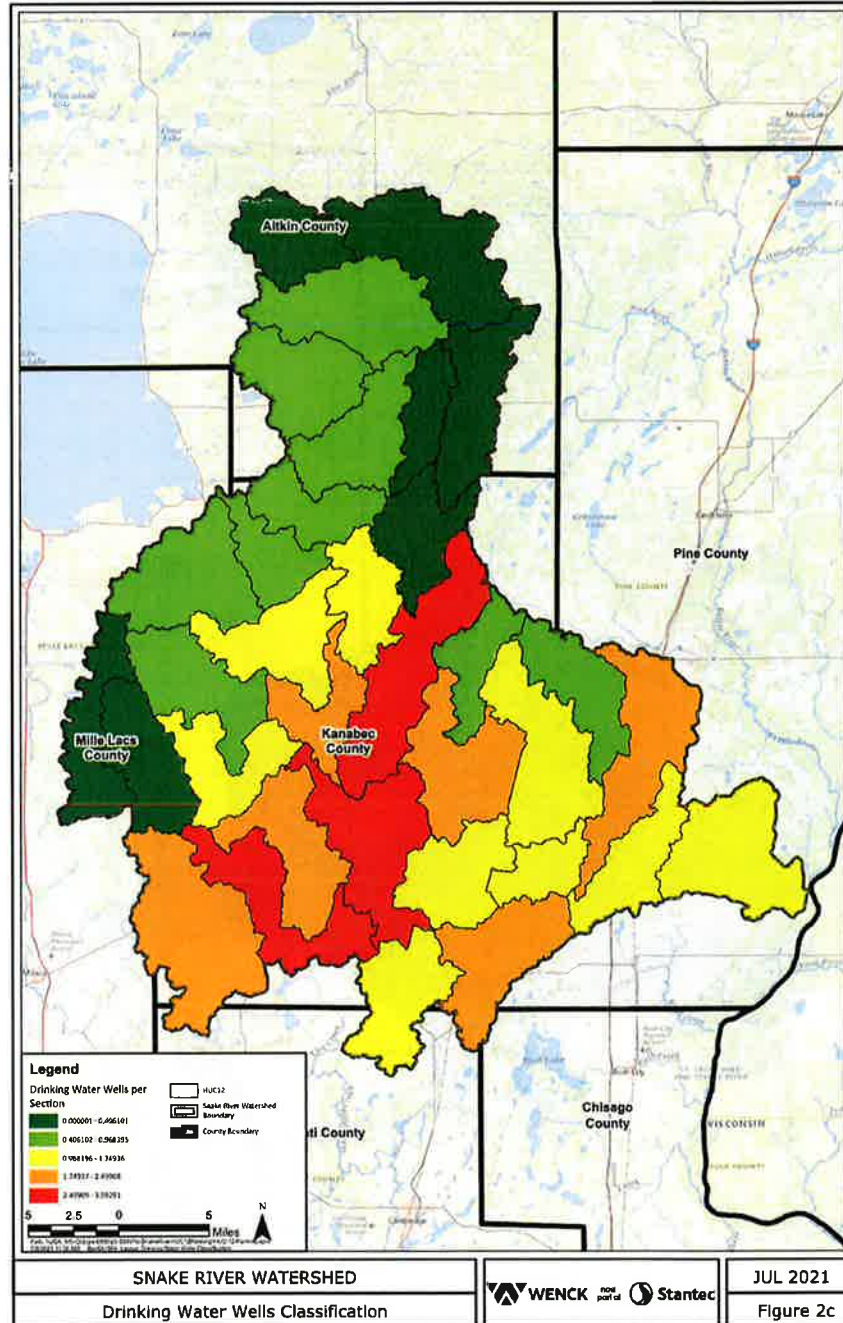


Figure E-2: Drinking Water Wells Classification.

Appendix E

Drinking Water & Groundwater GIS Analysis

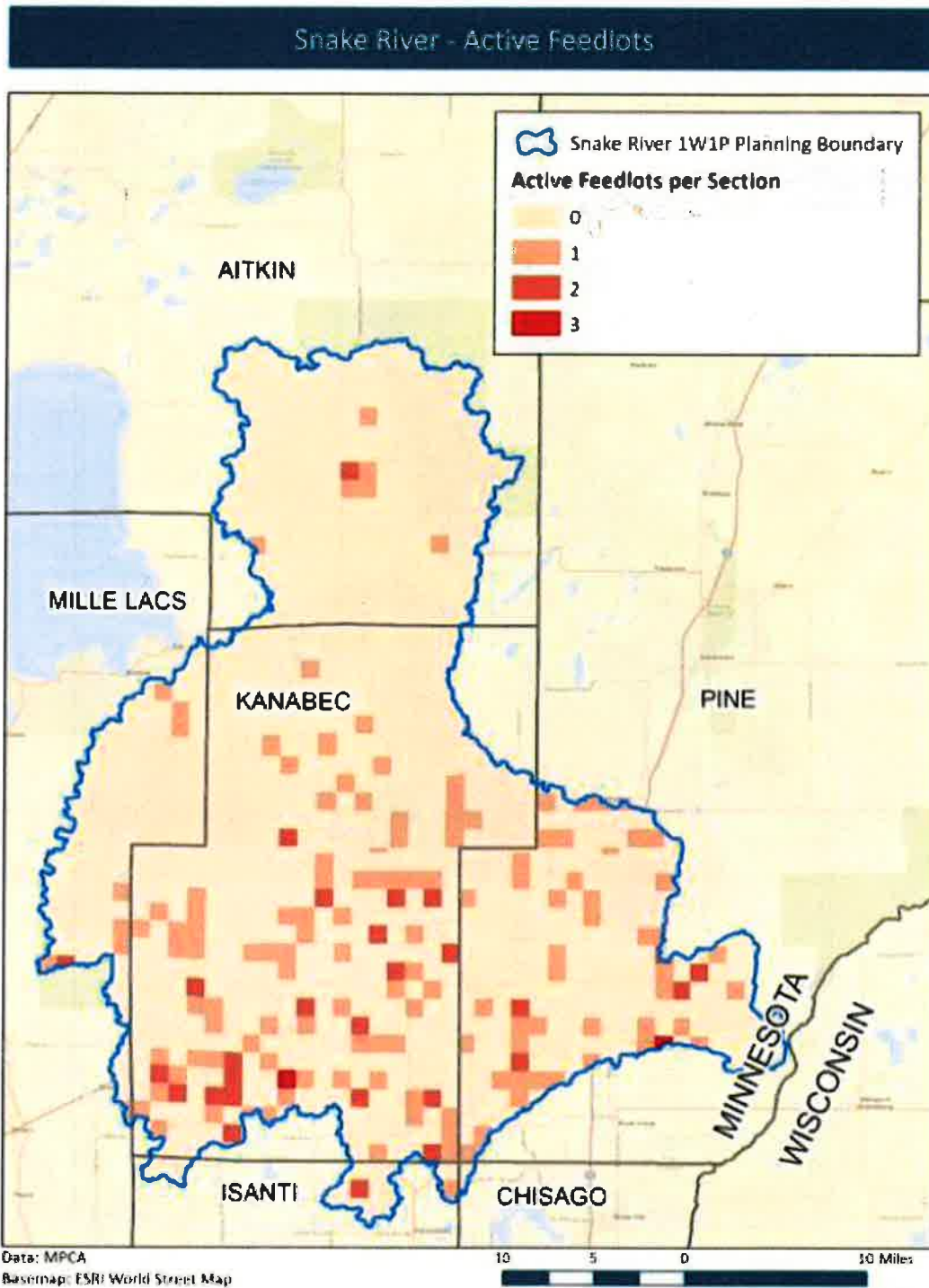


Figure 17: Snake River Watershed – Active Feedlots. There are 173 active feedlots within the watershed

Figure E-3: Active feedlots per section (source: Snake River Watershed GRAPS, 2020).

Appendix E

Drinking Water & Groundwater GIS Analysis

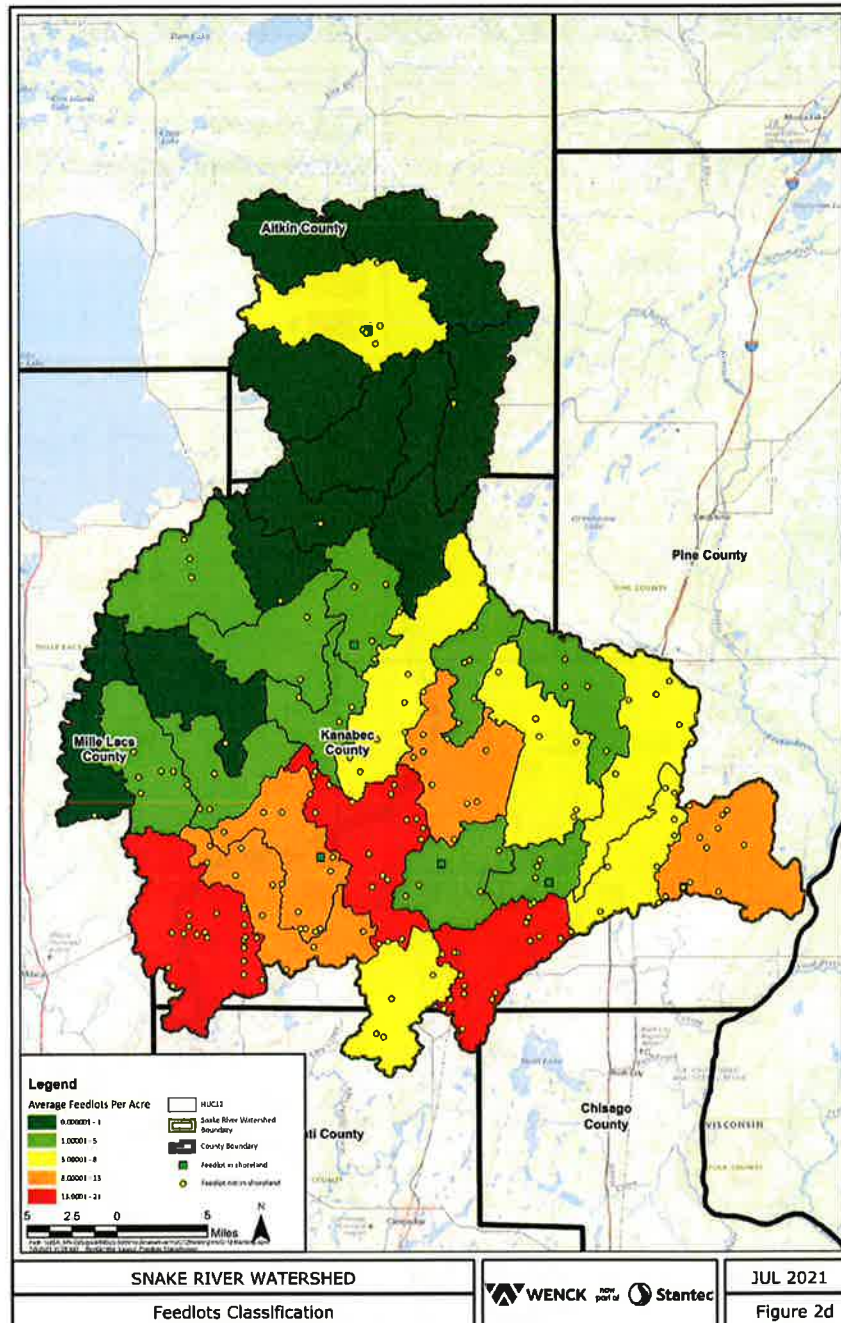


Figure E-4: Feedlots Classification.

Appendix E

Drinking Water & Groundwater GIS Analysis

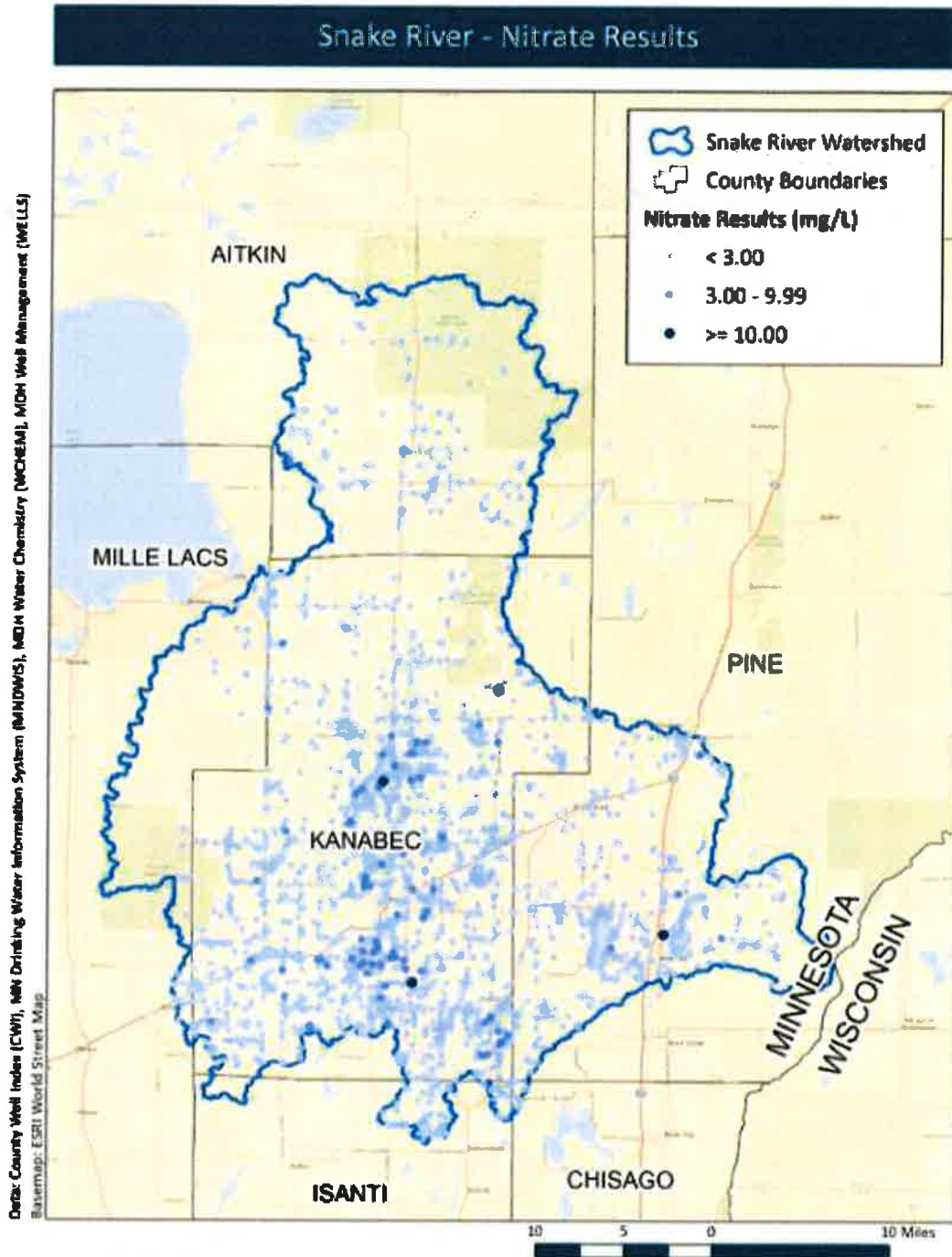


Figure E-5: Nitrate results (source: Snake River Watershed GRAPS, 2020).

Appendix E

Drinking Water & Groundwater GIS Analysis

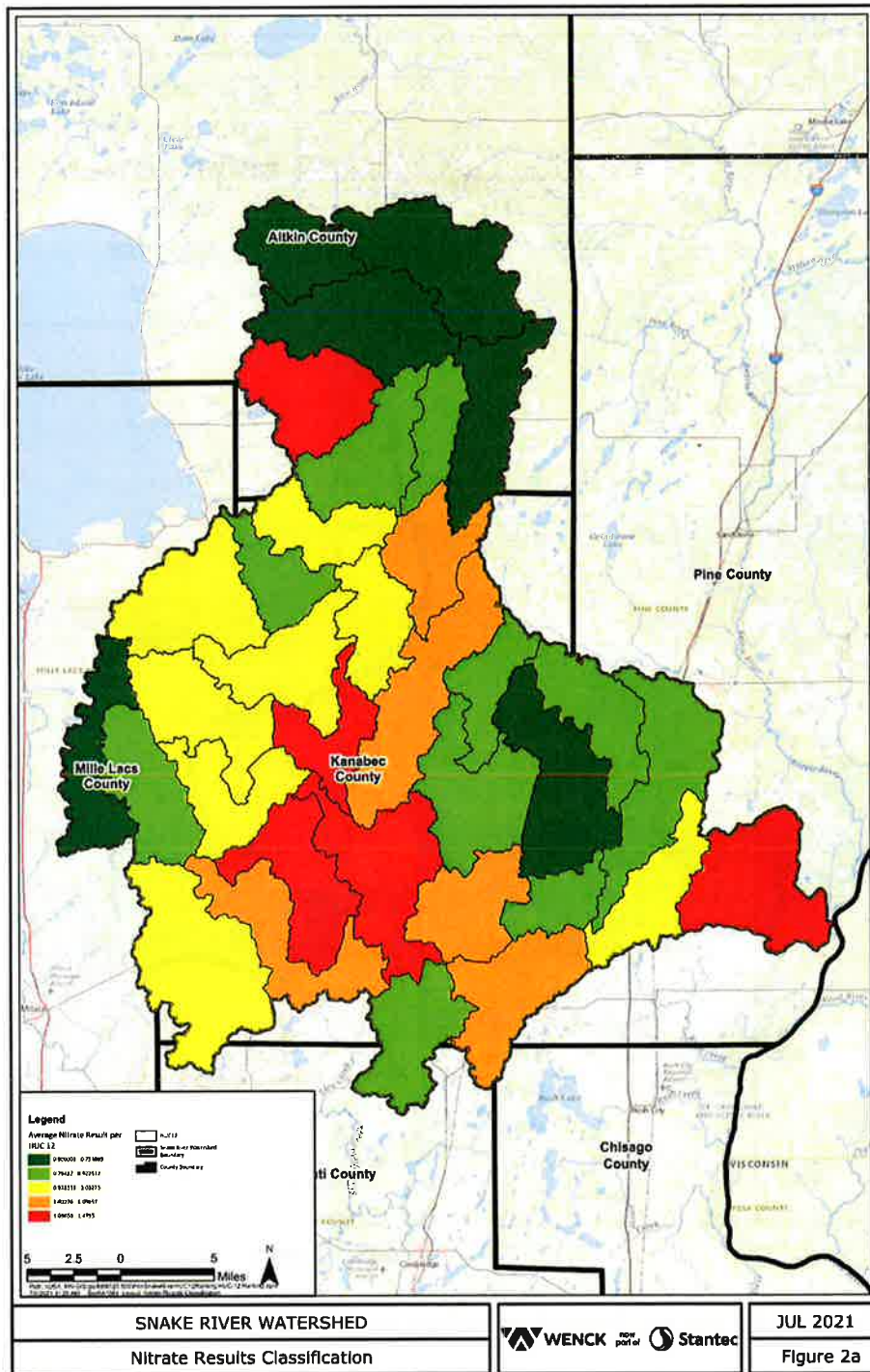


Figure E-6: Nitrate Results Classification.

Appendix E
Drinking Water & Groundwater GIS Analysis

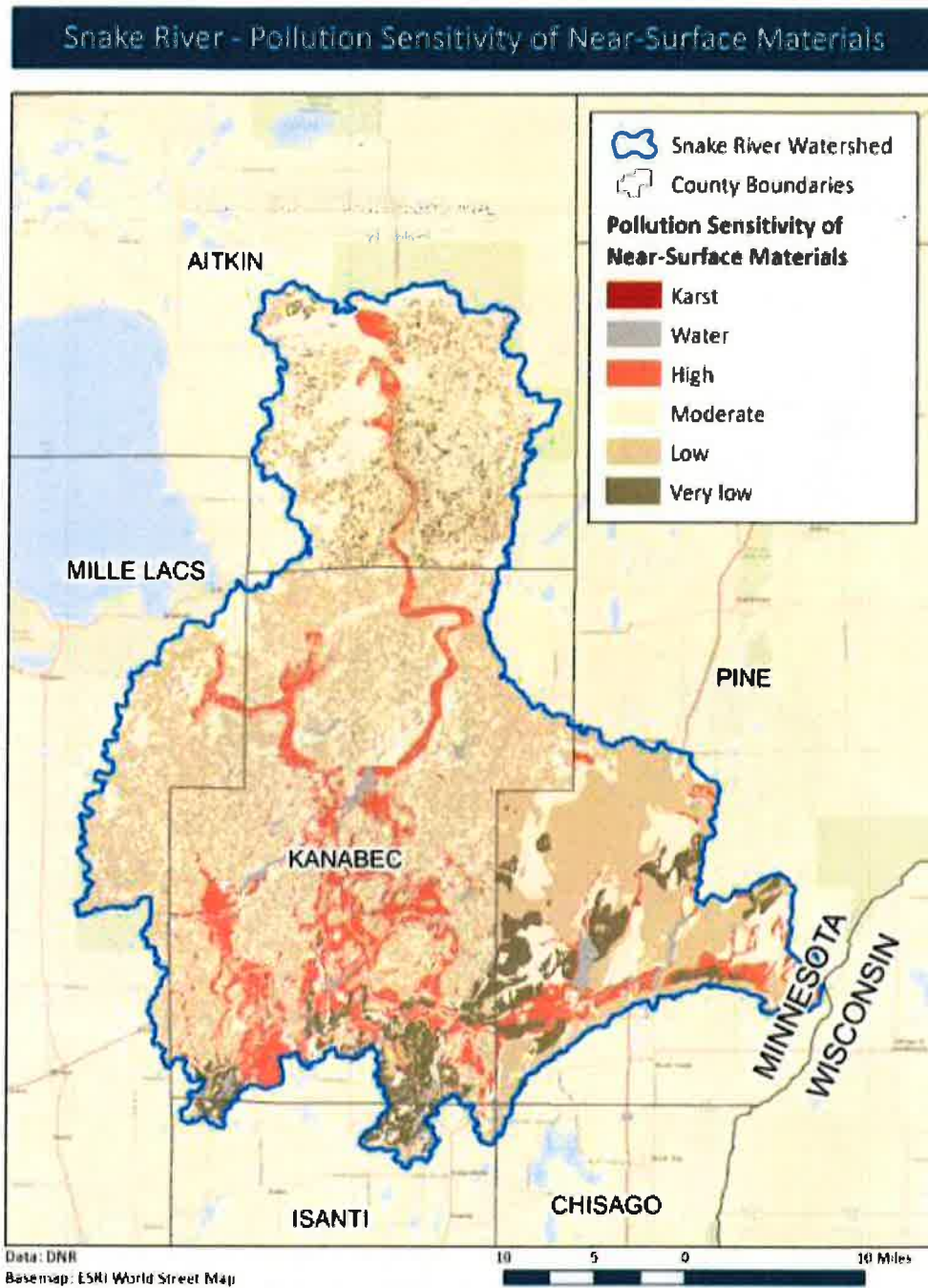


Figure E-7: Pollution sensitivity of near surface materials
(source: Snake River Watershed GRAPS, 2020).

Appendix E

Drinking Water & Groundwater GIS Analysis

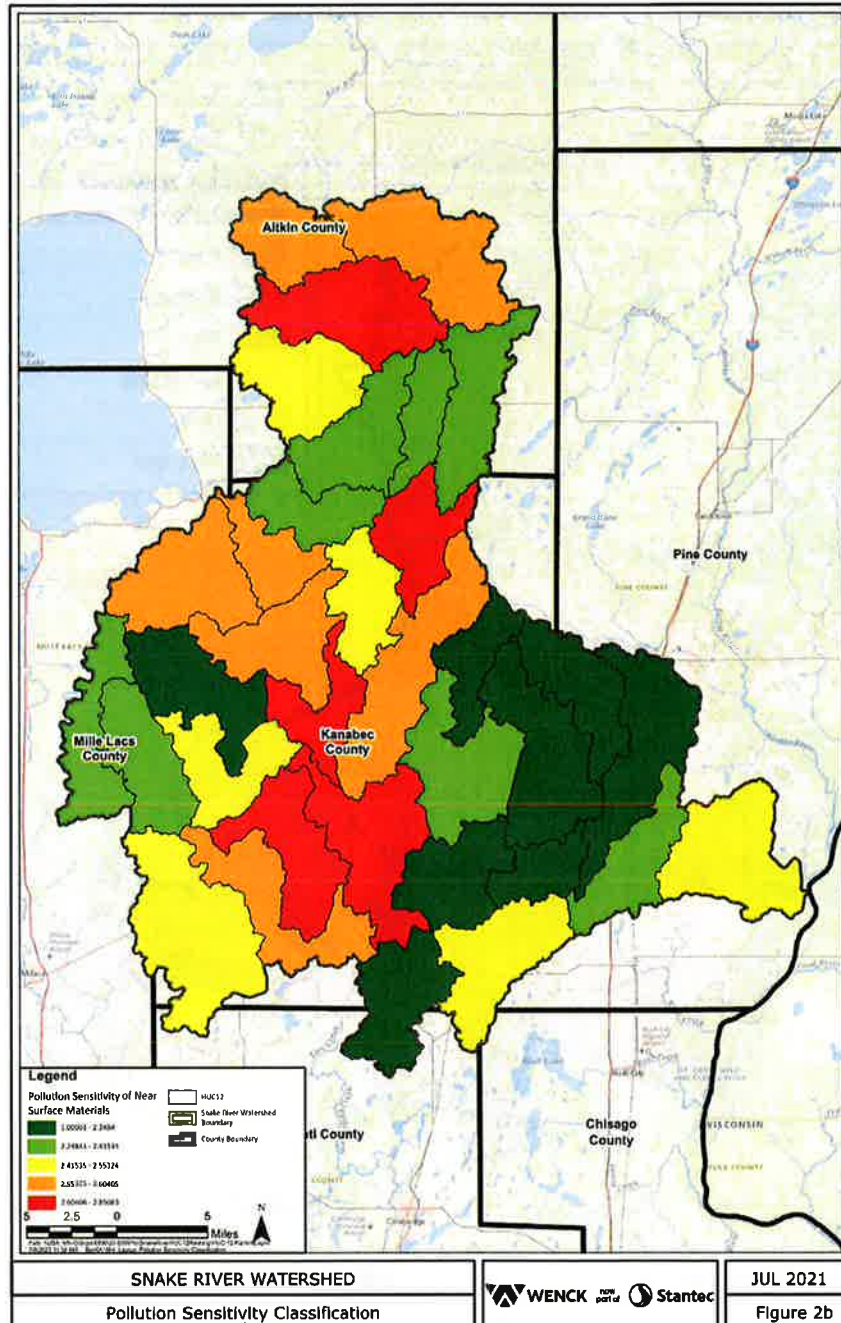


Figure E-8: Pollution Sensitivity Classification.

Appendix E

Drinking Water & Groundwater GIS Analysis

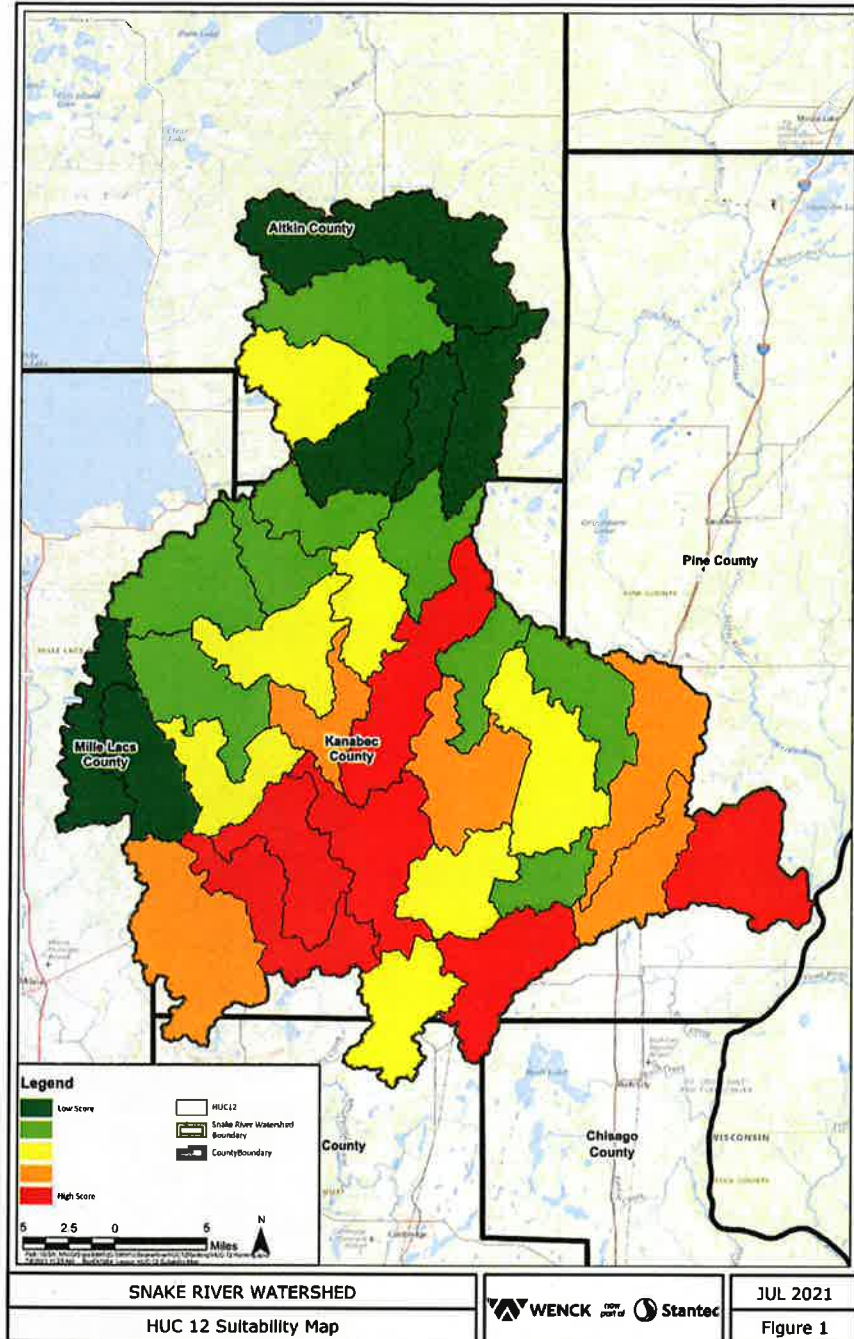


Figure E-9: HUC 12 Watershed Suitability Map.

APPENDIX F

SRWMB Existing Project Selection Criteria



Snake River Watershed Management Board

"Working to enhance and protect the water resources of the Snake River Watershed"

Shoreland Restoration Policy - Final

May 20, 2019

This policy is in reference to shoreland (lake and stream) restoration projects in conjunction with the Snake River Watershed Management Board. This policy is to provide consistency across the Snake River Watershed and across various grant funded projects, as funding is available.

Policy Guidelines:

1. A 25-foot average minimum native vegetative buffer strip will be required on the landward side on all shoreline restoration projects to receive funding for the project. The vegetative buffer strip will be planted/seeded using only native plant species. In some cases, less than the 25' required buffer may be used, see item #4 for this exception.
2. A minimum of 75% of the planting area shall remain un-mowed. Maintenance mowing to control woody vegetation may be allowed.
3. When rock rip-rap or hard structure erosion control is preferred for use; funding for rock rip-rap may only be offered when recommended by our Technical Service Area (TSA) engineers, as being necessary for the success of the project. Rock rip-rap not recommended by TSA engineers will not be eligible for financial assistance, but technical assistance may still be offered.
4. Each site will need to be considered on a case by case basis, depending on the topography, existing vegetation, location of structures, size of lot and distance to surface waters, etc., which may change the width of the buffer required.
5. This policy does not supersede any local, County or State standards or ordinances.

Approved by the Snake River Watershed Management Board

Date: May 20, 2019

Signature:

[Handwritten Signature] SRW Coordinator

Snake River Watershed Management Board Nonstructural Practices Policy 6/2021

- Nonstructural land management practices – incentive payments to encourage practice implementation:
 - cover crop practice (340)
 - residue & tillage management no till (329)
- To ensure the benefits of soil health can be observed, the producer would be required to do the same non-structural management practice for 3-5 years (minimum 3 years) on the same piece of ground, regardless of funding offered. There may or may not be funding for all three years; dependent on the funding sources. As requested, the funds may be set-up for up-front payment as the funding source allows. Where the three years of incentive flat rate payments are paid out after the completion of the practice implementation of the first year. The remaining two years must be completed; if not, the producer will be required to pay back the expended funds not implemented.
- Staff to complete follow-up site inspections in years 1-5, as contracted and completed.
- Flat rates funding is proposed to be used, based on the current Minnesota NRCS Environmental Quality Incentive Program (EQIP) flat rates for both the 340 & 329 practice standards. There will be no requirement on number of species seeded for the 340 practice, but higher diversity will be encouraged and rank higher.
 - ~\$22-42 / acre (see below for details) cover crop practice (340)
 - ~\$11-18 / acre (see below for details) residue & tillage management no till (329)
- Cap on Soil Health Incentive Payments per year - \$3,000 per producer
- Sign-up deadlines will be used to ensure sufficient time for planning activities prior to practice implementation.
 - June 1 - cover crop practice (340)
(Amended for 2021 only – deadline June 15, 2021)
 - Feb. 1 - residue & tillage management no till (329)
- Eligibility: Fields that have or will receive non-structural management practice incentive funding through other cost share programs (ex: SWCD, NRCS) for the same practice are not eligible for funding through SRWMB funding programs. As an incentive, if the producer has used this soil health practice for 10 years or greater, then they would not be eligible.
- SWCD staff will provide technical assistance, compiling the site-specific job sheet, planting plans and other required conservation plan requirements for the landowner conservation practice management plan. In circumstances where the SWCD staff does not have sufficient job approval authority or technical capacity, staff will seek assistance or sign-off from NRCS staff.
- Once a producer is found to be in noncompliance (within their control, not including justifiable weather-related causes) with a soil health practice; they will no longer be eligible for any future SWCD / SRWMB non-structural management practice incentive payments.

SRWMB Approval: 6/28/2021

Environmental Quality Incentives Program

2021 - Minnesota Supplement for:
Practice Standard 340 – Cover Crop

Supplemental Criteria

1. **There is a maximum payment cap of \$15,000 per year for this practice.** Consult **General Provisions 8** for additional details.
2. Payment for Cover Crop (340) can be a maximum of 3 separate payments during the term of a single contract on the same acres; per policy. **Exception:** Payment for Cover Crop (340) can be a maximum of 5 separate payments during the term of a single contract on the same acres when Cover Crop (340) is planned and applied as a component of a complete conservation system to address resource concerns related to **soil health** (such as soil erosion and soil quality degradation).
3. Cover crops can be certified for payment when the cover crop has been verified it was planted. **Exception:** For the scenario **“Cover Crop – Adaptive Management”**, prior to payment, data results from the replicated plots must be sent to Area Office according to the guidance outlined in the technical note. Consult your Area Resource Conservationist (ARC) for assistance.
4. **Do not contract the “Basic” or “Multiple Species” scenarios and the “No-Till, Strip-Till with Herbicide and No Cover Crop (329)” scenario for the same installation.** There is a herbicide component in each payment, and this would cause an erroneous duplicate payment.
5. Cover crops can be used for *supplemental* forage by grazing or mechanical harvest as long as sufficient biomass is left for resource protection. Cover crops planted for the purpose of *supplemental* forage must be considered a secondary purpose. Cover crops do not entirely address inadequate feed and forage resource concerns. Consult your Area Grazing Specialist and the Minnesota Agronomy Technical Note 33 for more information.
6. These payment scenarios are not to be used as a nurse crop.
7. Any soil disturbance for nutrient (including Commercial Fertilizer) or manure application must meet the residue management no-till/strip till (329) standard. Manure can be applied on cover crops and incorporation is allowed. Follow Best Management Practices (BMP) for your area.

Scenarios

Cover Crop - Adaptive Management

The practice scenario is for the implementation of cover crops in small, replicated plots to allow the producer to learn how to manage cover crops on their operation. Scenario includes implementing replicated strip trials on a field plot to evaluate, identify and implement a particular cover crop management strategy (e.g., cover crop vs. no cover crop, multiple species vs., single species, evaluate different termination methods or timings, using a legume vs. no legume for nitrogen credits). This will be done following the guidance in the NRCS National Agronomy Technical Note 10 - Adaptive Management.

MN NRCS Practice Lifespan: 1 year October - 2020

Cover Crop - Basic (Organic and Non-organic)

Single Species will be planted as a cover crop and will be followed by a row crop that will utilize the residue as mulch.

Cover Crop - Multiple Species (Organic and Non-Organic)

Multiple Species (2 or more) mixture will be planted as a cover crop and will be followed by a row crop that will utilize the residue as mulch.

Cover Crop – No Termination Needed, Basic and organic/non-organic

The cover crop chosen will be species that will effectively winter kill which will avoid the labor and expense involved in mechanically or chemically terminating the crop.

| | | | | |
|-----|------------|--|----|------------|
| 340 | Cover Crop | Cover Crop - Adaptive Management | No | \$1,367.05 |
| 340 | Cover Crop | HU-Cover Crop - Adaptive Management | No | \$2,323.98 |
| 340 | Cover Crop | Cover Crop - Basic (Organic and Non-organic) | Ac | \$34.61 |
| 340 | Cover Crop | HU-Cover Crop - Basic (Organic and Non-organic) | Ac | \$58.84 |
| 340 | Cover Crop | Cover Crop - Multiple Species (Organic and Non-organic) | Ac | \$42.29 |
| 340 | Cover Crop | HU-Cover Crop - Multiple Species (Organic and Non-organic) | Ac | \$71.90 |
| 340 | Cover Crop | Cover Crop - No Termination Needed, Basic and organic/non-organic | Ac | \$22.33 |
| 340 | Cover Crop | HU-Cover Crop - No Termination Needed, Basic and organic/non-organic | Ac | \$37.95 |

The SRWMB will not be offering any of the above Highly Under-served (HU) - payment rates.

Environmental Quality Incentives Program

2021 - Minnesota Supplement for:

Practice Standard 329 – Residue and Tillage Management - No Till

Supplemental Criteria

1. There is a maximum payment cap of \$15,000 per year for this practice. Consult **General Provisions 8** for additional details.
2. This practice requires increased SCI and decreased STIR. Required tillage, degree of soil disturbance and residue to be maintained after planting will be specified in the conservation plan and supported with a RUSLE2 printout or NRCS most current erosion tool documenting before and after soil erosion rates.
3. Prior to payment for the scenario “**No-Till Adaptive Management**”, data results from the replicated plots must be sent to Area Office according to the guidance outlined in the technical note. Consult your Area Resource Conservationist (ARC) for assistance.
4. **Do not contract Cover Crop (340) scenarios (Basic and Multiple Species) and the “No-Till, Strip-Till with herbicide and No Cover Crop” (329) scenario for the same installation.** There is a herbicide component in each payment, and this would cause an erroneous duplicate payment.
5. An annual payment is authorized on eligible acres, not to exceed 3 payments.

Scenarios

No-Till Adaptive Management

The practice scenario is for the implementation of no till, strip till in small, replicated plots to allow the producer to learn how to manage no till, strip till on their operation. Scenario includes implementing replicated strip trials on a field plot to evaluate, identify and implement a particular no till, strip till management strategy (e.g., no till vs conventional till, drill vs planter, strip till vs no till, residue row cleaners vs no row cleaners, etc.) This will be done following the NRCS National Agronomy Technical Note 10 - Adaptive Management.

No-Till, Strip-Till

This practice typically involves conversion from a clean-tilled (conventional tilled) system to no-till or strip-till system on cropland. This scenario will be used for both conventional and organic farming systems.

No-Till, Strip-Till with Herbicide and No Cover Crop

This practice typically involves conversion from a clean-tilled (conventional tilled) system to no-till or strip-till system on cropland. Herbicide treatment is to burndown weeds in the residue prior to planting the crop. This treatment is only when a cover crop is not present. Herbicides to be used should follow Agronomy Technical Note Number 5 guidelines.

| | | | | |
|-----|---|--|----|------------|
| 329 | Residue and Tillage Management, No Till | No Till Adaptive Management | No | \$1,835.96 |
| 329 | Residue and Tillage Management, No Till | HU-No Till Adaptive Management | No | \$3,121.14 |
| 329 | Residue and Tillage Management, No Till | No-Till/Strip-Till | Ac | \$10.80 |
| 329 | Residue and Tillage Management, No Till | HU-No-Till/Strip-Till | Ac | \$18.36 |
| 329 | Residue and Tillage Management, No Till | No-Till/Strip-Till with Herbicide and No Cover Crop | Ac | \$17.72 |
| 329 | Residue and Tillage Management, No Till | HU-No-Till/Strip-Till with Herbicide and No Cover Crop | Ac | \$30.12 |

The SRWMB will not be offering any of the above Highly Under-served (HU) - payment rates.

SRWMB - Protection Ranking Form

| | | | |
|--|-----------------------------|---------|----|
| Name: | 0 | Date: | 0 |
| Points: | Eligible | Awarded | |
| 1) Priority Watershed | | | 15 |
| 2) Sub-Watershed: | Impaired | | 3 |
| | Not-Impaired | | 5 |
| 3) Sub-Watershed: | Restoration High Rating | | 3 |
| | Restoration Moderate Rating | | 5 |
| | Protection Area | | 10 |
| 4) Distance to Open Water | 0-300' | | 15 |
| | 301-1000' | | 10 |
| | 1001'+ | | 5 |
| 5) Part of a Conservation Plan | | | 10 |
| Example: Multiple Practice Planning | | | |
| 6) Conservationist Professional Judgement - Site Priority: | | | |
| | High | | 10 |
| | Medium | | 5 |
| | Low | | 3 |
| 7) Landowner willingness/initiative | | High | 10 |
| Example: stopped mowing shoreland | | Medium | 5 |
| | | Low | 3 |
| Describe: | | | |
| 8) Cost Effectiveness Rating | | High | 10 |
| (comparable to like practice) | | Medium | 5 |
| | | Low | 3 |
| Applicant Signature: | | | |
| Date | | | |
| Max. Points - | | | 85 |
| | | | 0 |

| SRWMB - Restoration Project Application | | | | | | Page 1 of 2 | |
|---|--|--|--|-----------------------|--|------------------------|--|
| | | | | | | Date: | |
| Name: | | | | | | | |
| Address: | | | | | | County: | |
| City/State/Zip: | | | | | | Township Name: | |
| Phone: | | | | | | Twp./Range/Section: | |
| Email: | | | | | | Legal Description: | |
| | | | | | | Sub-Watershed: | |
| Resource Concern Description: | | | | | | | |
| | | | | | | | |
| Practice Name, description (NRCS code): | | | | | | | |
| | | | | | | | |
| Restoration Practice | | | | | | | |
| | | | | | | | |
| (Restoration & Protection Practices compared separately.) | | | | | | | |
| | | | | | | | |
| Reduction Numbers: | | | | Sediment: | | T/yr. | |
| (If Protection Practice, please leave blank.) | | | | Soil Loss: | | T/ac./yr. | |
| | | | | Phosphorus: | | lbs./yr. | |
| | | | | Nitrogen: | | lbs./yr. | |
| Estimated Cost: \$ | | | | | | | |
| | | | | | | | |
| Funding Source: | | | | | | | |
| % Funding: % | | | | Amount Requesting: \$ | | | |
| | | | | | | | |
| Cost Effectiveness: | | | | Sediment: | | \$ /T/yr. reduced | |
| (If Protection Practice, please leave blank.) | | | | Soil Loss: | | \$ /T/ac./yr. reduced | |
| | | | | Phosphorus: | | \$ /lbs. P/yr. reduced | |
| | | | | Nitrogen: | | \$ /lbs. N/yr. reduced | |
| Pollution Index | | | | | | | |
| MINNFARM rating: | | | | | | | |
| MINNFARM compliance index: | | | | | | | |
| | | | | | | | |
| | | | | | | CAC Action: | |
| | | | | | | SRWMB Action: | |
| | | | | | | Date: | |
| | | | | | | | |

| SRWMB - Restoration Ranking Form | | | | | Page 2 of 2 | |
|--|-----------------------------|--|--------|---------------|-------------|--------------|
| Name: | 0 | | | Date: | 0 | |
| | | | | Points: | Eligible | Awarded |
| 1) Priority Watershed | | | | | 15 | |
| 2) Sub-Watershed: | Impaired | | | | 5 | |
| | Not-Impaired | | | | 3 | |
| 3) Sub-Watershed: | Restoration High Rating | | | | 10 | |
| | Restoration Moderate Rating | | | | 5 | |
| | Protection Area | | | | 3 | |
| 4) Distance to Open Water | 0-300' | | | | 15 | |
| | 301-1000' | | | | 10 | |
| | 1001'+ | | | | 5 | |
| 5) Part of a Conservation Plan / Stewardship Plan | | | | | 10 | |
| Example: Multiple Practice Planning | | | | | | |
| 6) Conservationist Professional Judgement - Site Priority: | | | | | | |
| | | | High | | 10 | |
| | | | Medium | | 5 | |
| | | | Low | | 3 | |
| 7) Landowner willingness/initiative | | | | High | 10 | |
| Example: stopped mowing shoreland | | | | Medium | 5 | |
| | | | | Low | 3 | |
| Describe: | | | | | | |
| 8) Reduction Numbers | | | High | | 15 | |
| (comparable to like practice) | | | Medium | | 10 | |
| | | | Low | | 5 | |
| 9) Cost Effectiveness Rating | | | | High | 10 | |
| (comparable to like practice) | | | | Medium | 5 | |
| | | | | Low | 3 | |
| Applicant Signature: | | | | | | |
| | | | | Date | | |
| | | | | | | |
| | | | | Max. Points - | 100 | 0 Total Pts. |

APPENDIX G

Lake TMDL Required Phosphorus Reductions

Appendix G Lake TMDL Required Phosphorus Reductions

The following tables and graphs outline the phosphorus reductions by source required to meet the lake TMDL goals.

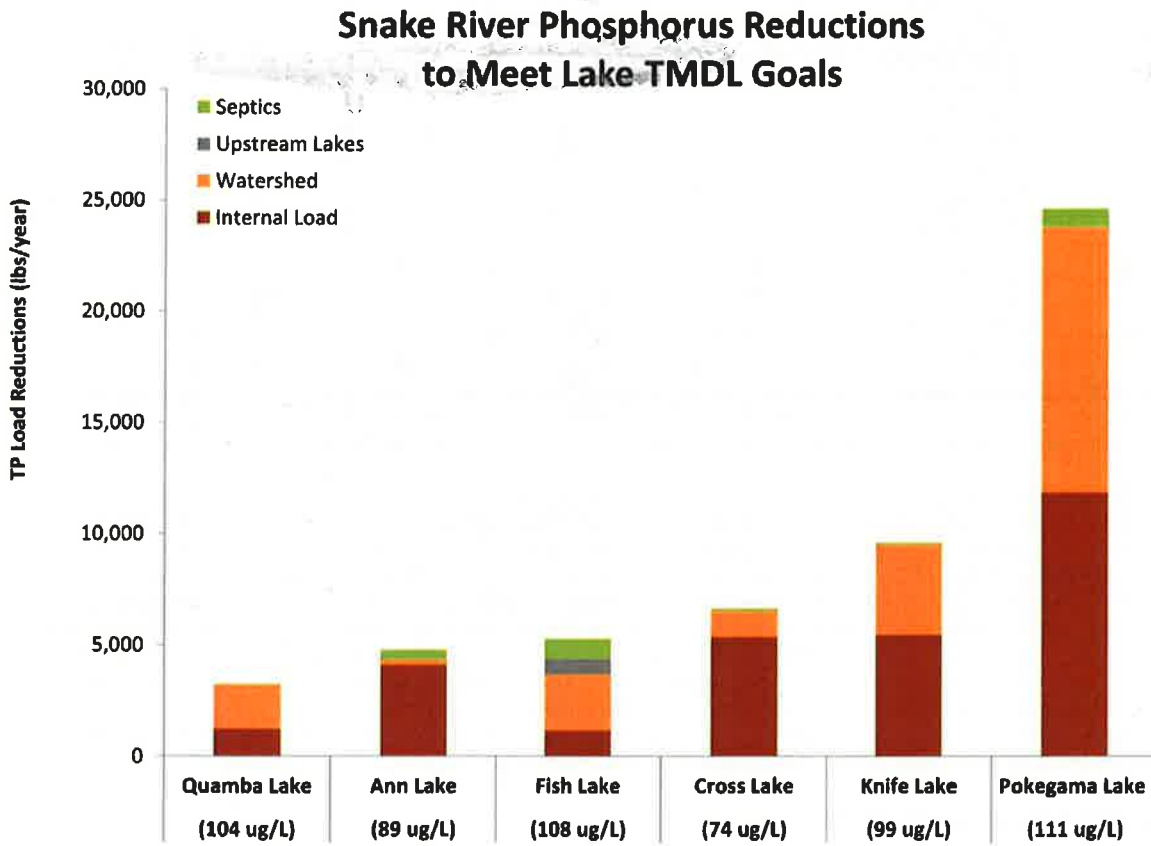


Figure G-1. Lake TMDL required phosphorus reductions by source.

Appendix G Lake TMDL Required Phosphorus Reductions

Table G-1. Knife Lake TMDL allocations.

| Allocation | Source | Existing TP Load ¹ | TP Allocations | | Load Reduction | |
|----------------------|--------------------------------------|-------------------------------|----------------|------------------------|-------------------------|------------|
| | | (lbs/year) | (lbs/year) | (lbs/day) ² | (lbs/year) ³ | % |
| Wasteload Allocation | Construction & Industrial Stormwater | 121 | 121 | 0.3 | 0 | 0% |
| | Wahkon WWTF ⁴ | 100 | 369 | 8.0 | +(269) | 0% |
| | Isle WWTF ⁴ | 204 | 609 | 10.1 | +(405) | 0% |
| | ITPHS Septics | 60 | 0 | 0.0 | 60 | 100% |
| Load Allocation | Watershed Load ⁵ | 11,689 | 7,639 | 20.9 | 4,050 | 35% |
| | Internal | 6,764 | 1,297 | 3.6 | 5,467 | 81% |
| | Atmosphere | 301 | 301 | 0.8 | 0 | 0% |
| Reserve Capacity | | -- | 47 | 0.1 | -- | -- |
| MOS | | -- | 547 | 1.5 | -- | -- |
| TOTAL | | 19,239 | 10,930 | 45.3 | 9,577 | 50% |

¹ Existing load is the average for the years 2010 and 2011 based on monitored data and Discharge Monitoring Reports from the WWTF's.

² Annual loads converted to daily by dividing by 365.25 days per year accounting for leap years

³ Net reduction from current load to TMDL is 8,309 lbs/yr; but gross load reduction from all sources must accommodate WWTF permitted conditions and the Reserve Capacity and MOS as well, and hence is 8,309 + 269 + 405 + 47 + 547 = 8,903 lbs/yr.

⁴ The Wahkon and Isle WWTFs are controlled (pond) discharge facilities and daily effluent allocations were calculated using the 1,000 µg/L concentration assumption and the maximum permitted effluent flow rate of 6 inches/day over the area of each facility's discharging cell (MPCA and Wisconsin DNR, 2012). Controlled discharge facilities are designed to store 180 days' worth of influent flow and discharge during spring and fall during periods of relatively high stream flow and/or low receiving water temperature. Since this facility discharges intermittently, daily wasteload allocations do not represent their annual wasteload divided by 365.25 days. Rather they reflect the permitted daily effluent loads as described above.

⁵ Watershed load consists of all non-regulated runoff from forest land, wetlands, rural land, agricultural land, failing septic within the shoreland area (59 lbs/yr), and non-regulated MS4 stormwater.

Table G-2. Ann Lake TMDL allocations.

| Allocation | Source | Existing TP Load ¹ | | TP Allocations (WLA & LA) | | Load Reduction ³ | |
|----------------------|--------------------------------------|-------------------------------|------------------------|---------------------------|------------------------|-----------------------------|------------|
| | | (lbs/year) | (lbs/day) ² | (lbs/year) | (lbs/day) ² | (lbs/year) | % |
| Wasteload Allocation | Construction & Industrial Stormwater | 115 | 0.3 | 115 | 0.3 | 0 | 0% |
| Load Allocation | Drainage Areas | 5,613 | 15.4 | 5,402 | 14.8 | 211 | 4% |
| | SSTS | 445 | 1.2 | 0 | 0.0 | 445 | 100% |
| | West Ann Lake | 209 | 0.6 | 203 | 0.6 | 6 | 3% |
| | Atmosphere | 185 | 0.5 | 185 | 0.5 | 0 | 0% |
| | Internal Load | 5,496 | 15.0 | 1,400 | 3.8 | 4,096 | 75% |
| MOS | | -- | -- | 384 | 1.1 | -- | -- |
| TOTAL | | 12,063 | 33 | 7,689 | 21.1 | 4,758 | 39% |

¹ Existing load is the average for the years 2008 and 2009.

² Annual loads converted to daily by dividing by 365.25 days per year accounting for leap years

³ Net reduction from current load to TMDL is 4,374 lbs/yr; but gross load reduction from all sources must accommodate the MOS as well, and hence is 4,374 + 384 = 4,758 lbs/yr.

Appendix G Lake TMDL Required Phosphorus Reductions

Table G-3. Fish Lake TMDL allocations.

| Allocation | Source | Existing TP Load ¹ | | TP Allocations (WLA & LA) | | Load Reduction ³ | |
|----------------------|--------------------------------------|-------------------------------|------------------------|---------------------------|------------------------|-----------------------------|------------|
| | | (lbs/year) | (lbs/day) ² | (lbs/year) | (lbs/day) ² | (lbs/year) | % |
| Wasteload Allocation | Construction & Industrial Stormwater | 121 | 0.3 | 121 | 0.3 | 0 | 0% |
| Load Allocation | Drainage Areas | 4,688 | 12.8 | 2,177 | 6.0 | 2,511 | 54% |
| | SSTS | 904 | 2.5 | 0 | 0.0 | 904 | 100% |
| | Upstream Lakes | 5,266 | 14.4 | 4,586 | 12.6 | 680 | 13% |
| | Atmosphere | 100 | 0.3 | 100 | 0.3 | 0 | 0% |
| | Internal Load | 1,425 | 3.9 | 258 | 0.7 | 1,167 | 82% |
| MOS | | | | 805 | 2.2 | -- | -- |
| TOTAL | | 12,504 | 34.2 | 8,047 | 22.1 | 5,262 | 42% |

¹ Existing load is the average for the years 2008 and 2009.

² Annual loads converted to daily by dividing by 365.25 days per year accounting for leap years

³ Net reduction from current load to TMDL is 4,457 lbs/yr; but gross load reduction from all sources must accommodate the MOS as well, and hence is 4,457 + 805 = 5,262 lbs/yr.

Table G-4. Quamba Lake TMDL allocations.

| Allocation | Source | Existing TP Load ¹ | TP Allocations | | Load Reduction | |
|----------------------|---------------------------------------|-------------------------------|----------------|------------------------|-------------------------|------------|
| | | (lbs/year) | (lbs/year) | (lbs/day) ² | (lbs/year) ³ | % |
| Wasteload Allocation | Construction & Industrial Storm water | 55 | 55 | 0.2 | 0 | 0% |
| | ITPHS Septics | 15 | 0 | 0.0 | 15 | 100% |
| Load Allocation | Watershed Load ⁴ | 5,490 | 3,516 | 9.6 | 1,974 | 36% |
| | Internal | 1,347 | 113 | 0.3 | 1,234 | 92% |
| | Atmosphere | 54 | 54 | 0.1 | 0 | 0% |
| MOS | | -- | 197 | 0.5 | -- | -- |
| TOTAL | | 6,961 | 3,935 | 10.7 | 3,223 | 46% |

¹ Existing load is the average for the years 2010 and 2011.

² Annual loads converted to daily by dividing by 365.25 days per year accounting for leap years.

³ Net reduction from current load to TMDL is 3,026 lbs/yr; but gross load reduction from all sources must accommodate the MOS as well, and hence is 3,026 + 197 = 3,223 lbs/yr.

⁴ Watershed load consists of all non-regulated runoff from forest land, wetlands, rural land, agricultural land, failing septic within the shoreland area (28 lbs/yr), and non-regulated MS4 stormwater.

Appendix G

Lake TMDL Required Phosphorus Reductions

Table G-5. Pokegama Lake TMDL allocations.

| Allocation | Source | Existing TP Load ¹ | TP Allocations | | Load Reduction | |
|----------------------|--|-------------------------------|----------------|------------------------|-------------------------|------------|
| | | (lbs/year) | (lbs/year) | (lbs/day) ² | (lbs/year) ³ | % |
| Wasteload Allocation | Construction & Industrial Storm water | 108 | 108 | 0.3 | 0 | 0% |
| | ITPHS Septics | 808 | 0 | 0.0 | 808 | 100% |
| Load Allocation | Pokegama Brook Watershed Load ⁴ | 9,631 | 5,777 | 15.8 | 3,854 | 40% |
| | Direct Watershed Load ⁴ | 9,163 | 1,055 | 2.9 | 8,108 | 88% |
| | Internal | 13,203 | 1,356 | 3.7 | 11,847 | 90% |
| | Atmosphere | 362 | 362 | 1.0 | 0 | 0% |
| MOS | | -- | 456 | 1.2 | -- | -- |
| TOTAL | | 33,275 | 9,114 | 24.9 | 24,617 | 74% |

¹ Existing load is the average for the years 2001, 2002, 2008 and 2010.

² Annual loads converted to daily by dividing by 365.25 days per year accounting for leap years.

³ Net reduction from current load to TMDL is 24,161 lbs/yr; but gross load reduction from all sources must accommodate the MOS as well, and hence is 24,161 + 456 = 24,617 lbs/yr.

⁴ Watershed loads consist of all non-regulated runoff from forest land, wetlands, rural land, agricultural land and non-regulated MS4 stormwater.

Appendix G

Lake TMDL Required Phosphorus Reductions

Table G-6. Cross Lake TMDL allocations.

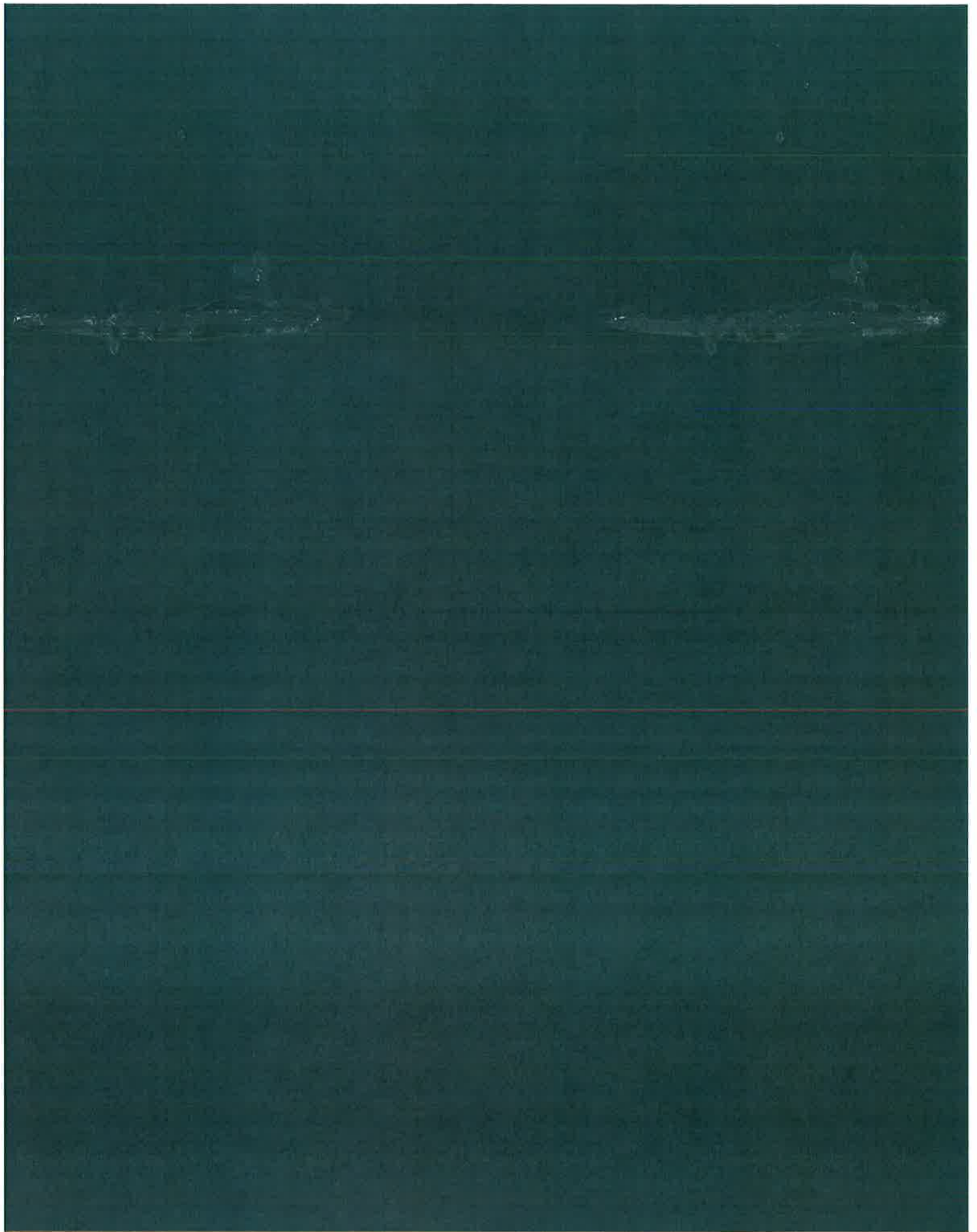
| Allocation | Source | Existing TP Load ¹ | TP Allocations | | Load Reduction | |
|----------------------|--|-------------------------------|----------------|------------------------|-------------------------|------------|
| | | (lbs/year) | (lbs/year) | (lbs/day) ² | (lbs/year) ³ | % |
| Wasteload Allocation | North & Central Basin Watershed Construction & Industrial Stormwater | 21 | 21 | <0.1 | 0 | 0% |
| | South Basin Diffusive Flux Construction & Industrial Stormwater ⁴ | 21 | 21 | <0.1 | 0 | 0% |
| | South Basin Diffusive Flux WWTFs ⁵ | 45 | 29 | <0.1 | 16 | 36% |
| | ITPHS Septics | 111 | 0 | 0.0 | 111 | 100% |
| Load Allocation | South Basin Diffusive Flux | 1,078 | 1,947 | 5.3 | (+)869 | -- |
| | Direct Watershed Load ⁶ | 2,356 | 1,220 | 3.3 | 1,136 | 48% |
| | Internal | 8,408 | 3,053 | 8.4 | 5,355 | 64% |
| | Atmosphere | 147 | 147 | 0.4 | 0 | 0% |
| Reserve Capacity | | -- | 7 | <0.1 | -- | -- |
| MOS | | -- | 339 | 0.9 | -- | -- |
| TOTAL | | 12,187 | 6,784 | 18.6 | 5,749 | 47% |

¹ Existing load is the average for the years 2010 and 2011 based on monitored data and Discharge Monitoring Reports from the WWTF's.

² Annual loads converted to daily by dividing by 365.25 days per year accounting for leap years.

³ Net reduction from current load to TMDL is 5,403 lbs/yr; but gross load reduction from all sources must accommodate the Reserve Capacity and MOS as well, and hence is 5,403 + 7 + 339 = 5,749 lbs/yr.

⁴ Construction and industrial stormwater allocation from the south basin includes construction and industrial stormwater for the entire Snake River watershed downstream of the other impaired lakes in the Snake River watershed (Ann, Fish, Knife,



ACRONYMS

1W1P – One Watershed One Plan
AIS – Aquatic Invasive Species
BMPs – Best Management Practices
BWSR – Minnesota Board of Soil and Water Resources
CAC – Citizen Advisory Committee
CAMP – Center for Aquatic Mollusk Programs
CFS – Cubic Feet Per Second
CIG – Conservation Innovation Grants
CIP – Capital Improvement Projects
CRP – Conservation Reserve Program
COA – Conservation Opportunity Area
COLA – Coalition of Lake Associations
CWP – Clean Water Partnership
DNR – Minnesota Department of Natural Resources
DWSMA – Drinking Water Supply Management Areas
EPA – Environmental Protection Agency
EQIP – Environmental Quality Incentives Program
FEMA – Federal Emergency Management Agency
FWS – Fish and Wildlife Service
GIS – Geographic Information System
GRAPS – Groundwater Restoration and Protection Strategies
HSPF-SAM - Hydrological Simulation Program FORTRAN- Scenario Application Manager
IBI – Index of Biological Integrity
LGUs – Local Government Units
MAISRC – Minnesota Aquatic Invasive Species Research Center
MAWQCP – Minnesota Agricultural Water Quality Certification Program
MDA – Minnesota Department of Agriculture
MDH – Minnesota Department of Health
MPCA – Minnesota Pollution Control Agency
MS4 – Municipal Separate Storm Sewer System
NEMO – Nonpoint Education for Municipal Officials
NGO – Non-Governmental Organization
NMP – Nutrient Management Plan
NPDES – National Pollution Discharge Elimination Standards
NRCS – Natural Resources Conservation Service
ORVW – Outstanding Resource Value Water
PUD – Planned Urban Developments
RIM – Reinvest in Minnesota
SFIA – Sustainable Forest Initiative Act
SID – Stressor Identification
SRWMB – Snake River Watershed Management Board
SRWPP – Snake River Watershed Plan Partnership
SSTS – Subsurface Sewage Treatment System
SWA – Sub-Watershed Analysis
SWAG – Surface Water Assessment Grants
SWCD – Soil and Water Conservation District
TAC – Technical Advisory Committee
TMDL – Total Maximum Daily Load
TNC – The Nature Conservancy
USGS – United States Geological Survey
WBIF – Watershed Based Implementation Funding
WCA – Wetland Conservation Act
WHAF – Watershed Health Assessment Framework

WMA - Wildlife Management Area
WPLMN - Watershed Pollutant Load Monitoring Network
WRAPS - Watershed Restoration and Protection Strategies
WWTP - Wastewater Treatment Plant

GLOSSARY

| | |
|---|--|
| Conservation Opportunity Area (COA) | COAs are land areas in the Snake River Watershed that were identified in the Snake River Watershed Landscape Stewardship Plan as priorities to focus efforts on protecting habitat and water quality. Identification of these areas relied on a combination of data analysis and the firsthand knowledge of local natural resource professionals and stakeholders. |
| High quality habitat | The Partnership agreed to define high quality habitat using the DNR's Watershed Health Assessment Framework (WHAF) Terrestrial Habitat Quality score. https://www.dnr.state.mn.us/whaf/about/scores/biology/terr_habitat.html |
| Index of Biological Integrity (IBI) | IBIs are metrics used primarily by the MPCA to measure the health of a biological community. IBIs range from 0-100 where zero represents an unhealthy community and 100 represents a healthy community. |
| Hydrological Simulation Program – Scenario Application Manager (HSPF-SAM) | HSPF-SAM is a state-adopted, watershed-scale, lumped-parameter, process-based model for quantifying runoff and addressing water quality impairments associated with combined point and nonpoint sources. HSPF-SAM provides estimated pollutant reduction numbers based on several factors including BMP type and location in the watershed. |
| Outcome | An outcome describes the specific result of outputs. Outcomes in this Plan support the achievement of goals and may include things like pollutant reductions or a change in public understanding. |
| Output | An output describes the activities that contribute to an outcome. In this Plan, outputs can be the number of BMPs implemented or the number of hours spent during outreach. |
| Senesce | The aging or deterioration of a living organism, such as an aquatic plant. |



Board of County Commissioners Agenda Request

7D
Agenda Item #

Requested Meeting Date: 10-25-2022

Title of Item: Closed Session under MN Statute 13D.03 Subd.1(b) Labor Negotiations

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|---|--|

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|-------------------------------------|
| Presenter (Name and Title): Jessica Seibert - County Administrator | Estimated Time Needed: 30 |
|--|-------------------------------------|

Summary of Issue:
Discussion about open contracts

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*